



V I L L A G E O F K E Y B I S C A Y N E

Office of the Village Manager

Village Council
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Edward London, *Vice Mayor*
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MEMORANDUM

Village Manager
John C. Gilbert

DATE: April 12, 2016
TO: Honorable Mayor and Members of the Village Council
FROM: John C. Gilbert, Village Manager
RE: FY 2016 Capital Improvement Plan (CIP)
Six (6) Month Update

Attached please find the Six (6) Month Update for the FY 2016 Capital Improvement Plan.



Village of Key Biscayne
Approved Capital Improvement Plan
Fiscal Years 2016 - 2020
Six Month Update

Cultural

Description: Non-Operational	Total Project Cost	FY2016 Budget	FY2016 Expenditures	FY2016 Remaining Bal
VILLAGE ARTWORK- ARTWORK THROUGHOUT THE VILLAGE ONGOING	\$155,953	\$102,772	\$11,302	\$91,470
CULTURAL PARK FACILITY CONSTRUCTION- MATCHING GRANT	\$400,000	\$196,424	\$0	\$196,424
Total Cultural		<u>\$299,196</u>	<u>\$11,302</u>	<u>\$287,894</u>

Start Date	End Date	Project Status
ongoing	5/30/2016	Sundial at Village Green under construction.
pending	pending	pending

Project Manager: Jud Kurlancheek, Building, Zoning and Planning Director
Todd Hofferberth, Parks and Recreation Director

Information Technology

ONGOING PROJECT	Total Project	FY2016	FY2016	FY2016
Description: Operational/Restricted	Cost	Budget	Expenditures	Remaining Bal
ADMIN/SERVER REPLACEMENT	\$20,000	\$5,000	\$0	\$5,000
ADMIN/FIRE NOTEBOOKS	\$26,000	\$2,988	\$0	\$2,988
ADMIN/FIRE WORK STATION REPLACEMENT	\$32,939	\$5,672	\$3,454	\$2,218
COMMUNITY CENTER- COMPUTER LAB	\$51,522	\$22,993	\$0	\$22,993
NETWORK INFRASTRUCTURE	\$33,000	\$7,000	\$0	\$7,000
POLICE NOTEBOOKS	\$9,000	\$9,000	\$0	\$9,000
POLICE OPERATING SYSTEMS SOFTWARE	\$16,000	\$6,000	\$0	\$6,000
POLICE WORKSTATION REPLACEMENT	\$28,800	\$9,600	\$0	\$9,600
POLICE SERVER AND FIREWALL REPLACEMENT HARDW	\$67,890	\$60,750	\$0	\$60,750

Start Date	End Date	Project Status
ongoing	ongoing	No Activity.
ongoing	ongoing	No Activity.
ongoing	ongoing	Purchase of two (2) fire workstations and one (1) recreation workstation.
ongoing	ongoing	No Activity.

Description: Non-Operational	Total Project Cost	FY2016 Budget	FY2016 Expenditures	FY2016 Remaining Bal
1. EMERGENCY MANAGEMENT- COOP DATA STORAGE	\$90,000	\$90,000	\$0	\$90,000
2. COMMUNITY CENTER PROGRAM	\$100,000	\$100,000	\$0	\$100,000
Total Information Technology	\$475,151	\$319,003	\$3,454	\$315,549

Start Date	End Date	Project Status
8/1/2015	6/1/2016	In progress.
3/1/2016	12/31/2016	Preparing RFP.

COMPLETED PROJECTS	Total Project Cost	FY2016 Budget	FY2016 Expenditures	FY2016 Remaining Bal
VILLAGEWIDE PHONE SYSTEM UPGRADE	\$150,000	\$52,317	\$25,492	\$26,825
COUNCIL CHAMBER UPGRADE AUDIO AND VISUAL	\$150,000	\$148,479	\$154,258	(\$5,779)
Total completed	\$300,000	\$200,796	\$179,750	\$21,046

Start Date	End Date	Project Status
3/1/2015	11/1/2015	Project completed.
4/1/2015	1/30/2016	Project completed.

Grand Total Information Technology **\$775,151** **\$519,799** **\$183,204** **\$336,595**

Project Managers: Michael Fleming, Information Technology Administrator
Charles R. Press, Police Chief
Eric Lang, Fire Chief

Maintenance

ONGOING PROJECTS	Total Project	FY2016	FY2016	FY2016
Description: Operational/Restricted	Cost	Budget	Expenditures	Remaining Bal
MAINTENANCE- COMMUNITY CENTER EXTERIOR FAÇADE	\$49,500	\$21,597	\$0	\$21,597
MAINTENANCE- COMMUNITY CENTER LIFT STATION	\$4,500	\$4,500	\$2,743	\$1,757
MAINTENANCE- FIRE EXTERIOR FAÇADE	\$32,500	\$22,396	\$0	\$22,396
MAINTENANCE- OTHER FACILITIES	\$168,000	\$54,599	\$0	\$54,599
MAINTENANCE- SIDEWALK REPAIRS	\$85,000	\$74	\$1,050	(\$976)
MAINTENANCE- TRAFFIC CIRCLES	\$160,000	\$108,040	\$2,040	\$106,000
MAINTENANCE- VILLAGE HALL CAMERAS AND CARD SYSTEM	\$42,400	\$10,600	\$1,267	\$9,333
MAINTENANCE- VILLAGE HALL EXTERIOR FACADE	\$30,000	\$10,000	\$0	\$10,000
REPLACEMENT- TREES	\$140,000	\$15,996	\$1,927	\$14,069
REPLACEMENT: CHANNEL 77 EQUIPMENT	\$15,000	\$4,750	\$4,854	(\$104)
REPLACEMENT: COMMUNITY CENTER WEIGHT ROOM EQUIP	\$450,000	\$222,437	\$3,123	\$219,314
Total Maintenance	\$1,176,900	\$474,989	\$17,004	\$457,985

Start	End	Project
Date	Date	Status
pending	pending	No Activity.
ongoing	ongoing	Well Pump replacement.
pending	pending	No Activity.
ongoing	ongoing	No Activity.
ongoing	ongoing	No Activity.
ongoing	ongoing	Repairs to sprinklers inside traffic circle.
ongoing	ongoing	Maintenance repairs.
pending	pending	No Activity.
ongoing	ongoing	Planted Mahogonies on Harbor Drive.
ongoing	ongoing	Installed Granacus software for Council Meeting viewing on website.
ongoing	ongoing	No Activity.

COMPLETED PROJECTS	Total Project	FY2016	FY2016	FY2016
	Cost	Budget	Expenditures	Remaining Bal
REPLACEMENT: DOG STATIONS (50)	\$8,000	\$0	\$0	\$0
REPLACEMENT: RECYCABLE TRASH CANS (50) Phase I	\$50,000	\$0	\$135	(\$135)
REPLACEMENT: VILLAGEWIDE ELECTRICAL PANELS	\$45,000	\$0	\$0	\$0
REPLACEMENT- CRANDON SPRINKLER TIMERS FROM BATTERY TO ELECTRIC	\$50,000	\$29,328	\$30,558	(\$1,230)
Total completed	\$153,000	\$29,328	\$30,693	-\$1,365
Grand Total Maintenance	\$1,329,900	\$504,317	\$47,697	\$456,620

Start	End	Project
Date	Date	Status
7/1/2015	10/15/2015	Project Completed.
8/1/2015	12/31/2015	Project Completed.
2/1/2015	10/31/2015	Project Completed.
6/1/2015	3/1/2016	Project Completed.

Project Manager: Paul Abbott, Building Manager

Jud Kurlancheek, Building, Zoning and Planning Director

Public Safety- Fire

ONGOING PROJECTS	Total Project	FY2016	FY2016	FY2016
Description: Operational/Restricted	Cost	Budget	Expenditures	Remaining Bal
FIRE BUILDING FIXTURES AND EQUIPMENT- LIGHTS, DOORS, ETC.	\$100,000	\$74,881	\$23,930	\$50,951

Start	End	Project
Date	Date	Status
ongoing	ongoing	Ordered ropes and bailout equipment.

Description: Non-Operational	Total Project	FY2016	FY2016	FY2016
	Cost	Budget	Expenditures	Remaining Bal
1. AEDs	\$40,000	\$24,008	\$5,619	\$18,389
2. FIRE STATION VENTILATION	\$95,000	\$95,000	\$0	\$95,000
Total Public Safety-Fire	\$235,000	\$193,889	\$29,549	\$164,340

Start	End	Project
Date	Date	Status
8/1/2014	9/30/2016	Waiting approval from condo boards and business owners to install additional AED's.
4/1/2016	10/1/2016	Preparing bid.

COMPLETED PROJECTS	Total Project	FY2016	FY2016	FY2016
	Cost	Budget	Expenditures	Remaining Bal
EMERGENCY COMMUNICATION SYSTEM (BDA)	\$100,000	\$53,097	\$53,097	\$0
Total Completed	\$100,000	\$53,097	\$53,097	\$0

Start	End	Project
Date	Date	Status
3/1/2015	10/31/2015	Project Completed.

Grand Total Public Safety-Fire	\$335,000	\$246,986	\$82,646	\$164,340
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Project Manager: Eric Lang, Fire Chief

Building, Zoning, Planning and Public Works

ONGOING PROJECTS	Total Project	FY2016	FY2016	FY2016
Description: Operational/Restricted	Cost	Budget	Expenditures	Remaining Bal
BANNERS- HOLIDAYS, LIGHTHOUSE, SNOW, ART SHOW, STARS AND STRIPS	\$24,000	\$9,090	\$0	\$9,090
BEACH RENOURISHMENT- RENOURISHMENT	\$3,100,000	\$2,925,581	(\$7,643)	\$2,933,224
DUNE RESTORATION	\$90,000	\$52,878	\$0	\$52,878
MAINTENANCE VEHICLE- BEACH MONITORING	\$12,000	\$8,000	\$0	\$8,000
SEAGRASS RESTORATION- BISCAYNE NATIONAL PARK	\$500,000	\$27,367	\$547	\$26,821
SMALL/MID-SIZE LANDSCAPING PROJECTS	\$500,000	\$196,069	\$1,926	\$194,143
STREET SIGNS- REPLACE VILLAGEWIDE	\$240,000	\$235,880	\$83,463	\$152,418
WHITEFLY PEST CONTROL	\$63,000	\$10,000	\$0	\$10,000

Description: Non-Operational	Total Project	FY2016	FY2016	FY2016
Description: Non-Operational	Cost	Budget	Expenditures	Remaining Bal
VILLAGEWIDE CROSSWALK SAFETY IMPROVEMENTS	\$50,000	\$15,354	\$1,995	\$13,360
UPLIGHTING LED REPLACEMENT PROGRAM	\$73,000	\$48,618	\$0	\$48,618
<i>OCEAN LANE DRIVE STREETScape MASTER PLAN</i>	\$65,000	\$65,000	\$0	\$65,000
STREET LIGHTING PHASE V-FERNWOOD RD, WESTWOOD DR, WEST HEATHER	\$810,000	\$810,000	\$0	\$810,000
BACKFLOW CERTIFICATION	\$10,000	\$10,000	\$4,837	\$5,163
BEACH PARK PLANNING & CONCEPTUAL DESIGN	\$50,000	\$50,000	\$0	\$50,000
LIBRARY PLANNING & CONCEPTUAL DESIGN	\$35,000	\$35,000	\$0	\$35,000
SEPARATED BIKE LANE STUDY	\$20,000	\$20,000	\$0	\$20,000
Total Public Works	\$5,642,000	\$4,518,837	\$85,124	\$4,433,713

COMPLETED PROJECTS	Total Project	FY2016	FY2016	FY2016
COMPLETED PROJECTS	Cost	Budget	Expenditures	Remaining Bal
BEACH RENOURISHMENT- ANNUAL MONITORING (FY13-FY15)	\$99,000	\$25,000	\$18,158	\$6,842
SEAGRASS RESTORATION- ANNUAL MONTORING (FY12-FY15)	\$121,201	\$16,317	\$0	\$16,317
CRANDON BLVD LED FLASHER AT E. HEATHER DR	\$45,000	\$62,619	\$815	\$61,804
RESURFACING EAST OF CRANDON EXCEPT HOLIDAY COLONY	\$390,000	\$13,022	\$19,226	(\$6,204)
CIVIC CENTER PARKING STUDY	\$21,000	\$21,000	\$0	\$21,000
STREET LIGHTING PHASE III- HARBOR DR FROM SUNSET CR TO W MASHTA	\$105,000	\$64,035	\$242,279	(\$178,244)
STREET LIGHTING PHASE IV- MASHTA DR FROM HARBOR DR CR TO CRANDON	\$150,000	\$143,508	\$52,092	\$91,416
OCEAN DRIVE AND E. HEATHER ADDITIONAL GOLF CART PARKING	\$41,000	\$0	\$0	\$0
Total completed	\$972,201	\$345,501	\$332,570	\$12,931
Grand Total Public Works	\$6,614,201	\$4,864,338	\$417,694	\$4,446,644

Start Date	End Date	Project Status
1/1/2015	10/1/2015	Remaining funds will be used for a 25th Anniversary banner.
ongoing	ongoing	No Activity.
ongoing	ongoing	Plantings on Ocean Drive, East Enid Drive and Calusa Path.
1/1/2013	4/15/2016	Street signs completed. Stop sign installation began in December 2015.
ongoing	ongoing	No Activity.

Start Date	End Date	Project Status
ongoing	ongoing	No Activity.
ongoing	ongoing	No Activity.
6/1/2016	pending	No Activity. Waiting for Engineering Services to be awarded.
6/1/2016	pending	No Activity. Waiting for Engineering Services to be awarded.
10/1/2015	4/30/2016	Thirty one (31) backflows were certified. The four (4) pending are scheduled for April 2016.
pending	pending	No Activity.
pending	pending	Discussions with county ongoing.
6/1/2016	pending	No Activity. Waiting for Engineering Services to be awarded.

Start Date	End Date	Project Status
10/1/2012	12/31/2015	No further monitoring needed. Project Completed.
10/1/2012	12/31/2015	No further monitoring needed. Project Completed.
8/1/2015	11/30/2015	Project completed.
5/1/2015	7/30/2015	Project completed.
10/1/2015	10/20/2015	Completed. Study presented to Council on October 20, 2015.
10/1/2014	2/1/2016	Project Completed.
10/1/2014	2/1/2016	Project Completed.
5/1/2015	10/1/2015	Project completed.

Project Manager: Jud Kurlancheek, Building, Zoning and Planning Director

Public Safety- Police

ONGOING PROJECTS	Total Project	FY2016	FY2016	FY2016	Total Project
Description: Operational/Restricted	Cost	Budget	Expenditures	Remaining Bal	Expenditures
POLICE FLOOR FIXTURES AND EQUIPMENT- DOORS, LIGHTS, ETC.	\$35,000	\$20,841	\$0	\$20,841	\$9,588
Total Public Safety- Police	\$35,000	\$20,841	\$0	\$20,841	\$9,588

Start	End	Project
Date	Date	Status
ongoing	ongoing	No Activity.

Project Manager: Charles R. Press, Police Chief

Recreation and Open Space

ONGOING PROJECTS	Total Project	FY2016	FY2016	FY2016
Description: Operational/Restricted	Cost	Budget	Expenditures	Remaining Bal
530 CRANDON BLVD SAMPLING	\$15,000	\$10,896	\$0	\$10,896
COMMUNITY CENTER EXPANSION- CONSTRUCTION	\$2,069,859	\$2,034,518	\$638,722	\$1,395,796
COMMUNITY CENTER GENERATOR	\$75,000	\$75,000	\$0	\$75,000
VILLAGE GREEN IMPROVEMENTS	\$88,000	\$52,504	\$0	\$52,504
Description: Non-Operational	Total Project	FY2016	FY2016	FY2016
Description: Non-Operational	Cost	Budget	Expenditures	Remaining Bal
1. 530 CRANDON BLVD DESIGNATED USE	\$100,000	\$53,995	\$0	\$53,995
2. 530 CRANDON PARK CONSTRUCTION	\$1,400,000	\$669,529	\$3,694	\$665,835
3. CALUSA PARK DESIGN-FROM HARBOR DRIVE EASEMENT TO PARK	\$33,000	\$15,721	\$3,527	\$12,195
4. VILLAGE GREEN DOG PARK	\$912,000	\$912,000	\$93,025	\$818,975
5. PRESBYTERIAN CHURCH PLAYING FIELDS	\$250,000	\$250,000	\$0	\$250,000
Total Recreation and Open Space	\$5,025,503	\$4,074,163	\$738,968	\$3,335,195

Start Date	End Date	Project Status
ongoing	ongoing	No Activity.
11/30/2015	1/30/2017	Walls were erected week of March 28th.
pending	1/30/2017	No Activity.
ongoing	ongoing	No Activity.
Start Date	End Date	Project Status
pending	pending	No Activity.
pending	pending	No Activity.
2/1/2016	8/1/2016	RFP was issued on 3/22/2016. Limited NTP was issued on 3/22/2016.
3/22/2016	9/15/2016	3/22/2016.
pending	pending	No activity.

Project Manager: Todd Hofferberth, Parks and Recreation Director