



VILLAGE OF KEY BISCAYNE

Office of the Village Manager

MEMORANDUM

Village Council
Robert L. Vernon, *Mayor*
Enrique Garcia, *Vice Mayor*
Michael W. Davey
Robert Gusman
Michael E. Kelly
Jorge E. Mendia
Thomas Thornton

Village Manager
Genaro "Chip" Iglesias

DATE: October 5, 2010
TO: Honorable Mayor and Members of the Village Council
FROM: Genaro "Chip" Iglesias, Village Manager
RE: West Wood Drive Traffic Calming Improvements

RECOMMENDATION

It is recommended that the Village Council award the West Wood Drive Traffic Calming Improvements contract to the lowest responsible bidder, Trans Florida Development Corp. in the amount of \$100,109.10.

BACKGROUND

On August 16, 2010, the Village issued a Request for Proposal "RFP" for West Wood Drive Traffic Calming Improvements. A mandatory pre-proposal meeting was held on September 1, 2010 and on September 21, 2010 the Village received seven sealed bids.

The awarded party will be responsible for all labor, material, equipment, and incidentals necessary for the construction of the contract items. The project consists of installation of four traffic calming devices along West Wood Drive.

The duration of this project shall be for ninety calendar days (90) days, commencing upon notice to proceed. The project will be administered by Tetra Tech, Inc. who designed the specifications.

The funding for this project has been allocated in the FY 2010 Capital Improvements Project- West Wood Drive Traffic Calming Plan.

RESOLUTION NO. 2010-

A RESOLUTION OF THE VILLAGE COUNCIL OF THE VILLAGE OF KEY BISCAYNE, FLORIDA, SELECTING TRANS FLORIDA DEVELOPMENT CORP. FOR THE WEST WOOD DRIVE TRAFFIC CALMING IMPROVEMENTS; AUTHORIZING THE VILLAGE MANAGER TO NEGOTIATE AND EXECUTE AN AGREEMENT WITH TRANS FLORIDA DEVELOPMENT CORP.; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Village of Key Biscayne, Florida (the “Village”) recently sought proposals for the West Wood Drive traffic calming improvements (the “Improvements”) through a competitive bidding process; and

WHEREAS, after careful review of the competitive bids submitted, the Village wishes to engage Trans Florida Development Corp. (“Trans Florida”) for the Improvements; and

WHEREAS, the Village Council finds that this Resolution is in the best interest and welfare of the residents of the Village.

NOW, THEREFORE, BE IT RESOLVED BY THE VILLAGE COUNCIL OF THE VILLAGE OF KEY BISCAYNE, FLORIDA, AS FOLLOWS:

Section 1. Recitals Adopted. Each of the above stated recitals are hereby adopted, confirmed and incorporated herein.

Section 2. Trans Florida Selected. The Village Council hereby selects Trans Florida for the Improvements. If the Village and Trans Florida cannot negotiate a successful agreement, the Village Manager shall terminate any negotiations with Trans Florida and begin negotiations with the next highest ranked bidder.

Section 3. Village Manager Authorized. The Village Manager is hereby authorized to negotiate and execute an agreement with Trans Florida, subject to approval as to form, content,

and legal sufficiency by the Village Attorney.

Section 4. Effective Date. This Resolution shall be effective immediately upon adoption.

PASSED AND ADOPTED this ___ day of October, 2010.

MAYOR ROBERT L. VERNON

ATTEST:

CONCHITA H. ALVAREZ, MMC, VILLAGE CLERK

APPROVED AS TO FORM AND LEGAL SUFFICIENCY:

VILLAGE ATTORNEY



TETRA TECH

September 28, 2010

Mr. Genaro Chip Iglesias
Village Manager
Village of Key Biscayne
88 West McIntyre Street
Key Biscayne, Florida 33149

**Subject: WEST WOOD TRAFFIC CALMING IMPROVEMENTS
Bid Review and Experience Verification
Tt # 200-15760-10001B**

Dear Mr. Iglesias:

Tetra Tech has reviewed the three (3) apparent lowest bids received for the above referenced project submitted to the Village of Key Biscayne (Village) on September 21, 2010. The bid prices received have been entered into the bid tabulation attached hereto. Transflorida was the apparent low bidder with a total base bid of \$100,109.10 with Maggoc, Inc. and Magna Construction being the second and third apparent lowest bidders at \$116,512 and \$161,785, respectively.

The bid documents submitted by each of these bidders were found to be complete, with the exception that Transflorida did not acknowledge receipt of Addendum No. 1 yet submitted the correct bid form provided in Addendum 2.

The bidding documents required identification of roadway improvements and traffic calming type projects of similar size and scope to the proposed project. Village Public Works staff are familiar with both Tranflorida and Maggoc, Inc. and that they have previously completed work to the satisfaction of the Village.

In summary, Transflorida has adequately demonstrated their experience and ability to complete the project and recommend award of the project to Transflorida provided that any outstanding documents are submitted to the satisfaction of the Village.

Should you have any questions or comments, please do not hesitate to call.

Sincerely,
Tetra Tech

Alicia M. Vereas-Feria
Project Manager

C: Armando Nunez, Village of Key Biscayne, Public Works Director
Rod Cashe, P.E., Tetra Tech, Project Engineer

BID/PROPOSAL TABULATION

BID TITLE Village of Key Biscayne - West
Wood Traffic Calming Improvements
 BID NUMBER _____
 OPENING DATE 09/21/2010 TIME 2 P.M.
 POSTING TIME/DATE _____
 FROM: _____ / _____
 UNTIL: _____ / _____
 PAGE: 1 OF 1 PAGE(S)

FAILURE TO FILE A PROTEST WITHIN THE TIME PRESCRIBED IN SECTION 120.53(5), FLORIDA STATUTES, SHALL CONSTITUTE A WAIVER OF PROCEEDINGS UNDER CHAPTER 120, FLORIDA STATUTES. ALL BIDS/PROPOSALS ACCEPTED BY THE STATE ARE SUBJECT TO THE STATE'S TERMS AND CONDITIONS AND ANY AND ALL ADDITIONAL TERMS AND CONDITIONS SUBMITTED BY THE BIDDERS/PROPOSERS ARE REJECTED AND SHALL HAVE NO FORCE AND EFFECT. OFFERS FROM THE VENDORS LISTED HEREIN ARE THE ONLY OFFERS RECEIVED TIMELY AS OF THE ABOVE OPENING DATE AND TIME. ALL OTHER OFFERS SUBMITTED IN RESPONSE TO THIS SOLICITATION, IF ANY, ARE HEREBY REJECTED AS LATE.

NOTICE OF BID/PROPOSALS PROTEST BONDING REQUIREMENT - ANY PERSON WHO FILES AN ACTION PROTESTING A DECISION OR INTENDED DECISION PERTAINING TO CONTRACTS ADMINISTERED BY THE DIVISION OR A STATE AGENCY PURSUANT TO SECTION 120.53(5)(b), FLORIDA STATUTES, SHALL POST WITH THE DIVISION OR THE STATE AGENCY AT THE TIME OF FILING THE FORMAL WRITTEN PROTEST, A BOND PAYABLE TO THE DIVISION OR STATE AGENCY IN AN AMOUNT EQUAL TO 1 PERCENT OF THE DIVISION'S OR STATE AGENCY'S ESTIMATE OF THE TOTAL VOLUME OF THE CONTRACT OR \$5,000, WHICHEVER IS LESS, WHICH BOND SHALL BE CONDITIONED UPON THE PAYMENT OF ALL COSTS WHICH MAY BE ADJUDGED AGAINST HIM IN THE ADMINISTRATIVE HEARING IN WHICH THE ACTION IS BROUGHT AND IN ANY SUBSEQUENT APPELLATE COURT PROCEEDING. FOR PROTEST OF DECISIONS OR INTENDED DECISIONS OF THE DIVISION PERTAINING TO AGENCIES' REQUESTS FOR APPROVAL OF EXCEPTIONAL PURCHASES, THE BOND SHALL BE IN THE AMOUNT EQUAL TO 1 PERCENT OF THE REQUESTING AGENCY'S ESTIMATE OF THE CONTRACT AMOUNT FOR THE EXCEPTIONAL PURCHASE REQUESTED OR \$5,000, WHICHEVER IS LESS. IN LIEU OF A BOND, THE DIVISION OR STATE AGENCY MAY, IN EITHER CASE, ACCEPT A CASHIER'S CHECK OR MONEY ORDER IN THE AMOUNT OF THE BOND. FAILURE TO FILE THE PROPER BOND AT THE TIME OF FILING THE FORMAL PROTEST, WILL RESULT IN A DENIAL OF THE PROTEST.

BIDDERS	BASE BID	BID GUARANTY BONDS	RECEIPT OF ADDENDUM 1	RECEIPT OF ADDENDUM 2	LIST OF SUBCONTRACTORS	PERFORMANCE BOND
Team Contracting Co.	198,193	✓	✓	✓		
Metro Express Inc.	231,665	✓	✓	X		
Magna Const.	161,785	✓	✓	✓		
Florida Eng. + Dev. Corp.	162,417. ⁰⁰	✓	✓	✓		
Maggolc, Inc.	116,512	✓	✓	✓		
TRANS FLORIDA Dev.	100,109. ¹⁰	✓	—	✓		
Horizon Concrete Inc.	231,147. ⁰⁰	✓	✓	✓		*

OPENED BY: Delina M. Garcia TABULATED BY: _____ VERIFIED BY: _____