



# VILLAGE OF KEY BISCAIYNE

Office of the Village Manager



*Village Council*

Mayra P. Lindsay, *Mayor*  
James S. Taintor, *Vice Mayor*

Franklin H. Caplan  
Luis F de la Cruz  
Theodore Holloway  
Michael E. Kelly  
Edward London

*Village Manager*  
John C. Gilbert

DATE: February 9, 2016  
TO: Honorable Mayor and Members of the Village Council  
FROM: John C. Gilbert, Village Manager  
RE: Authorizing the Village Manager to purchase and install replacement carpeting for the Community Center game room

## RECOMMENDATION

It is recommended that the Village Council approve the attached Resolution authorizing the Village of Key Biscayne to purchase and install 304 yards of carpet to replace the existing/original carpet.

## BACKGROUND

The Village received three (3) proposals to perform this scope of work. The three (3) proposals are attached as Exhibit "A". The lowest proposal was from The Carpet Boutique II at \$14,387.00. The Village Manager requests authorization to prepare and execute a purchase order to perform the work described in The Carpet Boutique's proposal.

This work will be scheduled after any second floor construction activities, if required, take place in the game room.

Reviewed by Mr. Chad Friedman from Weiss Serota Helfman Pastoriza Cole & Boniske as to form and legal sufficiency.

**RESOLUTION NO. 2016-**

**A CAPITAL PROJECT AUTHORIZING RESOLUTION OF THE VILLAGE COUNCIL OF THE VILLAGE OF KEY BISCAYNE, FLORIDA, SELECTING THE CARPET BOUTIQUE II, INC. FOR THE REPLACEMENT OF CARPETING IN THE VILLAGE OF KEY BISCAYNE COMMUNITY CENTER; PROVIDING FOR AUTHORIZATION; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the Village of Key Biscayne (“Village”) has determined that 304 square yards of carpeting in the Village’s Community Center have reached the end of its useful life and need to be replaced; and

**WHEREAS**, the Village’s interiors consultant has recommended and the Village’s staff has approved of the consultant’s recommendation for the type and style of replacement carpeting to be provided and installed; and

**WHEREAS**, the Village has obtained three proposals from carpet supply and installation vendors to perform the necessary work of removing the existing carpeting and replacing it with the new carpeting specified by the Village’s interior decorating consultant, removing and replacing furniture providing a warranty; and

**WHEREAS**, Village Manager and staff has reviewed the proposals and has determined that The Carpet Boutique II, Inc. has proposed the lowest-priced responsive and responsible proposal for the specified carpeting; and

**WHEREAS**, the Village Council finds that it is in the best interest of the Village to proceed as indicated in this Resolution.

**NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE VILLAGE COUNCIL OF THE VILLAGE OF KEY BISCAYNE, FLORIDA, AS FOLLOWS:**

**Section 1. Recitals Adopted.** That each of the recitals stated above is hereby adopted and confirmed.

**Section 2. Agreement Approved.** That the Village Manager is hereby authorized to prepare and execute a purchase order between the Village and The Carpet Boutique II, Inc. perform the work described in its proposal, attached hereto as Exhibit "A", for a firm fixed price of \$14,387.00,.

**Section 3. Implementation.** That the Village Manager is hereby authorized to take any and all actions necessary to implement the purposes of this Resolution and the purchase order.

**Section 4. Effective Date.** That this Resolution shall be effective immediately upon adoption hereof.

PASSED AND ADOPTED this \_\_\_\_ day of February, 2016.

\_\_\_\_\_  
MAYOR MAYRA PEÑA LINDSAY

ATTEST:

\_\_\_\_\_  
CONCHITA H. ALVAREZ, MMC, VILLAGE CLERK

APPROVED AS TO FORM AND  
LEGAL SUFFICIENCY

\_\_\_\_\_  
VILLAGE ATTORNEY

Exhibit A

CA-The Carpet Boutique II  
 4103 Ponce de Leon Blvd.  
 Coral Gables, FL 33146  
 305-445-1939

Proposal #: CA017097  
 Sale Date: 07/14/2015  
 Install Date:  
 Sales Rep: Lopez, E  
 Sales Rep: Gonzalez, M

**SOLD TO**

Lori Duzoglou Interiors, Lori  
 785 Glenridge Road  
 Key Biscayne FL 33149  
 305-815-6616 305-815-6616

**SHIPPED TO**

Key Biscayne Community Center

FL

Printed 10/29/15 16:16:13

**MATERIALS**

		QUANTITY	PRICE	TOTAL
(1) Patcraft Dazzle Tile	tbs	304.00SqYd		\$10,344.81
(2) Adhesive 4 gallon		3.00Each		\$460.42
(3) Vinyl Bases	tbs	360.00LnFt		\$361.99
<b>Materials Subtotal:</b>				<b>\$11,167.22</b>

**LABOR**

		QUANTITY	PRICE	TOTAL
(1) Inst Carpet Tile		304.00 SqYd		\$2,091.49
(2) Furniture Moving		304.00 SqYd		\$804.42
(3) Inst Vinyl Bases		360.00 LnFt		\$323.87
<b>Labor SubTotal:</b>				<b>\$3,219.78</b>

Comments: Installation is warranted for a period of 1 year.

**Subtotal:** \$14,387.00  
**Misc:** \$0.00  
**Total:** \$14,387.00  
**Payments:** \$0.00  
**Balance:** \$14,387.00



## Construction Proposal

**Client:** LDI, Inc.

**Job Name:** Key Biscayne Community Center.

**Date:** 9/03/15

**Address:**

**Proposal #** 4322

We, hereby propose to furnish and install the following items

### Scope of Work:

<b>Carpet Tile Style Dazzle Color TBD</b>	<b>10543</b>
<b>Installation of Materials</b>	<b>2123</b>
<b>Demo existing Material</b>	<b>800</b>
<b>Vinyl Baseboards/Install</b>	<b>900</b>
<b>Furniture Moving</b>	<b>450</b>

**Total cost = \$ 14,816**

**Any revisions or alterations may alter pricing. Labor is warranted for a period of 1 year**

**Licensed & Insured CGC 1511027**

7570 SW 77 Avenue Miami FL 33143  
email + hilario@hqconstruction.com phone + 786.325.9121 fax + 305.424.9334

Invoice 62437

## Green Flooring of Florida

7003 N. Waterway Drive, Suite 121  
Miami, FL 33155

Date	To	Ship To
September 10, 2015	Lori Duzoglu Interiors 785 Glenridge Road Key Biscayne, FL	Key Biscayne Community Center 10 Village Green Way Key Biscayne, FL 33149

Instructions: Floor Preparation to be quoted separately. 1 year warranty on labor

Quantity	Description	Unit Price	Total
350	Dazzle Carpet Tile	33.99	12946.50
350	Demolition of existing conditions	3.00	1050
350	Installation of carpet	7.00	2450
400	Bases-Vinyl	1.15	460
400	Bases-Vinyl Install	1.25	500
350	Furniture moving	1.00	350
Subtotal			17756.50
Sales Tax			EXEMPT
Shipping & Handling			
<b>Total Due By [Date]</b>			<b>17756.50</b>

Thank you for your business!

Tel: 305-972-3913  
Fax: 786-350-2023