

ORDINANCE NO. 2016-

**AN ORDINANCE OF THE VILLAGE OF KEY BISCAYNE,
FLORIDA, CREATING THE ADULT AND SENIOR
PROGRAMMING ADVISORY BOARD; PROVIDING FOR
SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE
DATE.**

WHEREAS, the Village of Key Biscayne Council (the “Council”) desires to create an Adult and Senior Programming Advisory Board (the “Committee”) to provide advice and recommendations to the Village Council and the Village Manager on the programming of activities unique to and focused on the adult senior members of the community; and

WHEREAS, the Village Council finds that the creation of the Committee, as an advisory board of the Village, is in the best interest of the Village and its residents.

**BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF KEY BISCAYNE,
FLORIDA, AS FOLLOWS:**

Section 1. Recitals. That the above-stated recitals are hereby confirmed and adopted.

Section 2. Creation of Committee. That the Village Council hereby creates the Committee to be known as Adult and Senior Programming Advisory Board:

1. Creation, composition and qualifications.

- a. In accordance with Section 2-10 of the Village Code, there is hereby created and established the Committee. The Committee shall be composed of seven (7) members appointed by the Mayor, with the approval of the Council.
- b. Each member of the Committee shall serve at the pleasure of the Village Council as provided by Village Code Section 2-10.
- c. Each member of the Committee shall serve without compensation and shall not be reimbursed for travel, mileage, or per diem expenses.
- d. Each member of the Committee shall be at least fifty five (55) years of age, a full time resident of the Village who has continuously resided within the Village for the 12-month period immediately prior to the appointment and shall not be an employee of the Village.

- e. Any member who ceases to reside within the Village limits during his or her term of office shall be deemed to have resigned as of the date of his or her change of residence from the Village.
- f. In the event of the resignation or removal of any member of the Committee, the Mayor shall appoint a person to fill the vacancy on the Committee for the unexpired portion of the term of the member vacating such office, subject to approval of the Village Council.

2. Term of office.

Members shall be appointed for a term of up to two (2) years. Members may be reappointed.

3. Advisory Capacity; Standards of conduct.

The powers and duties of the Committee shall be solely of an advisory nature to the Village Council and Village Manager. Accordingly, Committee members shall comply with the applicable requirements of the Code of Ethics for Public Officers and Employees as provided in Part III of Chapter 112, Florida Statutes, and any other standards of conduct set by federal, state, county, Village or other applicable law.

4. Rules of Procedure; other requirements.

- a. The Committee may adopt rules of procedure as authorized by Village Code Section 2-10(k). In the absence of such rules of procedure, the fundamental parliamentary procedures of Roberts Rules of Order shall apply, subject to the provisions of Village Code Section 2-10.
- b. During the first meeting of the Committee, the members shall elect one of their members to act as Chair, Vice-Chair and Secretary.
- c. The Committee shall be subject to and shall comply with the applicable provisions of Village Code 2-10.

5. Jurisdiction and Dissolution.

- a. The jurisdiction of the Committee shall be solely advisory and shall include identifying and addressing the unique social and recreational needs of the adult and senior members of the community.
- b. The Committee shall from time-to-time make recommendations to the Village Manager and Village Council on the programs and activities which

best serve the needs of the senior population of Key Biscayne.

- c. The Committee shall be a standing committee and shall dissolve upon an affirmative vote of the majority of the members of the Council.

Section 3. Severability. That the provisions of this Ordinance are declared severable and if any section, sentence, clause or phrase of the Ordinance shall for any reason be held to be invalid or unconstitutional, such decision shall not affect the validity of the remaining sections, sentences, clauses, and phrases of this Ordinance but they shall remain in effect, it being the legislative intent that this Ordinance shall stand notwithstanding the invalidity of any part.

Section 4. Effective Date. That this Ordinance shall become effective immediately upon adoption at second reading.

PASSED on first reading this 1st day of November, 2016.

PASSED AND ADOPTED on second reading this _____ day of November, 2016.

MAYOR MAYRA PEÑA LINDSAY

ATTEST:

CONCHITA H. ALVAREZ, MMC, VILLAGE CLERK

APPROVED AS TO FORM AND LEGAL SUFFICIENCY:

VILLAGE ATTORNEY