

**KEY BISCAYNE POLICE OFFICERS & FIREFIGHTERS
RETIREMENT PLAN**

Thursday, January 23rd, 2014 – **5:30 P.M.**

560 Crandon Blvd
(Village Council Chambers)
Key Biscayne, Florida 33149

AGENDA

- 1. Call to Order/Roll Call** Servando M. Parapar, Secretary
Captain Michael Haring, Chairman
Deputy Chief of Police Jose L. Monteagudo
Martha F. Broucek
Ramon Rodriguez

2. Additions/Deletions to Agenda

3. Approval of Minutes – November 20th, 2013

4. Ratify – SunTrust Buy/Sell Trade Form (see #7a) 11/20/13 minutes)

5. Approval of Invoices

Holland & Knight, Inv #2997602, Dated 12/23/13 \$

Gabriel Roeder Smith & Co., Inv #404556, Dated 12/12/13 \$

Burgess Chambers & Associates, Inv #13-286, Dated 11/18/13 \$

Burgess Chambers & Associates, Inv #13-287, Dated 11/18/13 \$

Burgess Chambers & Associates, Inv #13-302, Dated 11/18/13 \$

TOTAL \$

Joan L. Wall, Administrator, 11/14/13 – 1/15/14; 51 ½ hrs, plus expenses \$

6. Approve Commencement of Benefits and DROP Retirement

George J. May, Left DROP on 1/15/14, Monthly Benefit, effective 2/1/14, to be paid directly to him is \$1,022.29

F/F Karl F. Simon, H/D 8/2/93, DROP Date 10/1/2013, Monthly Benefit \$7,069.41, less \$10 board fee, net amount \$7,059.41

7. UNFINISHED BUSINESS

NEW BUSINESS

- 8. a) SunTrust Letter** dated 1/10/14 regarding new rules effective 1/13/14 which may affect the fund's investment account(s) with SunTrust Bank.

8. b) Schools & Conferences

- FPPTA, Winter Trustees School, 2/2 – 5/2014, Hyatt Regency Riverfront, Jacksonville

9. Trustees' Concerns – Terms of Office

- Michael Haring and Jose Monteagudo expires 9/30/2013 – Election Updates

10. REPORTS

- **Attorney** – ConvergeEx – SEC Enforcement Action
- **Administrator** – Status of Audit and Data to Actuary
- **Other** -

11. Input from Active Members/Retired Members/Public Comments

12. Next Meeting Date – Thursday, March 27, 2014/Adjournment

In accordance with the Americans Disabilities Act of 1990, persons needing special accommodation to participate in this proceeding should contact the Office of the Village Clerk, 85 W. McIntyre Street, Key Biscayne, FL 33149, telephone number (305) 365-5506, no later than two business days prior to such proceedings.

If a person decides to appeal any decision made by the Board of Trustees of the Police Officers and Firefighters Retirement Plan with respect to any matter considered at this meeting or hearing, that person will need a record of the proceedings, and for such purpose, may need to insure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. (F.S. 286.0105)

This meeting may be conducted by means of or in conjunction with communications media technology, specifically a telephone conference call. The above location, which is ordinarily open to the public, shall serve as an access point. Persons wishing to attend should appear at the access point, where telephone access to the meeting will be provided.