



# VILLAGE OF KEY BISCAINE

Office of the Village Manager

## MEMORANDUM

*Village Council*  
Franklin H. Caplan, *Mayor*  
Michael W. Davey, *Vice Mayor*  
Theodore J. Holloway  
Michael E. Kelly  
Mayra P. Lindsay  
Ed London  
James S. Taintor

**DATE:** September 9, 2014  
**TO:** Honorable Mayor and Members of the Village Council  
**FROM:** John C. Gilbert, Village Manager  
**RE:** Proposed Budget FY2014-15

*Village Manager*  
John C. Gilbert

The goal of the proposed budget for FY2014-15, as in previous years, is to not impact the level of services the Village provides to its residents and visitors while minimizing and/or reducing expenditures and to be able to maintain the same Village millage rate. I commend all employees and Department Heads for continuing to deliver quality services more effectively and efficiently.

Property Values for FY2014-15 increased approximately 8.87% (\$545,754,200). Last year the Village experienced an increase of 6.46% (\$373,279,685). **The enclosed budget maintains the millage rate of 3.0.** Budgetary figures have been updated since the June Budget Workshop to include current information from the state shared revenues, as well as, the ongoing needs and review of Departmental line item budgets that continued throughout the summer.

The Consumer Price Index ("CPI") for all Wage Earners for this region in April/May 2014 is used as the benchmark, as per Council Resolution 2002-49, to determine a Cost of Living Adjustment ("COLA") for Village employees. This CPI is 2.5% and is being recommended for eligible non-union exempt employees, General Employees and Police Labor groups.

Salary step increases of 5% for Fire and Police have been included in their budgets. A 4% merit increase for General Employees has also been included in their budgets. This is the maximum amount that can be received, but the actual amount would range between 0 - 4% based on their annual performance evaluation. Those eligible non-union exempt employees will receive a 5% salary step increase or a 5% longevity salary increase, as per Resolution 2001-3.

Some assumptions included in the Proposed FY2014 Budget are:

- Insurance, Property and Liability costs reflect a 5% increase; upon a recommendation from our Commercial Insurance Broker, Brown & Brown.

- Health insurance premium changes, utilizing a new provider (Neighborhood Health Partnership, a United Healthcare company) are as follows: Single-increase of 2.5%, Employee plus spouse-decrease of 7%, Employee plus children-increase of 13% and Family-increase of .6%, as per the Village's insurance renewal rates for the upcoming fiscal year from our Health Insurance Broker of Record Services, National Marketing Group.
- Overall health insurance expense reflects a 20% decrease, due mainly to the new CBA agreements.
- The actual Year To Date (YTD) column figures in the budget document are as of 8/15/14.

**ORDINANCE NO. 2014-**

**AN ORDINANCE OF THE VILLAGE OF KEY BISCAYNE,  
FLORIDA; ADOPTING THE BUDGETS FOR THE FISCAL  
YEAR COMMENCING OCTOBER 1, 2014 THROUGH  
SEPTEMBER 30, 2015 PURSUANT TO FLORIDA STATUTE  
200.065 (TRIM BILL); PROVIDING FOR AN EFFECTIVE  
DATE.**

WHEREAS, the Village Manager presented to the Village Council a "Tentative General Fund Operating Budget" for the fiscal year commencing October 1, 2014 and the Village Council scheduled the public hearing required by Section 200.065(2)(c) of the Florida Statutes to be held on September 9, 2014 at 7:00 p.m.; and

WHEREAS, the Property Appraiser has properly noticed the public hearing scheduled for September 9, 2014, at 7:00 p.m., in the Council Chamber, located at 560 Crandon Boulevard, Key Biscayne, Florida, as required by Chapter 200 of the Florida Statutes; and

WHEREAS, said public hearing, as required by Section 200.065 (2)(c), was held by the Village Council on September 9, 2014, commencing at 7:00 p.m. as previously noticed and the public and all interested parties having had an opportunity to address their comments to the Village Council, and the Village Council having had an opportunity to amend the tentative budget as it deemed appropriate and having considered the comments of the public regarding the tentative budget and having complied with the "TRIM" requirements of the Florida Statutes; and

WHEREAS, pursuant to Section 200.065(2)(d) of the Florida Statutes, a final public hearing to adopt the budgets for the fiscal year commencing on October 1, 2014, through September 30, 2015, was held, as advertised, on Tuesday, September 23, 2014, at 7:00 p.m., in the Council Chamber, located at 560 Crandon Boulevard, Key Biscayne, Florida and the Council considered comments from the public.

**NOW, THEREFORE, BE IT ORDAINED BY THE VILLAGE COUNCIL OF KEY  
BISCAYNE, FLORIDA:**

**Section 1.** Upon prior adoption of the final millage rate, which is hereby ratified, the attached budgets of the Village of Key Biscayne for the fiscal year commencing October 1, 2014, are hereby approved and adopted.

**Section 2.** This Ordinance shall be effective upon adoption on second reading, and shall be applicable from and after October 1, 2014.

PASSED AND ADOPTED on the first reading this \_\_\_\_\_ day of September, 2014.

PASSED AND ADOPTED on the second reading this \_\_\_\_\_ day of September, 2014.

---

MAYOR FRANKLIN H. CAPLAN

ATTEST:

---

CONCHITA H. ALVAREZ, MMC,  
VILLAGE CLERK

APPROVED AS TO FORM AND LEGAL SUFFICIENCY:

---

VILLAGE ATTORNEY