



VILLAGE OF KEY BISCAYNE



MEMORANDUM

Village Council
Franklin H. Caplan, *Mayor*
Mayra P. Lindsay, *Vice Mayor*
Michael W. Davey
Theodore J. Holloway
Michael E. Kelly
Ed London
James S. Taintor

DATE: December 4th, 2012
TO: Honorable Mayor and Members of the Village Council
FROM: John C. Gilbert, Village Manager
RE: Edward Byrne Memorial Justice Assistance Grant (JAG) Program Funds to Develop Program Code in Support of an Interface between the Miami-Dade County Association of Chiefs of Police (MDCACP) Countywide Prisoner Processing Project and the Village of Key Biscayne Police Department's Automated Records Management System (RMS)

RECOMMENDATION

It is recommended that the Village Council authorize the Village Manager to apply, receive, expend and amend Edward Byrne Memorial Justice Assistance Grant (JAG) Program grant funds in the amount not to exceed \$2,869 to support an interface between Miami-Dade County Association of Chiefs of Police (MDCACP) Countywide Prisoner Processing Project and the Village of Key Biscayne Police Department's Automated Records Management System (RMS).

BACKGROUND

The objective of the MDCACP Countywide Prisoner Processing Project is to expedite the booking process by having arrest information available at correctional/detention facilities by the time the Officer arrives with the arrestees by automating the arrest affidavit (A-Form). By storing all arrest information in a central repository, data sharing and investigative analysis of arrest information will be facilitated.

The automated A-Form application will allow Village of Key Biscayne Police Officers to enter the arrest information in on-line and off-line modes from a mobile (laptop) or desktop environment. This Information Technology solution will significantly improve the quality of arrest data and its maintenance, operational efficiencies related to arrest data usage and accessibility, response times by Police Officers and community patrol visibility.

The Village of Key Biscayne Police Department having its own Automated Records Management System (RMS), has chosen to engage its RMS vendor, USA Software, to develop an interface between the Thinkstream A-Form Automation Solution (vendor chosen to implement the countywide program). The cost of this interface not to exceed \$2,869 will be funded by the Edward Byrne Memorial Justice Assistance Grant (JAG) Program. **The Edward Byrne Grant has been applied for annually for the past fifteen (15) years.**

RESOLUTION NO 2012- _____

A RESOLUTION OF THE VILLAGE COUNCIL OF THE VILLAGE OF KEY BISCAIYNE, FLORIDA, AUTHORIZING THE MANAGER TO RECEIVE, EXPEND AND AMEND GRANT FUNDS IN THE AMOUNT NOT TO EXCEED \$2,869 AS A SUB RECIPIENT OF THE MIAMI-DADE COUNTY ASSOCIATION OF CHIEFS OF POLICE COUNTYWIDE PRISONER PROCESSING PROJECT UNDER THE EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT PROGRAM THROUGH THE AMERICAN RECOVERY AND REINVESTMENT ACT OF 2009; AND EXECUTE AGREEMENTS WITH THE PURPOSE FUNDING AN INTERFACE BETWEEN THE POLICE DEPARTMENT'S EXISTING AUTOMATED MANAGEMENT SYSTEM (RMS) AND THE NEW THINKSTREAM ARREST FORM AUTOMATED SOLUTION, ENABLING THE POLICE DEPARTMENT TO ELECTRONICALLY FILE ARREST FORMS; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, on March 2, 2012, Miami-Dade County notified the Village of Key Biscayne of its grant award as a sub recipient of a grant for the Miami-Dade County Association of Chiefs of Police Countywide Prisoner Processing Project under the Edward Byrne Memorial Justice Assistance Grant (JAG) Program through the American Recovery and Reinvestment Act of 2009; and

WHEREAS, the purpose of the grant is to fund an interface between the City's existing records management system (RMS) and the new Thinkstream Arrest Form Automation Solution, which will enable the City to electronically file arrest forms.

NOW, THEREFORE, BE RESOVED BY THE VILLAGE COUNCIL OF THE VILLAGE OF KEY BISCAIYNE, FLORIDA, AS FOLLOWS:

Section 1. Recitals Adopted. That the above stated recital is adopted and confirmed.

Section 2. Authorization.

A. That the Village Council hereby authorizes the Village Manager to execute such contracts and agreements as are required by this governmental body following their approval by Village Attorney's Office, to execute such other contracts as will serve further the purpose described in the funding request, following their approval by the Village Attorney's Office;

B. That the Village Council authorizes the Village Manager to receive and expend any additional funds that might become available during the term of the grant; to file and execute necessary amendments to the application for and on behalf of the Village of Key Biscayne, Miami-Dade County, Florida; and to exercise amendment, modification, renewal, cancellation and termination clauses of any contacts and agreements on behalf of the Village of Key Biscayne and to take all action necessary to implement the Grant and this resolution.

Section 3. Effective Date. That this resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED this _____ day of December, 2012.

MAYOR FRANKLIN CAPLAN

ATTEST;

CONCHITA H. ALVAREZ, CMC,
VILLAGE CLERK

APPROVED AS TO FORM AND LEGAL SUFFICIENCY:

VILLAGE ATTORNEY