MINUTES

BUDGET WORKSHOP
KEY BISCAYNE, FLORIDA

TUESDAY, JUNE 19, 2012

COUNCIL CHAMBER
560 CRANDON BOULEVARD

The meeting was called to order by the Mayor at 7:00 p.m. Present were Councilmembers Michael W. Davey, Enrique Garcia, Mayra Lindsay, James S. Taintor, Vice Mayor Michael E. Kelly and Mayor Franklin H. Caplan. Councilmember Robert Gusman was absent. Also present were Village Manager John C. Gilbert, Village Clerk Conchita H. Alvarez and Village Attorney Chad Friedman.

The Mayor addressed the Council welcoming the public to the Budget Workshop.

The Manager addressed the Council giving a brief introduction to the budget presentation.

> The following staff was also present: Director of Building, Zoning and Planning Jud Kurlancheek, Director of Parks and Recreation Todd Hofferberth, Executive Assistant to the Manager Jennifer Medina, Chief of Police Charles Press, Deputy Police Chief Joe Monteagudo, Chief of Fire Rescue Eric Lang, Public Works Director Armando Nunez, IT Administrator Michael Fleming and Finance Director Vivian Parks.

The Manager reported that the preliminary roll assessment provided by the Miami-Dade County Property Appraiser's Office reflects an increase in our property values of 4.69%. At a 3.2 Millage rate, this would generate approximately an additional $787,747. Last year we had an increase of 1.71%. Our increase in revenue from property taxes last year was approximately $259 million.

The Manager also reported that the State of Florida will be providing their projection of state shared revenues at the end of June (not available at the time of creating the agenda).

The property tax revenue estimated is with the current 3.2 millage rate. Some assumptions included within this budget are: 1.) Police Officers, Sergeants and Lieutenants COLA based on CPI at 2%; Step of 5% for eligible personnel; Shift Differential of 3% reflecting labor contract obligations; 2.) Fire Department labor contract obligations: Step of 5% for eligible personnel; 3.) 15% Cost Sharing for Public Works Department from the Stormwater Fund; 4.) General Employees COLA based on CPI at 2%; Merit of 4% for eligible personnel reflecting labor contract obligations.

The Village will continue negotiations with the Firefighters, thereby possibly changing the figures for the First Budget Hearing on September 11th. Upon further deliberations and community input, we will continue to prepare a budget for the September budget hearings. On July 3rd, we will preliminarily set our millage rate at the Council meeting.

Our budget will continue to reflect cost cutting measures i.e. health insurance, reorganization of service delivery, and seeking new services provided to the Village in a more cost efficient manner. At the same time, despite our prior years (FY2009 - FY2011) revenue reductions, we have continued to deliver high quality services to our customers with the pressure to maintain a reduced operational budget.

The goal for this budget, as in the previous years, is to enhance services while maintaining a cost effective operational budget. Additionally, this budgeting process took into consideration the Strategic priorities resulting from Council and staff's planning sessions this past May; therefore, altering this budget process in order to produce a more transparent and coherent budget.

Finance Director Parks addressed the Council regarding the General Fund Revenues; the Manager addressed the Council regarding the Council and the Administration Budgets and the Debt Service; the Attorney addressed the Council regarding the Attorney's Budget; the Clerk addressed the Council regarding the Clerk's Budget requesting that the Council consider a 5% longevity pay increase, since in June 2013 will be her 20th anniversary with the Village and also requested to receive a 2% COLA; Director Kurlancheek addressed the Council regarding the Building, Zoning and Planning Department Budget and the Public Works Department Budget; Chief Press addressed the Council regarding the Police Department Budget; Chief Lang addressed the Council regarding the Fire Rescue Department Budget; and Director Hofferberth addressed the Council regarding the Parks and Recreation Department Budget, the Community Center Budget and the Athletics Division Budget.

It was the consensus of Council to grant the Clerk the 5% longevity pay increase for her 20 years of service and the 2% COLA, the Manager is recommending for General Employees.

The following resident addressed the Council: Michele Estevez, 798 Crandon Boulevard.

It was the consensus of Council to increase the budget for the 4th of July Parade to $30,000.

Lourdes Abadin, Village Financial Consultant with Estrada Hinojosa addressed the Council.

The Manager also addressed the Council regarding the preliminary 5-year CIP for FY's 2013-2017. The Manager is recommending to focus on just deciding FY 12-13 given that, at this time, we have a shortfall of $3,424,786. This deficit could be reduced with the transfer of a portion of the excess revenue over expenditures in the General Fund Budget. No final decisions are made at this workshop. Final action will be taken at the budget hearings in September.

A schedule of future meetings and events was presented to the Council.

The meeting was adjourned at 11:05 p.m.

***Respectfully submitted:***

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***Conchita H. Alvarez, MMC***
***Village Clerk***

***Approved this 20th day of November, 2012:***

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***Franklin H. Caplan***
***Mayor***

***IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE VILLAGE COUNCIL WITH RESPECT TO ANY MATTER CONSIDERED AT A MEETING OR HEARING, THAT PERSON WILL NEED A RECORD OF THE PROCEEDINGS AND, FOR SUCH PURPOSE, MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.***