



V I L L A G E O F K E Y B I S C A Y N E

MEMORANDUM

Village Council
Michael W. Davey, *Mayor*
Allison McCormick, *Vice Mayor*
Luis Lauredo
Edward London
Brett Moss
Katie Petros
Ignacio J. Segurola

DATE: August 27, 2019
TO: Honorable Mayor and Council Members
FROM: Andrea Agha, Village Manager *AAA*
RE: Authorization to Purchase utilizing U.S. General Services Administration ("GSA Bid") Contract: # GS-35F-538GA awarded to United Data Technologies, Inc. ("UDT") for Police vehicle computer Hardware and Installation.

RECOMMENDATION

Authorize the Village Manager to utilize Contract #GS-35F-538GA between United Data Technologies, Inc. ("UDT") and the U.S. General Services Administration ("GSA"), pursuant to Section 2-86 of the Village Code, for the purchase of (34) Brother Mobile In-Car Printers (\$19,324), (25) RMC Laptop and Printer Mounts (\$14,550), and the costs of Installation (\$2,772) from UDT. The total purchase is not to exceed \$37,000.00. Funding for this purchase is budgeted for in FY2019 Capital Improvement Plan ("CIP") under "Police Operating Systems – IT".

BACKGROUND

In an effort to effectively provide a greater and more efficient level of Police service to the Village of Key Biscayne and its constituents, the Police Department is seeking to purchase new in-car laptop mounts that are necessary for adding a printer to police vehicles. The addition of these printers and mounts will facilitate "on-the-field" issuing of parking and moving citations, property receipts, driver's exchange of information or Crash Reports, etc.

Additionally, the new mounts will also be "lockable" so that the laptops that are left unattended in a police vehicle can be secured to prevent easy removal. This is an FBI/FDLE (CJIS) Security Policy requirement for all Police electronic equipment that contains Criminal Justice Information, and therefore, must be securely locked.

Reviewed by Ms. Haydee Sera and Mr. Chad Friedman, Village Attorney, Weiss Serota Helfman Cole & Bierman as to form and legal sufficiency.

RESOLUTION NO. 2019 - _____

A CAPITAL PROJECT AUTHORIZING RESOLUTION OF THE VILLAGE COUNCIL OF THE VILLAGE OF KEY BISCAYNE, FLORIDA, APPROVING THE PURCHASE AND INSTALLATION OF POLICE LAPTOP MOUNTS AND PRINTERS FROM UNITED DATA TECHNOLOGIES, INC. BY UTILIZING ANOTHER GOVERNMENTAL CONTRACT; PROVIDING FOR AUTHORIZATION; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, pursuant to Section 3.07(b) of the Village of Key Biscayne (“Village”) Charter, the Village Council desires to authorize the expenditure of Village funds for a capital project consisting of the installation and purchase of laptop mounts and printers (the “Hardware”) to facilitate the provision of day-to-day operations of the Village’s Police Department (the “Department”); and

WHEREAS, pursuant to Section 2-86 of the Village Code of Ordinances (“Village Code”), the Village may enter into bids or contracts entered into by another governmental authority, provided that the governmental authority has gone through a competitive bidding procedure leading to the award of the bid or contract in question; and

WHEREAS, the type of purchase contemplated by the Village for the Hardware has been competitively bid and awarded by the U.S. General Services Administration, which makes its contract available to other governments and which has entered into GSA Contract Number GS-35F-538GA (“GSA Contract”), with United Data Technologies, Inc. (“Contractor”); and

WHEREAS, in accordance with Section 2-86 of the Village Code, the Village Council seeks to authorize the Village Manager to purchase the Hardware from the Contractor consistent with the terms and conditions of the GSA Contract and the Contractor’s quote, attached hereto as “Exhibit “A” (the “Quote”); and

WHEREAS, the Village Council finds that this Resolution is in the best interest and welfare of the residents of the Village.

NOW, THEREFORE, BE IT RESOLVED BY THE VILLAGE COUNCIL OF KEY BISCAYNE, FLORIDA, AS FOLLOWS:

Section 1. **Recitals.** That each of the above-stated recitals are hereby adopted, confirmed, and incorporated herein.

Section 2. **Approval.** That the Village Council approves the purchase of the Hardware.

Section 3. **Authorization.** That the Village Council hereby authorizes the Village Manager to purchase the Hardware consistent with the Quote attached hereto as Exhibit "A" and the terms and conditions of the GSA Contract, in an amount not to exceed \$37,000.00.

Section 4. **Implementation.** That the Village Council hereby authorizes the Village Manager to execute any agreement, purchase order, or required documentation for the purchases described in this Resolution, subject to approval by the Village Attorney as to form and legality, and to take any action which is reasonably necessary to implement the purpose of this Resolution.

Section 5. **Effective Date.** That this Resolution shall be effective immediately upon adoption.

PASSED and ADOPTED this _____ day of _____, 2019.

ATTEST:

MICHAEL W. DAVEY, MAYOR

JENNIFER MEDINA, CMC
VILLAGE CLERK

APPROVED AS TO FORM AND LEGAL SUFFICIENCY;

WEISS SEROTA HELFMAN COLE & BIERMAN, P.L.
VILLAGE ATTORNEY



QUOTATION

14042 Northwest 82nd AV | Miami Lakes FL 33016
 Jim Preston - Export Manager | Mobile: (305)606-9831
 DIRECT: (954)308-5228 | TOLL FREE: (800)882-9919 x 5928

Quote #	Date
39284	06/17/2019
Sales Rep	
Jim Preston 305-882-0435 x 5928	

For	Customer #	Phones								
Jose Calvo Village of Key Biscayne Police Dept 88 West McIntyre Key Biscayne FL 33149	VD1155	Wk 954-549-9149 Fax 305-365-5556								
		<table border="1"> <tr> <th>PO #</th> <th>Terms</th> <th>Ship Date</th> <th>Ship Via</th> </tr> <tr> <td></td> <td>NET 30</td> <td></td> <td>1-FEDEX PPS</td> </tr> </table>	PO #	Terms	Ship Date	Ship Via		NET 30		1-FEDEX PPS
PO #	Terms	Ship Date	Ship Via							
	NET 30		1-FEDEX PPS							

	Part	Description	Qty	Price	Extended
1)	VB187SW1	RMC Laptop Mount for the Ford Explorer and Police Interceptor Utility	25	297.00	7,425.00
2)	VPR101D235U	RMC Double U-Bolt Mount with Long Arm and Printer Cradle for Brother PocketJet 7 series, 6/6 Plus & 673 - includes caddy for Roll Paper - letter Size	25	156.00	3,900.00
3)	234LKU	RMC Keyed Locking Kit for Complete Laptop Mounting Systems - Four Keyed Locking Knobs for Tele-Pole, Swing Arm Joint, Laptop Tray	25	129.00	3,225.00

Pricing includes any and all freight charges (including expedited service, where necessary) for the items included in the quote @ no additional expense to The Village of Key Biscayne.

UDT makes no representation about product availability at the time of purchase, but every effort will be made to fulfill any potential product or equipment order in a timely manner.

Subtotal	14,550.00
TOTAL	\$14,550.00



14042 Northwest 82nd AV | Miami Lakes FL 33016
 Jim Preston - Export Manager | Mobile: (305)606-9831
 DIRECT: (954)308-5228 | TOLL FREE: (800)882-9919 x 5928

QUOTATION

Quote #	Date
39283	06/17/2019
Sales Rep	
Jim Preston 305-882-0435 x 5928	

For	Customer #	Phones								
Jose Calvo Village of Key Biscayne Police Dept 88 West McIntyre Key Biscayne FL 33149	VD1155	Wk 954-549-9149 Fax 305-365-5556								
		<table border="1"> <tr> <th>PO #</th> <th>Terms</th> <th>Ship Date</th> <th>Ship Via</th> </tr> <tr> <td></td> <td>NET 30</td> <td></td> <td>1-FEDEX PPS</td> </tr> </table>	PO #	Terms	Ship Date	Ship Via		NET 30		1-FEDEX PPS
PO #	Terms	Ship Date	Ship Via							
	NET 30		1-FEDEX PPS							

Part	Description	Qty	Price	Extended
------	-------------	-----	-------	----------

1) **UDT/SRV/OS/HR** General repair service - on site - per hour charge 33 84.00 2,772.00

FOR: 11 Vehicles - Ford Explorers - Remove / Replace Existing Mounts with new RAM Kit Mounts

As these vehicle installations are to take place onsite at the Village of Key Biscayne (VOKB), VOKB must provide a suitable workspace for these installations to be executed.

The workspace must provide the following:

- 1) Protection from the elements / weather
- 2) At least one (and preferably two) stalls in which vehicles can be worked upon.
- 3) Compressed air (if necessary).
- 4) Access to the facility between the hours of 8 AM and 5 PM on workdays until the work is completed.

UDT will provide a Certificate of Insurance to VOKB at least 48 hours before the installations are to begin.

UDT will provide its own tools for the execution of the installations. UDT is NOT Responsible for any loose items left inside of vehicles designated for installation.

Please ensure that ALL loose items have been removed from each vehicle scheduled for install, and please ensure that all vehicles have a reasonably clean interior before work begins.

Subtotal	2,772.00
TOTAL	\$2,772.00



14042 Northwest 82nd AV | Miami Lakes FL 33016
 Jim Preston - Export Manager | Mobile: (305)606-9831
 DIRECT: (954)308-5228 | TOLL FREE: (800)882-9919 x 5928

QUOTATION

Quote #	Date
39273	06/17/2019
Sales Rep	
Jim Preston 305-882-0435 x 5928	

For	Customer #	Phones								
Jose Calvo Village of Key Biscayne Police Dept 88 West McIntyre Key Biscayne FL 33149	VD1155	Wk 954-549-9149 Fax 305-365-5556								
		<table border="1"> <tr> <th>PO #</th> <th>Terms</th> <th>Ship Date</th> <th>Ship Via</th> </tr> <tr> <td></td> <td>NET 30</td> <td></td> <td>1-FEDEX PPS</td> </tr> </table>	PO #	Terms	Ship Date	Ship Via		NET 30		1-FEDEX PPS
PO #	Terms	Ship Date	Ship Via							
	NET 30		1-FEDEX PPS							

	Part	Description	Qty	Price	Extended
1)	PJ723VK	BROTHER MOBILE SOL. PocketJet 7 Thermal Printer Vehicle Kit - includes PocketJet 723 300 dpi printer - 14 FT DC Vehicle adapter - Battery Cavity Mounting Block - 4' USB Cable - Premium Paper (Roll) - Special Config: Auto ON / NO Auto shut-off	34	504.00	17,136.00
2)	LB-3834	BROTHER MOBILE SOL. AC Adapter for RuggedJet 2, 3 & 4 and PocketJet 3, 6, & 7 -includes AC Cable LB3781	34	49.00	1,666.00
3)	LB-3635	BROTHER MOBILE SOL. Premium Thermal Paper - Cut sheet - Letter Size - 20 Year Archiveability - 100 sheets Per Pack	10	21.00	210.00
4)	LB-3661	BROTHER MOBILE SOL. Standard Roll Paper w/red stripe - 7 Year Archiveability - 6 Rolls Per Pack x (100 pages per roll)	8	39.00	312.00

Pricing includes any and all freight charges (including expedited service, where necessary) for the items included in the quote @ no additional expense to The Village of Key Biscayne.

UDT makes no representation about product availability at the time of purchase, but every effort will be made to fulfill any potential product or equipment order in a timely manner.

Subtotal	19,324.00
TOTAL	\$19,324.00