VILLAGE OF KEY BISCAYNE

Office of the Village Manager

MEMORANDUM

Village Council
Franklin H. Caplan, *Mayor*
Michael E. Kelly, *Vice Mayor*
Michael W. Davey
Enrique Garcia
Robert Gusman
Mayra P. Lindsay
James S. Taintor

Village Manager
Genaro "Chip" Iglesias

DATE: May 24th, 2011

TO: Honorable Mayor and Members of the Village Council

FROM: Genaro "Chip" Iglesias, Village Manager

RE: Harbor Lane/Harbor Drive Response

The following is a synopsis of the times and responses to the fatality that occurred on Wednesday, May 4th 2011 at Harbor Lane and Harbor Drive by the Village of Key Biscayne Police Department, Village Fire Rescue Department and City of Miami Fire Department:

- **1148 Hours:** The Key Biscayne Police Department Dispatcher receives a call from a citizen regarding a man trapped by construction materials inside a truck, location Harbor Lane and Harbor Drive. Police units immediately dispatched.

- **1149/1150 Hours:** Key Biscayne Police Dispatcher calls Miami Fire Rescue, advising of a man trapped in a truck. He also provides the complainants call back number to Miami Fire. Miami Fire Rescue Department Computer Aided Dispatch receives call from Key Biscayne Police Dispatch. The situation reported is a person trapped. Call lasted (50) seconds and includes a call back number for the person reporting the incident.

- **1150 Hours:** Miami Fire Department begins alarm processing procedures for a Technical Rescue call. This process lasted fifty five (55) seconds.

- **1151 Hours:** A Miami Fire Department Dispatcher begins raising units over the radio that will be required for the Technical Rescue call and are not currently in their stations.

- **1152-1153 Hours:** Miami Fire Department Dispatcher dispatches the following units to the Technical Rescue call at Harbor Lane and Harbor Drive- Key Quint 1, Key Engine 2, Technical Rescue Team (inclusive of Engine 6, Rescue 6 and Rescue 26), Hazmat 1(inclusive of Foam 1 and Rescue 21) Chief 3, Rescue 8, Car 74 and Car 141. This complex dispatch takes fifty nine (59) seconds.

- **1154 Hours:** Key Quint 1, Key Engine 2 and Key Rescue 1 enroute from Key Biscayne Fire Station.

- **1155 Hours:** Complainant calls back to Key Biscayne Police Dispatcher and advises that there are 5 officers on the scene and no fire vehicles. He is promptly advised that a call was made to Miami Fire Rescue, who in turn dispatches our Fire Rescue.

- **1155 Hours:** Miami Fire Department Dispatcher calls the person reporting the incident back on the cellular callback number provided by Key Biscayne Police Dispatch. After contact is made with the caller, additional info is obtained regarding the incident. This caller is assured twice during the call that Fire Rescue units are en route. The caller notifies the Miami Fire Department Dispatcher when first Fire Rescue unit arrives. This call lasts one minute fifty five seconds (1:55).

- **1156 Hours:** Key Biscayne Police Dispatcher receives a call from Deputy Chief Eric Lang of the Key Biscayne Fire Department. Chief Lang is requesting any further information regarding the incident, and upon receiving nothing further, advises his units are en route.

- **1157 Hours:** Key Biscayne Quint 1 announces arrival on scene.

- **1208 Hours:** Key Biscayne Police Officers on the scene advise via the radio of Miami Fire Department arrival.

Village of Key Biscayne Fire Department

Upon review of this timeline, the sequence of events confirms that the established benchmarks, as set forth for Accredited Agency Status from the Commission on Fire Accreditation International as well as the Key Biscayne Fire Department's commitment to the residents of this community with their Standard of Response Coverage document were met. These benchmarks include:

- Alarm Processing- Sixty (60) seconds
- Turn Out Time- Sixty (60) seconds
- Travel Time- Four Minutes (4:00)

In addition, a review of the reports generated on this incident indicate that all Standard Operating Procedures and Standard Operating Guidelines were both followed and enforced beginning with immediate implementation of the Incident Command System by the first arriving Key Biscayne emergency responders- both Police and Fire. This process included the initial size up of the incident, directions to the units on the scene, and an overview of actions occurring and resources needed to all in-coming units.

Village of Key Biscayne Police Department

- The first police unit to respond to the scene immediately assesses the situation through visual and conversational interviews with construction workers on the scene.

- The Officer determines that entering the trailer would place those doing so in extreme harms way, in fact, he directs the workers who are in the vehicle to exit. He advises other officers arriving on the scene to secure the roadways, ensuring a clear access for rescue vehicles to arrive.

- The Lieutenant arrives on the scene along with Officer on the scene, attempts to locate more lift type vehicles to secure the loose debris, thus possibly providing for a possible rescue of the trapped victim.

- It is quickly determined by officers on the scene that a full technical rescue is required to free the victim; this information was passed directly to the initial arriving Key Biscayne Fire Rescue Units.

- Per Incident Command procedure, any rescue attempt would be placed under the direction of rescue units and police were at that point needed to secure the scene and provide traffic control for residents and arriving emergency personnel.