

MINUTES

FIRST BUDGET HEARING
KEY BISCAZYNE, FLORIDA

TUESDAY, SEPTEMBER 13, 2011

COUNCIL CHAMBER
560 CRANDON BOULEVARD

1. **CALL TO ORDER/ROLL CALL OF MEMBERS:** The meeting was called to order by the Mayor at 7:00 p.m. Present were Councilmembers Michael W. Davey, Enrique Garcia, Mayra P. Lindsay, James S. Taintor, Vice Mayor Michael E. Kelly and Mayor Franklin H. Caplan. Councilmember Robert Gusman was absent. Also present were Interim Village Manager John C. Gilbert and Village Attorneys Chad Friedman and Stephen J. Helfman.

2. **PLEDGE OF ALLEGIANCE:** Mayor Caplan lead the Pledge of Allegiance.

Mayor Caplan read a proclamation from the Village of Key Biscayne commemorating the Tenth Anniversary of the 9/11 terrorist attacks against the United States and requested a moment of silence in commemoration of the 9/11 Anniversary.

Interim Village Manager and Fire Chief Gilbert addressed the Council thanking the Mayor and the Council for the recognition.

3. **APPROVAL OF MINUTES:** There were no minutes considered by Council.

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4. **BUDGET RESOLUTION:** The Attorney read the following proclamation by title:

A RESOLUTION OF THE VILLAGE OF KEY BISCAYNE, FLORIDA; ADOPTING THE PROPOSED MILLAGE RATE OF THE VILLAGE OF KEY BISCAYNE FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2011 THROUGH SEPTEMBER 30, 2012 PURSUANT TO FLORIDA STATUTE 200.065 (TRIM BILL); SETTING A DATE FOR A FINAL PUBLIC HEARING TO ADOPT THE MILLAGE RATE; PROVIDING FOR AN EFFECTIVE DATE.

Councilmember Davey made a motion to approve the resolution. The motion was seconded by Councilmember Garcia.

The Attorney addressed the Council pointing out to the Council that there is a typographical error on the first page of the resolution. On Section 2 where it says “under”, it should be “over”.

Councilmember Davey made a motion to table the resolution. The motion was seconded by Councilmember Garcia and approved by a 6-0 voice vote. The vote was as follows: Councilmembers Davey, Garcia, Lindsay, Taintor, Vice Mayor Kelly and Mayor Caplan voting Yes.

5. **ORDINANCES:** The Attorney read the following ordinance on first reading, by title:

AN ORDINANCE OF THE VILLAGE OF KEY BISCAYNE, FLORIDA; ADOPTING THE BUDGETS FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2011 THROUGH SEPTEMBER 30, 2012 PURSUANT TO FLORIDA STATUTE 200.065 (TRIM BILL); PROVIDING FOR AN EFFECTIVE DATE.

Councilmember Garcia made a motion to adopt the ordinance on first reading. The motion was seconded by Councilmember Davey.

The Interim Manager addressed the Council explaining that the goal for the budget, as in previous years, is not to impact the level of services while minimizing or reducing expenditures to be able to maintain the same millage rate.

Property Values increased approximately 1.5%, which is the first increase in 4 years. Last year we experienced a decrease of 8.6%. The proposed budget maintains the same millage rate of 3.2.

Cost of Living Allowance (“COLA”) of 3% for General Employees, Police Officers, Sergeants and Lieutenants has been included based on approved Collective Bargaining Agreements which stipulate the formula for such an increase. The Consumer Price Index (“CPI”) for all Wage Earners for this region for April was used as the benchmark, as per Council Resolution, to determine the COLA. The CPI is 3.9%, but contractual language caps the increase at 3%. COLA is not included for the

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members of the Fire Department since labor negotiations began on August 1, 2011.

Merit increase of 5% for Fire and Police has been included as per labor agreements. A 4% merit increase for General Employees has been included as per the approved Collective Bargaining Agreement. This is the maximum amount that could be received, but the actual amount would range between 0-4% based on performance evaluation.

The actual column figures are from end of July 31, 2011. The second budget hearing will have the updated figures as of end of August.

The Mayor opened the public hearing. Alan Fein, 525 Allendale Road on behalf of the Land Acquisition Committee and Melissa McCaughan with the Key Biscayne Community Foundation addressed the Council. The Mayor closed the public hearing.

Acting Director of Finance and Administrative Services, Beatrice Galeano addressed the Council and the public regarding the Revenue Budgets.

It was the consensus of Council to request quarterly reports from the different Committees that receive monies from the Village and to submit those reports to the Council as to how the money is spent for accountability.

The Manager also addressed the Council regarding the budgets for the Village Council, the Administration and Finance Departments and the Office of the Clerk.

Former Manager Chip Iglesias addressed the Council regarding the Manager's salary and the proposed salary for the Finance Director.

It was the consensus of Council to increase the salary for the Finance Director to \$120,000.

The Attorney addressed the Council regarding the budget for the Village Attorney.

Acting Director of Finance and Administrative Services Galeano addressed the Council regarding the Debt Service.

Jud Kurlancheek, Director of Building, Zoning and Planning addressed the Council regarding the budget for the BZP Department.

Chief of Police Charles Press addressed the Council regarding the budget for the Police Department.

Interim Chief of Fire Rescue Eric Lang addressed the Council regarding the budget for the Fire Rescue Department.

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The Manager addressed the Council regarding the budget for the Public Works Department.

Todd Hofferberth, Parks and Recreation Director addressed the Council regarding the budgets for the Parks and Recreation Department, the Community Center and the Youth Athletics Program.

Acting Finance Director Galeano also addressed the Council regarding the Transportation Special Revenue Fund, the Capital Projects Fund, the Stormwater Enterprise Fund and the Solid Waste Enterprise Fund.

The Manager presented to the Council a proposed Five (5) Year Capital Improvement Plan for FY 2012-2016.

Councilmember Garcia made a motion to extend the meeting to 11:15 p.m. The motion was seconded by Councilmember Davey and approved by a 6-0 voice vote. The vote was as follows: Councilmembers Davey, Garcia, Lindsay, Taintor, Vice Mayor Kelly and Mayor Caplan voting Yes.

The Manager addressed the Council recommending to review the Five Year CIP in order for the Council to approve it at the Second Budget Hearing on September 27, 2011.

Former Manager Chip Iglesias addressed the Council regarding the Five Year CIP.

Councilmember Garcia made a motion to extend the meeting to 11:30 p.m. The motion was seconded by Councilmember Lindsay and approved by a 6-0 voice vote. The vote was as follows: Councilmembers Davey, Garcia, Lindsay, Taintor, Vice Mayor Kelly and Mayor Caplan voting Yes.

There was extensive discussion from Council regarding the CIP.

Chief Press addressed the Council regarding the replacement of the Marine Patrol boat.

Councilmember Davey made a motion to remove from the table the proposed millage rate resolution. The motion was seconded by Councilmember Garcia and approved by a 6-0 voice vote. The vote was as follows: Councilmembers Davey, Garcia, Lindsay, Taintor, Vice Mayor Kelly and Mayor Caplan voting Yes.

The motion to approve the resolution, as amended, adopting the proposed millage rate for the fiscal year commencing October 1, 2011 through September 30, 2012 was approved by a 6-0 roll call vote. The vote was as follows: Councilmembers Davey, Garcia, Lindsay, Taintor, Vice Mayor Kelly and Mayor Caplan voting Yes.

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The motion to approve the budget ordinance, as amended, on first reading was approved by a 6-0 voice vote. The vote was as follows: Councilmembers Davey, Garcia, Lindsay, Taintor, Vice Mayor Kelly and Mayor Caplan voting Yes.

The Attorney announced the second reading of the ordinance will be on Tuesday, September 27, 2011.

6. **SCHEDULE OF FUTURE MEETINGS AND EVENTS:** A schedule of future meetings and events was presented to the Council.

7. **ADJOURNMENT:** The meeting was adjourned at 11:35 p.m.

Respectfully submitted:

*Conchita H. Alvarez, MMC
Village Clerk*

Approved this 24th day of January, 2012:

*Franklin H. Caplan
Mayor*

IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE VILLAGE COUNCIL WITH RESPECT TO ANY MATTER CONSIDERED AT A MEETING OR HEARING, THAT PERSON WILL NEED A RECORD OF THE PROCEEDINGS AND, FOR SUCH PURPOSE, MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.