



VILLAGE OF KEY BISCAINE

Department of Building, Zoning and Planning



Village Council

Mayra P. Lindsay, *Mayor*
Franklin H. Caplan, *Vice Mayor*
Luis F de La Cruz
Theodore Holloway
Michael E. Kelly
Edward London
James Taintor

Director

Jud Kurlancheek, AICP

Chief Building Official

Eugenio M. Santiago, P.E., CFM

MONTHLY REPORT SUMMARY FOR APRIL 2015

A. CUSTOMER SERVICE

Total number of BZP Customers for April 2015 was 1,320 for an average of 73.3 per day, compared to a general monthly average of 67 per day, 9.4% higher than the monthly average. 13,115 customers have been assisted by staff in the past 12 months.

B. BUILDING, ZONING & PLANNING DEPARTMENT REVENUE

April 2015...\$163,312.65*	April 2014...\$230,692.38	April 2013...\$187,240.23
April 2012...\$162,318.30	April 2011...\$442,324.04	

Summary: Total Department Revenue for April 2015 was the fourth highest of any April for the past five years, 31.1% lower than the five year average of \$237,177.52.

*Includes \$32,165.65 in Building Permit fees for 350 Ocean Drive.

BUILDING PERMIT REVENUE

April 2015...\$151,402.34*	April 2014...\$222,428.29	April 2013...\$178,465.60
April 2012...\$126,983.75	April 2011...\$415,605.18	

Summary: Building Permit Revenue for April 2015 was the fourth highest of any April for the past five years, 30.9% lower than the five year average of \$218,977.03.

*Includes \$32,165.65 in Building Permit fees for 350 Ocean Drive.

C. DEPARTMENT ACTIVITY

PERMIT & INSPECTION DATA

April 2015 Building Permits totaled 281, 10.8% lower than the 12-month average of 315. Inspections totaled 1,173, 1.2% higher than the 12-month average of 1,158.6. Demolition Permits totaled 4 in April 2015 compared to 4 in April 2014. 4 Tree Removal Permits were issued in April 2015. 62 Single Family Residences were in the construction process (permitted and not yet in receipt of a Certificate of Occupancy), and 0 Building Permits were issued for new Single Family Residential construction.

OPEN PERMIT AND LIEN SEARCHES, CONCURRENCY REVIEWS AND SPECIAL EVENT PERMITS

April 2015 Open Permit and Lien Searches totaled 58, 20.9% higher than the 12-month average. Special Event Permits totaled 6, higher than the monthly average by 1.3 or 26.2%.

LOCAL BUSINESS TAX RECEIPTS

April 2015...20 receipts issued
April 2013...7 receipts issued
April 2011...40 receipts issued

April 2014...8 receipts issued
April 2012...36 receipts issued

Summary: Total Business Tax Receipts for April 2015 were the third highest of any April for the past five years, 10% lower than the five year average of 22.2.

D. CODE ENFORCEMENT

April 2015...50 complaints resolved
April 2013...48 complaints resolved
April 2011...22 complaints resolved

April 2014...31 complaints resolved
April 2012...26 complaints resolved

Summary: Total Code Enforcement complaints resolved for April 2015 were the highest of any April for the past five years, 41.2% higher than the five year average of 35.4. Special Master heard 0 cases in April 2015 as compared to 6 cases in April 2014.

E. OCEANFRONT LIGHTING & MARINE TURTLE CODE ENFORCEMENT

On April 23rd, the Code Enforcement Officer conducted a lighting survey to follow up on any warnings that were issued in March for the sea turtle lighting regulations. Of the six properties that were given a courtesy warning in March, three were still not compliant. The Code Enforcement Officer met with these properties immediately and fixed any outstanding issues in order to come into compliance by the end of the month. On April 27th, Code Enforcement set up a meeting with Ritz Carlton's Special Event Department in order to inform them of all sea turtle lighting regulations and how to comply with these during outdoor events held at the hotel. The first sea turtle nest laid in Key Biscayne was on April 19th.



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DATE: May 19, 2015

TO: John C. Gilbert, Village Manager

FROM: Jud Kurlancheek, AICP, Director

RE: Monthly Report - April 2015

Director

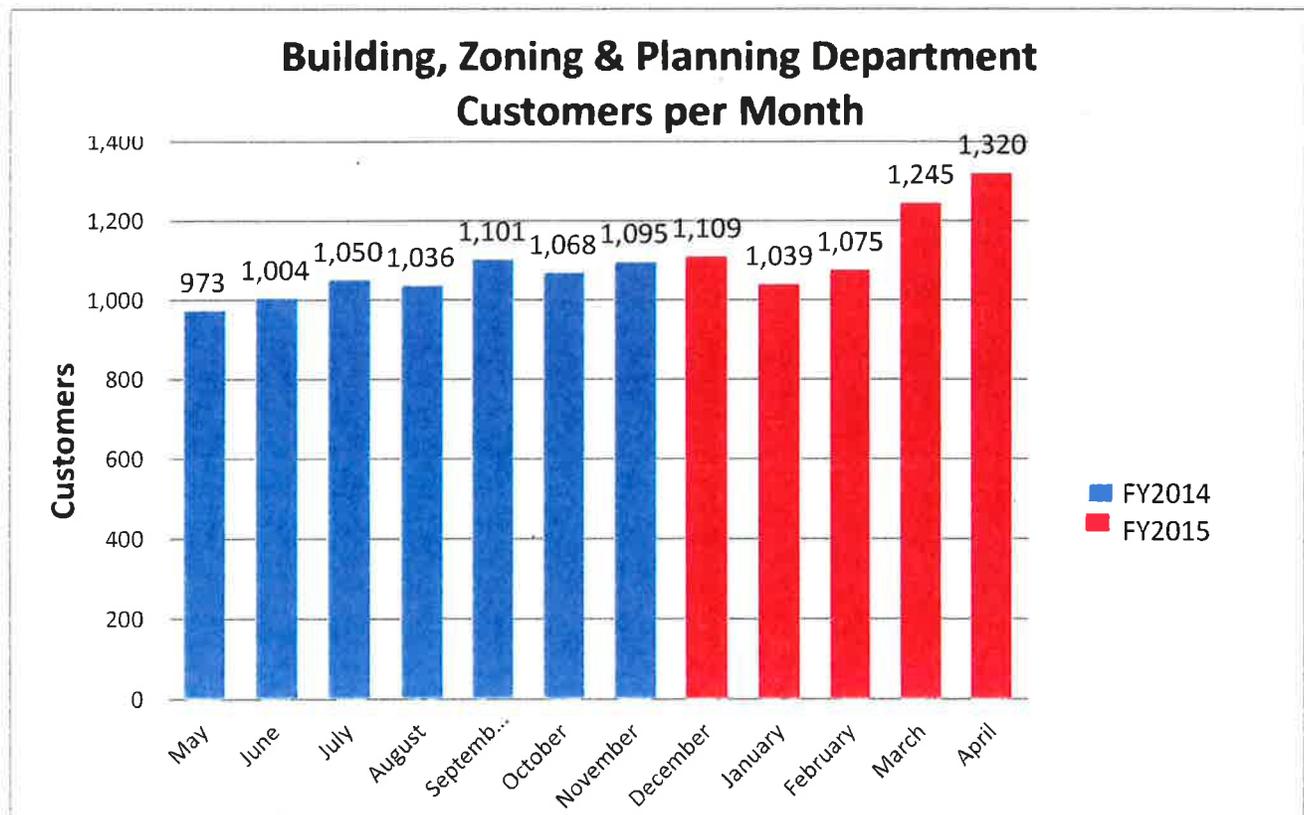
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I. Building, Zoning, & Planning Department

A. CUSTOMER SERVICE



In April 2015, 1,320 customers visited the BZP Department for an average of 73.3 per day.

During the past 12 months, an average of 1,093 customers per month visited the Building, Zoning & Planning Department. The average customer count per day over the 12 month period has been 67. 13,115 customers have been assisted by staff in the past year.

B. BUILDING, ZONING & PLANNING DEPARTMENT REVENUE

The April 1 - 30, 2015, Building Department revenue is reported below. The following figures reflect income deposited by the Department and may not reflect all income posted for the month, subject to final reconciliation by the Village of Key Biscayne Finance Department.

Building Division:

\$	146,616.97	Building Permit Fees (Includes \$32,165.65 in Building Permit fees for 350 Ocean Drive)
\$	100.00	Certificates Of Completion & Occupancy
\$	2,750.00	Lien Letters & Research Fees
\$	<u>4,350.00</u>	Building Code Violation Fines
\$	153,816.97	

Planning Division & Zoning Division:

\$	4,785.37	Zoning & Site Plan Review Fees
\$	-	Zoning Code Violation Fines
\$	<u>669.50</u>	Planning & Zoning Hearing Fees
\$	5,454.87	

Local Business Tax Receipts & Certificates of Use:

\$	4,040.81	
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Property Maintenance Violations Fines:

\$	-	
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\$	163,312.65	Total Department Fees Collected
\$	<u>2,465.32</u>	County Business Tax Receipt Fees Collected
\$	165,777.97	Total Fees Collected

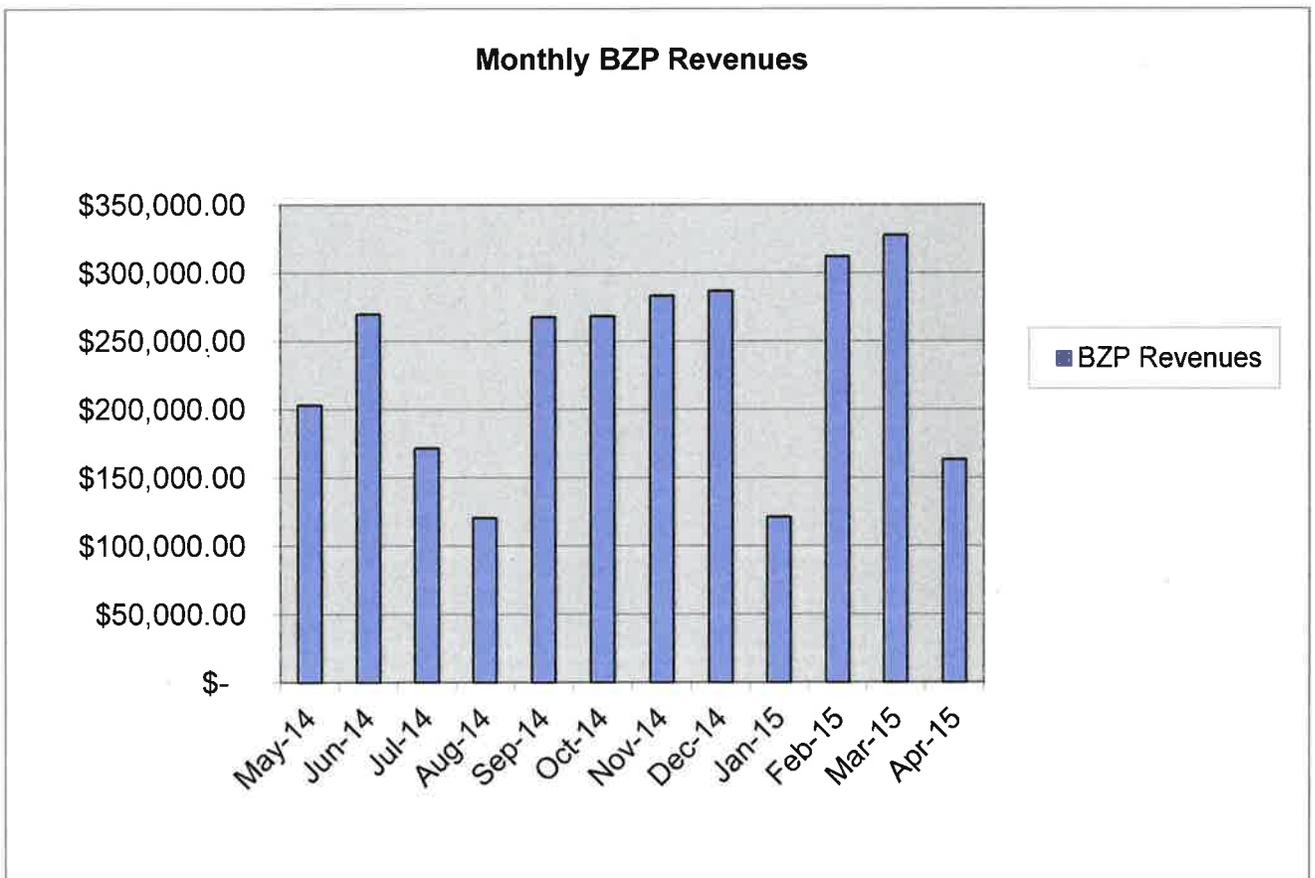
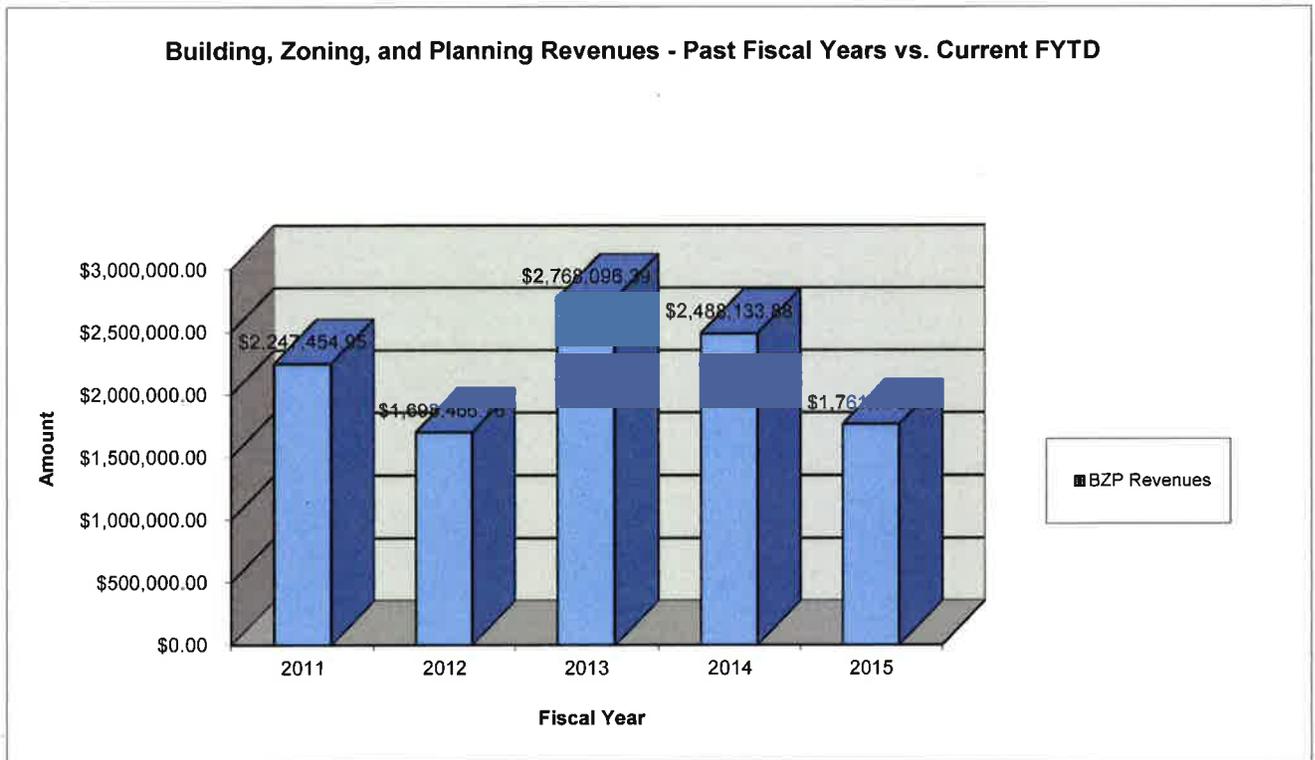
FY15 Revenue	\$1,761,773.16
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**C. BUILDING PERMIT RECAPITULATION (INCLUDING ZONING & SITE PLAN
PROCESS FEES ASSOCIATED WITH BUILDING PERMITS)**

April 2015:	281	Building Permits Issued
	\$ 151,402.34	Total Building & Zoning Permit Fees
April 2014:	471	Building Permits Issued
	\$ 222,428.29	Total Building & Zoning Permit Fees
April 2013:	346	Building Permits Issued
	\$ 178,465.60	Total Building & Zoning Permit Fees
April 2012:	283	Building Permits Issued
	\$ 126,983.75	Total Building & Zoning Permit Fees
April 2011:	300	Building Permits Issued
	\$ 415,605.18	Total Building & Zoning Permit Fees

Fiscal Year:

2015 Year to Date:	2,139	Building Permits Issued
	\$ 1,630,078.67	Total Fees
2014 Year to Date:	2,235	Building Permits Issued
	\$ 1,187,509.88	Total Fees
2013 Year to Date:	2,182	Building Permits Issued
	\$ 1,503,912.54	Total Fees
2012 Year to Date:	1,809	Building Permits Issued
	\$ 850,886.20	Total Fees
2011 Year to Date:	2,169	Building Permits Issued
	\$ 1,197,321.00	Total Fees



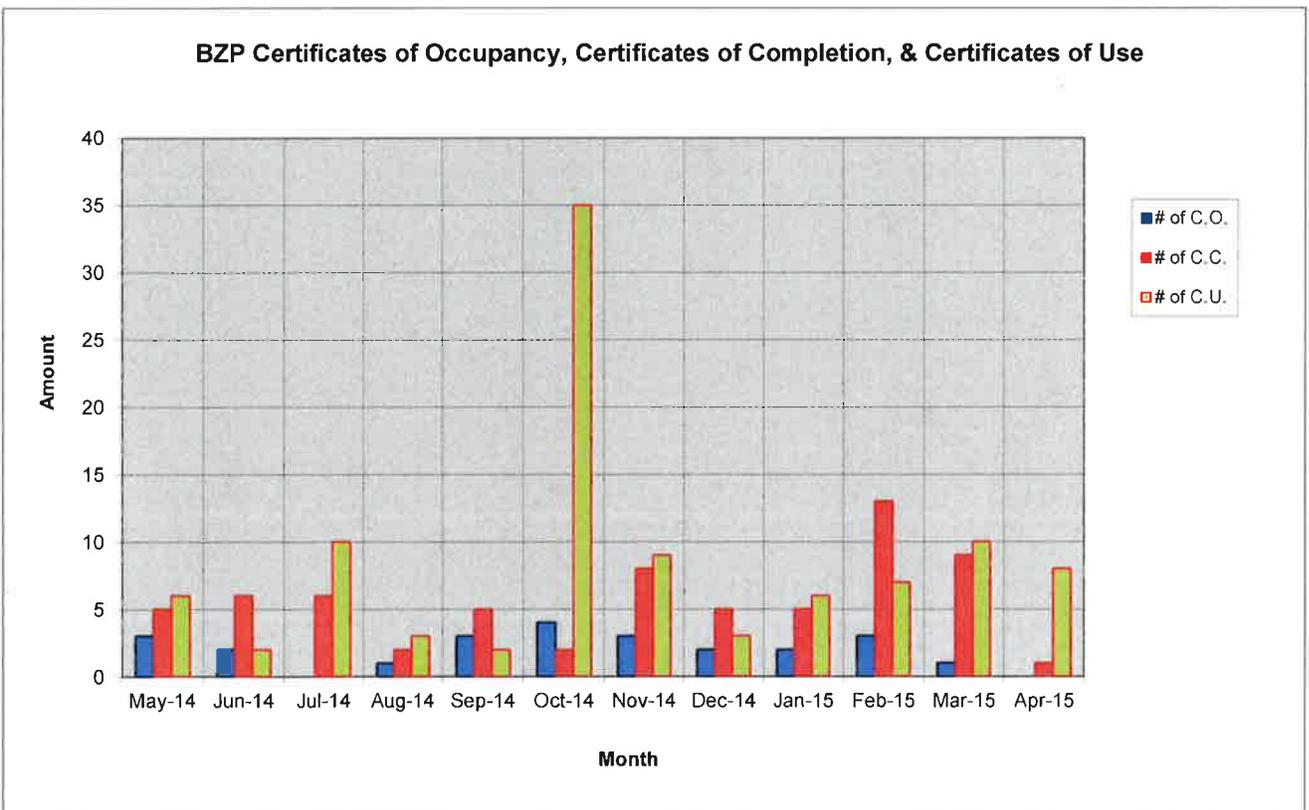
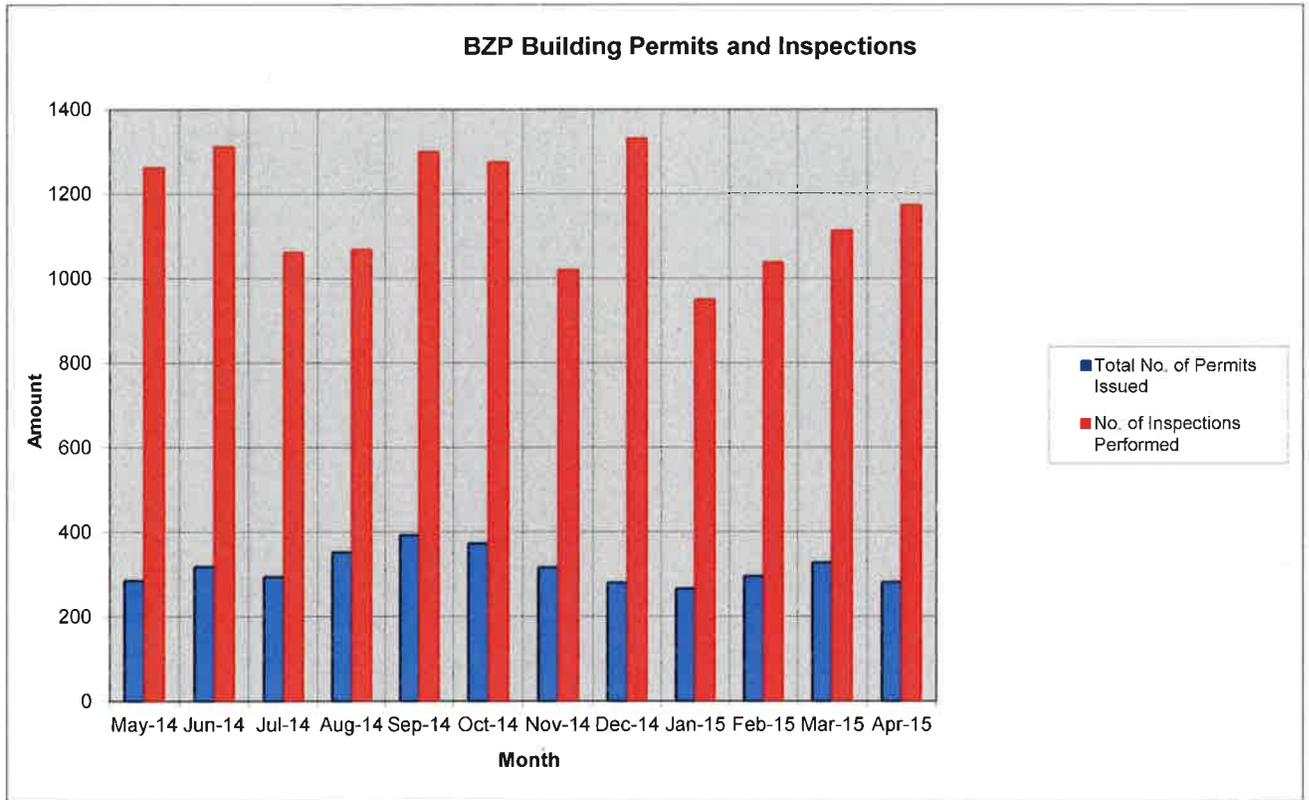
D. SUMMARY OF BUILDING DEPARTMENT ACTIVITY

- 73.3 Building, Zoning & Planning customers per day (1,320 customers, 18 days)
- 281 Building Permits Issued (0 were issued for new Single Family Residential)
- 62 New Single Family Residences -
 (Permitted but not yet having Certificates of Occupancy)
- 4 Demolition Permits Issued
- 4 Tree Removal Permits Issued
- 1,173 Inspections Performed
- 0 Certificates of Occupancy Issued
- 1 Certificates of Completion Issued
- 8 Certificates of Use
- 20 Business Tax Receipts (7 new, 13 re-newed, 7 closed)
- 58 Research & Lien Letters
- 6 Special Event Permits

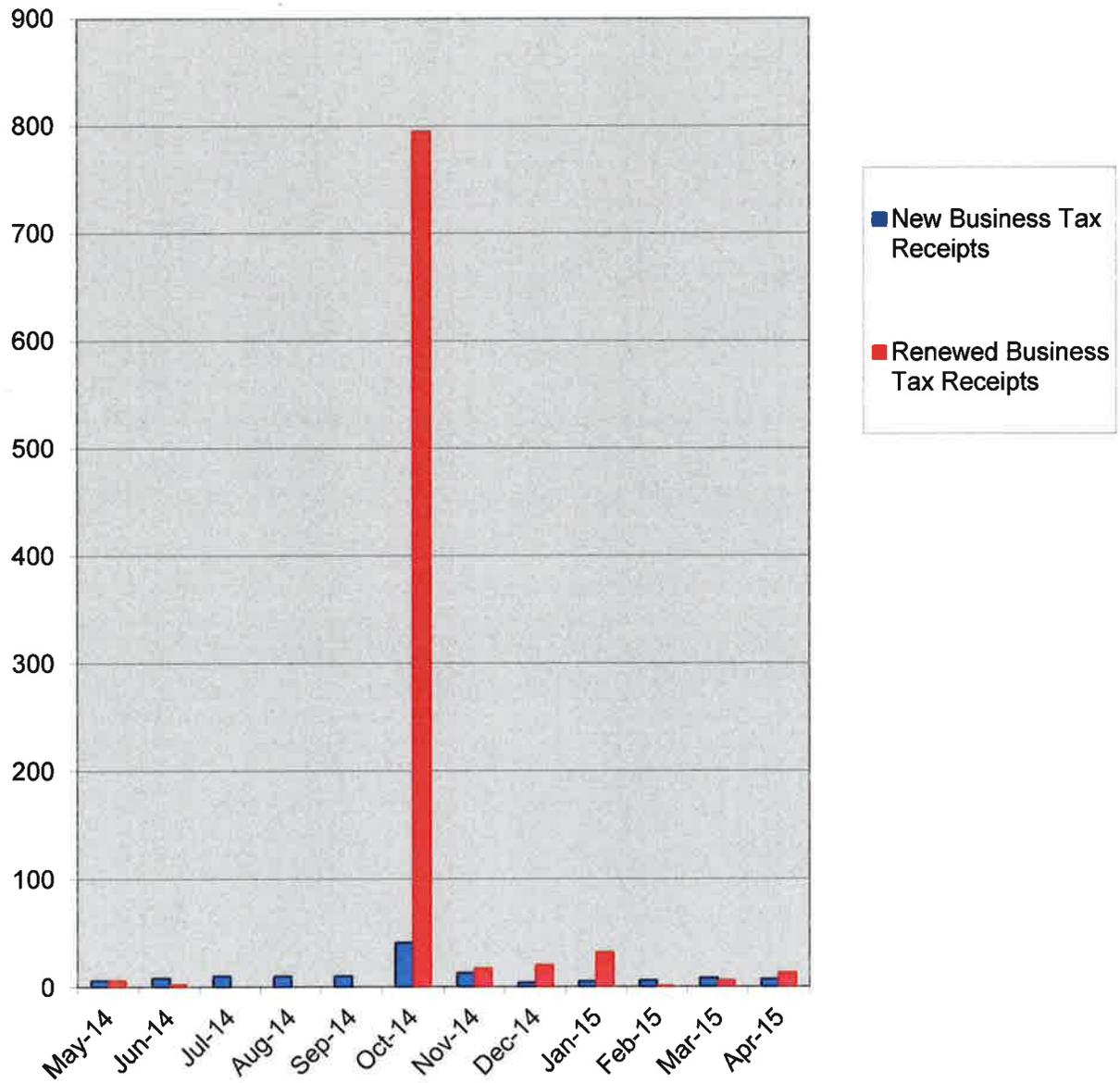
Permit Data

	Total Number of Permits Issued	Number of Inspections Performed	Number of C.O.'s Issued	Number of C.C.'s Issued	Number of C.U.'s Issued	Number of Business Tax Receipts Issued
May-14	285	1,262	3	5	6	12
Jun-14	318	1,312	2	6	2	10
Jul-14	294	1,061	0	6	10	10
Aug-14	352	1,068	1	2	3	10
Sep-14	392	1,300	3	5	2	10
Oct-14	373	1,275	4	2	35	836
Nov-14	316	1,020	3	8	9	30
Dec-14	280	1,331	2	5	3	24
Jan-15	266	950	2	5	6	37
Feb-15	295	1,038	3	13	7	7
Mar-15	328	1,113	1	9	10	14
Apr-15	281	1,173	0	1	8	20
Monthly Average	315.0	1,158.6	2.0	5.6	8.4	85.0
12 Month Total	3,780	13,903	24	67	101	1,020
FYTD	2,139	7,900	15	43	78	968

C.O. = Certificate of Occupancy, C.C. = Certificate of Completion, C.U. = Certificate of Use



Business Tax Receipts Issued

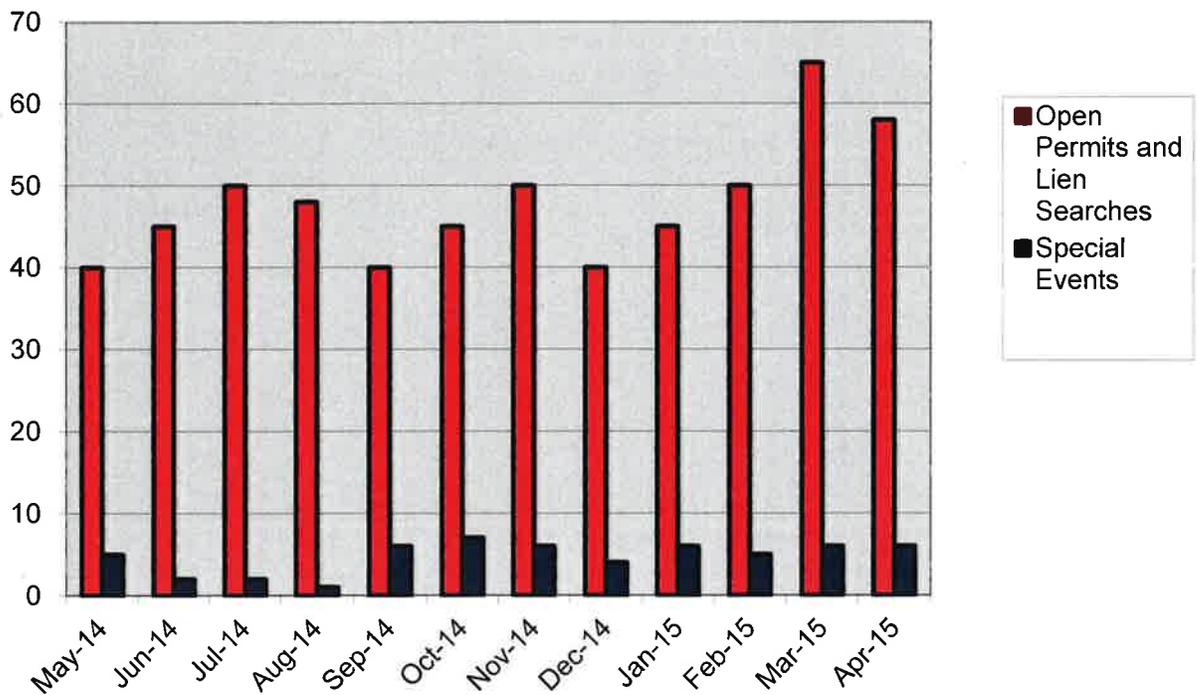


NOTE: October is the renewal month for Business Tax Receipts

Open Permit and Lien Searches, Special Event Permits

	Number of Open Permit and Lien Searches	Number of Special Event Permits
May-14	40	5
Jun-14	45	2
Jul-14	50	2
Aug-14	48	1
Sep-14	40	6
Oct-14	45	7
Nov-14	50	6
Dec-14	40	4
Jan-15	45	6
Feb-15	50	5
Mar-15	65	6
Apr-15	58	6
Monthly Average	48.0	4.7
12 Month Total	576	56
FYTD	353	40

Open Permits/Lien Searches
and Special Event Permits



E. Code Enforcement Violations

Total Code Enforcement Inspections Conducted

315

The following is a summary of the events that followed:

- 18 Complaints Received
- 41 Open Cases
- 50 Closed Cases
- 59 Warning of Violation Notices Issued
- *11 Civil Violation Notices Issued
- *10 Stop Work Orders Issued
 - 0 Notice to Appear Before the Special Master Issued
 - 0 Cases Heard Before Special Masters Hearing

* High volume of CVN and Stop Work Orders due to Worker's Compensation Compliance Sweep

Business Tax Receipts (Occupational Liscences)

1076 Total Business Tax Receipts

The following is a summary of the activities that followed:

- 986 Business Tax Receipts Issued (7 New, 13 Re-newed, 7 closed)
- 25 Business Tax Receipts Outstanding
 - 1 Civil Warning Notices Issued
 - 0 Civil Violation Notices Issued
 - 0 Notice to Appear Before the Special Master Issued
 - 0 Cases Heard at Special Masters Hearing
- 2 Certificate of Use Inspections
- 8 Certificate of Use

Building, Zoning & Planning Monthly Report

May 19, 2015

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CODE ENFORCEMENT ACTIVITY

	Complaints	Open Cases	Closed Cases	Warning Violation Notices Issued	Civil Violation Notices Issued	Stop Work Orders Issued	Notice to Appear Before the Special Master Issued	Cases Heard Before Special Magistrate
May-14	49	43	24	65	3	3	4	5
Jun-14	27	35	27	30	2	1	0	0
Jul-14	35	31	22	41	1	1	6	0
Aug-14	31	22	15	45	1	1	4	6
Sep-14	40	35	20	50	2	0	0	4
Oct-14	18	23	20	45	3	3	1	0
Nov-14	15	25	22	40	2	2	0	0
Dec-14	25	19	20	41	3	3	4	0
Jan-15	37	26	24	39	2	2	0	0
Feb-15	21	20	18	37	2	2	2	0
Mar-15	23	19	21	45	1	1	0	0
Apr-15	18	41	50	59	11	10	0	0
Monthly Average	28.3	28.3	23.6	44.8	2.8	2.4	1.8	1.3
12 Month Total	339	339	283	537	33	29	21	15
FYTD	157	173	175	306	24	23	7	0

