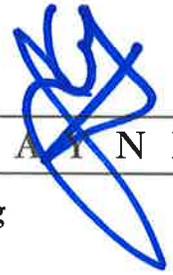




V I L L A G E O F K E Y B I S C A Y N E

Department of Building, Zoning and Planning



Village Council
Mayra P Lindsay, *Mayor*
Franklin H. Caplan, *Vice Mayor*
Luis F de La Cruz
Theodore Holloway
Michael E. Kelly
Edward London
James Taintor

Director
Jud Kurlancheek, AICP

Chief Building Official
Eugenio M. Santiago, P.E., CFM

**MONTHLY REPORT SUMMARY
FOR JANUARY 2015**

A. CUSTOMER SERVICE

Total number of BZP Customers for January 2015 was 1,039 for an average of 69.3 per day, compared to a general monthly average of 63.4 per day, 9.3% higher than the monthly average. 12,372 customers have been assisted by staff in the past 12 months.

B. BUILDING, ZONING & PLANNING DEPARTMENT REVENUE

Jan. 2015...\$121,079.29*	Jan. 2014...\$159,281.92	Jan. 2013...\$144,154.25
Jan. 2012...\$74,452.40	Jan. 2011...\$159,288.74	

Summary: Total Department Revenue for January 2015 was the fourth highest of any January for the past five years, 8.0% lower than the five year average of 131,651.32.

*Includes \$42,747.75 in Building Permit fees for 350 Ocean Drive.

BUILDING PERMIT REVENUE

Jan. 2015...\$112,178.95*	Jan. 2014...\$126,677.25	Jan. 2013...\$133,891.26
Jan. 2012...\$57,246.55	Jan. 2011...\$136,287.49	

Summary: Building Permit Revenue for January 2015 was the fourth highest of any January for the past five years, 0.9% lower than the five year average of \$113,256.40.

*Includes \$42,747.75 in Building Permit fees for 350 Ocean Drive.

C. DEPARTMENT ACTIVITY

PERMIT & INSPECTION DATA

January 2015 Building Permits totaled 266, 21.0% lower than the 12-month average of 336.5. Inspections totaled 950, 16.3% lower than the 12-month average of 1,134.8. Demolition Permits totaled 0 in January 2015 compared to 4 in January 2014. 2 Tree Removal Permits were issued in January 2015. 66 Single Family Residences were in the construction process (permitted and not yet in receipt of a Certificate of Occupancy), and 0 Building Permits were issued for new Single Family Residential construction.

OPEN PERMIT AND LIEN SEARCHES, CONCURRENCY REVIEWS AND SPECIAL EVENT PERMITS

January 2015 Open Permit and Lien Searches totaled 45, 1.7% lower than the 12-month average. Special Event Permits totaled 6, higher than the monthly average by 0.8 or 15.4%.

LOCAL BUSINESS TAX RECEIPTS

January 2015...37 receipts issued
January 2013...27 receipts issued
January 2011...14 receipts issued

January 2014...11 receipts issued
January 2012...41 receipts issued

Summary: Total Business Tax Receipts for January 2015 were the second highest of any January for the past five years, 34.6% higher than the five year average of 26.0.

D. CODE ENFORCEMENT

January 2015...26 complaints resolved
January 2013...39 complaints resolved
January 2011...22 complaints resolved

January 2014...15 complaints resolved
January 2012...10 complaints resolved

Summary: Total Code Enforcement complaints resolved for January 2015 were the second highest of any January for the past five years, 16% higher than the five year average of 22.4. Special Master heard 0 cases in January 2015 as compared to 0 cases in January 2014.

E. OCEANFRONT LIGHTING & MARINE TURTLE CODE ENFORCEMENT

There were no new cases or inspections related to sea turtle lighting in the month of January.



V I L L A G E O F K E Y B I S C A I Y N E

Department of Building, Zoning and Planning

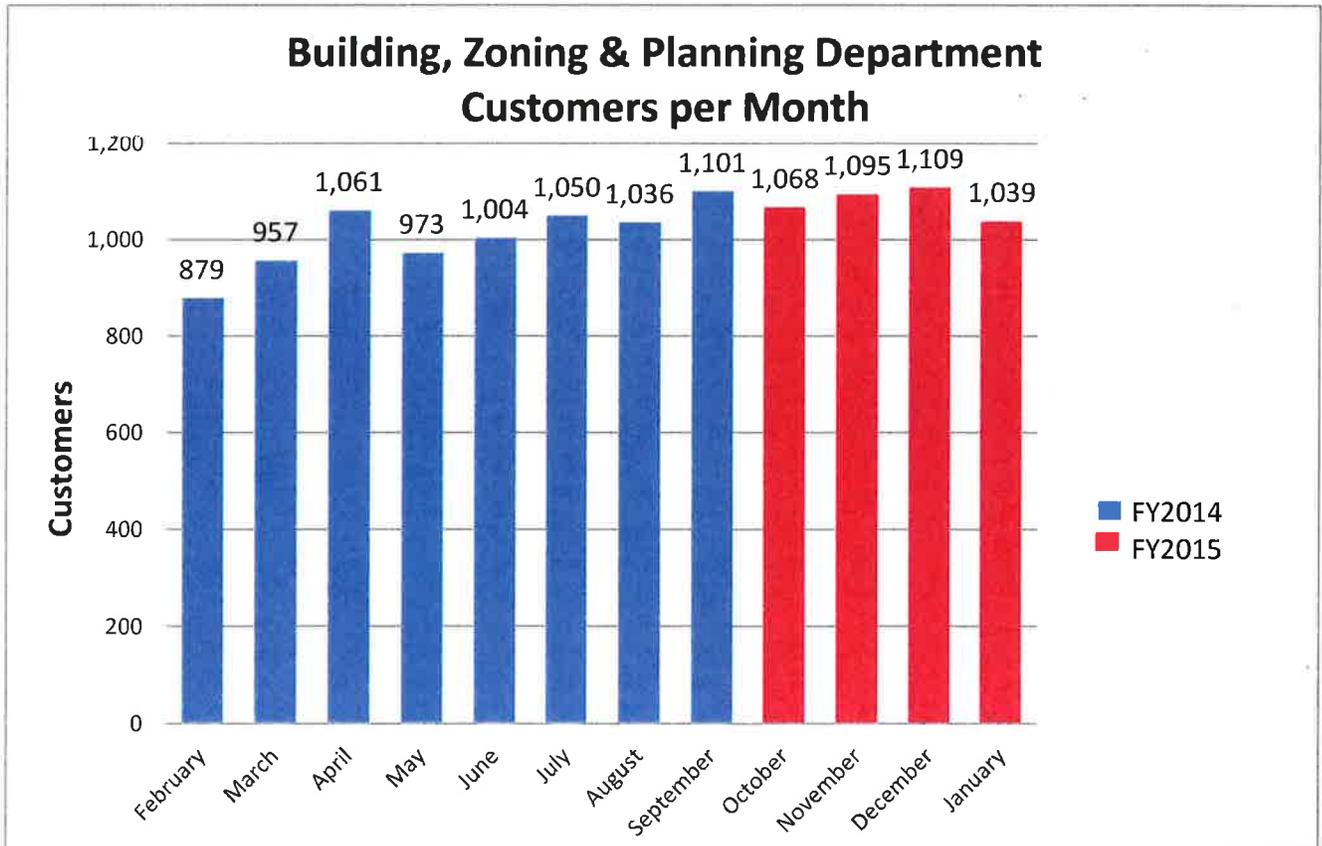
Village Council
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Luis F. de La Cruz
Theodore Holloway
Michael E. Kelly
Edward London
James Taintor

DATE: February 15, 2015
TO: John C. Gilbert, Village Manager
FROM: Jud Kurlancheek, AICP, Director
RE: Monthly Report - January 2015

Director
Jud Kurlancheek, AICP
Chief Building Official
Eugenio M. Santiago, P.E., CFM

I. Building, Zoning, & Planning Department

A. CUSTOMER SERVICE



In January 2015, 1,039 customers visited the BZP Department for an average of 69.3 per day.

During the past 12 months, an average of 1,031 customers per month visited the Building, Zoning & Planning Department. The average customer count per day over the 12 month period has been 63.4. 12,372 customers have been assisted by staff in the past year.

B. BUILDING, ZONING & PLANNING DEPARTMENT REVENUE

The January 1 - 31, 2015, Building Department revenue is reported below. The following figures reflect income deposited by the Department and may not reflect all income posted for the month, subject to final reconciliation by the Village of Key Biscayne Finance Department.

Building Division:

\$	109,107.54	Building Permit Fees (Includes \$42,747.75 in Building Permit fees for 350 Ocean Drive)
\$	-	Certificates Of Completion & Occupancy
\$	2,245.00	Lien Letters & Research Fees
\$	<u>2,240.52</u>	Building Code Violation Fines
\$	113,593.06	

Planning Division & Zoning Division:

\$	3,071.41	Zoning & Site Plan Review Fees
\$	-	Zoning Code Violation Fines
\$	<u>-</u>	Planning & Zoning Hearing Fees
\$	3,071.41	

Local Business Tax Receipts & Certificates of Use:

\$	4,414.82	
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Property Maintenance Violations Fines:

\$	-	
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\$	121,079.29	Total Department Fees Collected
\$	<u>1,820.40</u>	County Business Tax Receipt Fees Collected
\$	122,899.69	Total Fees Collected

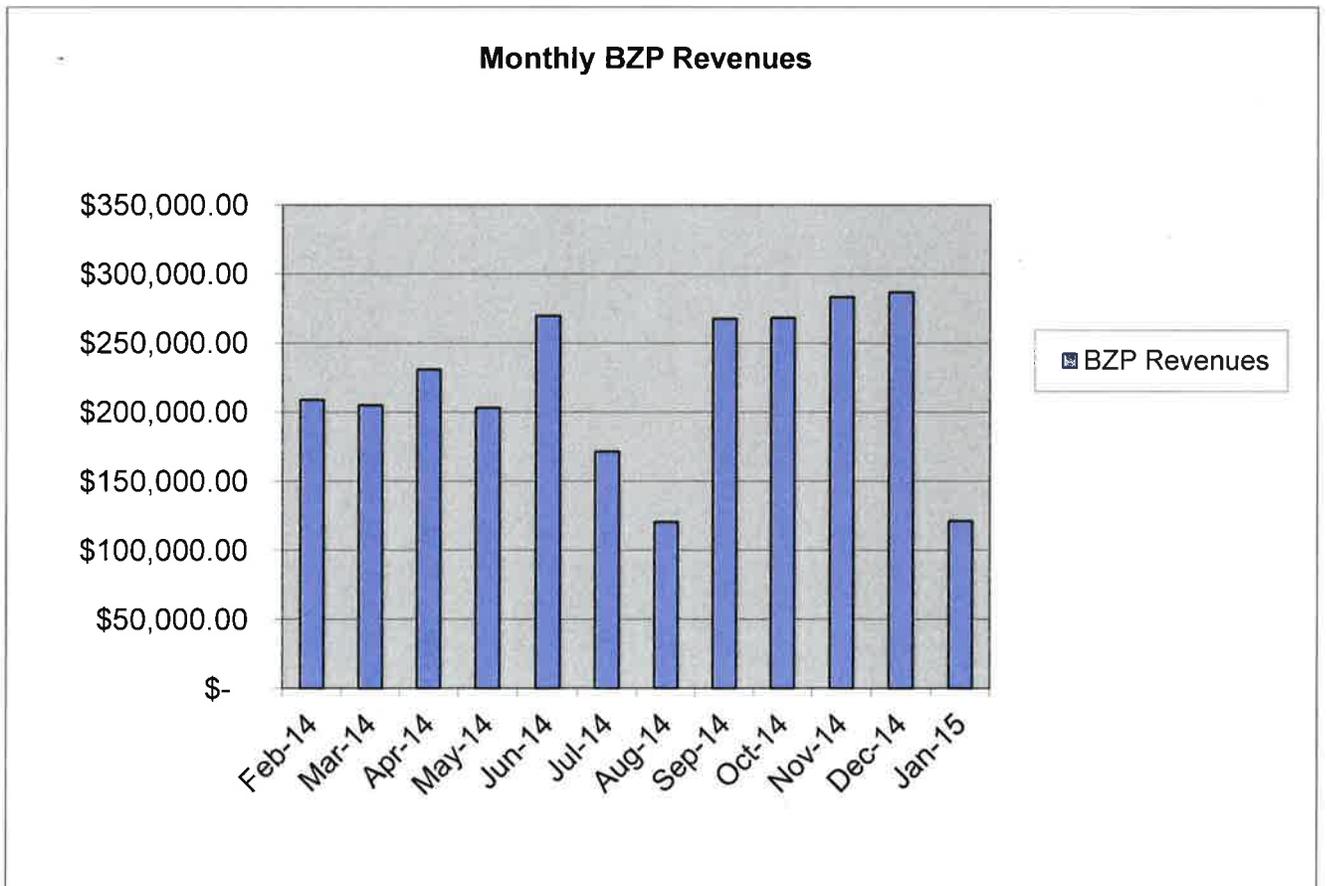
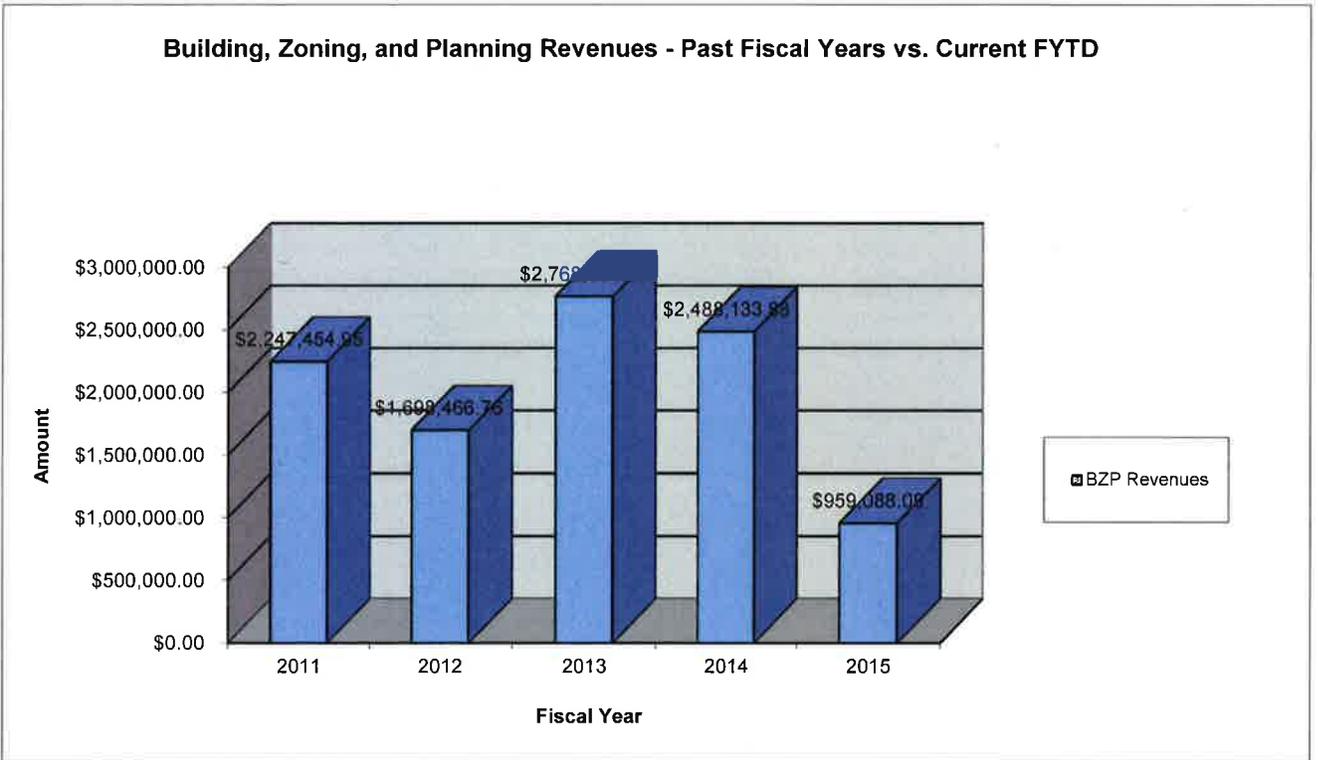
FY15 Revenue	\$959,088.09
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**C. BUILDING PERMIT RECAPITULATION (INCLUDING ZONING & SITE PLAN
PROCESS FEES ASSOCIATED WITH BUILDING PERMITS)**

January 2015:	266	Building Permits Issued
	\$ 112,178.95	Total Building & Zoning Permit Fees
January 2014:	184	Building Permits Issued
	\$ 126,677.25	Total Building & Zoning Permit Fees
January 2013:	258	Building Permits Issued
	\$ 133,891.26	Total Building & Zoning Permit Fees
January 2012:	192	Building Permits Issued
	\$ 57,246.55	Total Building & Zoning Permit Fees
January 2011:	252	Building Permits Issued
	\$ 136,287.49	Total Building & Zoning Permit Fees

Fiscal Year:

2015 Year to Date:	1,235	Building Permits Issued
	\$ 861,667.68	Total Fees
2014 Year to Date:	1,063	Building Permits Issued
	\$ 583,279.87	Total Fees
2013 Year to Date:	1,185	Building Permits Issued
	\$ 724,809.65	Total Fees
2012 Year to Date:	934	Building Permits Issued
	\$ 355,332.59	Total Fees
2011 Year to Date:	1,211	Building Permits Issued
	\$ 513,787.62	Total Fees



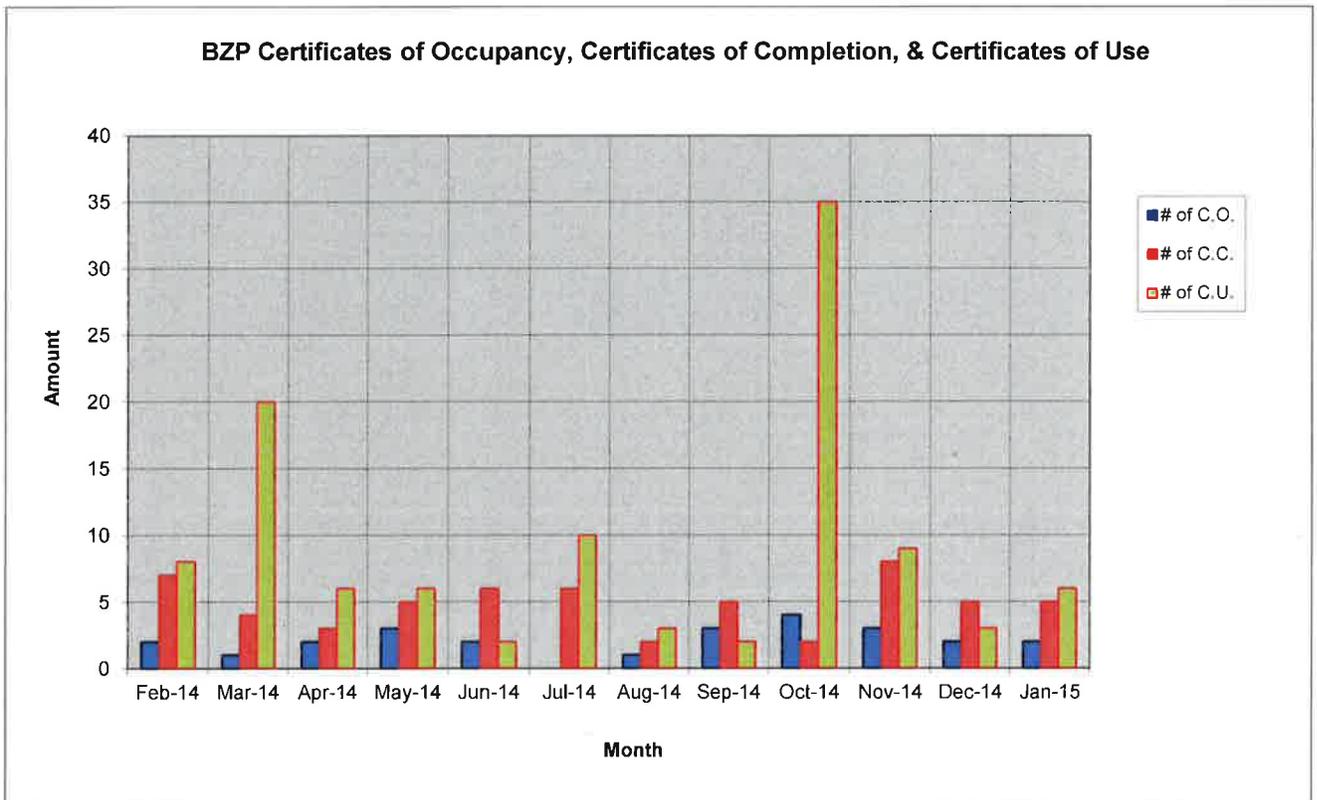
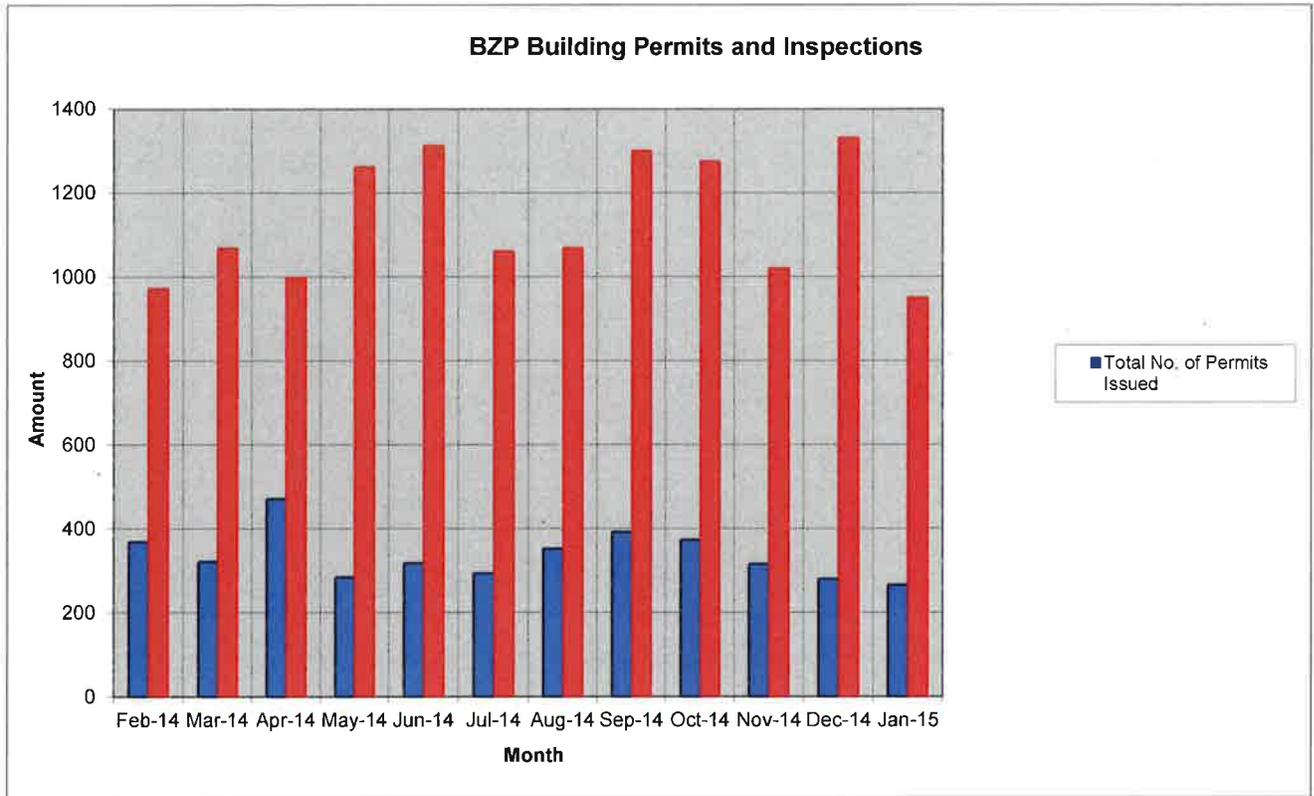
D. SUMMARY OF BUILDING DEPARTMENT ACTIVITY

- 69.3 Building, Zoning & Planning customers per day (1,039 customers, 15 days)
- 266 Building Permits Issued (0 were issued for new Single Family Residential)
- 66 New Single Family Residences -
 (Permitted but not yet having Certificates of Occupancy)
- 0 Demolition Permits Issued
- 2 Tree Removal Permits Issued
- 950 Inspections Performed
- 2 Certificates of Occupancy Issued
- 5 Certificates of Completion Issued
- 6 Certificates of Use
- 37 Business Tax Receipts (5 new, 32 re-newed, 0 closed)
- 45 Research & Lien Letters
- 6 Special Event Permits

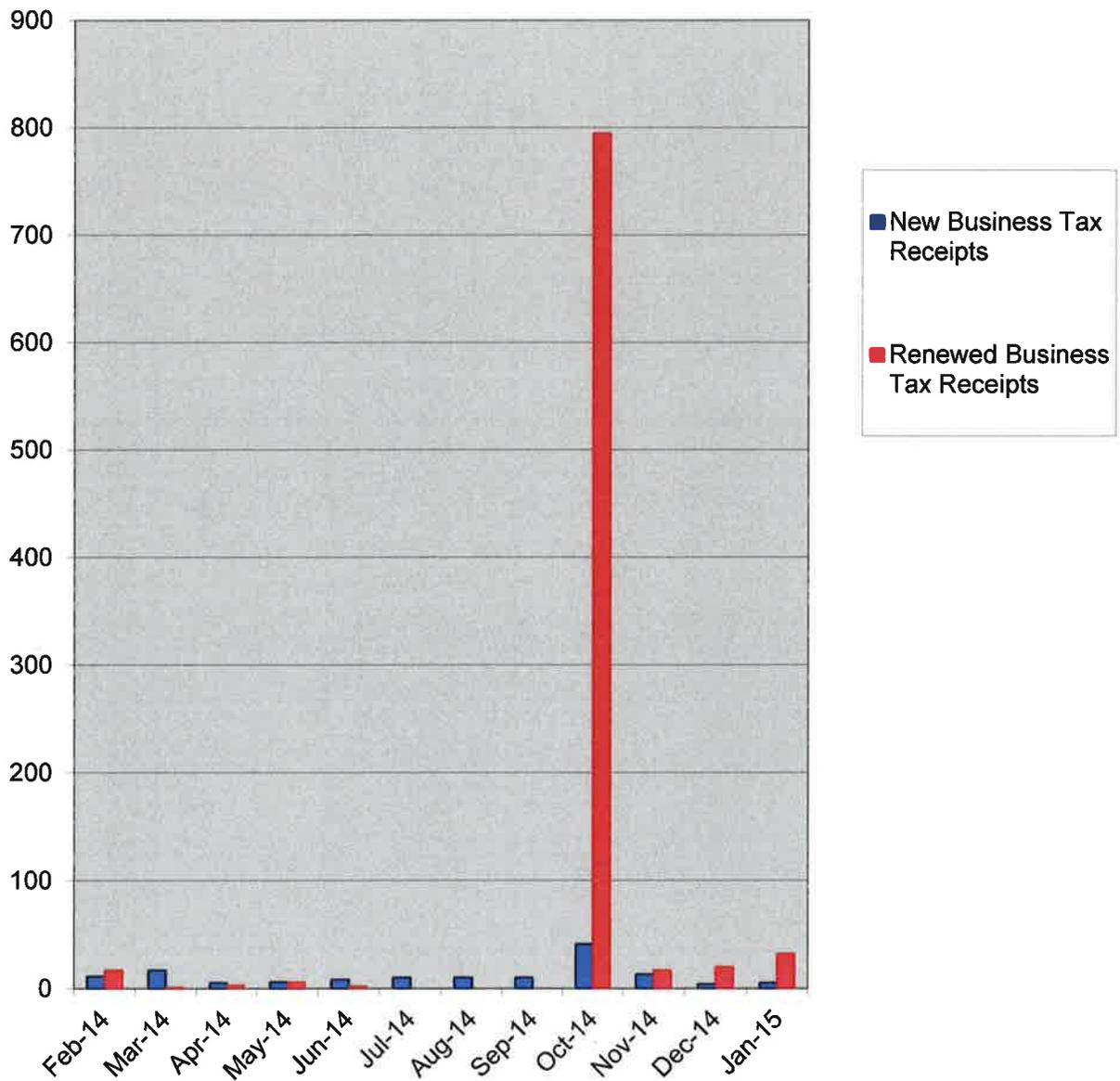
Permit Data

	Total Number of Permits Issued	Number of Inspections Performed	Number of C.O.'s Issued	Number of C.C.'s Issued	Number of C.U.'s Issued	Number of Business Tax Receipts Issued
Feb-14	369	972	2	7	8	28
Mar-14	322	1,068	1	4	20	18
Apr-14	471	999	2	3	6	8
May-14	285	1,262	3	5	6	12
Jun-14	318	1,312	2	6	2	10
Jul-14	294	1,061	0	6	10	10
Aug-14	352	1,068	1	2	3	10
Sep-14	392	1,300	3	5	2	10
Oct-14	373	1,275	4	2	35	836
Nov-14	316	1,020	3	8	9	30
Dec-14	280	1,331	2	5	3	24
Jan-15	266	950	2	5	6	37
Monthly Average	336.5	1,134.8	2.1	4.8	9.2	86.1
12 Month Total	4,038	13,618	25	58	110	1,033
FYTD	1,235	4,576	11	20	53	927

C.O. = Certificate of Occupancy, C.C. = Certificate of Completion, C.U. = Certificate of Use



Business Tax Receipts Issued

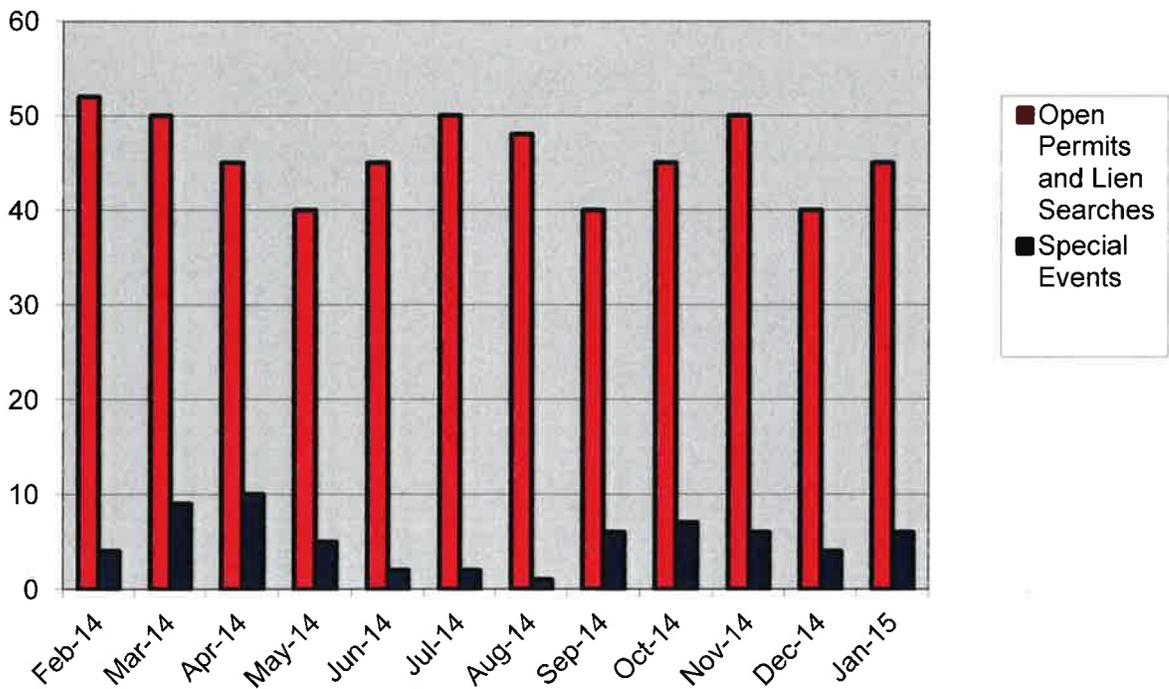


NOTE: October is the renewal month for Business Tax Receipts

Open Permit and Lien Searches, Special Event Permits

	Number of Open Permit and Lien Searches	Number of Special Event Permits
Feb-14	52	4
Mar-14	50	9
Apr-14	45	10
May-14	40	5
Jun-14	45	2
Jul-14	50	2
Aug-14	48	1
Sep-14	40	6
Oct-14	45	7
Nov-14	50	6
Dec-14	40	4
Jan-15	45	6
Monthly Average	45.8	5.2
12 Month Total	550	62
FYTD	180	23

Open Permits/Lien Searches
and Special Event Permits



E. Code Enforcement Violations

Total Code Enforcement Inspections Conducted

204

The following is a summary of the events that followed:

- 37 Complaints Received
- 26 Open Cases
- 24 Closed Cases
- 39 Warning of Violation Notices Issued
- 2 Civil Violation Notices Issued
- 2 Stop Work Orders Issued
- 0 Notice to Appear Before the Special Master Issued
- 0 Cases Heard Before Special Masters Hearing

Business Tax Receipts (Occupational Licences)

1051 Total Business Tax Receipts

The following is a summary of the activities that followed:

- 932 Business Tax Receipts Issued (5 New, 32 Re-newed, 0 closed)
- 77 Business Tax Receipts Outstanding
- 0 Civil Warning Notices Issued
- 0 Civil Violation Notices Issued
- 0 Notice to Appear Before the Special Master Issued
- 0 Cases Heard at Special Masters Hearing
- 3 Certificate of Use Inspections
- 6 Certificate of Use

Building, Zoning & Planning Monthly Report

February 17, 2015

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CODE ENFORCEMENT ACTIVITY

	Complaints	Open Cases	Closed Cases	Warning Violation Notices Issued	Civil Violation Notices Issued	Stop Work Orders Issued	Notice to Appear Before the Special Master Issued	Cases Heard Before Special Magistrate
Feb-14	65	25	20	27	3	3	0	0
Mar-14	84	27	33	35	1	1	6	0
Apr-14	68	24	31	40	3	3	6	6
May-14	49	43	24	65	3	3	4	5
Jun-14	27	35	27	30	2	1	0	0
Jul-14	35	31	22	41	1	1	6	0
Aug-14	31	22	15	45	1	1	4	6
Sep-14	40	35	20	50	2	0	0	4
Oct-14	18	23	20	45	3	3	1	0
Nov-14	15	25	22	40	2	2	0	0
Dec-14	25	19	20	41	3	3	4	0
Jan-15	37	26	24	39	2	2	0	0
Monthly Average	41.2	27.9	23.2	41.5	2.2	1.9	2.6	1.8
12 Month Total	494	335	278	498	26	23	31	21
FYTD	95	93	86	165	10	10	5	0

