

## MINUTES

### CHARTER REVISION COMMISSION VILLAGE OF KEY BISCAYNE, FLORIDA

TUESDAY, JANUARY 31, 2012

COUNCIL CHAMBER  
560 CRANDON BOULEVARD

The meeting was called to order at 6:00 p.m. Present were Commission Members Paul Auchter, Edward J. Briscoe, Martha F. Broucek, Mortimer Fired and Chairman Michael W. Davey. Also present were Village Manager John C. Gilbert and Village Attorneys Stephen J. Helfman and Chad Friedman.

The Attorney addressed the Commission stating that this meeting had been duly advertised, posted on the bulletin board at Village Hall and on the announcement board as you enter the Village. The Attorney further stated that the meeting is being transmitted live on Channel 77.

Chairman Davey addressed the Commission opening the floor for nominations for Vice Chairman. Member Fried made a motion to nominate Member Broucek as Vice Chairman. The motion was seconded by Chairman Davey and approved by a unanimous vote.

The Attorney notified the Commission that they are covered by the Florida Sunshine Law, which means, no private conversations with each other can be held about a Charter matter.

The Attorney addressed the Commission stating that pursuant to the Village Charter, a Commission selected by the Council, is required to review the Charter every five (5) years. The Attorney also

January 31, 2012

brought to the attention of the Commission, that their final report is due by April 1, 2012. The process will be as follows: the Charter Revision Commission will make recommendations to the Village Council, the Council will then place the proposed amendments on a ballot by ordinance and submit them to a vote of the electors at the next general election held within the Village or at a special election called for such purpose. At that time, the Council can propose any Charter changes.

The Chairman proposed to schedule the first two (2) meetings as follows:

Monday, February 13, 2012	6:00 p.m.	Articles I, II, III and IV
Monday, February 27, 2012	6:00 p.m.	Articles V, VI, VII and VIII

Member Broucek made a motion to accept the above schedule of meetings. The motion was seconded by Member Auchter and approved by a unanimous vote.

In the event the Commission finishes with the articles that they are working on, they will move on to the next article.

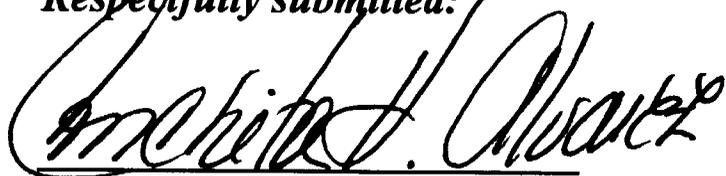
The Chairman suggested that a quorum should be established. The Commission concurred that three (3) members present would constitute a quorum.

Chairman Davey made a motion to adopt the rules of the Village Council on limiting speakers to 3 minutes and to end the meetings at 11:00 p.m. The motion was seconded by Member Fried and approved by a unanimous vote.

The Village Clerk was directed to advertise these meetings in the Islander News, Channel 77, the bulletin board at Village Hall and the announcement board as you enter the Village.

The meeting was adjourned at 6:45 p.m.

*Respectfully submitted:*

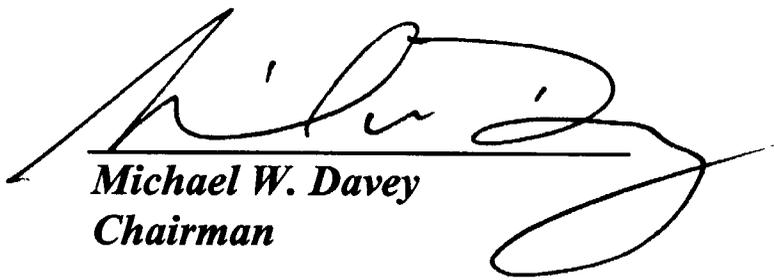


**Conchita H. Alvarez, MMC**  
**Village Clerk**



**Approved by the Commission**  
**this 13th day of February, 2012:**

January 31, 2012



**Michael W. Davey**  
**Chairman**

**IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE CHARTER REVIEW COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED AT A MEETING, THAT PERSON WILL NEED A RECORD OF THE PROCEEDINGS AND, FOR SUCH PURPOSE, MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.**