



ART IN PUBLIC PLACES BOARD

May 4, 2004 9:00 A.M

BUILDING, ZONING, AND PLANNING DEPARTMENT
CONFERENCE ROOM, 2ND FLOOR ROOM 250

1. Attendance
2. Approval of Minutes:
3. Evaluation of "The Fair of Discoveries" play at the Beach Park"
 - a. What is the project?
4. Community Foundation
5. Art Donation Guidelines and Procedures (these must be approved by Village Council)
 - a. Artwork Donation to the Village
6. Approval of Sites for Art in the Public Right of Way
7. Village Lights - Cost to present at the Community Center Opening
8. May 21, 2004 Deadline to Receive Artwork Proposal
9. Public comment.
10. Next Meeting Date: 9:00 a.m. June 1, 2004
 - a. Agenda Items Recommended by Committee
11. Adjournment



**Village of Key Biscayne
Art in Public Places Board
Minutes for the April 6, 2004 Meeting
9:00 A.M.**

Members Present: Marilyn Borroto, Oscar de Armas, Veronica Scharf Garcia, Lourdes Jofre Colette, Gloria Kahn

Staff Present: Maite Miyares

Consultant: Cesar Trasobares

1. Minutes

Minutes for the March 16, 2004 meeting and the March 30, 2004 meeting were approved.

2. The Fair of Discoveries

The committee agreed to take flyers to Key Biscayne Businesses and to post them in the Key Biscayne Condos.

2. Identification of Sites for Public Art in the Village

Mr. Trasobares presented a draft of potential sites for projects that will be incorporated into the Art in Public Places Master Plan. The committee approved the document as amended. Mr. Trasobares will present the draft of the master plan and it will include the potential sites as amended.

3. Community Foundation

Chairperson Borroto spoke briefly about the newly created Key Biscayne Community Foundation and how it could be a vehicle for raising funds.

4. Rosa de la Cruz Donation

Ms. De la Cruz has offered to donate to the Village of Key Biscayne ten Quisqueya Henriquez photographs. The committee will review the artwork at the next meeting.

5. Adjournment 10:50 a.m.



Gifts of Artwork Guidelines

The Village Council will forward to the APP Board any proposed gift of art for recommendations on its artistic merit, acceptance, display conditions, long-term maintenance, and other relevant matters.

The Art in Public Places Board will review all proposed gifts of works of art to the Village and make recommendations to the Council on a case-by-case basis. The following process of review, including criteria and conditions will be followed with all proposed gifts of art.

Potential Donors of Art will submit images and a description of work to the APP committee through VKB staff. Each artwork must be presented through a dossier including images, information on artist, technical details of work and any relevant references. The Board will review this information to make a recommendation to the Council. In some cases, the Board may request to inspect work or may ask for further documentation on work and artist.

In all cases, artworks will be considered with artistic excellence as the primary criterion. The Board will apply the formal **Artist Selection Criteria** and the **Artwork Review Criteria** to evaluate all proposed gifts of art to the Village.

The APP Board will manage the evolving art collection, and will make recommendations for permanently installing works in all public spaces of the Village.

The Village Council will review the recommendation of the APP Board for every artwork to be formally accepted and added to the Village's cultural collections.

Once an artwork becomes part of the Village Art Collection, information about artist and work shall be developed and disseminated for public information and education.

Donors will be provided with documentation of their gifts of works of art to the Village, in line with applicable guidelines.



ART IN PUBLIC PLACES BOARD PUBLIC ART SITES

SITES INSIDE VILLAGE HALL BUILDING

Ground Floor: The committee expressed interest in the community room as a space to display works of art on loan from Collections of Village Residents or other thematic exhibits.

Second Floor: Village Manager's Office, Village Clerk, and Recreation Department: several areas with large walls could accommodate special, curated, changing exhibitions. The Village Manager's Conference Room has two walls to exhibit artwork.

Building, Zoning, and Planning Department: the 4 walls in the reception area as well as the open terrace on the Southern end for sculptures. The Conference room has two large walls and the entrance hallway provides an area for smaller-scale works.

Offices: Many of the offices have walls that contain sufficient space for artwork. All of the Director's offices include a small area for meetings. These offices should have artwork as the public uses these spaces.

Priority: Areas which receive the highest level of public access should have a higher priority to receive artwork.

Each zone has different uses and degrees of accessibility. Installing appropriate lights should be considered, although the spaces are fine with relocation of some components to create open walls.

VILLAGE HALL COURTYARD SITE-SPECIFIC WORK

The committee reviewed the courtyard fountain and surroundings as a possible venue for a site work. The current benches were discussed as well as the live plants and fountain fittings. It was stressed that this venue has all of the conditions for a great multi-media artwork and that the planters could provide a special showcase for area palms, for example, in collaboration with a regional botanical garden. The benches should be replaced with another design that fits the architecture of the building or they could be artwork themselves.

VILLAGE GREEN

The committee acknowledges the potential of this park for special projects and temporary sculpture displays.

In particular, the committee is concerned with the development of southern end of the park, adjacent to the Community Center. The area near the traffic circle and the building's entrance is being considered as one of the Civic Center sites to be developed with artwork(s).

CIVIC CENTER

The committee underscored the importance of dealing with the Civic Center as a total environment, including the proposed use of the site at its entrance (Tony Citgo Site). As the committee proceeds with selecting artists for the two sites already identified, it will keep in mind the potential for some involvement in the future of this location. The committee is interested in both the design and the future programming of the space. The grounds could be used to display sculptures and for special projects.

SITES ON CRANDON BOULEVARD

The committee has expressed a desire to participate in the implementation of the Crandon Boulevard Master Plan. Depending on what may be possible, the committee expressed enthusiasm for artist-designed features (bike racks, seating and bus shelters) to enhance and enrich the comprehensive plan. The Master Plan includes a traffic circle that is approximately the size of the one located at Harbor Drive and Mashta Drive. The traffic circle includes an area that could be used to display artwork.

After reviewing the plans for Crandon Boulevard and touring the sites, the committee recommends that the following sites be developed in collaboration with artists:

1. New pocket plaza at intersection with Seaview Dr. by the L'Esplanade
2. Develop the plaza as a pedestrian space, including technical infrastructure to support changing sculpture displays.
3. New pocket plaza at West intersection with W. Mashta Drive, at Crandon Boulevard
4. Develop the plaza as an open pedestrian space, including technical infrastructure to support sculpture displays.
5. The Lake Park at E. Enid Drive either in the water and in landscaped areas.
6. Committee suggests the scheduling of cultural programs, such as temporary site-works by artists, music recitals and lake-related programs.
7. Existing landscaped park by the Library and the Key Colony entrance.
8. At the corners where plazas are planned.

Possible development of area(s) with quiet, artist-designed seating and bird watching areas to maintain an inviting contemplative environment. This project would emphasize the mature landscaping of site, the water pool and the animals of

the region.

SITES ON SIDE STREETS

The committee observed opportunities at street ends (such as but not limited to Ocean Lane Dr. and Sonesta Dr.) and agreed that these were small spaces that would function better as landscaped areas. As an overall comment, the committee encouraged the use of plants from the area to retain the feeling of an island environment.

SITES ON TRAFFIC CIRCLES

The committee recommends that the small traffic circles areas remain as landscaped.

BEACH PARK

The committee found this area to be one of the most interesting venues to develop public art programs. The formal entrance and paved areas could accommodate sculpture displays as well as programmed events like theater and music performances. The green linear space on the south side of the Park and leading to the park service buildings and the Ocean could be a venue for temporary art projects. Short-term installations by artists could be commissioned in collaboration with consulting curators.

THE USE OF PUBLIC PLACES FOR THE PERFORMING ARTS

Public spaces are excellent venues for the performing arts. Plays or exhibits on a temporary basis provide the opportunity to

OTHER SITES

The committee acknowledges the possible involvement of artists in all areas of the island, including the State and County parks. Collaboration with other cultural groups and organizations will be encouraged as the public art program develops.

VILLAGE LIGHTS FOR CIVIC CENTER INAUGURATION

Background:

The initial Village Lights presentation included three loops of images, one owned by Joan Gill Blank (with copyrighted images) and the other two owned by VKB Art in Public Places.

Proposed Project for Civic Center Inauguration:

The initial two loops of images will be enlarged to include other images provided by APP Committee. I would add up to 60 images to the 2 loops, expanding content and covering 'missing' aspects of the Key's history, people and places. I would also produce copies of presentation for use and for the archive.

Projection Infrastructure:

The cost to install screens over the building and operate the projectors would be the same as the first staging, approximately \$3,000. I would suggest that the Village consider buying the projection equipment and screens so these events could become affordable. The equipment could also be used for other presentations, like movies.

Budget:

Projection Infrastructure	\$3,000.00
Expanding 2 loops with up to 50 images	\$1,500.00
Coordination of event	\$1,000.00
Announcement and hand-out	\$500.00
Photographer to document event	\$500.00
Total	\$6,500.00

Recommendation:

That Village staff assume responsibility for coordinating event and that Village consider buying appropriate screens and projectors, including projection towers.

That I be hired to expand the loops with images provided by committee and/or staff, retaining the artistic direction of the original project. If other photos were to be taken, then we would need additional funds to hire photographer.

Estimates provided by Cesar Trasobares



2004 PUBLIC ART WORK PROGRAM AND IMPLEMENTATION SCHEDULE

Meeting Date and Task Dates	TASKS
Jan 14 Meeting	Review and finalize material Committee members give staff e mail lists, galleries, and artist lists Cesar obtains artists lists, County list, and gives to staff
Jan 22	Approval Artist Selection Criteria Reviews e mail lists and publications-VKB staff to place advertisements and blast e mail Cesar to get County list of artists and give to VKB staff who will mail out Call to Artists Approves the final Call to Artist Publication Reviews webpage (work in progress) Requests Art in Public Places Program Budget Spreadsheet
Jan 28	Cesar approves Website Links, submits e mail lists to staff Maite complete places advertisement in publications Jud completes e mail lists and read to blast County mailing list ready to be mailed
Feb 10 Meeting	Board authorizes the issuance of Call to Artists
Feb 18	Cesar submits outline for Master Plan for Committee review and approval Cesar submits Artwork Loan Program and Gift Procedures
Feb 20	Link on website established, all advertisements and e mails sent, Call to Artists sent to County list
Mar 2 Meeting	Review of draft outline for Master Plan Requests the Chair to contact the Mayor to request that two (2) members of Art Board be appointed to the Crandon Boulevard Master Plan Implementation Committee
Mar 16, 2004	Presentation from consultants: Crandon Boulevard Master Plan Implementation Committee Bus tour to identify sites for public art.
April 6 Meeting	Board reviews Draft sites for artwork in public right of way.
May 4 Meeting	Board approves final sites for artwork in the public right of way. Board approves Gift Procedures Village Lights presentation at opening of Community Center discussed
May 21	Deadline for artists submissions

May 24 Meeting	Board starts review of submissions and determines which ones do not meet minimum qualification
June 1 Meeting	Board completes task of identifying submissions which do not meet minimum qualifications Board completes tasks of identifying those submission which show -some interest-interest-most interest
June 8 Meeting	Board identifies top submissions for interviewing
	Board interviews short list and selects Artist and artwork for consideration by Council
June and July	Staff negotiate agreement with artist and submit for Council approval Meetings with architects/building contractors to adjust electrical/media/other technology
July 6	Board approves Art Master Plan Board approves Loan Program Guidelines and Solicitation Plan
July 27	Council approves Board selection and contract for Artist and artwork
Aug 31	Council approves Art Master Plan, Loan Program, and Gift Procedures
Aug-Dec 2004	Oversee fabrication and development of Artwork

**VILLAGE OF KEY BISCAYNE
NOTICE OF PUBLIC MEETING REGARDING THE
ART IN PUBLIC PLACES BOARD**



PUBLIC NOTICE IS HEREBY GIVEN THAT THE ART IN PUBLIC PLACES BOARD WILL HOLD A PUBLIC MEETING ON MAY 4, 2004, 9:00 A. M., IN THE BUILDING, ZONING, AND PLANNING DEPARTMENT CONFERENCE ROOM OF VILLAGE HALL (SECOND FLOOR), 88 W. MCINTYRE STREET KEY BISCAYNE, FL 33149. THE PURPOSE OF THE PUBLIC MEETING IS TO DISCUSS ART IN PUBLIC PLACES PROJECTS PROGRAM. INTERESTED PARTIES ARE INVITED TO APPEAR AND BE HEARD OR SUBMIT WRITTEN COMMENTS TO THE BUILDING, ZONING, AND PLANNING DIRECTOR TO THE BUILDING, ZONING, AND PLANNING DIRECTOR AT 88 W. MCINTYRE STREET, KEY BISCAYNE, FL 33149. IF YOU HAVE ANY QUESTIONS WITH RESPECT TO THIS MATTER PLEASE CALL 305 365 8908.

IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT OF 1990, ALL PERSONS WHO ARE DISABLED AND WHO NEED SPECIAL ACCOMMODATIONS TO PARTICIPATE IN THIS PROCEEDING BECAUSE OF THAT DISABILITY SHOULD CONTACT THE OFFICE OF THE VILLAGE CLERK, 88 WEST MCINTYRE STREET, KEY BISCAYNE, FLORIDA 33149, TELEPHONE NUMBER (305) 365-5511, NOT LATER THAN TWO BUSINESS DAYS PRIOR TO SUCH PROCEEDINGS.

IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE BOARD WITH RESPECT TO ANY MATTER CONSIDERED AT A MEETING OR HEARING, THAT PERSON WILL NEED A RECORD OF THE PROCEEDINGS AND, FOR SUCH PURPOSE, MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED (F.S.286.0105).

COMMENTS OF ANY INTERESTED PARTY RELATIVE TO THIS MATTER MAY BE SUBMITTED IN WRITING AND OR PRESENTED IN PERSON AT THE PUBLIC MEETING.

NOTICE IS HEREBY GIVEN THAT ONE OR MORE MEMBERS OF THE VILLAGE COUNCIL OR VILLAGE COMMITTEES MAY BE ATTENDING THIS MEETING.

IF YOU HAVE ANY QUESTIONS WITH RESPECT TO THIS MATTER PLEASE CALL 305 365 8908.

Posted in the Village Hall April 28, 2004

ART IN PUBLIC PLACES BOARD MEETING ATTENDANCE*

Name	1/6	1/21	2/10	3/2	3/16*	3/30*	4/6	5/4										Notes
1. Marilyn Borroto	P	P	P	P	P	P	M											
2. Rosa de la Cruz	P	A	P	P	P	A	A											
3. Lourdes Jofre Collette	P	P	P	P	P	A	P											
4. Conchita Sarnoff	P	P	P	A	A	P	P											
5. Oscar de Armas	P	A	P	P	P	P	P											
6. Veronica Scharf	P	P	P	P	P	P	P											
7. Gloria Kahn	P	A	A	P	P	P	P											
Staff																		
Jud Kurlancheek	P	P	P	P	P	P												
Maite Miyares	P	P	P	P		P												
Cesar Trasobares	P	P	P	P	P	A												
Todd Hofferberth						P												
Citizens																		
Ed Meyer	P																	

P = Present A = Absent R = Resigned

* Not a regular monthly meeting. Members that are absent for three (3) regular monthly meetings in one year are automatically removed. This rule was approved by the Village Council and is effective March 9, 2004. features. In most cases, the areas are too small for significant-scale sculptures, and in all cases, pedestrian access should not be encouraged because of vehicular traffic. Large circles, such as the one planned for Harbor Drive and Fernwood Rd. offer an opportunity for artwork.