

RESOLUTION NO. 2019- _____

A RESOLUTION OF THE VILLAGE COUNCIL OF THE VILLAGE OF KEY BISCAYNE, FLORIDA, AMENDING RESOLUTION 2016-27, AS AMENDED, BY INCLUDING PROCEDURES RELATING TO THE CREATION OF COMMITTEES OF COUNCIL; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, pursuant to Section 2.02(a) of the Village Charter, the Mayor may name committees of the Village Council; and

WHEREAS, the Village Council desires to create procedures for the establishment of such committees; and

WHEREAS, the Village Council finds that the adoption of this Resolution is in the best interest of the residents of the Village.

NOW, THEREFORE, BE IT RESOLVED BY THE VILLAGE COUNCIL OF THE VILLAGE OF KEY BISCAYNE, FLORIDA AS FOLLOWS:

Section 1. Recitals. That each of the above-stated recitals are hereby adopted, confirmed, and incorporated herein.

Section 2. Amendment to Resolution 2016-27. That the Village Council hereby amends Resolution 2016-17, as amended, as follows:

34. Committees of the Village Council.

- (A) Pursuant to Section 2.02 of the Village Charter, the Mayor may name committees of the Village Council as he or she may deem advisable. Appointees may be removed from their appointive position by the Mayor. The authority of such committees shall be limited to examining matters of interest to the Village and making recommendations to the Council. No more than three (3) members of the Village Council shall be appointed to a committee. The Village Manager may assign Village staff to assist a committee in its duties.
- (B) Public notice shall be given at least 48 hours prior to any committee meetings. A written agenda shall be prepared and distributed by the Village Clerk for each committee meeting. All committee proceedings shall comply with F.S. § 286.011 (the "Sunshine Law"). Written minutes shall be promptly prepared and kept of all committee meetings.

(C) Committees of the Village Council are authorized:

- i. To maintain a continuous review of the work and performance of the Village within the jurisdiction of each committee;
- ii. To invite public officials, the Village Manager or designee, and/or private individuals to appear before the committees to submit and present information;
- iii. To request reports from the Village Manager or designee regarding matters reasonably related to each committee's jurisdiction;
- iv. To review and make recommendations with regard to prospective Village Council agenda items within the jurisdiction of the committee, and to propose or amend the same; and
- v. Any other matters within the jurisdiction of the committee referred to the committee by the Village Council.

Section 3. **Effective Date.** That this Resolution shall be effective immediately upon adoption.

PASSED and ADOPTED this _____ day of _____, 2019.

ATTEST:

MICHAEL W. DAVEY, MAYOR

JENNIFER MEDINA, CMC
VILLAGE CLERK

APPROVED AS TO FORM AND LEGAL SUFFICIENCY:

WEISS SEROTA HELFMAN COLE & BIERMAN, P.L.
VILLAGE ATTORNEY