

VILLAGE OF KEY BISCAYNE
Part-time Landscape Inspector

The Village of Key Biscayne is seeking a part time Landscape Inspector on a yearly contract basis for 3 days per week. This position is responsible for supervising the maintenance of landscape in the Village, as well as serving as liaison between the Landscaping Committee and maintenance crews. The successful candidate will have knowledge of best management practices, Florida plant materials, and pest control methods. Three to five years field inspection experience in arboriculture, forestry, or horticulture is required. Must possess landscape inspector certification. Send resume to Ana de Varona, 88 West McIntyre Street, Key Biscayne, FL 33149 or email at adevarona@keybiscayne.fl.gov.

This is specialized work involving horticultural applications relative to the Landscape Code. Duties include conducting routine field inspections of new and all Village plantings, post-construction conditions of landscape materials of landscape construction and maintenance performed by contractors, irrigation and landscaping and installation by private contractors for Village projects. The Inspector is responsible for applying knowledge of Best Management Practices and Florida plant materials to inspect trees to determine type, size, age, and quality in order to issue permits for removal, pruning or relocation.

DUTIES AND RESPONSIBILITIES include the following, relative to public and right of way plantings.

- Landscape inspection of new Village plantings during specified intervals throughout the year.
- Verification of maintenance work throughout the Village performed by contractor(s).
- Perform field inspections to assess site conditions for compliance with tree preservation, landscaping codes, and ordinances.
- Process permit applications that include removal, relocation, pruning, root pruning, planting or mitigation of existing trees.
- Ensure that landscape installation, tree removals, pruning and plant materials are in compliance with approved plans, standards and specifications.
- Notify appropriate party when deficiencies and/or code violations are found; make recommendations on methods of correction and compliance on public property; set up re-inspections to ensure compliance.
- Assist] with tracking plantings to quantify contributions to the City's tree canopy.
- Prepare and dispense information to the public regarding tree permit processes.

EDUCATION and/or EXPERIENCE:

- 60 college credits and 3-5 years field or inspection experience in arboriculture, forestry, horticulture and/or landscape architecture OR
- Equivalent combination of education and experience beyond high school graduation and 5 years of related experience
- Valid Driver's License
- Landscape inspector certification

DESIRED MINIMUM QUALIFICATIONS:

- Knowledge of Miami-Dade County Landscape Manual and American National Standards Institute A-300 Tree Care Standards Manual (ANSI A-300).
- Knowledge of Best Management Practices.
- Some knowledge of plant biology, plant identification, landscape design and common insect and disease disorders of trees and ornamental plants.
- Some knowledge of municipal development ordinances as they relate to landscaping and tree protection requirements.
- Desired Licenses: Arborist, pesticide and fertilizer.
- Ability to read and interpret landscape plans.
- Ability to conduct landscape field inspections.
- Ability to establish and maintain effective working relationships with building and property owners, contractors, architects, certified arborist, nursery staff and the general public.
- Ability to use computer systems to perform research, prepare reports and to document work performed.