



**VILLAGE OF KEY BISCAYNE**  
**BUILDING, ZONING AND PLANNING DEPARTMENT**  
88 W McIntyre St. Suite 250 Key Biscayne, Florida 33155  
Phone: 305-365-5512 Fax: 305-365-5556  
[www.keybiscayne.fl.gov](http://www.keybiscayne.fl.gov)

### BANNER PERMIT

#### Instructions:

1. Complete this Banner Permit Request form. Please print clearly or type the information.
2. Submit this completed form with: Written notarized property owner consent, copy of deed, drawing of banner to scale.
3. Application Fee \$ 50.00.

Permit Date: \_\_\_\_\_ Permit No.: \_\_\_\_\_

Street Address or Location: \_\_\_\_\_

Property Tax Folio No.: 24- \_\_\_\_\_

Property Owner: \_\_\_\_\_

Type of Business: \_\_\_\_\_

Business Owner: \_\_\_\_\_

Banner Text or Display: \_\_\_\_\_

Banner Maximum Width : \_\_\_\_\_ Banner Maximum Length: \_\_\_\_\_

SQ FT \_\_\_\_\_ (maximum is 20 sq. ft)

Background Banner Color: \_\_\_\_\_ Lettering/Display Color: \_\_\_\_\_

Authorized to be displayed:

1. Begin \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_

2. End \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_

**BANNER SHALL BE REMOVED PROMPTLY AFTER LAST DAY OF PERMITTED DISPLAY OR ENFORCEMENT PROCEEDINGS SHALL BE INITIATED.**

The undersigned, being first duly sworn, deposes and says that he/she is the legal owner of the above property.

X \_\_\_\_\_  
Owner Signature  
STATE OF FLORIDA, COUNTY OF  
MIAMI-DADE  
Sworn to and subscribed before me this  
\_\_\_\_\_ day of \_\_\_\_\_20\_\_\_\_,

By (Print Name): \_\_\_\_\_

Notary Name \_\_\_\_\_  
Personally known

\_\_\_\_\_ or I.D. \_\_\_\_\_

\_\_\_\_\_

Approved by: \_\_\_\_\_ / \_\_\_\_\_ / 20 \_\_\_\_\_

Approved by: \_\_\_\_\_ / \_\_\_\_\_ / 20 \_\_\_\_\_

\_\_\_\_\_  
Jud Kurlancheek, AICP  
Building, Zoning and Planning Director

\_\_\_\_\_  
Michael Mila, CGC  
Chief Code Enforcement Officer