



VILLAGE OF KEY BISCAYNE: SOCIAL MEDIA COMMITTEE MEETING

Wednesday, April 16, 2014 – 6:30 PM

Key Biscayne Community Center, Adult Lounge, 2nd Floor

10 Village Green Way

1) Call to order/Roll call of Committee Members

- ___ Matt Bramson
- ___ Carolyn Koslen
- ___ Karina Besprosvan
- ___ Paula Carreiro
- ___ Monique Nuñez
- ___ Theo Holloway, VKB Council Liaison
- ___ Ana Colls, VKB Staff Liaison

2) Agenda Review: Additions and Deletions

3) Public Comments

4) Presentation re: Sunshine Law and Public Records Policies (15 mins)

Stephen J. Helfman, VKB Attorney

Conchita H. Alvarez, MMC, VKB Clerk

5) Review of existing VKB media/communications channels (10 mins)

Henny Groschel-Becker, VKB Web Manager and Green Initiative Coordinator

6) Discussion re: strategy, goals and objectives (20 mins)

Theo Holloway, VKB Council Liaison

7) Next steps and priorities for next SMC meeting (10 mins)

Ana Colls, VKB Staff Liaison

8) Proposed next date for next SMC meeting: Wednesday, May 14 at 6:30 PM

9) Adjournment