

ART IN PUBLIC PLACES BOARD

TUESDAY, APRIL 16 9:00 A.M

BUILDING, ZONING, AND PLANNING DEPARTMENT  
CONFERENCE ROOM, 2ND FLOOR ROOM 250

1. Attendance
2. Approval of Minutes: March 16, 2004 and March 30, 2004
3. Identification of sites for public art in the Village
4. Approval of Final Draft of Master Plan (to be handed out by Cesar Trasobares)
5. Progress Report: "The Fair of Discoveries"
6. Review of Work Schedule
7. Public comment.
8. Next Meeting Date: April 6, 2004
9. Adjournment



**Village of Key Biscayne  
Art in Public Places Board  
Tuesday, March 16, 2004  
Building, Zoning, and Planning Dept. Conference  
Room, 9:00 A.M.**

**Members Present:** Marilyn Borroto, Rosa de la Cruz, Oscar de Armas, Veronica Scharf Garcia, Lourdes Jofre Colette, Gloria Kahn

**Staff Present:** Jud Kurlancheek

**Consultant:** Cesar Trasobares

**Public:** Kelly Josephson, Islander News

Committee members and staff toured (9:15 a.m. the Island and had lunch at the Boater's Grill. The Committee discussed potential sites for art work in the public right of way and plazas that will be created as a result of the Crandon Boulevard Master Plan.

Adjournment at 2:00 p.m.



**Village of Key Biscayne  
Art in Public Places Board  
Tuesday, March 30, 2004  
Building, Zoning, and Planning Dept. Conference  
Room, 9:00 A.M.**

**Members Present:** Marilyn Borroto, Oscar de Armas, Veronica Scharf Garcia, Conchita Sarnoff and Gloria Kahn

**Staff Present:** Jud Kurlancheek, Todd Hofferberth, and Maite Miyares  
**Consultant:** Cesar Trasobares  
**Public:** None  
**Presenter:** Mario Ernesto Sanchez, Artistic Producing Director of Teatro Avante

1. Teatro Avante - Fair of Discoveries  
Mario Ernesto Sanchez presented the Fair of Discoveries Children's Play which is about the Life and Discoveries of Galileo. The play was originally designed in spanish for Miami Dade County Public Schools. The play is now performed bilingually and has been presented in Puerto Rico, Argentina and will be presented in the Merrick Festival in Coral Gables on April 17th and 18<sup>th</sup>. If the Village of Key Biscayne presents the play on that same weekend the cost to the Village will be \$1200. The performance of the play will cost \$1000 and the rental of the sound system will be \$200.
2. Todd Hofferberth – Director of Parks and Recreation Department  
Mr. Hofferberth will present the performance along with the Art in Public Places Board. The Parks and Recreation Department will pay for the cost of the presentation, including the rental of 100 white wooden chairs. The Recreation Department will announce the play in their monthly calendar and will distribute the flyers produced by Conchita Sarnoff to all the schools on Key Biscayne.
2. The play will be performed in one of two locations:  
*Site A:* In the front of the Beach Park – if attorneys advise that it does not violate the deed restrictions.  
*Site B:* Village Lake Park
3. Fourth of July: The committee will like to have a float on the Village of Key Biscayne 4<sup>th</sup> of July Parade.
4. April Meeting: April 6, 2004 at 9 a.m.
5. Adjournment 10:45 a.m.



## 2004 PUBLIC ART WORK PROGRAM AND IMPLEMENTATION SCHEDULE

Meeting Date and Task Dates	TASKS
Jan 14 Meeting	Review and finalize material Committee members give staff e mail lists, galleries, and artist lists Cesar obtains artists lists, County list, and gives to staff
Jan 22	Approval Artist Selection Criteria Reviews e mail lists and publications-VKB staff to place advertisements and blast e mail Cesar to get County list of artists and give to VKB staff who will mail out Call to Artists Approves the final Call to Artist Publication Reviews webpage (work in progress) Requests Art in Public Places Program Budget Spreadsheet
Jan 28	Cesar approves Website Links, submits e mail lists to staff Maite complete places advertisement in publications Jud completes e mail lists and read to blast County mailing list ready to be mailed
Feb 10 Meeting	Board authorizes the issuance of Call to Artists
Feb 18	Cesar submits outline for Master Plan for Committee review and approval Cesar submits Artwork Loan Program and Gift Procedures
Feb 20	Link on website established, all advertisements and e mails sent, Call to Artists sent to County list
Mar 2 Meeting	Review of draft outline for Master Plan Requests the Chair to contact the Mayor to request that two (2) members of Art Board be appointed to the Crandon Boulevard Master Plan Implementation Committee
Mar 16, 2004	Presentation of Crandon Boulevard Master Plan Bus tour to identify sites for public art.
Mar 30, 2004	Planning for a play at the Beach Park on April 30, 2004 - "The Fair of Discoveries".
April 6 Meeting	Board approves final draft outline of Master Plan Board approves Artwork Loan Program and Gift Procedures
May 4 Meeting	
May 21	Deadline for artists submissions

May 24 Meeting	Board starts review of submissions and determines which ones do not meet minimum qualification
June 1 Meeting	Board completes task of identifying submissions which do not meet minimum qualifications Board completes tasks of identifying those submission which show -some interest-interest-most interest
June 8 Meeting	Board identifies top submissions for interviewing
	Board interviews short list and selects Artist and artwork for consideration by Council
June and July	Staff negotiate agreement with artist and submit for Council approval Meetings with architects/building contractors to adjust electrical/media/other technology
July 6	Board approves Art Master Plan Board approves Loan Program Guidelines and Solicitation Plan
July 27	Council approves Board selection and contract for Artist and artwork
Aug 31	Council approves Art Master Plan, Loan Program, and Gift Procedures
Aug-Dec 2004	Oversee fabrication and development of Artwork

**VILLAGE OF KEY BISCAYNE  
NOTICE OF PUBLIC MEETING REGARDING THE  
ART IN PUBLIC PLACES BOARD**



PUBLIC NOTICE IS HEREBY GIVEN THAT THE ART IN PUBLIC PLACES BOARD WILL HOLD A PUBLIC MEETING ON APRIL 6, 2004, 9:00 A. M., IN THE BUILDING, ZONING, AND PLANNING DEPARTMENT CONFERENCE ROOM OF VILLAGE HALL (SECOND FLOOR), 88 W. MCINTYRE STREET KEY BISCAYNE, FL 33149. THE PURPOSE OF THE PUBLIC MEETING IS TO DISCUSS THE ART IN PUBLIC PLACES PROGRAM. INTERESTED PARTIES ARE INVITED TO APPEAR AND BE HEARD OR SUBMIT WRITTEN COMMENTS TO THE BUILDING, ZONING, AND PLANNING DIRECTOR TO THE BUILDING, ZONING, AND PLANNING DIRECTOR AT 88 W. MCINTYRE STREET, KEY BISCAYNE, FL 33149. IF YOU HAVE ANY QUESTIONS WITH RESPECT TO THIS MATTER PLEASE CALL 305 365 8908.

IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT OF 1990, ALL PERSONS WHO ARE DISABLED AND WHO NEED SPECIAL ACCOMMODATIONS TO PARTICIPATE IN THIS PROCEEDING BECAUSE OF THAT DISABILITY SHOULD CONTACT THE OFFICE OF THE VILLAGE CLERK, 88 WEST MCINTYRE STREET, KEY BISCAYNE, FLORIDA 33149, TELEPHONE NUMBER (305) 365-5511, NOT LATER THAN TWO BUSINESS DAYS PRIOR TO SUCH PROCEEDINGS.

IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE BOARD WITH RESPECT TO ANY MATTER CONSIDERED AT A MEETING OR HEARING, THAT PERSON WILL NEED A RECORD OF THE PROCEEDINGS AND, FOR SUCH PURPOSE, MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED (F.S.286.0105).

COMMENTS OF ANY INTERESTED PARTY RELATIVE TO THIS MATTER MAY BE SUBMITTED IN WRITING AND OR PRESENTED IN PERSON AT THE PUBLIC MEETING.

NOTICE IS HEREBY GIVEN THAT ONE OR MORE MEMBERS OF THE VILLAGE COUNCIL OR VILLAGE COMMITTEES MAY BE ATTENDING THIS MEETING.

IF YOU HAVE ANY QUESTIONS WITH RESPECT TO THIS MATTER PLEASE CALL 305 365 8908.

*Posted in the Village Hall March 31, 2004*