

**KEY BISCAYNE POLICE OFFICERS & FIREFIGHTERS
RETIREMENT PLAN**

Thursday, May 24, 2007 – **5:30 P.M.**

560 Crandon Boulevard
(Village Council Chambers)
Key Biscayne, Florida 33149

AGENDA

1. **Call to Order/Roll Call**
Servando M. Parapar, Secretary
Captain Michael Haring, Chairman
Lt. Jose L. Monteagudo
Cindy Mize
Dr. Robert L. Maggs

2. **PRESENTATIONS**
 - **Blake Myton, Trusco** – Investment/Market Report Qtr Ending 3/31/07
 - **Burgess Chambers**
 - Authorize chairman to sign contract
 - Authorize chairman to sign SunTrust form permitting online Portfolio View to Burgess Chambers
 - Performance Report Qtr Ending 3/31/07

3. **Reading & Approval of Minutes – March 22, 2007**

4. **Approval of Invoices**
SunTrust Bank, 1/1 – 3/31/07 Custody/Investment Fees

Gabriel, Roeder, Smith & Co., Invoice #100908 dated 3/31/07

Joan L. Wall, Admin., 3/15 – 5/17/07 36 ¾ hrs, plus expenses

5. **Approval of Refunds of Contributions**
Wachovia Bank (rollover for P/O Nahyoh Toney-Bashui),
Hire Date 10/12/04, Termination Date 8/24/06 \$10,133.01

F/F Jason Davis, Hire Date 7/6/04, Termination Date 12/3/06
Contributions \$13,004.25, less 20% WH Tax \$10,403.40

6. **Approve – Application/Retirement Benefit**
P/O Carlos Serio, Hire Date 1/18/93, Resignation Date 9/1/98
Monthly Benefit commencing September 1, 2007 \$ 463.62

7. **UNFINISHED BUSINESS – Approve October 1, 2006 Actuarial Valuation**
(continued from March 22, 2007)

NEW BUSINESS

8. a) April 10, 2007 Letter from Charles Slavin, State Actuary

8. b) Trustee Schools/Conferences – FPPTA 23rd Annual Conference, June 24 to June 27th, 2007, Naples Grande Resort

9. Trustees' Concerns

10. REPORTS

Attorney

Administrator

- Status of Annual Report for 2006 – Awaiting Financial Statements from Village – due in June, 2007
- Reminder – 2006 Financial Disclosure Form due July 1, 2007

Other - Beneficiary Forms completed by current participants - ongoing

11. Input from Active/Retired Members

12. Next Meeting Date – July 26th, 2007/Adjournment

In accordance with the Americans Disabilities Act of 1990, persons needing special accommodation to participate in this proceeding should contact the Office of the Village Clerk, 85 W. McIntyre Street, Key Biscayne, FL 33149, telephone number (305) 365-5506, no later than two business days prior to such proceedings.

If a person decides to appeal any decision made by the Board of Trustees of the Police Officers and Firefighters Retirement Plan with respect to any matter considered at this meeting or hearing, that person will need a record of the proceedings, and for such purpose, may need to insure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. (F.S. 286.0105)

This meeting may be conducted by means of or in conjunction with communications media technology, specifically a telephone conference call. The above location, which is ordinarily open to the public shall serve as an access point. Persons wishing to attend should appear at the access point, where telephone access to the meeting will be provided.