



- 8. b) Burgess Chambers & Associates -**
  - 12/31/15 Performance Report
  - ICMA requested new adoption agreement for DROP & SHARE (required by IRS every seven years)
- 8. c) New Tower Trust Company** (Trustee of MEPT, presented by Bentall Kennedy)
  - **Review of Documents**
  - **Authorize Signature of Documents**
  - **Arrangements for Wire Transfer/Availability of Funds**
- 8. d) Communication from SunTrust** – regarding Nexis-Lexis Death Audit Report
- 8. e) ICMA/RC** – Notification of New Fund
- 8. f) Holland & Knight** – 2/22/16 letter regarding Normal Retirement Age Regulations Applicable to Government Pension Plans
- 8. g) Gabriel Roeder Smith** – GASB No. 67 Disclosure Information as of 9/30/15
- 8. h) Schools & Conferences**
  - **FPPTA**, 32<sup>nd</sup> Annual Conference, June 26 – 29, 2016, Hilton Lake Buena Vista, Orlando, FL
  - **NCPERS**, 2016 Annual Conference & Exhibit, May 14 – 19, 2016, San Diego, CA
  - **Division of Retirement** – 37<sup>th</sup> Annual Police & Fire Trustees School, May 16 - 18, 2016 at Augustus B. Turnbull III Florida State Conference Center, Tallahassee, FL
- 9. Trustees' Concerns**
- 10. REPORTS**
  - **Attorney** – Code of Conduct for Public Pension Service Providers (cont'd 1/28/16)
  - **Administrator** –
    - Annual Affidavits mailed on 1/6/2016 – All Received
    - SunTrust - Revised Signature Letter as requested by Lisa Allen
  - **Other** - Westwood Trust, February, 2016 Asset Valuation
- 11. Input from Active Members/Retired Members/Public Comments**
- 12. Next Meeting Date –Thursday, May 26th, 2016/Adjournment**

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In accordance with the Americans Disabilities Act of 1990, persons needing special accommodation to participate in this proceeding should contact the Office of the Village Clerk, 85 W. McIntyre Street, Key Biscayne, FL 33149, telephone number (305) 365-5506, no later than two business days prior to such proceedings.

If a person decides to appeal any decision made by the Board of Trustees of the Police Officers and Firefighters Retirement Plan with respect to any matter considered at this meeting or hearing, that person will need a record of the proceedings, and for such purpose, may need to insure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. (F.S. 286.0105)

This meeting may be conducted by means of or in conjunction with communications media technology, specifically a telephone conference call. The above location, which is ordinarily open to the public, shall serve as an access point. Persons wishing to attend should appear at the access point, where telephone access to the meeting will be provided.