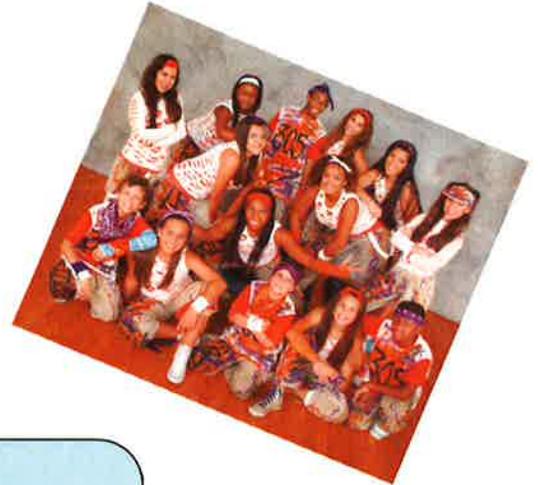


PARKS & RECREATION DEPARTMENT

MISSION STATEMENT:

To provide and promote a creative and balanced system of leisure programs that are sensitive and responsive to citizen needs and continue providing citizens with quality of life opportunities for positive recreational experiences.

DEPARTMENTAL ORGANIZATIONAL CHART



DIRECTOR

ADMINISTRATIVE ASSISTANT (2)

ASSISTANT DIRECTOR

COMMUNITY CENTER

- 4 Full-Time Staff
- 50 Part-Time Staff
- 60 Contractors
- Youth & Teen Programs
- Adult & Senior Programs
- Fitness and Aquatics
- Community Events & Services
- Memberships
- Rentals
- Maintenance

ATHLETICS

- 2 Full-Time Staff
- 3 Part-time Staff
- Tackle Football
- Flag Football
- Soccer
- Baseball
- Basketball
- Volleyball
- Youth Athletics Advisory Board

SPECIAL EVENTS

- Winterfest
- Easter Egg Hunt
- 4th of July Fireworks
- Lighthouse Run
- Concerts
- Movies on the Green
- Civic Ceremonies
- Other special events

PARKS

- Field Maintenance
- Field Scheduling
- Capital Improvements
- School Facilities
 - MAST
 - K-8 Center
 - St. Agnes



PARKS & RECREATION DEPARTMENT

FUNCTIONAL ORGANIZATIONAL CHART

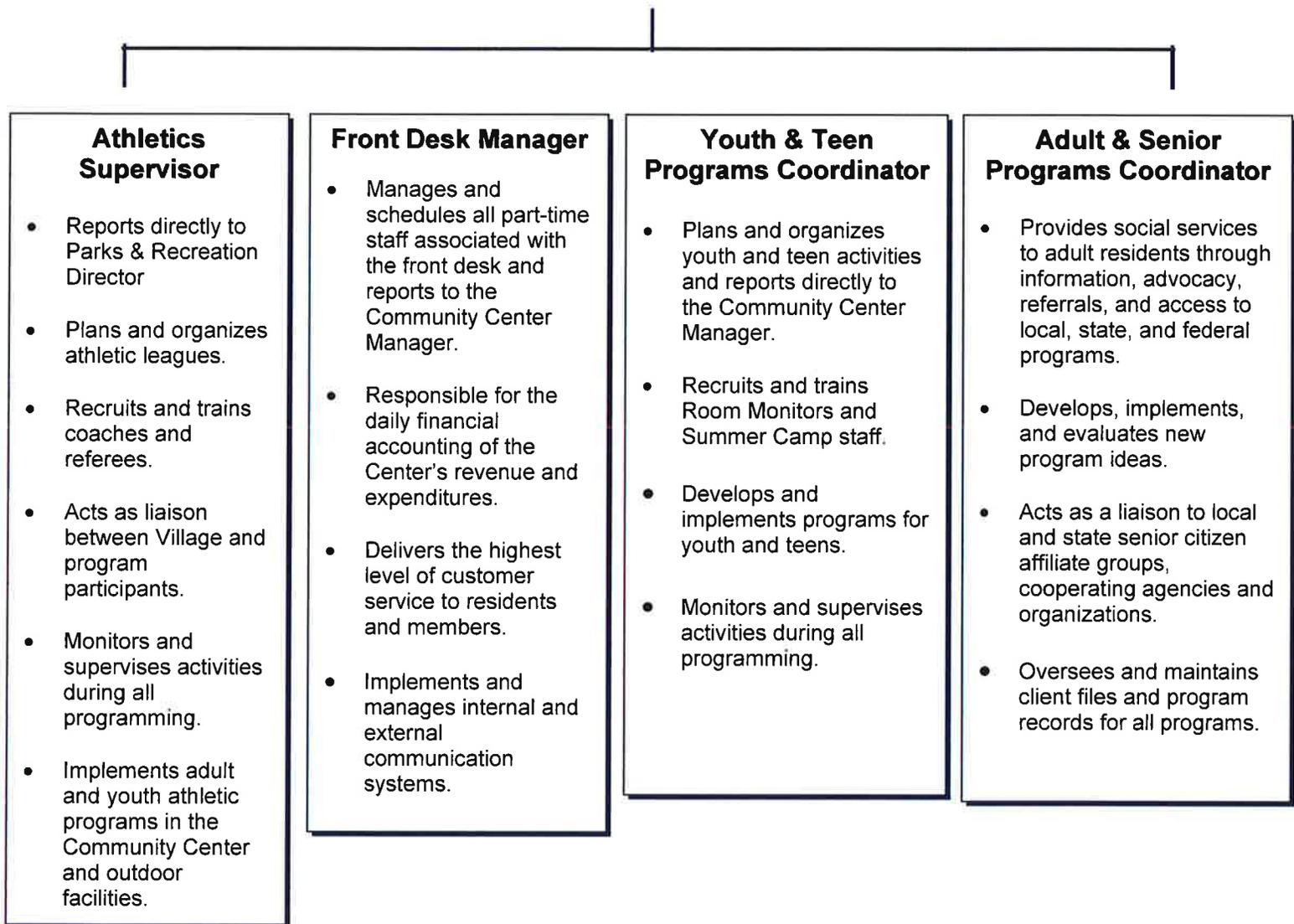
Parks & Recreation Director

- Responsible for the administration of the Department and reports to the Village Manager.
- Develops and administers policies and procedures.
- Supervises departmental employees and contractors.
- Prepares and maintains reports and records.
- Monitors expenditures and interprets effectiveness of services.
- Coordinates with other departments and professional organizations.
- Implements programs and special events.
- Conducts safety inspections and oversees maintenance of outdoor facilities.
- Performs duties at the direction of the Village Manager.

Parks & Recreation Assistant Director

- Directly responsible for Community Center operation, maintenance, management and budget.
- Evaluates, implements and schedules recreation and community programs.
- Manages and evaluates programs and maintenance contractors.
- Manages Human Resources and payments for recreation and fitness contractors and sub-contractors.
- Supervises and evaluates Community Center full-time and part-time staff.
- Manages Human Resources for all P&R part-time employees: Lifeguards, Front Desk, Room Monitors, Camp Counselors and Athletics Assistants.
- Designs and implements Department marketing and outreach efforts via print and electronic media, including brochure, website, flyers and e-blasts.
- Develops and enforces Department policies and procedures.
- Serves as Acting Director in Director's absence; Performs duties and provides assistance at the direction of the Director.

PARKS & RECREATION DEPARTMENT



DEPARTMENTAL DESCRIPTION

The Parks & Recreation Department caters to thousands of participants every year by offering a wide variety of programs. A challenge this department has faced is attempting to establish and develop a quality and balanced program with limited recreation facilities. The addition of the Key Biscayne Community Center has allowed the department to service the community in ways never before possible. The Key Biscayne Community Center opened on October 30, 2004. The department has five (5) major divisions: Community Center, Athletics, Senior/Adult Services, Special Events and Parks.

In addition to the Community Center, the Department continues to make facilities for outdoor active recreation a priority. The Village of Key Biscayne previously executed agreements with St. Agnes Church and School, Key Biscayne K-8 Center and Miami-

PARKS & RECREATION DEPARTMENT

Dade County to provide the active recreational space required for the youth and adult active recreational needs of the community.

The first artificial turf field for the youth sports programs was available in 2014 at MAST Academy. This cooperative effort between the Village of Key Biscayne and the Miami-Dade County School Board has added the most significant improvement for active recreational programming since the Community Center opened. The Department continues to investigate other potential locations to address these needs.

In 2008 the Parks and Recreation Department undertook the administration of the youth and adult athletic programs previously managed in concert with the Key Biscayne Athletic Club. The Department works with guidance provided by the Youth Athletics Advisory Board. The programs and the number of participants have expanded in the years since this transition took place.

COMMUNITY CENTER DIVISION

The Key Biscayne Community Center opened for use on October 30, 2004. The Community Center provides a central location for residents of all ages to participate in a wide variety of both active and passive activities. The Community Center is a two story facility located adjacent to the Village Green. The Community Center includes a multi-purpose gym, 25-meter pool, dance and aerobics studio, wellness/fitness center, computer lab, arts & crafts room, meeting rooms and underground parking. In addition, separate program space has been provided for toddler, youth, teen and senior activities.



The Community Center expansion project will be completed in the 2016 calendar year. This project will be the most significant improvement to the facility since it opened in 2004. Operating the facility while under expansion has been a significant challenge. The construction has resulted in closures of the jungle gym and gymnasium, as well as other shorter term closures. These impacts will require that significant repairs are necessary to resume normal operations.

The Community Center is at the heart of the Village's interaction with residents and visitors. Open 7 days per week from 6 a.m. to 10 p.m. on weekdays and 8 a.m. to 8 p.m. on weekends, the facility offers more than 60 programs and activities that meet the recreational, fitness, health,



PARKS & RECREATION DEPARTMENT

educational, cultural and special interests of the community. Programs are taught by contract instructors, many of whom reside in the Village. Special events are hosted and offered free of charge at the Community Center on a regular basis, including concerts, art lectures, film screenings, author presentations, luncheons, and health screenings.

Participation in the social, educational, and social service programs provided to adults and seniors are at record numbers. Adults and seniors participate in excursions to area attractions, special events, classes, seminars and cultural activities. The numbers of programs has increased to meet demand. Working with residents and the Active Seniors on the Key (ASK) Club, senior programs have been developed to meet the needs of this population. Through the Community Center division, the Department strives to provide quality leisure opportunities for all sectors of the population.

SPORTS AND ATHLETICS DIVISION



The Athletic Coordinator and staff administer the Sports and Athletics Division. In 2008 Council approved a recommendation from the KBAC that the Village Parks & Recreation staff assume the administrative duties related to providing athletic programs for the residents of the Village. The Village Council approved the appointment of a Youth Athletics Advisory Board to provide recommendations to the Village. This division has seen enrollment increase from 600 in 1996 to 2,000 in 2016.

The Athletics Division implements the programs with the guidance of the Youth Athletics Advisory Board. The programs available for children include: field hockey, flag football, volleyball, youth soccer, baseball, girls softball, basketball, volleyball, lacrosse and rugby. Adult programs include a spring soccer league and co-ed softball.

The season year will see the addition of a lacrosse and flag football program. Flag football will be replacing the tackle football program that was not able to achieve sufficient enrollment this season for the first time after several very successful seasons.

The installation of two (2) artificial playing field surfaces on the Village Green, planned for this fiscal year, will significantly address the poor quality and availability of playing fields identified in a 2015 community satisfaction survey.

PARKS & RECREATION DEPARTMENT

SPECIAL EVENTS

The Special Events Division is responsible for the coordination of annual special events such as the Easter Egg Hunt, Memorial Day & Veterans' Day Ceremonies, Key Biscayne Lighthouse Run, Winterfest, Winterfest Boat Parade, Winter Concert Series and the annual Fourth of July Fireworks Celebration. In addition, the Division serves as a liaison between the Village and local community and civic groups organizing special events.



PARKS

The Parks Division administers the proper maintenance of the Village Green, Ocean Front Park, Civic Center temporary dog park, St. Agnes fields, Key Biscayne K-8 Center field, Crandon Park, MAST Academy field and Calusa Park. The Parks Division prepares and oversees the management agreements between the Village of Key Biscayne and Dade County Parks and Recreation, the Archdiocese of Miami and Miami-Dade County Public Schools. The Department manages the maintenance contractor that provides the athletic field maintenance program for the Village Green, Key Biscayne K-8 Center, and St. Agnes. The parks and facilities are inspected weekly for maintenance and safety concerns. This Division manages the issuance of permits, which are required for parties, organized sports, and special events held by any person or organization in accordance with the Village's park rules adopted by the Village Council on November 14, 1995, Ordinance 95-14.

ADULT & SENIOR SERVICES

The Adult & Senior Services division works in concert with the ASK Club of Key Biscayne to provide a wide variety of social, educational, fitness, community service, and cultural programs to the Village's adult and senior population.

1. Special Events: This division host approximately 8 special events annually with and average attendance of 60 residents.
2. Fitness Programs: The fitness programs include a Balance Chair Exercise Class 4 times a week, Tai Chi 2 times a week, Ballroom Dance once a week, Tango once a week, Boomer Boot Camp 2 times a week, Enhance Fitness 2 times a day for 3 days, Yoga for Seniors 2 days a week, Splash Water Workout 2 days a week and Pickle Ball 4 days a week.
3. Arts & Crafts: The ASK Art Class for Seniors, Chinese Painting, Sculpting Class, and Pottery for Adults are all offered once a week and a Jewelry class is offered twice a week.
4. Monthly Lunches: There are three monthly lunches offered with attendance ranging from 40 to over 100 residents.

PARKS & RECREATION DEPARTMENT

5. Educational Programs: Photography, Languages (Spanish/English), Adult Choir, Computer Classes (Basic, General, iPhone/iPad), Bridge Lessons (Supervised Play & Bridge for Beginners), and monthly Health Seminars are offered at the Community Center.
6. Trips and Tours: The division provides approximately 40 trips annually.
7. Social Programs: the following programs meet as follow: a Caregivers Support Group once a month, a Men's Group 2 times a month, the ASK Book Club once a month, Bingo 2 times per month in season, Domino Club 3 times a week, a Duplicate Bridge Game once a week, Mahjong once a week, Canasta once a week, Ice Cream Socials 2 times per month in the summer, and Movie Lovers' Cinema once a week with attendance often exceeding capacity.
8. Community Service Programs: AARP Driver Safety Course 2 times a year, Annual Health Fair, SHINE at KBCC providing monthly insurance/Medicare advice, Florida Drivers' License Service serving over 400 residents every year, monthly Q&A with Social Security servicing 134 residents this year, Key Biscayne Passport Processing that has served 480 residents to date and the Senior Transportation Service providing between 150 and 250 trips a month on Key Biscayne.

PERFORMANCE INDICATORS

1. Human Resources Management:
 - The Department hired 28 employees, promoted 8 and terminated 17 to date.
 - The lifeguard's pay scale was restructured to retain employees after the City of Miami conducted a large scale recruitment at a rate significantly higher than the Village was paying.
 - Annual performance reviews for all fifty (50) full-time and part-time employees were completed.
 - The Department managed one hundred and twenty seven (127) contract service providers and processed one thousand seven hundred seventy three (1,773) contractor payment requests to date. This does not include the full-time, part-time employees and related benefits payments.
 - The Community Center Division managed forty six (46) program contract service providers and twenty (20) maintenance service providers for a total of sixty-six (66) service providers.
 - The Parks Department managed fifty-three (53) contract service providers.
 - The Athletics Division managed six (6) program contract service providers.

PARKS & RECREATION DEPARTMENT

2. Program Highlights:

- Increased by 58% adult & senior program registrations since 2011.
- Increased Community Center program registration 27% since 2011.
- Athletic program registration increased 2%, but has increased by more than 50% in a decade.
- Added a variety of new senior, youth and athletic programs for FY 2017.
- The Community Center's average daily program attendance exceeds five hundred (500) on average and often exceeds eight hundred (800).
- Managed a total of 16,520 Community Center and Athletic program registrations.
- Provided drivers' license appointments to over 400 residents to date.
- Processed 480 passport applications to date.
- Provided 134 Social Security service appointments to date.
- 4,589 members have scanned into the Community Center 85,971 times to date.

3. Budget Highlights:

- Increased Community Center revenue for the eleventh straight year.
- Managed all athletic programs to be operationally self-sufficient.

4. Facility Management Highlights:

- Resurfaced four (4) athletic fields.
- Installed an electronic irrigation management system at the Village Green, St. Agnes and K-8 fields that is managed offsite to optimize performance in accordance with the weather conditions relayed by the Key Biscayne weather station and monitor performance.
- The Community Center dance & aerobics room, toddler room and game room were all repainted and damaged window treatments replaced.
- All of the Community Centers' informational signage was replaced.
- The management of the Community Center expansion project and its related impacts to the operation and maintenance of the facility have been a primary focus this fiscal year.

PARKS & RECREATION DEPARTMENT

FISCAL YEAR 2017 DEPARTMENTAL OBJECTIVES AND MANAGEMENT OVERVIEW

The Department provides a wide variety of services to the residents of Key Biscayne. This is accomplished while maintaining a small, efficient streamline Department. The Department provides prompt, efficient, and courteous service to our customers by providing quality recreation programs and well-maintained facilities. Excellent customer service is a priority for the Department. The Department's received high marks in customer service from a previous "silent shopper" audit program. In addition, the 2015 Community Survey stated that eighty (80) percent of residents were satisfied or very satisfied with the customer service provided by staff with only four (4) percent dissatisfied. The Department hopes to exceed eighty (80) percent satisfaction in the 2017 survey.

The Department will continue to maximize the recreational opportunities provided at the Village Green, St. Agnes, K-8 Center, Crandon Park and the new artificial turf field at MAST Academy, while looking for active and passive recreational space through redevelopment and cooperative agreements with local municipalities. The Department strives to meet the needs of the community by offering a wide range of programs, athletics and activities, as requested by the public. The Department is also managing the temporary dog park located at 530 Crandon Boulevard, while it awaits the opening of the new dog park located on the Village Green this calendar year.

The operation and management of new facilities will be an important element of this year's objectives. In addition, the Department will continue the maintenance, refurbishment and equipment replacement required in the Community Center and park facilities.

- **Community Center Vertical Expansion:** Complete the ongoing expansion project adding 5,400 square feet of space to the second floor and implement programming to better serve the community.
- **Replacement of the Gymnasium Floor:** Replace the floor with an improved system and minimize impacts to scheduled programming by completing the project as soon as the gymnasium is deemed "sealed in" by the Owner's Representative. (Scheduled for FY 16)
- **Community Center Expansion FF&E:** Complete the ordering and installation of the required furniture, fixtures and extras to insure the area is open and available for programming at the earliest feasible date.
- **Artificial Turf Installation on the Village Green:** Install artificial turf on the playing areas of the Village Green.
- **Village Dog Park:** Assume the operation and maintenance of the new dog park.

PARKS & RECREATION DEPARTMENT

- **401 Hampton Lane Pocket Park:** Work with the community to reach consensus on programming for the park. Complete the design, construction and installation of the park.
- **Community Center 2nd Floor Carpet Replacement and Painting:** Install the proposed new carpet and paint the existing 2nd floor areas to match the areas in the vertical expansion.
- **Community Center Fitness Center Expansion and Floor Replacement:** Complete the expansion of the fitness center out to the designated area of the pool deck and replace the existing floor, while adding this surface to the expanded area.
- **Community Center Pool Deck Resurfacing:** Resurface the Community Center pool deck after the fitness center expansion out to the pool deck is completed.
- **Community Center Generator:** Install a full service generator, which will allow the facility to operate like the Village Hall/Police Station and Fire Station in case of a power outage or major storm.
- **Community Center Camera System:** Replace the eleven year old camera system and add new cameras to the areas included in the vertical expansion.
- **Civic Center Park:** Complete the Village Council approved design of the park.
- **Village-Wide Equipment Replacement and Improvements:** Continue to utilize CIP reserve fund to maintain all Departmental facilities at levels commensurate with the community's expectations.
- **Village Green Irrigation System Replacement:** An invitation to bid will be proffered to redesign the entire Village Green irrigation system before the artificial turf is installed.
- **Good Government:** The Parks and Recreation Department continues to provide responsive and superior service as evidenced in the 2015 Community Survey, but seeks to improve upon the nine percent dissatisfied with the overall service provided at the Community Center and thirty percent dissatisfied with the overall quality of the sports fields this fiscal year.
- **Strong Infrastructure:** The Village's Parks & Recreation infrastructure will benefit from the expansion of the Community Center, the Community Center fitness center expansion, a new dog park and new pocket parks all scheduled to be completed this fiscal year. The Civic Center Park and new parking lot are two additional infrastructure programs that would benefit this department greatly. The 2015 survey ranked the lack of parking as the number one barrier to residents utilizing parks and recreational facilities.
- **Stewardship:** The Parks & Recreation Department is always looking to improve the stewardship of the numerous facility managed by the Department. With fifty-six percent of residents visiting the Community Center on a weekly basis, improvements to this facility will remain a priority.
 - Goal #1: Completion of departmental self-assessment: Completed with two Ken Ballard assessment reports and the 2015 community interest and opinion survey.

PARKS & RECREATION DEPARTMENT

- Goal #2: Legislative initiatives with other governmental entities: In progress with the Village staff and elected officials continuing to work with the Miami-Dade Public Schools, City of Miami, and Miami-Dade County on parks and recreation related initiatives.
- Goal #3: Additional acres of recreational space/natural preserve: In progress with the purchase of one pocket park and two other properties pending final approval.

The development of the MAST Academy playing field, which opened in 2015, and the shelter, field expansion, bathrooms and storage facilities project scheduled to be completed November of 2016 has greatly improved the quality and total recreational space available to the Village.

The FY 2017 installation of artificial turf on the Village Green will not increase the total acres of green space, but will allow this facility to be used significantly more and improve the playing surface addressing several issues related to the Village's lack of greenspace.

- Goal #4: 45 additional parking spaces will be available to Village residents coming to the Civic Center and Village Green.

This may be completed during the current fiscal year with the development of the City Hall parking structure.

- Goal #5: The expansion of the Community Center to be completed by December of 2016: This is on schedule to be completed.
- Goal #6: A fully operational facility for active seniors and seniors who are 80+ years old by December of 2016. This is on schedule to be completed with the expansion of the Community Center.

PARKS & RECREATION DEPARTMENT

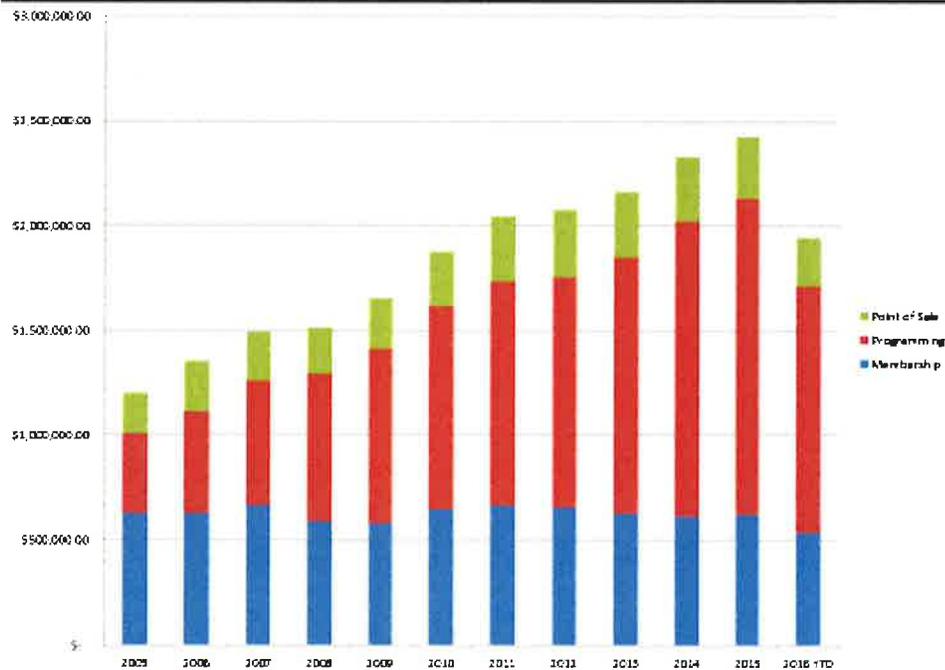
2015 Departmental Budget Compared to Doral & Pinecrest

City	Personnel Expense	FT Staff	Operating	%	Total Budget	Revenue	Revenue Return Rate
Doral	\$ 1,963,917.00	24.00	\$ 2,527,825.00	44%	\$ 4,491,742.00	\$ 656,000.00	15%
Pinecrest	\$ 1,464,971.00	17.00	\$ 2,046,580.00	42%	\$ 3,511,551.00	\$ 1,565,000.00	45%
Key Biscayne	\$ 1,379,694.22	11.5	\$ 2,791,333.00	33%	\$ 4,171,027.22	\$ 2,523,025.00	60%

Key Biscayne Registrations Compared to Coral Gables

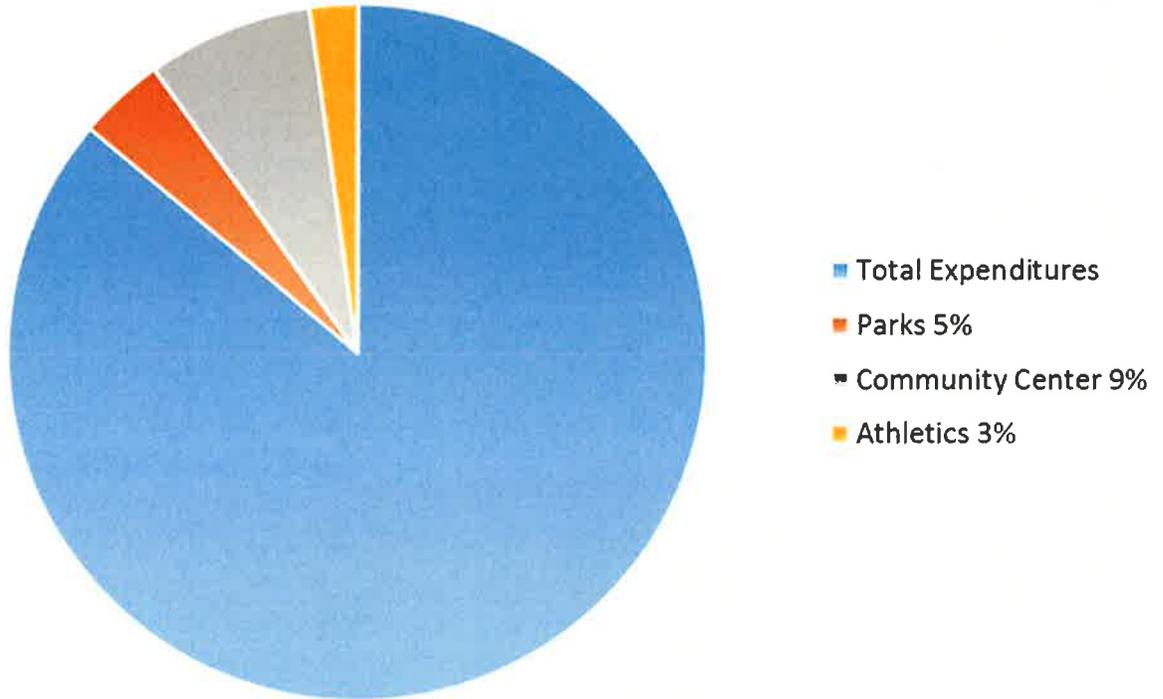
	Population	Community Center Sq. Ft.	Annual Program Registrations	Registrations per Resident
Key Biscayne	12,900	30,000	14,577	1.13
Coral Gables	51,000	50,000	17,040	0.33

Community Center Revenue 2005 to July 2016

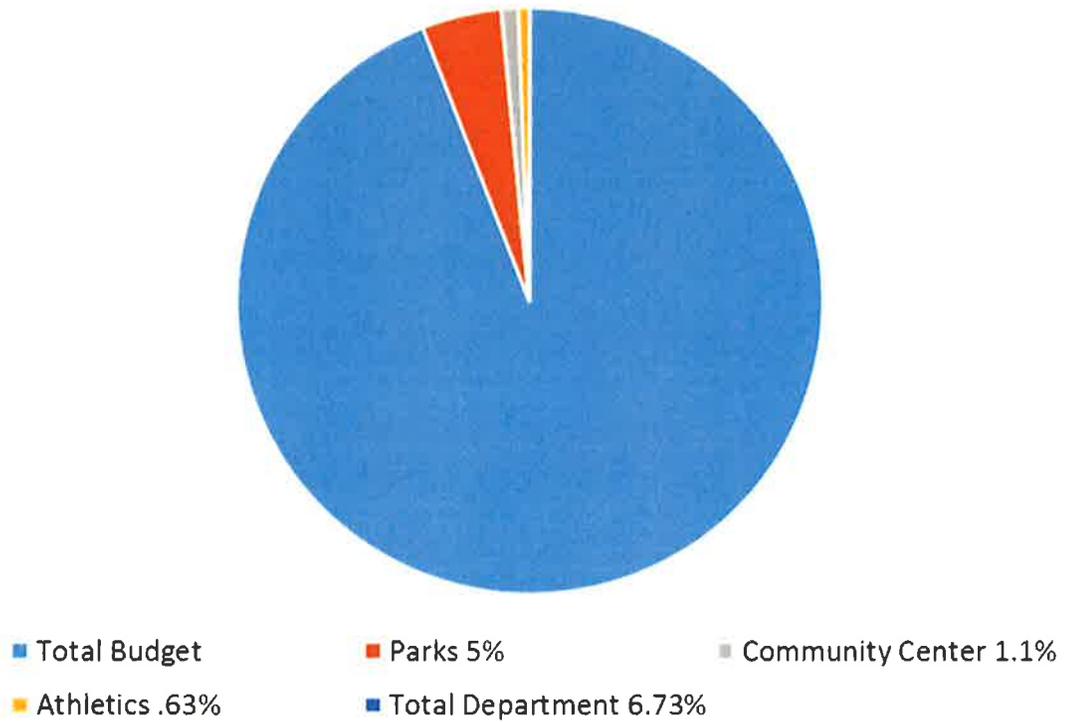


PARKS & RECREATION DEPARTMENT

Proposed Budget



Net Budget % After Revenues



PARKS & RECREATION DEPARTMENT

Authorized Positions Full-Time Personnel	Fiscal Years												
	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017
<u>Parks & Recreation</u>													
Director	1	1	1	1	1	1	1	1	1	1	1	1	1
Assistant Director	0	0	0	0	0	0	0	0	0	0	1	1	1
Adult Program Supervisor	1	1	1	1	1	1	1	1	1	1	1	1	1
Administrative Assistants	2	2	2	2	2	2	2	2	2	2	2	3	3
*SPL Projects/Comm. Coord.	0	0	0	0	0.5	0.5	0.5	0.5	0.5	0.5	0	0	0
Total	4	4	4	4	4.5	4.5	4.5	4.5	4.5	4.5	5	6	6
<u>Community Center</u>													
Community Center Manager	1	1	1	1	1	1	1	1	1	1	0	0	0
Youth Services Coordinator	1	1	1	1	1	1	1	1	1	1	1	1	1
Front Desk Manger	1	1	1	1	1	1	1	1	1	1	1	1	1
Recreation Supervisor	0	0	0	0	0	0	0	1	1	1	1	1	1
Gym Attendant	0	0	0	0	0	0	0	0	0.5	0.5	0.5	0.5	0.5
Total	3	3	3	3	3	3	3	3	4.5	4.5	3.5	3.5	3.5
<u>Athletics</u>													
Athletic Coordinator	1	1	1	1	1	1	1	1	1	1	1	1	1
Asst. Athletic Coordinator				1	1	1	1	1	1	1	1	1	1
Total	1	1	1	2	2	2	2	2	2	2	2	2	2
Total Full-Time	8	8	8	9	9.5	9.5	9.5	9.5	11	11	10.5	11.5	11.5

PARKS & RECREATION DEPARTMENT

Authorized Positions	Fiscal Years												
	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017
Part-Time Personnel													
<u>Parks & Recreation</u>													
Part-time Administrative Assistants	2	2	2	0	0	0	0	0	0	0	0	0	0
Total	2	2	2	0	0	0	0	0	0	0	0	0	0
<u>Community Center</u>													
Head Lifeguard	2	2	2	1	1	1	1	1	1	1	1	1	1
Lifeguards	6	6	6	6	6	6	6	6	6	6	8	8	8
Room Monitors	14	14	14	14	14	14	14	14	14	14	14	14	14
Front Desk Attendant	12	12	12	12	12	12	12	12	12	12	12	12	12
Manager On Duty	1	1	1	1	1	1	1	1	1	1	1	1	1
Toddler Room Monitor	3	3	3	3	3	3	3	3	3	3	4	4	4
Total	38	38	38	38	38	38	38	38	38	38	40	40	40
<u>Athletics</u>													
Part-time athletic Assistants	0	0	0	2	3	3	3	3	3	3	3	3	3
Total	0	0	0	2	3	3	3	3	3	3	3	3	3
Total Full-Time	40	40	40	40	41	41	41	41	41	41	43	43	43

Parks

General Ledger Code/Description	FY2016 Adopted	YTD @07/31/16	FY2017 Proposed	VARIANCE			
				Budget 2016 VS 2017	2016 Actual VS Budget Remaining	2016 Actual VS Budget Remaining	2016 Actual VS Budget Remaining
NON-DISCRETIONARY EXPENSES:							
001.11.572.12100 F/T SALARIES - PARKS & RECREATION DIRECTOR	\$135,620	\$110,583	\$137,519	\$1,899	1.4%	\$25,037	18.5%
001.11.572.12200 F/T SALAIRES - ASSISTANT PARKS & RECREATION DIRECTOR	\$97,232	\$80,318	\$100,923	\$3,691	3.8%	\$16,914	17.4%
001.11.572.12300 F/T SALARIES - EXECUTIVE ADMINISTRATIVE ASSISTANT	\$54,831	\$44,487	\$57,822	\$2,991	5.5%	\$10,344	18.9%
001.11.572.12400 F/T SALARIES - ADMINISTRATIVE ASSISTANT	\$31,471	\$0	\$32,329	\$858	2.7%	\$31,471	100.0%
001.11.572.21100 PAYROLL TAXES	\$24,415	\$17,207	\$25,137	\$722	3.0%	\$7,208	29.5%
001.11.572.22100 RETIREMENT CONTRIBUTIONS	\$38,298	\$29,346	\$39,431	\$1,133	3.0%	\$8,952	23.4%
001.11.572.23100 LIFE, HEALTH, DISABILITY INSURANCE	\$20,373	\$20,275	\$21,928	\$1,555	7.6%	\$98	0.5%
001.11.572.24100 WORKERS COMPENSATION	\$8,842	\$6,558	\$9,726	\$884	10.0%	\$2,284	25.8%
001.11.572.45000 INSURANCE PROPERTY & LIABILITY	\$27,664	\$20,750	\$27,664	\$0	0.0%	\$6,914	25.0%
001.11.572.55200 TUITION REIMBURSEMENT	\$7,000	\$12,481	\$3,000	(\$4,000)	-57.1%	-\$5,481	-78.3%
TOTAL NON-DISCRETIONARY EXPENSES	\$445,746	\$342,005	\$455,480	\$9,734	2.2%	\$103,741	23.3%
DISCRETIONARY EXPENSES:							
001.11.572.31100 PROFESSIONAL SERVICES - SELF ASSESSMENT	\$25,000	\$12,549	\$25,000	\$0	0.0%	\$12,451	49.8%
001.11.572.31200 PROFESSIONAL SERVICES - CONSULTANT	\$50,000	\$41,889	\$50,000	\$0	0.0%	\$8,111	16.2%
001.11.572.31300 PROFESSIONAL SERVICES - 2017 SURVEY	\$0	\$0	\$25,000	\$25,000	100.0%	\$0	0.0%
001.11.572.40000 TRAVEL & PER DIEM	\$7,600	\$8,555	\$7,720	\$120	1.6%	-\$955	-12.6%
001.11.572.41200 COMMUNICATIONS	\$12,500	\$11,537	\$12,500	\$0	0.0%	\$963	7.7%
001.11.572.43100 UTILITIES-ELECTRIC - FIELD LIGHTS	\$12,000	\$7,285	\$10,500	(\$1,500)	-12.5%	\$4,715	39.3%
001.11.572.44000 RENTALS & LEASES	\$45,950	\$49,535	\$50,000	\$4,050	8.8%	-\$3,585	-7.8%
001.11.572.46100 REPAIR & MAINTENANCE - PARKS/PLAYGROUND	\$20,000	\$17,405	\$20,000	\$0	0.0%	\$2,595	13.0%
001.11.572.46200 REPAIR & MAINTENANCE - VEHICLE	\$4,000	\$2,971	\$4,000	\$0	0.0%	\$1,029	25.7%
001.11.572.46300 REPAIR & MAINTENANCE - FIELD	\$216,490	\$191,564	\$216,490	\$0	0.0%	\$24,926	11.5%
001.11.572.46400 REPAIR & MAINTENANCE - ARTIFICIAL TURF (MAST)	\$8,000	\$2,250	\$8,000	\$0	0.0%	\$5,750	71.9%
001.11.572.46500 REPAIR & MAINTENANCE - DOG PARK	\$5,000	\$1,518	\$15,000	\$10,000	200.0%	\$3,482	69.6%
001.11.572.48100 PROMOTIONAL EVENTS - GENERAL	\$58,600	\$29,834	\$58,600	\$0	0.0%	\$28,766	49.1%
001.11.572.48200 PROMOTIONAL EVENTS - ART FESTIVAL	\$4,000	\$1,314	\$4,000	\$0	0.0%	\$2,686	67.2%
001.11.572.48300 PROMOTIONAL EVENTS - LIGHTHOUSE RUN & WALK	\$8,000	\$8,000	\$8,000	\$0	0.0%	\$0	0.0%
001.11.572.48400 PROMOTIONAL EVENTS - 4TH OF JULY FIREWORKS	\$118,500	\$129,715	\$118,500	\$0	0.0%	-\$11,215	-9.5%
001.11.572.48500 PROMOTIONAL EVENTS - 4TH OF JULY PARADE	\$30,000	\$2,000	\$30,000	\$0	0.0%	\$28,000	93.3%
001.11.572.48600 PROMOTIONAL EVENTS - 4TH OF JULY FIREWORKS EVENT	\$15,160	\$250	\$17,160	\$2,000	13.2%	\$14,910	98.4%
001.11.572.48700 PROMOTIONAL EVENTS - WINTERFEST	\$50,000	\$48,827	\$50,000	\$0	0.0%	\$1,173	2.3%
001.11.572.48710 PROMOTIONAL EVENTS - CITY THEATRE	\$15,000	\$7,500	\$15,000	\$0	0.0%	\$7,500	50.0%
001.11.572.48800 PROMOTIONAL EVENTS - ADVERTISING	\$38,000	\$22,462	\$34,100	(\$3,900)	-10.3%	\$15,538	40.9%
001.11.572.49100 OTHER CURRENT CHARGES - SR PROGRAMS - A.S.K. CLUB	\$30,000	\$23,738	\$50,000	\$20,000	66.7%	\$6,262	20.9%
001.11.572.49200 OTHER CURRENT CHARGES - SENIOR TRANSPORTATION	\$43,805	\$34,538	\$43,805	\$0	0.0%	\$9,267	21.2%
001.11.572.49300 OTHER CURRENT CHARGES - SENIOR ACTIVITIES	\$24,000	\$19,804	\$24,000	\$0	0.0%	\$4,196	17.5%
001.11.572.51000 OFFICE SUPPLIES	\$5,000	\$5,037	\$5,000	\$0	0.0%	-\$37	-0.7%
001.11.572.52100 OPERATING SUPPLIES - PROGRAMS SUPPLIES	\$27,000	\$15,645	\$27,000	\$0	0.0%	\$11,355	42.1%
001.11.572.52200 OPERATING SUPPLIES - VEHICLE FUEL	\$2,000	\$473	\$1,000	(\$1,000)	-50.0%	\$1,527	76.4%
001.11.572.52300 OPERATING SUPPLIES - UNIFORMS	\$1,000	\$0	\$1,000	\$0	0.0%	\$1,000	100.0%
001.11.572.54100 SUBSCRIPTIONS AND MEMBERSHIPS	\$1,000	\$1,422	\$1,500	\$500	50.0%	-\$422	-42.2%
001.11.572.55100 TRAINING	\$4,000	\$1,722	\$3,000	(\$1,000)	-25.0%	\$2,278	57.0%
001.11.572.62100 CAPITAL OUTLAY - PARK IMPROVEMENTS	\$13,500	\$12,481	\$13,500	\$0	0.0%	\$1,019	7.5%
001.11.572.64100 CAPITAL OUTLAY - PROGRAM EQUIPMENT	\$8,000	\$5,711	\$8,000	\$0	0.0%	\$2,289	28.6%
TOTAL DISCRETIONARY EXPENSES	\$903,105	\$717,531	\$957,375	\$54,270	6.0%	\$185,574	20.5%
GRAND TOTAL PARKS	\$1,348,851	\$1,059,536	\$1,412,855	\$64,004	4.7%	\$289,315	21.4%

BUDGET WORKSHEET

Legal, medical, dental, engineering, architectural, appraisal, and other services procured by the local unit as independent professional assistance. Includes such financial services as bond rating, etc., where the service received is not directly involved with accounting and/or auditing. Includes fees paid for competency and/or

PROFESSIONAL SERVICES

OBJECT CODE 31.000

DESCRIPTION	ADOPTED FY2016	YTD @07/31/16	Proposed FY2017
(31.100) Self Assessment	\$25,000	\$12,549	\$25,000
(31.200) Consultant	\$50,000	\$41,889	\$50,000
(31.300) 2017 Survey	\$0	\$0	\$25,000
PROFESSIONAL SERVICES TOTAL	\$75,000	\$54,438	\$100,000

BUDGET WORKSHEET

All types of supplies consumed in the conduct of operations. This category may include food, fuel, lubricants, chemicals, laboratory supplies, household items, institutional supplies, computer software, uniforms and other clothing. Also includes recording tapes and transcript production supplies. Does not include materials and supplies unique to construction or repair of roads and bridges.

**OPERATING SUPPLIES
OBJECT CODE 52.000**

DESCRIPTION	ADOPTED FY2016	YTD @07/31/16	Proposed FY2017
(52.100) Program Supplies			
Cleaning of Parks & Fields			
Software System Maintenance			
General Supplies		\$15,645	
Outdoor Alerting System annual maintenance			
Subtotal	\$27,000	\$15,645	\$27,000
(52.200) Vehicle Fuel	\$2,000	\$473	\$1,000
(52.300) Uniforms	\$1,000	\$0	\$1,000
OPERATING SUPPLIES TOTAL	\$30,000	\$16,118	\$29,000

