



The Village of Key Biscayne

Comprehensive Landscape Maintenance, including Public Works Services and Miscellaneous Functions

Addendum #2

April 12, 2013

TO ALL BIDDERS

The following changes are issued to add to, modify and/or clarify the Request for Proposal, Contract Documents and Specifications. These changes shall have the full force and effect as the contract forms. Costs involved, if applicable, shall be included in the Schedule Bid Form. All Bidders shall incorporate this addendum into the Bid Documents and shall acknowledge receipt of this addendum on the Bid Form and send back via fax or e-mail. Failure to do so may result in disqualification of the Bid.

1. *What is the annual budget?* The annual budget adopted for Village Wide Landscaping Services for the current 2013 fiscal year is \$562,505.00. This includes monthly maintenance and extra services. However, the scope of services requested in this RFP is different from the services currently being provided. Certain services have been added and/or amended, and the frequency of visits per month have been reduced.
2. *Can you please send us the bid tabulations from the last RFP?* Requests for bid tabulations from the last RFP can be obtained from the Village via a public records request to the Clerk's office. Please note that the scope of services requested in this RFP is different from the services contained in the prior RFP. Various areas have been added, certain services have been added and/or amended.
3. *Is there a bid & performance requirement?* No bid or performance bonds are required as part of this RFP.
4. *Please confirm how many crews are needed for the litter control:* The Contractor shall have at least one individual assigned with a utility vehicle for litter control seven days a week. The task must be completed between 8:00 A.M. to 4:00 PM on weekdays and 8:00 A.M. to 2:00 P.M. on Saturdays and Sundays.



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5. *The city will provide all the trash liners for litter control and the doggy litter stations? The Village will provide trash liners for litter control and doggy litter stations.*
6. *Please confirm that the palm pruning 2 x per year mentioned in Section 3.5.9 will be paid with line item 32 of the price sheet titled "Palm Pruning"? Unit costs for the Palm Pruning Services to be provided in the Landscape Maintenance Price Bid Section Form, in items 32 and 32A.*
7. *Section 3.5.3 mentions "Hardwood trees shall be pruned one (1) time each two (2) to (3) three years". Which pay line item will be used for this, I did not see a pay item for tree pruning? Hardwood tree trimming is not included in the Comprehensive Landscape Maintenance, including Public Works Services and Miscellaneous Functions RFP. This service bids separately.*
8. *White fly treatment is not included in this contract? Whitefly Pest Control is not included in the Comprehensive Landscape Maintenance, including Public Works Services and Miscellaneous Functions RFP. This service bids separately.*
9. *Pay item # 51 "Hauling of all vegetative material" will be used to pay for all vegetative debris collected when performing the routine landscape maintenance functions in locations #1 through #25? In the Landscape Maintenance Price Bid Section Form, item No. 51 covers items No. 1 through 25.*