

**KEY BISCAYNE POLICE OFFICERS & FIREFIGHTERS  
RETIREMENT PLAN**

Thursday, January 29<sup>th</sup>, 2015 – **5:30 P.M.**

560 Crandon Blvd  
(Village Council Chambers)  
Key Biscayne, Florida 33149

**AGENDA**

- 1. Call to Order/Roll Call** Servando M. Parapar, Secretary  
Captain Michael Haring, Chairman  
Deputy Chief of Police Jose L. Monteagudo  
Martha F. Broucek  
Ramon Rodriguez

**2. Additions/Deletions to Agenda**

**3. Approval of Minutes of November 19<sup>th</sup>, 2014**

**4. Approval of Invoices**

|  |          |
|--|----------|
| Holland & Knight, Inv #3121009, Dated 11/22/14 | \$       |
| Holland & Knight, Inv #3134912, Dated 12/23/14 | \$ _____ |
| <u>TOTAL</u>                                   | \$       |

|   |          |
|---|----------|
| Burgess Chambers & Associates, Inc. Inv #14-305 Qtr 12/31/14        | \$       |
| Burgess Chambers & Associates, Inc. Inv #14-306 Qtr 9/30/14 (DROP)  | \$       |
| Burgess Chambers & Associates, Inc. Inv #14-307 Qtr 9/30/14 (Share) | \$ _____ |
| <u>TOTAL</u>  | \$       |

|  |    |
|--|----|
| Joan L. Wall, Administrator, 11/12/14 – 1/21/15, 43¼ hrs, plus expense | \$ |
|--|----|

**5. Approve Commencement of Retirements/Benefits**

|   |            |
|---|------------|
| F/F Kevin W. Mills, Left DROP on 1/2/2015, Monthly Benefit to be paid directly Effective February 1, 2015 | \$6,099.32 |
|---|------------|

|  |            |
|--|------------|
| P/O Cheryl L. Dufrene, Normal Retirement effective March 1, 2015 | \$2,629.36 |
|--|------------|

**UNFINISHED BUSINESS**

- 6. a) Ordinance No. 2014 -7** – Pending response to 1/12/15 email to Village Manager
- 6. b) Gabriel Roeder Smith**, 10/21/14 Letter regarding proposed additional fees for separate valuation results for Police and Fire, not addressed at 11/19/14 meeting

## **NEW BUSINESS**

- 7. a) Blake Myton, SunTrust** – Investment Market Report
- 7. b) Burgess Chambers & Associates** – 12/31/14 Performance Report
- 7. c) Schools & Conferences**
  - **FPPTA-** Winter Trustees School, 2/1 – 4/2015 at Rosen Centre Hotel, Orlando, Fl
- 8. Trustees' Concerns**
- 9. REPORTS**
  - **Attorney** –
  - **Administrator** – Annual Affidavits sent on 1/11/15
  - **Other** - Class Action Funds received \$233.08, \$7.20 and Commission Recapture of \$267.94
- 10. Input from Active Members/Retired Members/Public Comments**
- 11. Next Meeting Date** – Thursday, March 26th, 2015/**Adjournment**

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In accordance with the Americans Disabilities Act of 1990, persons needing special accommodation to participate in this proceeding should contact the Office of the Village Clerk, 85 W. McIntyre Street, Key Biscayne, Fl 33149, telephone number (305) 365-5506, no later than two business days prior to such proceedings.

If a person decides to appeal any decision made by the Board of Trustees of the Police Officers and Firefighters Retirement Plan with respect to any matter considered at this meeting or hearing, that person will need a record of the proceedings, and for such purpose, may need to insure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. (F.S. 286.0105)

This meeting may be conducted by means of or in conjunction with communications media technology, specifically a telephone conference call. The above location, which is ordinarily open to the public, shall serve as an access point. Persons wishing to attend should appear at the access point, where telephone access to the meeting will be provided.