

RESOLUTION NO. 2016-

A RESOLUTION OF THE VILLAGE COUNCIL OF THE VILLAGE OF KEY BISCAYNE, FLORIDA, APPROVING THE 5 YEAR CAPITAL IMPROVEMENTS PLAN FOR FISCAL YEARS 2017-2021 ATTACHED AS EXHIBIT "A;" PROVIDING FOR VILLAGE MANAGER AUTHORIZATION; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Village Manager has recommended the five year Capital Improvements Plan (the "Plan") for fiscal years 2017-2021, attached as Exhibit "A," in order to provide for a long term plan of proposed capital expenditures, the means and methods of financing the projects, and an action plan for the implementation of the projects; and

WHEREAS, the Village Council recognizes the need to adopt the Plan to address beautification, parks, transportation, drainage, and infrastructure improvements in order to create a desirable high quality of life for the residents; and

WHEREAS, the Village Council has reviewed the Plan and desires to adopt the Plan; and

WHEREAS, the Village Council finds that this Resolution is in the best interest and welfare of the residents of the Village.

NOW, THEREFORE, BE IT RESOLVED BY THE VILLAGE COUNCIL OF THE VILLAGE OF KEY BISCAYNE, FLORIDA, AS FOLLOWS:

Section 1. Recitals Adopted. Each of the above stated recitals are hereby adopted, confirmed and incorporated herein.

Section 2. Capital Improvements Plan Adopted. The Village Council hereby adopts the five year Capital Improvements Plan for fiscal years 2017-2021 attached as Exhibit "A" to this Resolution. In the event there is a surplus or deficit of funds from a capital improvement project, the Village Manager shall have the authority to reallocate funds in order to implement the Capital

Improvement Plan.

Section 3. Village Manager Authorized. The Village Manager is hereby authorized to do any and all things necessary to carry out the provisions of this Resolution.

Section 4. Effective Date. This Resolution shall be effective immediately upon adoption.

PASSED AND ADOPTED this 27th day of September, 2016.

MAYOR MAYRA PEÑA LINDSAY

ATTEST:

CONCHITA H. ALVAREZ, MMC, VILLAGE CLERK

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY

VILLAGE ATTORNEY



VILLAGE OF KEY BISCAIYNE

Office of the Village Manager



Village Council
Mayra P. Lindsay, *Mayor*
Edward London, *Vice Mayor*
Franklin H. Caplan
Luis F. de la Cruz
Gary R. Gross
Theodore Holloway
Michael E. Kelly

MEMORANDUM

DATE: September 27, 2016
TO: Honorable Mayor and Members of the Village Council
FROM: John C. Gilbert, Village Manager
RE: Five (5) Year Capital Improvements Plan for FY2017-2021

Village Manager
John C. Gilbert

It is requested that the Village Council review the attached Proposed Five (5) Year Capital Improvements Plan (CIP) for FY2017-2021.

During the Budget Workshop (June 21, 2016), the Village Council reviewed and discussed the Five (5) Year CIP for FY2017-2021 and the Restricted/Committed and Assigned Reserves.

Since the Workshop, the following modifications by Department have been made to the CIP:

Manager:

- Category: Assigned Reserve
Project Name: Burying Powerlines (FY2017 Funds Needed column) allocated \$550,050 in order to fund the *1st year's interest payment* to commence the project.

Police:

- Category: Information Technology
Project Name: C.A.D./R.M.S. System (FY2017 Funds Needed column) allocated \$530,000 to satisfy the necessary reporting system upgrades required by Miami-Dade County, FDLE and the FBI.

Parks:

- Category: Recreation and Open Space
Reserve: Community Center Expansion Furniture, Fixtures & Equipment (FY2017 Funds Needed column) allocated \$211,000.

The capital needs for FY2017 total **\$4,339,350** and will be funded partially by the General Fund- Excess Revenues over Expenditures-\$2,453,043 and the remaining balance of \$1,886,307 will be obtained by the Working Capital- Restricted/Committed Reserves line item.



Village of Key Biscayne
PROPOSED Capital Improvement Plan
Fiscal Years 2017 - 2021

Village of Key Biscayne
Capital Improvement Plan - Summary

FY2017-FY2021

	Encumbered FUNDS	
Restricted/Committed Reserves		
Building Inspections	\$1,461,641	Restricted-For Building Department expenditures only
Compensated Absences	\$603,640	Assigned-25% of total Employee time banks
Emergencies	\$4,000,000	Committed - For emergency expenses (i.e. natural disasters)
Fire Code Violations	\$221,023	Restricted- For Fire prevention expenditures
Fire Grant Revenue (UASI)	\$44,480	Restricted-Urban Area Security Initiative Grant-Anti Terrorist Training & Equipment
Fire Rescue Transport Fees	\$1,448,053	Committed-Used to offset costs of providing Fire Rescue transportation
Labor Negotiations	\$90,000	Committed-To cover costs resulting from labor negotiations that exceed budgeted amounts
Law Enforcement Seizures	\$148,713	Restricted-May only be used for law enforcement purposes
Prepays	\$268,176	Nonspendable-Prepaid insurance
Land Acquisition/Open Space Land Trust	\$6,136,934	Restricted- To purchase land (open space)
Working Capital	\$2,496,727	Assigned-To fund proposed capital improvement needs
Sub-Total Restricted Reserves	\$16,919,387	

		FY2017 Funds Needed	FY2018 Funds Needed	FY2019 Funds Needed	FY2020 Funds Needed	FY2021 Funds Needed
Assigned Reserves						
Burying Powerlines	\$148,480	\$550,050	\$1,528,575	\$1,528,050	\$1,529,650	\$1,530,450
Community Center Equip Reserve	\$20,000	\$50,000	\$0	\$0	\$0	\$0
Community Center Expansion	\$21,954	\$0	\$0	\$0	\$0	\$0
Landscape Master Plan	\$75,227	\$0	\$0	\$0	\$0	\$0
Maint Reserve- Community Center	\$237,646	\$50,000	\$100,000	\$100,000	\$100,000	\$100,000
Maint Reserve- Fire Station	\$95,949	\$150,000	\$0	\$0	\$0	\$0
Maint Reserve- Police/Admin	\$2,751	\$50,000	\$25,000	\$25,000	\$25,000	\$0
Master Plan Initiatives (MPI)	\$18,583	\$0	\$0	\$0	\$0	\$0
Playing Fields	\$451,126	\$500,000	\$0	\$0	\$0	\$0
Recreation Facilities	\$359,734	\$0	\$0	\$0	\$0	\$0
Traffic Calming Plan	\$75,325	\$312,000	\$0	\$0	\$0	\$0
Village Goes Green	\$72,809	\$15,000	\$15,000	\$15,000	\$15,000	\$0
Village Hall Parking Lot Purchase	\$1,500,000	\$0	\$0	\$0	\$0	\$0
Sub-Total Assigned Reserves	\$3,079,584	\$1,677,050	\$1,668,575	\$1,668,050	\$1,669,650	\$1,630,450
Total Restricted/Assigned	\$19,998,971	\$1,677,050	\$1,668,575	\$1,668,050	\$1,669,650	\$1,630,450

Capital Improvement Plan- SEE ATTACHED LIST OF PROJECTS FOR EACH CATEGORY LISTED BELOW						
Cultural	\$276,430	\$50,000	\$0	\$0	\$0	\$0
Information Technology	\$184,871	\$601,000	\$50,000	\$50,000	\$0	\$0
Maintenance	\$500,935	\$255,300	\$60,300	\$60,300	\$170,300	\$60,300
Public Safety- Fire	\$95,000	\$0	\$0	\$0	\$0	\$0
Building, Zoning, Planning & Public Works	\$4,225,488	\$925,000	\$296,000	\$268,000	\$268,000	\$263,000
Recreation and Open Space	\$2,985,340	\$831,000	\$0	\$0	\$0	\$0
Sub-Total CIP Encumbrances	\$8,268,064	\$2,662,300	\$406,300	\$378,300	\$438,300	\$323,300
Total	\$28,267,035	\$4,339,350	\$2,074,875	\$2,046,350	\$2,107,950	\$1,953,750

Cultural

Description: Non-Operational	*Funding Source(s)	Project Cost	Encumbered FUNDS	FY2017 Funds Needed	FY2018 Funds Needed	FY2019 Funds Needed	FY2020 Funds Needed	FY2021 Funds Needed
VILLAGE ARTWORK- ARTWORK THROUGHOUT THE VILLAGE ONGOING	CIP	\$130,006	\$80,006	\$50,000	\$0	\$0	\$0	\$0
CULTURAL PARK FACILITY CONSTRUCTION- MATCHING GRANT	CIP	\$400,000	\$196,424	\$0	\$0	\$0	\$0	\$0
Total Cultural			\$276,430	\$50,000	\$0	\$0	\$0	\$0

Italics: New Project

Funding Source(s):

*CIP- Capital Improvement Plan

Project Manager: Jud Kurlancheek, Building, Zoning and Planning Director

Todd Hofferberth, Parks and Recreation Director

Information Technology

ONGOING PROJECT								
Description: Operational/Restricted	*Funding Source(s)	Project Cost	Encumbered FUNDS	FY2017 Funds Needed	FY2018 Funds Needed	FY2019 Funds Needed	FY2020 Funds Needed	FY2021 Funds Needed
COMMUNITY CENTER- COMPUTER LAB	CIP	\$61,993	\$22,993	\$27,000	\$0	\$0	\$0	\$0
POLICE OPERATING SYSTEMS- SOFTWARE	CIP	\$90,000	\$6,000	\$24,000	\$30,000	\$30,000	\$0	\$0
POLICE SERVER AND FIREWALL REPLACEMENT- HARDWARE	CIP	\$115,878	\$55,878	\$20,000	\$20,000	\$20,000	\$0	\$0
<u>C.A.D./R.M.S. SYSTEM</u>	CIP	\$530,000	\$0	\$530,000	\$0	\$0	\$0	\$0
Description: Non-Operational	*Funding Source(s)	Project Cost	Encumbered FUNDS	FY2017 Funds Needed	FY2018 Funds Needed	FY2019 Funds Needed	FY2020 Funds Needed	FY2021 Funds Needed
COMMUNITY CENTER PROGRAM	CIP	\$100,000	\$100,000	\$0	\$0	\$0	\$0	\$0
Total Information Technology			\$184,871	\$601,000	\$50,000	\$50,000	\$0	\$0

Italics: New Project

Funding Source(s):

*CIP- Capital Improvement Plan

*GFRB- General Fund Reserves- Building Inspections

Project Managers: Michael Fleming, Information Technology Administrator

Charles R. Press, Police Chief

Eric Lang, Fire Chief

Maintenance

ONGOING PROJECTS	*Funding	Project	Encumbered	FY2017	FY2018	FY2019	FY2020	FY2021
Description: Operational/Restricted	Source(s)	Cost	FUNDS	Funds Needed				
MAINTENANCE- COMMUNITY CENTER EXTERIOR FAÇADE	CIP	\$21,597	\$21,597	\$0	\$0	\$0	\$0	\$0
MAINTENANCE- OTHER FACILITIES	CIP	\$120,078	\$45,078	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000
MAINTENANCE- SIDEWALK REPAIRS	CIP	\$150,000	\$0	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000
MAINTENANCE- TRAFFIC CIRCLES	CIP	\$106,000	\$106,000	\$0	\$0	\$0	\$0	\$0
MAINTENANCE- VILLAGE HALL CAMERAS AND CARD SYSTEM	CIP	\$35,833	\$9,333	\$5,300	\$5,300	\$5,300	\$5,300	\$5,300
REPLACEMENT- TREES	CIP	\$85,913	\$20,913	\$25,000	\$10,000	\$10,000	\$10,000	\$10,000
<i>REPLACEMENT: COMM. CENTER WEIGHT ROOM EQUIP</i>	CIP	\$329,314	\$219,314	\$0	\$0	\$0	\$110,000	\$0
<i>REPLACEMENT: COMM. CNTR 2ND FL CARPET/PAINTING</i>	CIP	\$80,000	\$0	\$80,000	\$0	\$0	\$0	\$0
<i>REPLACEMENT: COMM. CENTER CAMERA SYSTEM</i>	CIP	\$100,000	\$0	\$100,000	\$0	\$0	\$0	\$0
<i>MAINTENANCE- STREET SIGNS</i>	CIP	\$78,700	\$78,700	\$0	\$0	\$0	\$0	\$0
Total Maintenance			\$500,935	\$255,300	\$60,300	\$60,300	\$170,300	\$60,300

Italics: New Project

Funding Source(s):

*CIP- Capital Improvement Plan

Project Manager: Paul Abbott, Building Manager

Jud Kurlancheek, Building, Zoning and Planning Director

Public Safety- Fire

Description: Non-Operational	*Funding Source(s)	Project Cost	Encumbered FUNDS	FY2017 Funds Needed	FY2018 Funds Needed	FY2019 Funds Needed	FY2020 Funds Needed	FY2021 Funds Needed
FIRE STATION VENTALATION	CIP	\$95,000	\$95,000	\$0	\$0	\$0	\$0	\$0
Total Public Safety-Fire			\$95,000	\$0	\$0	\$0	\$0	\$0

Italics: New Project

Funding Source(s):

*CIP- Capital Improvement Plan

*CL- Capital Lease

Project Manager: Eric Lang, Fire Chief

Building, Zoning, Planning and Public Works

ONGOING PROJECTS	*Funding	Project	Encumbered	FY2017	FY2018	FY2019	FY2020	FY2021
Description: Operational/Restricted	Source(s)	Cost	FUNDS	Funds Needed				
BEACH RENOURISHMENT- RENOURISHMENT	FEMA/CIP	\$3,100,000	\$2,933,224	\$0	\$0	\$0	\$0	\$0
DUNE RESTORATION	CIP	\$172,878	\$52,878	\$25,000	\$25,000	\$25,000	\$25,000	\$20,000
SMALL/MID-SIZE LANDSCAPING PROJECTS	CIP	\$286,386	\$186,386	\$0	\$25,000	\$25,000	\$25,000	\$25,000
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Description: Non-Operational	*Funding	Project	Encumbered	FY2017	FY2018	FY2019	FY2020	FY2021
Description: Non-Operational	Source(s)	Cost	FUNDS	Funds Needed				
OCEAN LANE DRIVE STREETScape MASTER PLAN	CIP	\$65,000	\$65,000	\$0	\$0	\$0	\$0	\$0
UPLIGHTING LED REPLACEMENT PROGRAM	CIP	\$73,000	\$73,000	\$0	\$0	\$0	\$0	\$0
STREET LIGHTING PHASE V- FERNWOOD RD, WESTWOOD DR, WEST HEATHER DR	MPI	\$810,000	\$810,000	\$0	\$0	\$0	\$0	\$0
BEACH PARK- PLANNING & CONCEPTUAL DESIGN	CIP	\$50,000	\$50,000	\$0	\$0	\$0	\$0	\$0
LIBRARY- PLANNING & CONCEPTUAL DESIGN	CIP	\$35,000	\$35,000	\$0	\$0	\$0	\$0	\$0
SEPARATED BIKE LANE STUDY	CIP	\$20,000	\$20,000	\$0	\$0	\$0	\$0	\$0
<u>VILLAGE HALL PARKING GARAGE CONSTRUCTION- *TBD</u>	CIP/DEBT	\$5,980,000	\$0	\$500,000	\$200,000	\$200,000	\$200,000	\$200,000
<u>SAFEROUTES TO SCHOOL GRANT</u>	CIP	\$900,000	\$0	\$80,000	\$0	\$0	\$0	\$0
<u>BEACH PARK-CONSTRUCTION- *TBD</u>	CIP	\$250,000	\$0	\$250,000	\$0	\$0	\$0	\$0
<u>ADA IMPROVEMENTS</u>	CIP	\$200,000	\$0	\$70,000	\$46,000	\$18,000	\$18,000	\$18,000
Total Public Works			\$4,225,488	\$925,000	\$296,000	\$268,000	\$268,000	\$263,000

Italics: New Project

Funding Source(s):

*CIP- Capital Improvement Plan

*CO- Capital Outlay

*GFR- General Fund Reserves

*RI- Roadway Improvement

*MPI- Master Plan Initiatives

***TBD- Project Estimate ONLY**

Project Manager: Jud Kurlancheek, Building, Zoning and Planning Director

Recreation and Open Space

ONGOING PROJECTS	*Funding	Project	Encumbered	FY2017	FY2018	FY2019	FY2020
Description: Operational/Restricted	Source(s)	Cost	FUNDS	Funds Needed	Funds Needed	Funds Needed	Funds Needed
COMMUNITY CENTER EXPANSION- CONSTRUCTION	DEV	\$2,069,859	\$1,219,931	\$0	\$0	\$0	\$0
COMMUNITY CENTER GENERATOR	CIP	\$75,000	\$75,000	\$0	\$0	\$0	\$0
VILLAGE GREEN IMPROVEMENTS	CIP	\$172,504	\$52,504	\$120,000	\$0	\$0	\$0
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Description: Non-Operational	*Funding	Project	Encumbered	FY2017	FY2018	FY2019	FY2020
	Source(s)	Cost	FUNDS	Funds Needed	Funds Needed	Funds Needed	Funds Needed
<i>530 CRANDON PARK CONSTRUCTION</i>	CIP,MPI	\$668,272	\$668,272	\$0	\$0	\$0	\$0
VILLAGE GREEN DOG PARK	CIP	\$912,000	\$719,633	\$0	\$0	\$0	\$0
PRESBYTERIAN CHURCH PLAYING FIELDS	CIP	\$250,000	\$250,000	\$0	\$0	\$0	\$0
<u>VILLAGE EXERCISE COURSE</u>	CIP	\$80,000	\$0	\$80,000	\$0	\$0	\$0
<u>COMMUNITY CENTER POOL DECK RESURFACING</u>	CIP	\$70,000	\$0	\$70,000	\$0	\$0	\$0
<u>401 HAMPTON LANE</u>	CIP	\$350,000	\$0	\$350,000	\$0	\$0	\$0
<u>COMMUNITY CENTER FURNITURE, FIXTURES & EQUIPMENT</u>	CIP	\$211,000	\$0	\$211,000	\$0	\$0	\$0
Total Recreation and Open Space			\$2,985,340	\$831,000	\$0	\$0	\$0

Italics: New Project

Funding Source(s):

*CIP- Capital Improvement Plan

*DEV- Developer Contribution- Consultatio Resolution provides for Land Acquistion and/or Community Center Expansion

*MPI- Master Plan Initiatives

Project Manager: Todd Hofferberth, Parks and Recreation Director