



VILLAGE OF KEY BISCAYNE

Office of the Village Manager

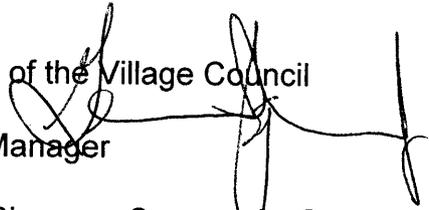
Village Council
Robert L. Vernon, *Mayor*
Jorge E. Mendia, *Vice Mayor*
Michael Davey
Enrique Garcia
Steve Liedman
Thomas Thornton
Patricia Weinman

June 17, 2008

MEMORANDUM

Village Manager
Genaro "Chip" Iglesias

TO: Honorable Mayor and Members of the Village Council

FROM: Genaro "Chip" Iglesias, Village Manager 

RE: Island Room Modifications Key Biscayne Community Center

RECOMMENDATION

It is recommended that the Village Council authorize the renovation of the multi-purpose Island Room of the community center.

BACKGROUND

The village council included a capital improvement project in the FISCAL YEAR 2008 budget for the remodeling of the multi purpose area "Island Room" of the Community Center.

Through extensive study and research a sole source wood dance floor was found that will meet all of the desired functions for the room including dance, gymnastic, meeting and miscellaneous class activities. The existing movable partitions in the room and adjacent spaces limited the available depth in which to install the wood flooring. Connor Flooring Focus accommodates all of the aforementioned uses and can be installed within the operating limits of the operable wall without voiding the long term warranty of the wall. The Community Center Advisory Board has reviewed this product and unanimously recommends its installation.

Trident Flooring was the original subcontractor for the C.C. and presently performs the annual maintenance for the gym and dance room's floors and is the only factory certified installer for the Connor system in South Florida.

Folding Walls of Miami also was the original installing subcontractor for the Signature Series Omni Wall operable walls in the multi purpose room, retaining this firm to handle

the height adjustment required for the floor installation also assures the wall installation will remain unaffected.

The minor subordinate activities of removing the existing carpet tiles, painting of existing walls and minor electrical modifications will be preformed by staff or existing maintenance vendors.

The original budget included miscellaneous FFE costs as well as replacement carpet rolls for the room. These purchases will now come from capital outlay.

The budget for this project approved by council was approximately \$150,000. The revised funding is \$57,015 which will be taken from the capital outlay.

RESOLUTION NO. 2008-

A CAPITAL PROJECT AUTHORIZING RESOLUTION OF THE VILLAGE COUNCIL OF THE VILLAGE OF KEY BISCAYNE, FLORIDA, CONCERNING THE RENOVATION OF THE MULTI-PURPOSE ISLAND ROOM OF THE KEY BISCAYNE COMMUNITY CENTER (THE "PROJECT"); ACCEPTING PROPOSALS AND AUTHORIZING THE PROJECT; AUTHORIZING VILLAGE MANAGER TO EXECUTE PURCHASE ORDERS AND RELATED DOCUMENTS FOR THE PROJECT; AUTHORIZING EXPENDITURE OF FUNDS; AUTHORIZING IMPLEMENTATION; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Village Council, upon the recommendation of the Village Manager, desires to approve the renovation of the walls (including room divider system) and floors of the multi-purpose Island Room of the Village of Key Biscayne Community Center (the "Project") pursuant to the proposal (the "Wall Proposal") of June 16, 2008, as presented by Folding Walls of Miami, Inc., and the proposal (the "Floor Proposal") of June 17, 2008, as presented by Trident Surfacing, Inc.; and miscellaneous ancillary modifications to support the above noted building trade work.

WHEREAS, the Village Council finds that pursuant to Village Code Section 2-85, formal competitive bidding is impractical for the Project, in light of the special expertise of the vendors, the limited availability of the flooring material and of the desire to proceed expeditiously with the work, and does hereby waive competitive bidding for the Project purchase transaction; and

WHEREAS, the Village Council finds that the Project is necessary for the enhancement of the use and enjoyment of the Community Center and is in the best interests of the Village.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE VILLAGE COUNCIL OF THE VILLAGE OF KEY BISCAYNE, FLORIDA, AS FOLLOWS:

Section 1. Recitals Adopted. That each of the recitals stated above is hereby adopted and confirmed.

Section 2. Capital Project Authorizing Resolution.

A. That pursuant to Village Charter Section 3.07(b), this Resolution shall constitute a Capital Project Authorizing Resolution. The Capital Project is the implementation of the above described Project at a total combined cost (of the Wall Proposal and Floor Proposal and incidental work) not to exceed Fifty Seven Thousand Fifteen (\$57,015) Dollars.

B. That the components of the Project are described in the Wall Proposal, Floor Proposal, and in the Village Manager's memorandum which accompanies this Resolution (the "Memorandum").

Section 3. Project Authorized; Transaction Approved.

A. That the Project is hereby authorized.

B. That the Village Council hereby authorizes the Village Manager to provide for the completion of the Project for a cost which is consistent with this Resolution, to be funded from the funding source which is identified in the Memorandum.

C. That the Village Manager is hereby authorized to execute the Wall Proposal and the Floor Proposal and any necessary purchase orders or related documents for the Project, once approved by the Village Attorney as to form and legal sufficiency.

D. That the Village Manager is authorized to take any action which is necessary to implement the Project.

Section 4. Effective Date. That this Resolution shall be effective immediately upon adoption hereof.

PASSED AND ADOPTED this 24th day of June, 2008.

MAYOR ROBERT L. VERNON

ATTEST:

CONCHITA H. ALVAREZ, CMC, VILLAGE CLERK

APPROVED AS TO FORM AND LEGAL SUFFICIENCY:

VILLAGE ATTORNEY

C:\Documents and Settings\calvarez\Desktop\Capital Project Re Improvement of floor and Walls.rtf

PROPOSAL

Fax# 305-573-2620

FOLDING WALLS OF MIAMI, INC.

4041 Woodridge Road
MIAMI, FLORIDA 33133-6617
(305) 740-5331
Fax (305) 665-7490

Attention
Paul D. Abbott
Principal

PROPOSAL SUBMITTED TO Skyline Management Group, Inc.	PHONE 305-573-2626	DATE June 16th, 2008
STREET 4040 N.E. Second Avenue Suite 305	JOB NAME Key Biscayne Civic Center 2nd Floor	
CITY, STATE and ZIP CODE Miami, Florida 33137	JOB LOCATION Operable Partitions Multi-Purpose Rooms	
ARCHITECT	DATE OF PLANS	JOB PHONE 305-773-6255
	Height Adjustment Track and Panels	

We hereby submit specifications and estimates for:

Removal of existing "T" Trim and replacing with new "L" Trim

for all Track and Stacking Areas to allow existing ceiling to sit flush with the bottom of existing Track to obtain required height in order to properly clear and operate with the new wood dance floor in place including

Freight, fasteners, and all accessories necessary to supply and install new "L" Soffits \$3,810.00

Raising existing recessed anodized aluminum overhead suspension system track and stack areas 1" - 2" in order to properly operate existing steel Signature Series Omni-Directional Panels and Pass Doors so that a new Wood Dance Floor may be installed in lieu of existing direct glue down carpet including

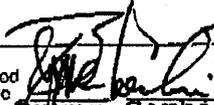
Releveling, tightening, securing all threaded hanger rods and steel suspension brackets, nuts, bolts, washers, escapement assemblies, trolleys, splice plates and all required hardware for a complete installation able to begin July 8th and complete July 12th, 2008 \$5,280.00

We Propose hereby to furnish material and labor — complete in accordance with above specifications, for the sum of:

\$4,545.00 deposit / \$4,545.00 upon completion **\$9,090.00** (Nine thousand ninety dollars)

Payment to be made as follows:

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

Authorized Signature

Byrne Corbin
Note: This proposal may be withdrawn by us if not accepted within

90 days.

Acceptance of Proposal — The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature _____

Date of Acceptance: _____

Signature _____



TRIDENT SURFACING, INC.
 5399 NW 161st STREET
 MIAMI, FLORIDA 33014
 PHONE: (305) 620-4220
 FAX: (305) 620-9311
 Internet: www.tridentsurfacing.com

- * COMPOSITION FLOORS & DECKS
- * RACQUETBALL COURTS
- * ATHLETIC SURFACES
- * RESILIENT SURFACES
- * WOOD FLOORS
- * WATERPROOFING SYSTEMS

A LOTSPEICH COMPANY

Date: June 18, 2008

To: Skyline Management Group, Inc.
 4040 N.E. Second Avenue
 Suite 305
 Miami, Florida 33137 Attn. Mr. Paul T. Abbott - Principal

Re: City of Key Biscayne – 2nd floor wood floor addition

Upon acceptance by you, we agree to furnish and install the following at the above building location:

Approximately 2,700 S.F. of Connor Focus wood floors in four [4] rooms and one corridor.

Scope of work includes:

- 6 mil visqueen
- Focus low profile DIN certified subfloor
- 25/32" X 2 1/4" 3rd grade MFMA maple.
- Sand floors smooth.
- One coat of oil modified sealer.
- Three coats of oil modified finish.
- Black vent cove base at all exposed walls.
- VanDuerr black ramps at four [4] door locations.
- Feather transition at carpet areas

TOTAL PRICE \$ 30,750.00*

Exclusions and Clarifications:

- All work to be performed in one phase during regular working hours.
- Protection and final cleaning by others.
- New floors will follow the contour of the existing floors.
- Removal/re-work/reinstallation of accordion partition by others.
- Carpet installation not included.

Payment terms:

- 50% due upon signing contract
- 25% due upon materials delivery
- 25% due upon substantial completion
- No retainage

Only such work as is specifically designated above is included in this proposal, which supersedes all previous proposals and agreement. Unless otherwise provided here, any units included in this proposal shall be of standard size and color. Unless otherwise agreed in writing, payment in full of all sums due shall be made to Trident Surfacing, Inc. immediately upon substantial completion or delivery of the agreed services, materials and/or work covered herein. Interest at the highest lawful rate of interest per annum and collection costs, including reasonable attorney's fees, will be charged on past due accounts.

TRIDENT SURFACING, INC.

Jose M. Diaz - President

City of Key Biscayne 2008-1

ACCEPTANCE - This proposal, when accepted and signed by you and delivered back to Trident Surfacing, Inc., shall constitute the contract between us, it being understood that it covers all agreements between us and that no agent, salesman, representative or officer of either of us has made any statement or agreement, oral or written, modifying, adding to or changing the terms and conditions set forth herein. Unless this proposal is accepted by you (and approved by us), it is subject to withdrawal or change without notice. This order is taken subject to strikes, fires or other contingencies beyond our control.

If, after the date hereof, you or your agent, servant, representative or employee shall order or request Trident Surfacing, Inc. Inc. to furnish or perform any additional services or materials not included above, and such order or request is not in writing and properly signed by you or your agent(s), Trident Surfacing, Inc. may within a reasonable time confirm to you such order or request, including the price of the services and materials, and unless you object to the confirmation to you in writing and your objection is delivered to Trident Surfacing, Inc. within ten (10) days of receipt of the confirmation you agree that such written confirmation by Trident Surfacing, Inc. will be in addition to this proposal.

The undersigned accepting party (you) hereby accepts and agrees to all of the terms and provisions stated above.

Date _____

Accepted by _____
 (please type or print name and title)
 Signature _____

SKYLINE MANAGEMENT GROUP

VILLAGE of KEY BISCAYNE

Community Center
Island Room Upgrades

Revised 6-
17-08

<i>Expense Item</i>	<i>Basis For Estimate</i>	<i>Estimated Cost</i>			
		<i>Unit</i>	<i>Per Unit</i>	<i>Total</i>	
<i>Dance Conservatory</i>					
Demolition	SF	1	950.00	\$950	By Staff
New construction	LS	1	0.00	\$0	
Flooring-new dance	LS	1	30,750.00	\$30,750	
F.F.E./misc. accessories	AL	1	0.00	\$0	By Rec. De
Portable partition height adjustment	LS	1	9,999.00	\$9,090	
Interior doors	EA	0	750.00	\$0	
Painting	AI	1	775.00	\$775	By Staff
Carpet Tile	SY	0	25.00	\$0	By Rec. De
Sound attenuation blankets	SF	600	4.50	\$2,700	By Staff
Electrical	AL	1	1,250.00	\$1,250	
Contengency	AL	1	1,500.00	\$1,500	
Subtotal				\$47,015	
Owners Representative	AL	1	10,000.00	\$10,000	
Total				57,015	

MEMO

6-17-2008

TO: Chip Iglesias, VKB
David Wolpin, WSH

FROM: Paul. T Abbott

RE: Island Room Modifications Key Biscayne Community Center

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The C.C. Advisory Board has reviewed this product and unanimously recommends it's installation.

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The minor subordinate activities of removing the existing carpet tiles, painting of existing walls and minor electrical modifications will be preformed by staff or existing maintenance vendors.

The original budget included miscellaneous FFE costs as well as replacement carpet rolls for the room. The C.C. manager has allowed for these purchases in separate budgets and therefore have removed them from this resolution.

The budget for this project approved by council last fall was approximately \$150,000 the revised funding required is now \$57,015.

Please prepare the enabling resolution for this matter, the Clerk is aware of our need to include on the June 24 agenda. The C.C. has cancelled classes after the July 4th holiday to allow for the 60 day installation of the new floor.

If I can be of further assistance please call.

SKYLINE MANAGEMENT GROUP

VILLAGE of KEY BISCAYNE

<p>Community Center Island Room Upgrades</p>
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12/18/2007

<i>Expense Item</i>	<i>Basis For Estimate</i>	<i>Estimated Cost</i>		
		<i>Unit</i>	<i>Per Unit</i>	<i>Total</i>
<i>Dance Conservatory</i>				
Demolition	SF	1	2,500.00	\$2,500
New construction	LS	1	2,500.00	\$2,500
Flooring-new dance	SF	2800	23.50	\$65,800
F.F.E./misc. accessories	AL	1	10,000.00	\$10,000
Portable partition height adjustment	LS	1	15,000.00	\$15,000
Interior doors	EA	1	750.00	\$750
Painting	SF	1500	1.35	\$2,025
Sound panels on partitions	SF	960	17.50	\$16,800
Carpet Tile	SY	310	25.00	\$7,750
Sound attenuation blankets	SF	600	12.00	\$7,200
Electrical	AL	1	2,500.00	\$2,500
Subtotal				\$132,825
Contractor Fee including G.C.'s	%	1	20.00	\$26,565
Total				159,390

Based on preliminary assumptions and design prepared by SMG. Subject to further refinement of design and scope. A contingency of 10% should be carried with overall budget considerations.