



VILLAGE OF KEY BISCAYNE

Department of Building, Zoning, Planning and Public Works

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NOTICE TO VILLAGE OF KEY BISCAYNE BUILDING, ZONING & PLANNING DEPARTMENT OF EMPLOYMENT AS SPECIAL INSPECTOR UNDER THE FLORIDA BUILDING CODE

I (We) have been retained by _____ to perform special inspector services under the Florida Building Code at the _____ Project at _____ (address) in the below listed structures as of _____ (date). I am a registered architect or professional engineer licensed in the State of Florida.

PROCESS NUMBERS _____

- SPECIAL INSPECTOR FOR PILING, FBC 1822.1.20
- SPECIAL INSPECTOR FOR TRUSSES OVER 35 FT LONG OR 6 FT HIGH, FBC 2319.17.2.4.2.
- SPECIAL INSPECTOR FOR REINFORCED MASONRY, FBC 2122.4
- SPECIAL INSPECTOR FOR STEEL CONNECTIONS, FBC 2218.2
- SPECIAL INSPECTOR FOR SOIL COMPACTION, FBC 1820.3.1
- SPECIAL INSPECTOR FOR PRECAST UNITS AND ATTACHMENTS, FBC 1927.12
- SPECIAL INSPECTOR FOR _____

NOTE: Only the marked boxed apply.

The following individual(s) employed by this firm or me are authorized representatives to perform inspection*

1. _____
2. _____
3. _____
4. _____

**Special inspectors utilizing authorized representatives shall insure the authorized representative is qualified by education or licensure to perform the duties assigned by the Special Inspector. The qualifications shall include licensure as a professional engineer or architect; graduation from an engineering education program in civil or structural engineering; graduation from an architectural education program; successful completion of the NCEES Fundamentals Examination; or registration as building inspector or general contractor.*

I (we) will notify the Village of Key Biscayne Building, Zoning and Planning Department (VKBBZP) of any changes regarding authorized personnel performing inspection services.

I (we) understand that a Special Inspector inspection log for each building must be displayed in a convenient location in the site for reference by the VKB-BZP Inspector. All mandatory inspections, as required by the Florida Building Code, must be performed by your office. Your department must be called for all mandatory inspections. *Inspections performed by the Special Inspector hired by the Owner are in addition to the mandatory inspections by your Department.* Further, upon completion of the work under each Building Permit, I will submit to the Building Inspector at the time of final inspection the completed inspection log form and a sealed statement indicating that, to the best of my knowledge, belief and professional judgment these portions of the project outlined above meet the intent of the Florida Building Code and are in substantial accordance with the approved plans.

Engineer/Architect's Name: _____

Address: _____

Signed and Sealed

Phone Number: _____ License Number: _____

Date

Owner's Approval

Date

Contractor's Approval

Date