



VILLAGE OF KEY BISCAINE

Department of Building, Zoning and Planning



Village Council
Mayra P. Lindsay, *Mayor*
Franklin H. Caplan, *Vice Mayor*
Luis F. de la Cruz
Theodore Holloway
Michael E. Kelly
Edward London
James S. Taintor

Director
Jud Kurlancheek, AICP

Chief Building Official
Eugenio M. Santiago, P.E., CFM

MONTHLY REPORT SUMMARY FOR AUGUST 2015

A. CUSTOMER SERVICE

Total number of BZP Customers for August 2015 was 1,425 for an average of 67.9 per day, compared to a general monthly average of 72.9 per day, 6.9% lower than the monthly average. 14,584 customers have been assisted by staff in the past 12 months.

B. BUILDING, ZONING & PLANNING DEPARTMENT REVENUE

August 2015...\$231,125.75*	August 2014...\$120,451.91	August 2013...\$267,522.84
August 2012...\$176,703.53	August 2011...\$135,520.58	

Summary: Total Department Revenue for August 2015 was the second highest of any August for the past five years, 24.1% higher than the five year average of \$186,264.92.

*Includes \$11,907.11 in Building Permit fees for 350 Ocean Drive.

BUILDING PERMIT REVENUE

August 2015...\$227,265.75*	August 2014...\$113,036.91	August 2013...\$237,454.34
August 2012...\$153,169.53	August 2011...\$112,591.43	

Summary: Building Permit Revenue for August 2015 was the second highest of any August for the past five years, 34.7% higher than the five year average of \$168,703.59.

*Includes \$11,907.11 in Building Permit fees for 350 Ocean Drive.

C. DEPARTMENT ACTIVITY

PERMIT & INSPECTION DATA

August 2015 Building Permits totaled 307, 1.3% lower than the 12-month average of 311.2. Inspections totaled 985, 12.2% lower than the 12-month average of 1,122.5. Demolition Permits totaled 0 in August 2015 compared to 0 in August 2014. 0 Tree Removal Permits were issued in August 2015. 57 Single Family Residences were in the construction process (permitted and not yet in receipt of a Certificate of Occupancy), and 1 Building Permits was issued for new Single Family Residential construction.

OPEN PERMIT AND LIEN SEARCHES, CONCURRENCY REVIEWS AND SPECIAL EVENT PERMITS

August 2015 Open Permit and Lien Searches totaled 52, 4.4% higher than the 12-month average. Special Event Permits totaled 1, lower than the monthly average by 3.7 or 78.7%.

LOCAL BUSINESS TAX RECEIPTS

August 2015...0 receipts issued	August 2014...10 receipts issued
August 2013...0 receipts issued	August 2012...1 receipt issued
August 2011...304 receipts issued	

Summary: Total Business Tax Receipts for August 2015 were tied for the least of any August for the past five years, 100% lower than the five year average of 63. This number is skewed due to the fact that annual license fees were processed in August prior to 2012, now in October.

D. CODE ENFORCEMENT

August 2015...21 complaints resolved	August 2014...15 complaints resolved
August 2013...20 complaints resolved	August 2012...69 complaints resolved
August 2011...35 complaints resolved	

Summary: Total Code Enforcement complaints resolved for August 2015 were the third highest of any August for the past five years, 34.4% lower than the five year average of 32. Special Master heard 0 cases in August 2015 as compared to 6 cases in August 2014.



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DATE: September 15, 2015

Director
Jud Kurlancheek, AICP

TO: John C. Gilbert, Village Manager

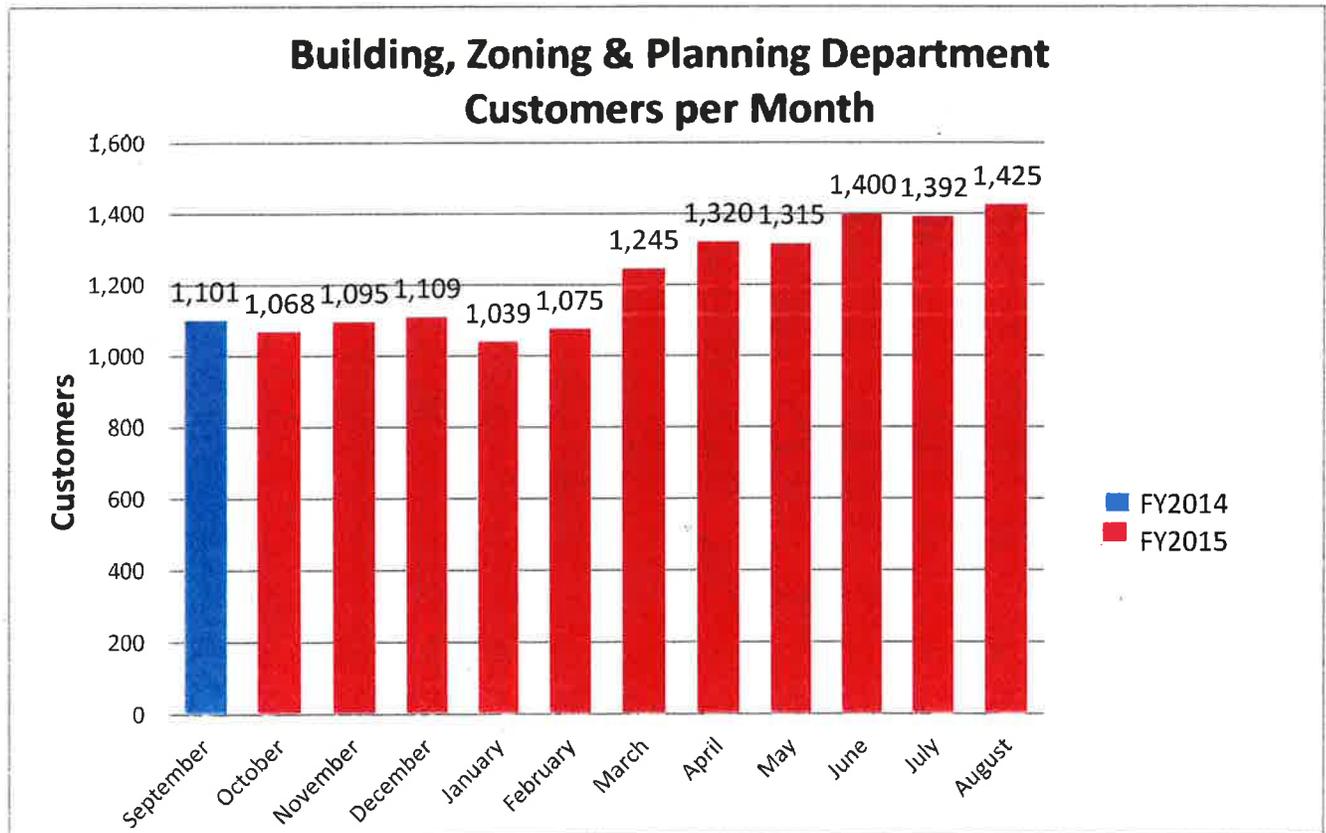
Chief Building Official
Eugenio M. Santiago, P.E., CFM

FROM: Jud Kurlancheek, AICP, Director

RE: Monthly Report - August 2015

I. Building, Zoning, & Planning Department

A. CUSTOMER SERVICE



In August 2015, 1,425 customers visited the BZP Department for an average of 67.9 per day.

During the past 12 months, an average of 1,215.3 customers per month visited the Building, Zoning & Planning Department. The average customer count per day over the 12 month period has been 72.9. 14,584 customers have been assisted by staff in the past year.

B. BUILDING, ZONING & PLANNING DEPARTMENT REVENUE

The August 1 - 31, 2015, Building Department revenue is reported below. The following figures reflect income deposited by the Department and may not reflect all income posted for the month, subject to final reconciliation by the Village of Key Biscayne Finance Department.

Building Division:

\$	225,061.22	Building Permit Fees (Includes \$11,907.11 in Building Permit fees for 350 Ocean Drive)
\$	-	Certificates Of Completion & Occupancy
\$	2,860.00	Lien Letters & Research Fees
\$	<u>1,000.00</u>	Building Code Violation Fines
\$	228,921.22	

Planning Division & Zoning Division:

\$	2,204.53	Zoning & Site Plan Review Fees
\$	-	Zoning Code Violation Fines
\$	<u>-</u>	Planning & Zoning Hearing Fees
\$	2,204.53	

Local Business Tax Receipts & Certificates of Use:

\$ -

Property Maintenance Violations Fines:

\$ -

\$	231,125.75	Total Department Fees Collected
\$	<u>2,586.00</u>	County Business Tax Receipt Fees Collected
\$	233,711.75	Total Fees Collected

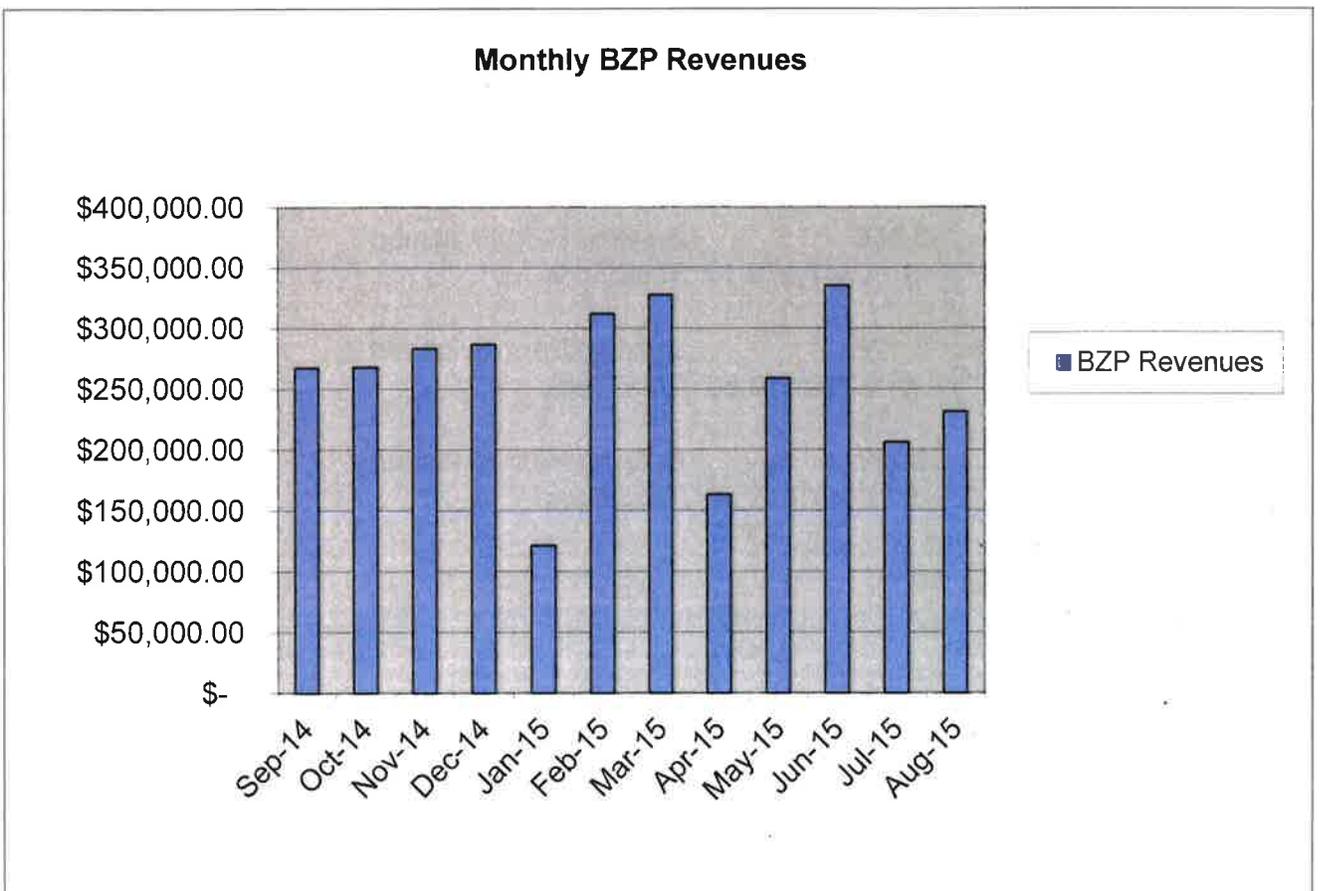
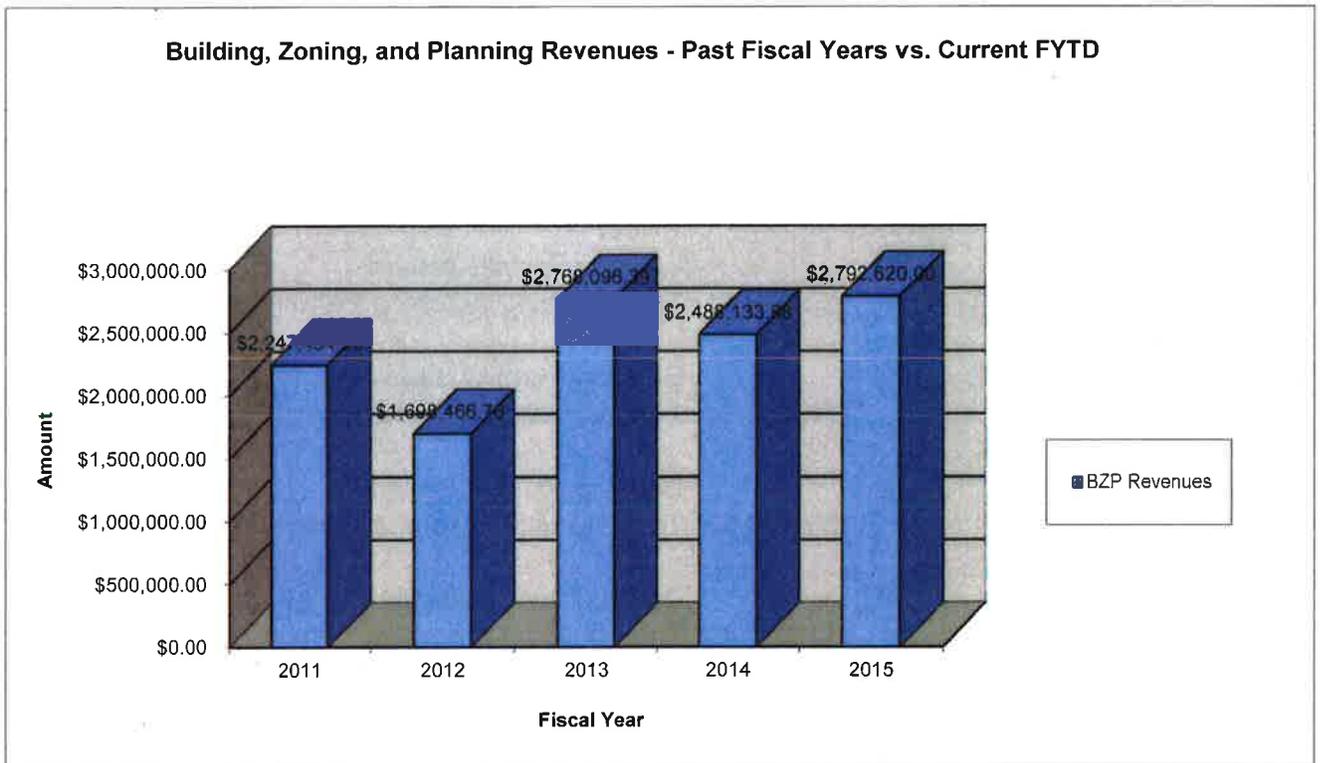
FY15 Revenue \$2,792,620.00

**C. BUILDING PERMIT RECAPITULATION (INCLUDING ZONING & SITE PLAN
PROCESS FEES ASSOCIATED WITH BUILDING PERMITS)**

August 2015:	307	Building Permits Issued
	\$ 227,265.75	Total Building & Zoning Permit Fees
August 2014:	352	Building Permits Issued
	\$ 113,036.91	Total Building & Zoning Permit Fees
August 2013:	312	Building Permits Issued
	\$ 237,454.34	Total Building & Zoning Permit Fees
August 2012:	432	Building Permits Issued
	\$ 153,169.53	Total Building & Zoning Permit Fees
August 2011:	218	Building Permits Issued
	\$ 112,591.43	Total Building & Zoning Permit Fees

Fiscal Year:

2015 Year to Date:	3,342	Building Permits Issued
	\$ 2,628,892.90	Total Fees
2014 Year to Date:	3,484	Building Permits Issued
	\$ 1,881,626.94	Total Fees
2013 Year to Date:	3,556	Building Permits Issued
	\$ 2,347,979.10	Total Fees
2012 Year to Date:	3,128	Building Permits Issued
	\$ 1,390,859.50	Total Fees
2011 Year to Date:	3,187	Building Permits Issued
	\$ 1,687,822.16	Total Fees



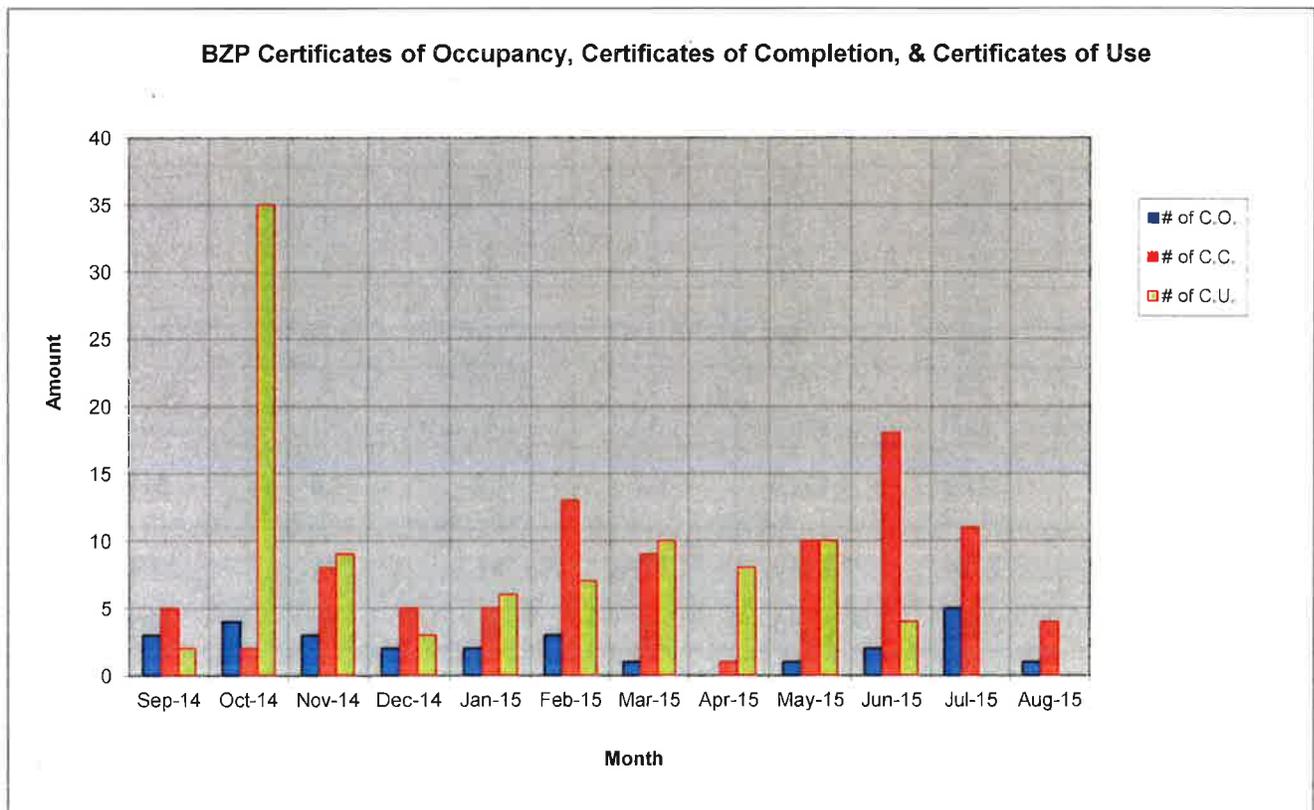
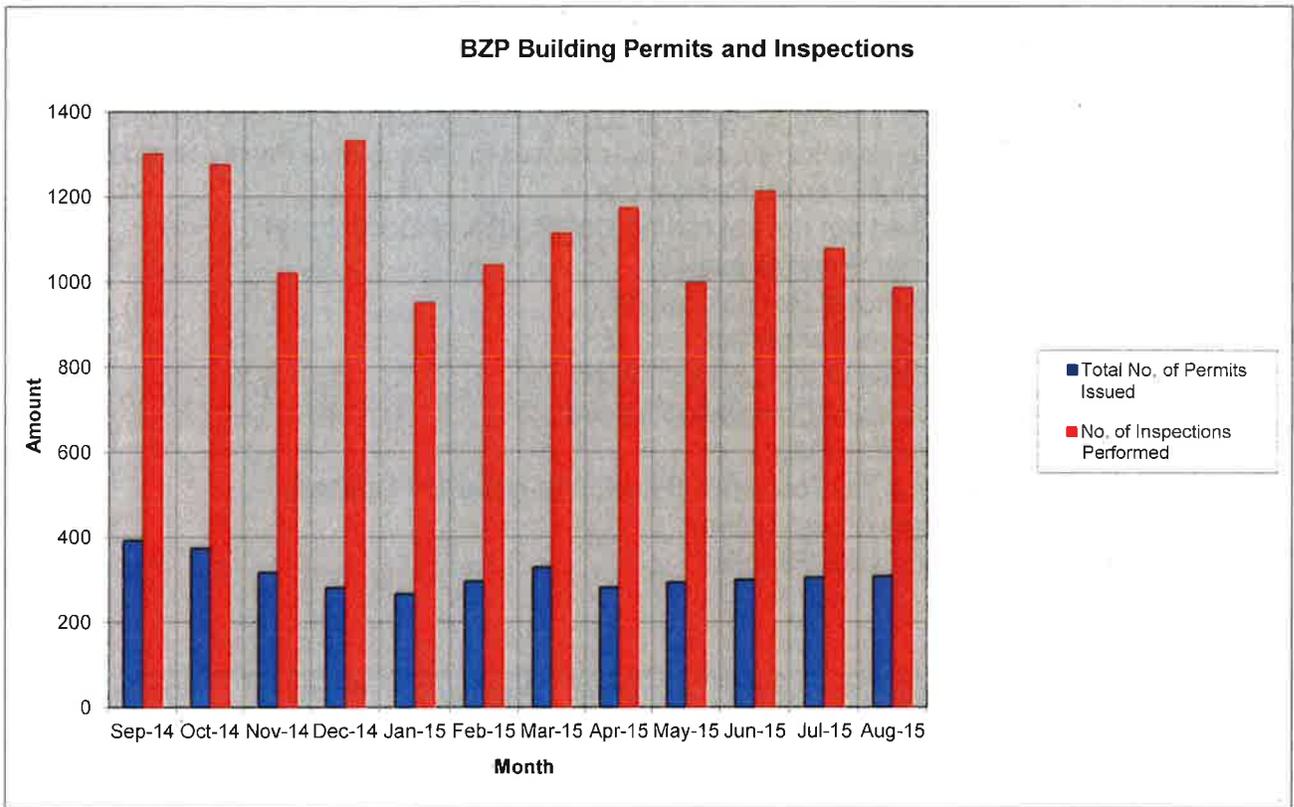
D. SUMMARY OF BUILDING DEPARTMENT ACTIVITY

- 67.9 Building, Zoning & Planning customers per day (1,425 customers, 21 days)
- 307 Building Permits Issued (1 was issued for new Single Family Residential)
- 57 New Single Family Residences -
 (Permitted but not yet having Certificates of Occupancy)
- 0 Demolition Permits Issued
- 0 Tree Removal Permits Issued
- 985 Inspections Performed
- 1 Certificates of Occupancy Issued
- 4 Certificates of Completion Issued
- 0 Certificates of Use
- 0 Business Tax Receipts (0 new, 0 re-newed, 14 closed)
- 52 Research & Lien Letters
- 1 Special Event Permits

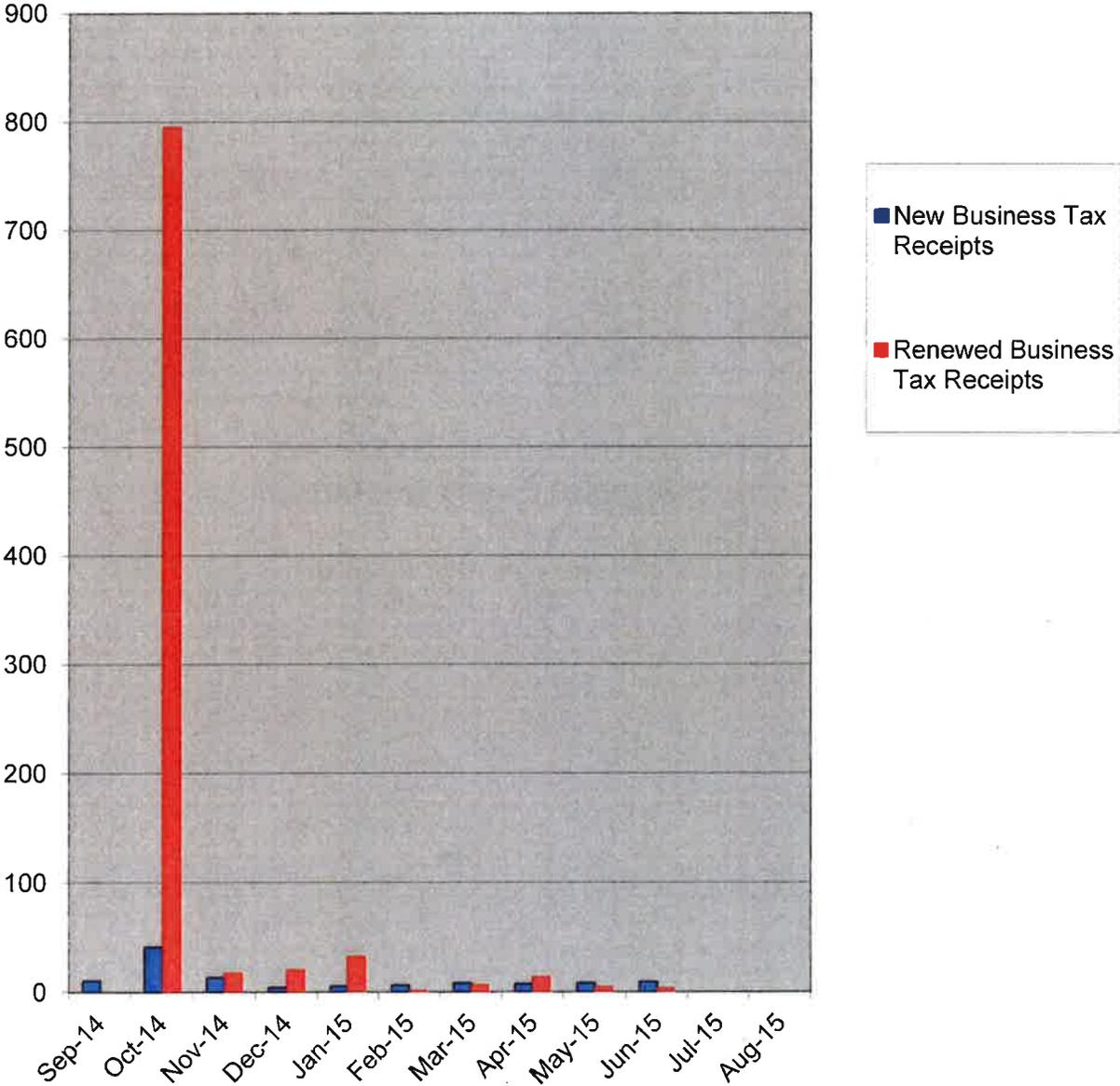
Permit Data

	Total Number of Permits Issued	Number of Inspections Performed	Number of C.O.'s Issued	Number of C.C.'s Issued	Number of C.U.'s Issued	Number of Business Tax Receipts Issued
Sep-14	392	1,300	3	5	2	10
Oct-14	373	1,275	4	2	35	836
Nov-14	316	1,020	3	8	9	30
Dec-14	280	1,331	2	5	3	24
Jan-15	266	950	2	5	6	37
Feb-15	295	1,038	3	13	7	7
Mar-15	328	1,113	1	9	10	14
Apr-15	281	1,173	0	1	8	20
May-15	293	997	1	10	10	12
Jun-15	299	1,212	2	18	4	12
Jul-15	304	1,076	5	11	0	0
Aug-15	307	985	1	4	0	0
Monthly Average	311.2	1,122.5	2.3	7.6	7.8	83.5
12 Month Total	3,734	13,470	27	91	94	1,002
FYTD	3,342	12,170	24	86	92	992

C.O. = Certificate of Occupancy, C.C. = Certificate of Completion, C.U. = Certificate of Use



Business Tax Receipts Issued

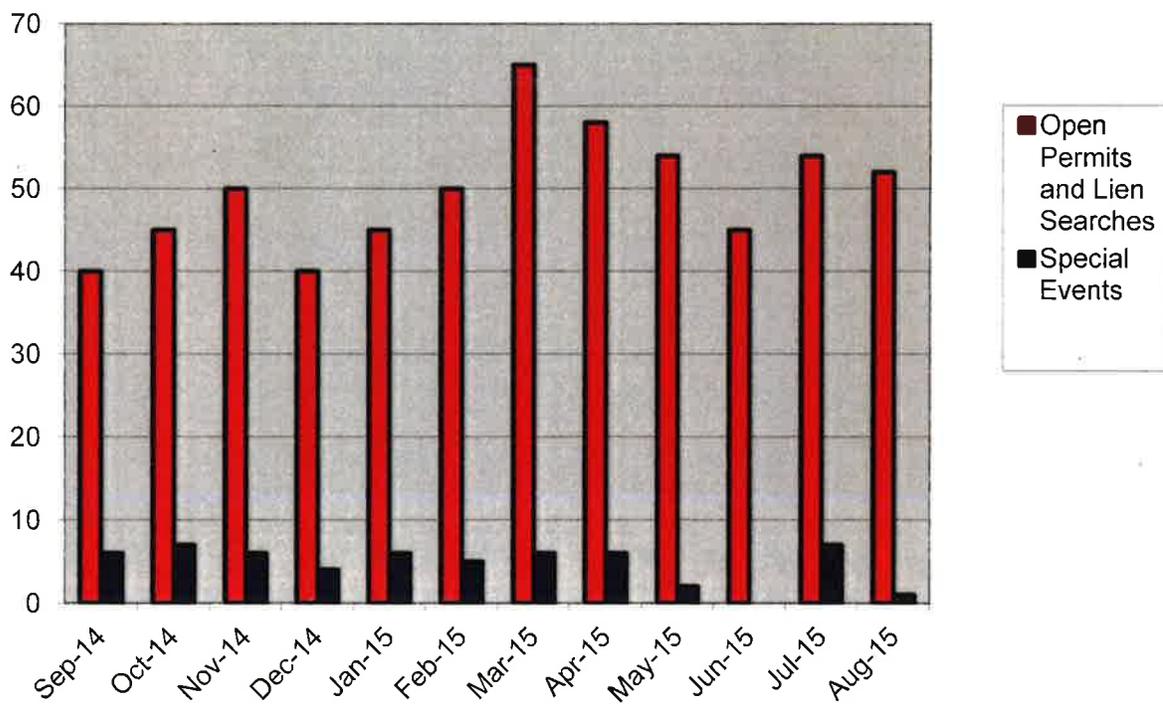


NOTE: October is the renewal month for Business Tax Receipts

Open Permit and Lien Searches, Special Event Permits

	Number of Open Permit and Lien Searches	Number of Special Event Permits
Sep-14	40	6
Oct-14	45	7
Nov-14	50	6
Dec-14	40	4
Jan-15	45	6
Feb-15	50	5
Mar-15	65	6
Apr-15	58	6
May-15	54	2
Jun-15	45	0
Jul-15	54	7
Aug-15	52	1
Monthly Average	49.8	4.7
12 Month Total	598	56
FYTD	558	50

Open Permits/Lien Searches
and Special Event Permits



E. Code Enforcement Violations

Total Code Enforcement Inspections Conducted

152

The following is a summary of the events that followed:

- 17 Complaints Received
- 19 Open Cases
- 21 Closed Cases
- 27 Warning of Violation Notices Issued
 - 1 Civil Violation Notices Issued
 - 1 Stop Work Orders Issued
 - 4 Notice to Appear Before the Special Master Issued
 - 0 Cases Heard Before Special Masters Hearing

Business Tax Receipts (Occupational Licenses)

1097 Total Business Tax Receipts

The following is a summary of the activities that followed:

- 1097 Business Tax Receipts Issued (0 New, 0 Re-newed, 14 closed)
 - 0 Business Tax Receipts Outstanding
 - 0 Civil Warning Notices Issued
 - 1 Civil Violation Notices Issued
 - 0 Notice to Appear Before the Special Master Issued
 - 0 Cases Heard at Special Masters Hearing
 - 0 Certificate of Use Inspections
 - 0 Certificate of Use

Building, Zoning & Planning Monthly Report

September 15, 2015

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CODE ENFORCEMENT ACTIVITY

	Complaints	Open Cases	Closed Cases	Warning Violation Notices Issued	Civil Violation Notices Issued	Stop Work Orders Issued	Notice to Appear Before the Special Master Issued	Cases Heard Before Special Magistrate
Sep-14	40	35	20	50	2	0	0	4
Oct-14	18	23	20	45	3	3	1	0
Nov-14	15	25	22	40	2	2	0	0
Dec-14	25	19	20	41	3	3	4	0
Jan-15	37	26	24	39	2	2	0	0
Feb-15	21	20	18	37	2	2	2	0
Mar-15	23	19	21	45	1	1	0	0
Apr-15	18	41	50	59	11	10	0	0
May-15	19	32	29	57	2	2	0	0
Jun-15	18	20	17	22	2	1	0	0
Jul-15	14	17	19	29	1	1	0	0
Aug-15	17	19	21	27	1	1	4	0
Monthly Average	22.1	24.7	23.4	40.9	2.7	2.3	0.9	0.3
12 Month Total	265	296	281	491	32	28	11	4
FYTD	225	261	261	441	30	28	11	0

