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# VILLAGE OF KEY BISCAYNE

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Office of the Village Manager

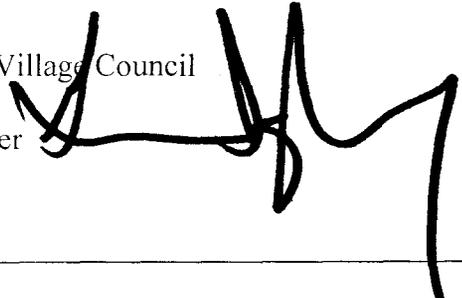
*Village Council*  
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Michael Davey, *Vice Mayor*  
Enrique Garcia  
Robert Gusman  
Michael E. Kelly  
Jorge E. Mendia  
Thomas Thornton

April 7, 2009

## MEMORANDUM

*Village Manager*  
Genaro "Chip" Iglesias

TO: Honorable Mayor and Members of the Village Council

FROM: Genaro "Chip" Iglesias, Village Manager 

RE: Ocean Front Park Security

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### RECOMMENDATION

It is recommended that the Village Council review the attached information regarding the security issue at the Village of Key Biscayne Ocean Front Park.

### BACKGROUND

The Village of Key Biscayne investigated installing security measures after the beach park was originally opened. It was later determined to place a guard at the facility during peak use times.

On August 26, 2008 several Key Biscayne resident requested that the Ocean Front Park security measures be revisited by the Village Council.

The documents attached provide a timeline, RFP status, staffing cost report, and additional information for your consideration.

## Beach Parks Security Status Update

Village Council Meeting April 14, 2009

### Background:

1. August 26, 2008: residents requested that the installation of security measures at the Village of Key Biscayne Beach Park be revisited
2. September 10, 2008: An estimate was provided from a firm
3. The issue of add moving the fence and adding security cameras was discussed
4. The Parks & Recreation Director met with the BZP and Public Works director and several firms in November to discuss the options for the 1. Fence 2. Security Cameras 3. Entrance system
5. December 9, 2008:
  - A bid summary was provided to the Council for both security cameras and entrance control system. The BZP plan for altering the fence was removed from consideration.
  - Council directed staff to initiate a formal bid process
  - Council requests a staffing cost analysis
6. December 10, 2008: Staff emailed the Village Attorney and requested that they draft a formal RFP
7. January 9, 2009: The Village Attorney's office provided a draft RFP
8. January 25, 2009: The Village Attorney's office and staff finalize the RFP
9. February 13, 2009:
  - Staff emailed the RFP to the following Miami Based security system providers
    - i. ProTech Security Systems
    - ii. ISS Security
    - iii. YMV International Security
    - iv. FASS Inc. Security
    - v. All Security & Video
    - vi. Circle Security Solutions
    - vii. Electronical Alarms Inc.
    - viii. Alarm Depot Inc.
    - ix. Advanced Security Inc.
10. Staff developed a time line for the system installation and activation if approved:
  - February 25, 2009 at 2:00 PM:
    - Pre-proposal meeting and site visit
  - March 6, 2009 at 2:00 PM:
    - RFP's due at Village Clerks office
  - March 24, 2009:

- Staff recommendation to go before Village Council  
March 25, 2009:
- Selected firm notified to begin installation with a May 8<sup>th</sup> Deadline  
May 4<sup>th</sup>, 2009:
- Entrance cards available to residents

May 15<sup>th</sup> System Activated

11. On February 25<sup>th</sup> only one firm attends the pre-proposal site visit
12. On March 6<sup>th</sup> no response to the RFP is provided
13. Item D-2 of the March 24, 2009 Council Agenda
  - Continued to the April 14<sup>th</sup> Agenda
14. Staff has attempted to contact several of the firms
15. The three original firms providing an estimate to the Village state that they can do the work for the estimate originally provided

<i>Company</i>	<i>Access Control Equipment</i>	<i>Cost</i>	<i>Access Cards</i>	<i>Cost</i>
<i>Pro-Tech INT'L</i>	<i>1 SES Reader Controller 3000 Card</i>	<i>\$ 6,082.00</i>	<i>3000 Proximity Cards</i>	<i>\$ 16,200.00</i>
<i>Security Systems</i>	<i>1 Housing</i>		<i>\$5.40 Each</i>	
	<i>1 UPS System</i>		<i>*system can utilize any</i>	
	<i>1 Proximity Reader</i>			
	<i>1 Magnetic Lock</i>		<i>card purchased by VKB</i>	
	<i>1 Self Closing Hinges</i>			
	<i>Conduit &amp; Accessories</i>			
	<i>Remote Access Hardware</i>			
	<i>*Gate modification not included</i>			

<i>Integrated</i>	<i>1 GE-Security FCWinx Pro Starter Kit:</i>	<i>\$ 12,518.00</i>	<i>3000 Proximity Cards</i>	<i>\$ 6,750.00</i>
<i>Security Systems</i>	<i>Includes Software with 16 reader capacity,</i>		<i>\$2.25 each</i>	
	<i>one (1) DD Reader</i>			
	<i>1 Identocard RS-232 to RS-485 Converter</i>			
	<i>1 ISS PC for FCWinx access control software</i>			
	<i>1 ISS UPS for Backup</i>			
	<i>1 ISS Network Switch</i>			
	<i>1 ISS Surge Protector</i>			
	<i>1 GE-Security Transition Card Reader</i>			
	<i>1 Gate Door Contact</i>			
	<i>1 Electronic Gate Lock</i>			
	<i>1 Gate Door Closer</i>			
	<i>Modify Gate to Accept Door Closer</i>			

	Apply Mesh Material to Gate			
	Paint Gate			
	2 Battery Back Up			
	1 Power Supply			
	Cable, Wire, and Misc. Materials			
	Set-up & Programming			
	System Training			

YMV International	Access Control System for up to 9214 users	\$ 5,800.00	3000 Proximity Cards	\$ 4,200.00
	Card Reader		\$1.40 Each	
	Electrical Bolt Action Lock			
	Exit Switch & Push Bar			
	UPS Back-Up System			

Recommendation:

The Village has worked with Pro-Tech Int'l over the past 5 years and has been satisfied with their work and system maintenance. The Village could contract with Pro-Tech for the system installation while bidding out the security cards and still have the system operational for the summer.

Beach Park Security Staffing Cost

Type	Description	Days	Hrs./Day	Rate of Pay	Total Cost
1 Past Staffing Coverage	On the weekends from Memorial Day Weekend till Labor Day	34	8	\$ 9.00	\$ 2,448.00
2 Full Annual Coverage	Based on an average of 13 hours a day	365	13	\$ 9.00	\$ 42,705.00
3 Weekends & Holidays	Based on an average of 105 weekend days annually plus 7 holidays	112	13	\$ 9.00	\$ 13,104.00
4 Full Summer Staffing	Based on 5 months of coverage from the second week in May till Labor Day	96	14	\$ 9.00	\$ 12,096.00