



VILLAGE OF KEY BISCAIYNE

Department of Building, Zoning and Planning

Village Council

Mayra P. Lindsay, *Mayor*
Franklin H. Caplan, *Vice Mayor*
Luis F. de La Cruz
Theodore Holloway
Michael E. Kelly
Edward London
James Taintor

Director

Jud Kurlancheek, AICP

Chief Building Official

Eugenio M. Santiago, P.E., CFM

MONTHLY REPORT SUMMARY FOR JUNE 2015

A. CUSTOMER SERVICE

Total number of BZP Customers for June 2015 was 1,400 for an average of 77.8 per day, compared to a general monthly average of 70.8 per day, 9.9% higher than the monthly average. 13,853 customers have been assisted by staff in the past 12 months.

B. BUILDING, ZONING & PLANNING DEPARTMENT REVENUE

June 2015...\$335,030.16*	June 2014...\$269,650.24	June 2013...\$190,032.44
June 2012...\$122,581.35	June 2011...\$172,542.61	

Summary: Total Department Revenue for June 2015 was the highest of any June for the past five years, 53.7% higher than the five year average of \$217,967.36.

*Includes \$223,576.80 in Building Permit fees for 350 Ocean Drive.

BUILDING PERMIT REVENUE

June 2015...\$327,124.87*	June 2014...\$245,124.31	June 2013...\$180,773.68
June 2012...\$119,020.13	June 2011...\$143,728.06	

Summary: Building Permit Revenue for June 2015 was the highest of any June for the past five years, 61% higher than the five year average of \$203,154.21.

*Includes \$223,576.80 in Building Permit fees for 350 Ocean Drive.

C. DEPARTMENT ACTIVITY

PERMIT & INSPECTION DATA

June 2015 Building Permits totaled 299, 4.8% lower than the 12-month average of 314.1. Inspections totaled 1,212, 7.4% higher than the 12-month average of 1,128.2. Demolition Permits totaled 2 in June 2015 compared to 1 in June 2014. 1 Tree Removal Permit was issued in June 2015. 62 Single Family Residences were in the construction process (permitted and not yet in receipt of a Certificate of Occupancy), and 1 Building Permit was issued for new Single Family Residential construction.

OPEN PERMIT AND LIEN SEARCHES, CONCURRENCY REVIEWS AND SPECIAL EVENT PERMITS

June 2015 Open Permit and Lien Searches totaled 45, 8.5% lower than the 12-month average. Special Event Permits totaled 0, lower than the monthly average by 4.3 or 100%.

LOCAL BUSINESS TAX RECEIPTS

June 2015...12 receipts issued

June 2014...10 receipts issued

June 2013...1 receipts issued

June 2012...13 receipts issued

June 2011...17 receipts issued

Summary: Total Business Tax Receipts for June 2015 were the third highest of any June for the past five years, 13.2% higher than the five year average of 10.6.

D. CODE ENFORCEMENT

June 2015...17 complaints resolved

June 2014...24 complaints resolved

June 2013...29 complaints resolved

June 2012...32 complaints resolved

June 2011...24 complaints resolved

Summary: Total Code Enforcement complaints resolved for June 2015 were the fewest of any June for the past five years, 32.5% lower than the five year average of 25.2. Special Master heard 0 cases in June 2015 as compared to 5 cases in June 2014.



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DATE: July 21, 2015

Director
Jud Kurlancheek, AICP

TO: John C. Gilbert, Village Manager

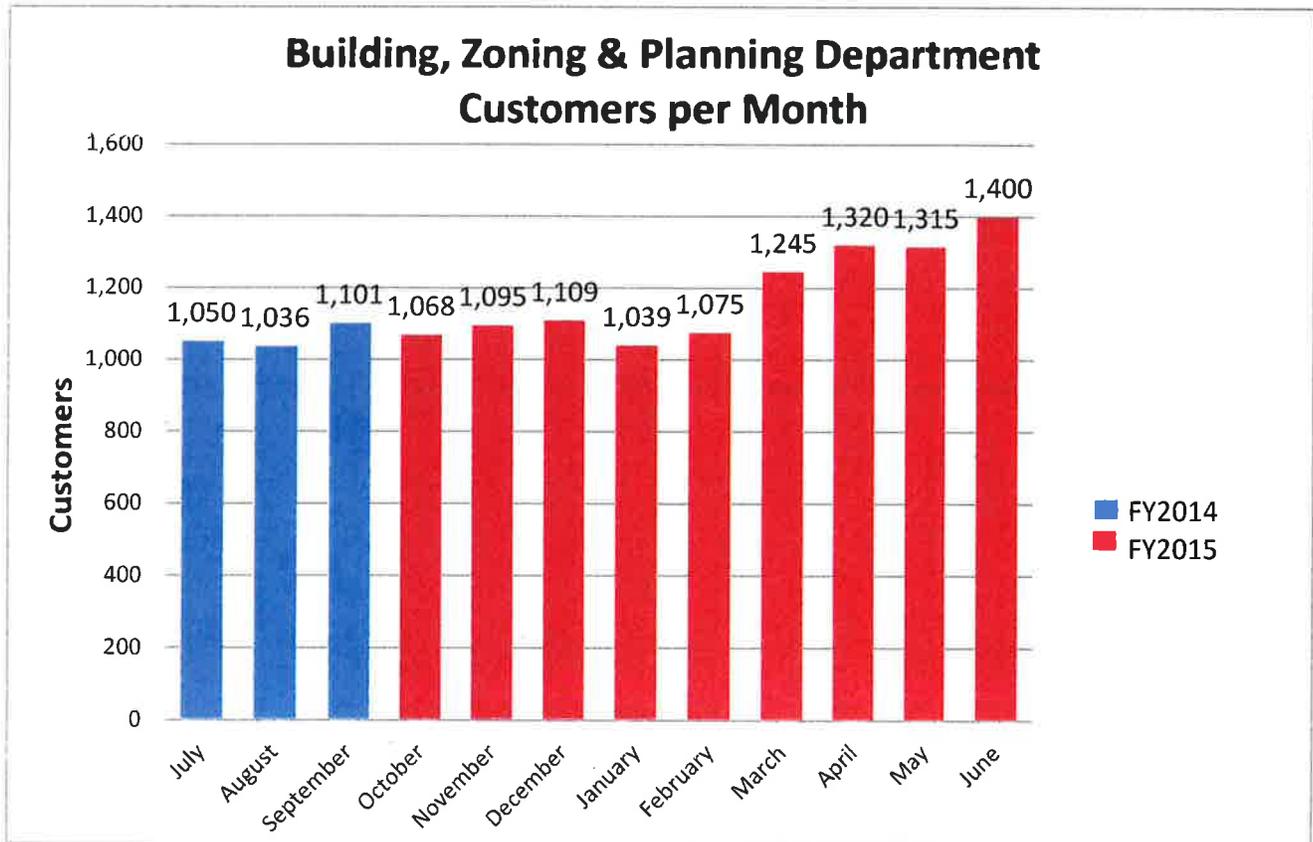
Chief Building Official
Eugenio M. Santiago, P.E., CFM

FROM: Jud Kurlancheek, AICP, Director

RE: Monthly Report - June 2015

I. Building, Zoning, & Planning Department

A. CUSTOMER SERVICE



In June 2015, 1,400 customers visited the BZP Department for an average of 77.8 per day.

During the past 12 months, an average of 1,154.5 customers per month visited the Building, Zoning & Planning Department. The average customer count per day over the 12 month period has been 70.8. 13,853 customers have been assisted by staff in the past year.

B. BUILDING, ZONING & PLANNING DEPARTMENT REVENUE

The June 1 - 30, 2015, Building Department revenue is reported below. The following figures reflect income deposited by the Department and may not reflect all income posted for the month, subject to final reconciliation by the Village of Key Biscayne Finance Department.

Building Division:

\$	325,512.67	Building Permit Fees (Includes \$223,576.80 in Building Permit fees for 350 Ocean Drive)
\$	-	Certificates Of Completion & Occupancy
\$	3,080.00	Lien Letters & Research Fees
\$	<u>2,750.00</u>	Building Code Violation Fines
\$	331,342.67	

Planning Division & Zoning Division:

\$	1,612.20	Zoning & Site Plan Review Fees
\$	-	Zoning Code Violation Fines
\$	<u>248.74</u>	Planning & Zoning Hearing Fees
\$	1,860.94	

Local Business Tax Receipts & Certificates of Use:

\$	1,826.55	
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Property Maintenance Violations Fines:

\$	-	
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\$	335,030.16	Total Department Fees Collected
\$	<u>4,726.44</u>	County Business Tax Receipt Fees Collected
\$	339,756.60	Total Fees Collected

FY15 Revenue	\$2,355,417.67
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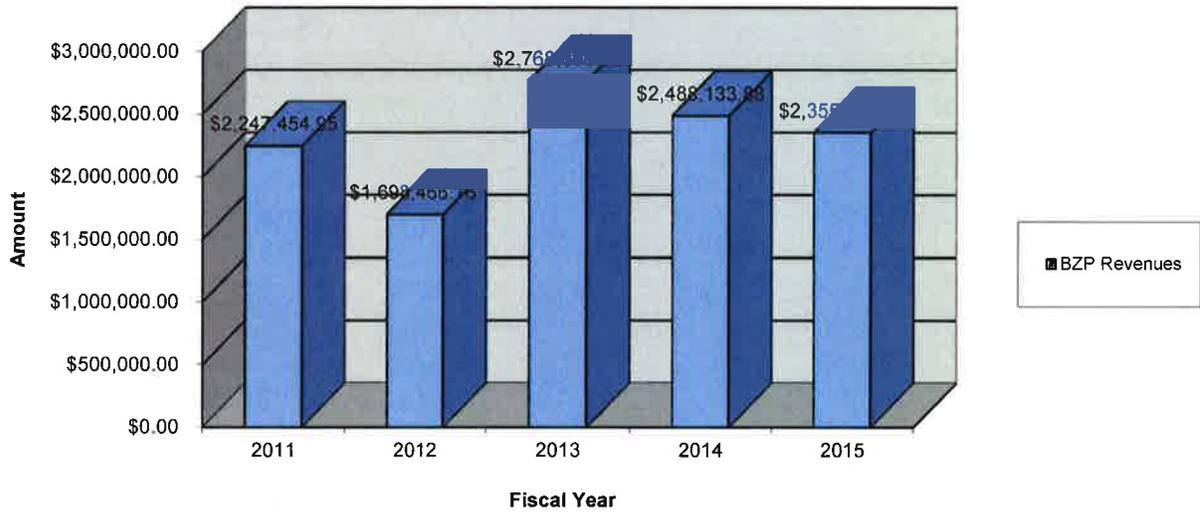
**C. BUILDING PERMIT RECAPITULATION (INCLUDING ZONING & SITE PLAN
PROCESS FEES ASSOCIATED WITH BUILDING PERMITS)**

June 2015:	299	Building Permits Issued
	\$ 327,124.87	Total Building & Zoning Permit Fees
June 2014:	318	Building Permits Issued
	\$ 245,124.31	Total Building & Zoning Permit Fees
June 2013:	327	Building Permits Issued
	\$ 180,773.68	Total Building & Zoning Permit Fees
June 2012:	286	Building Permits Issued
	\$ 119,020.13	Total Building & Zoning Permit Fees
June 2011:	292	Building Permits Issued
	\$ 143,728.06	Total Building & Zoning Permit Fees

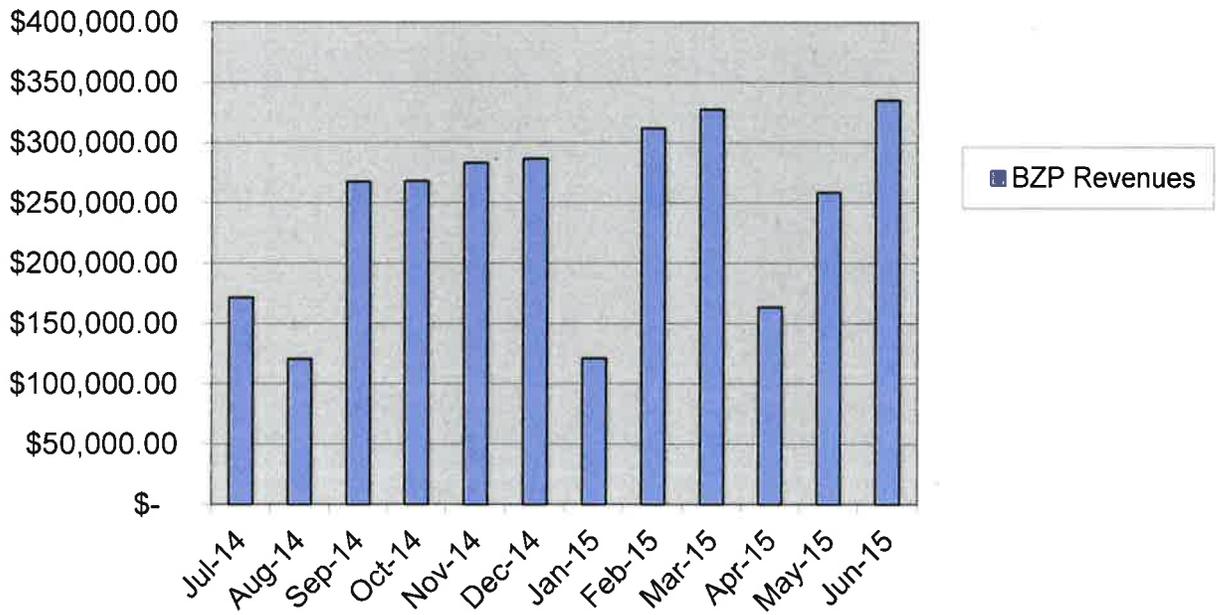
Fiscal Year:

2015 Year to Date:	2,731	Building Permits Issued
	\$ 2,207,620.98	Total Fees
2014 Year to Date:	2,838	Building Permits Issued
	\$ 1,623,467.34	Total Fees
2013 Year to Date:	2,901	Building Permits Issued
	\$ 1,907,074.90	Total Fees
2012 Year to Date:	2,420	Building Permits Issued
	\$ 1,067,960.59	Total Fees
2011 Year to Date:	2,774	Building Permits Issued
	\$ 1,472,854.96	Total Fees

Building, Zoning, and Planning Revenues - Past Fiscal Years vs. Current FYTD



Monthly BZP Revenues



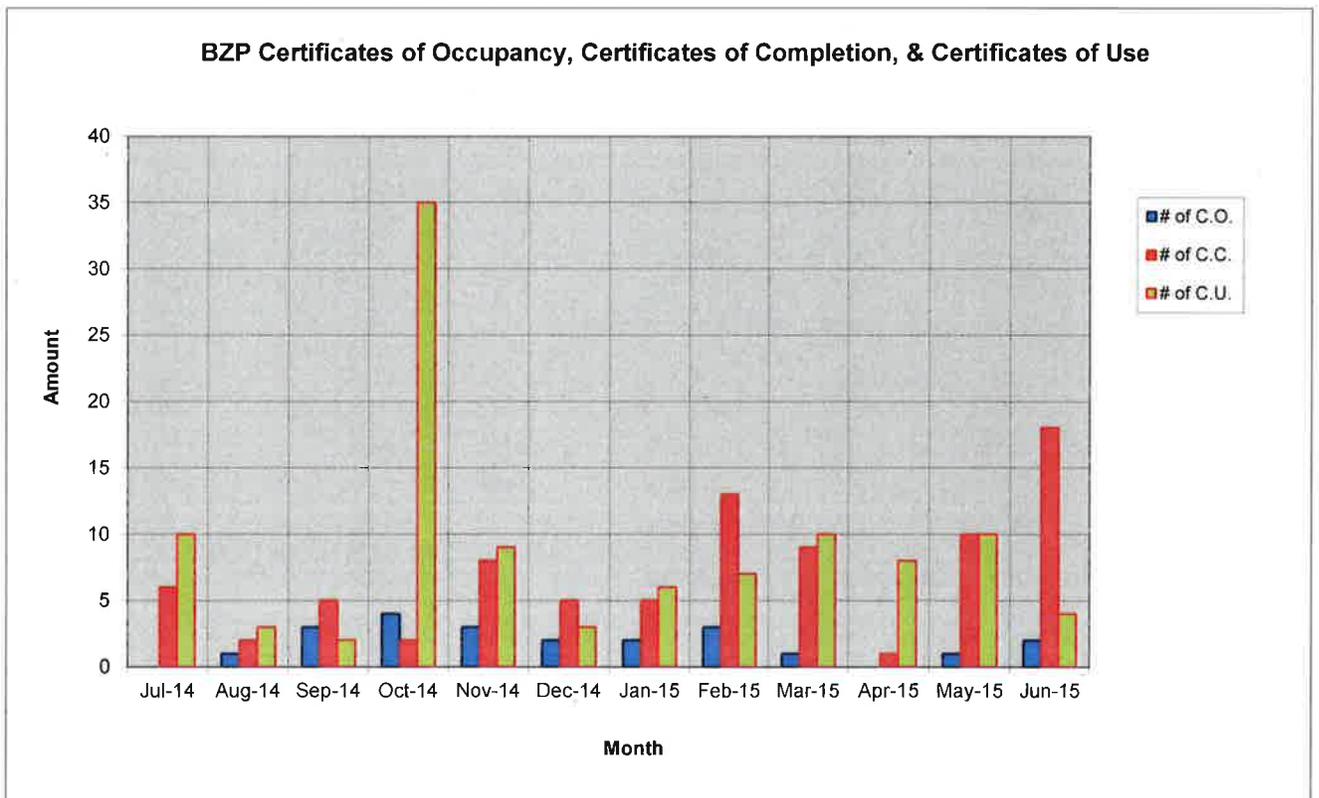
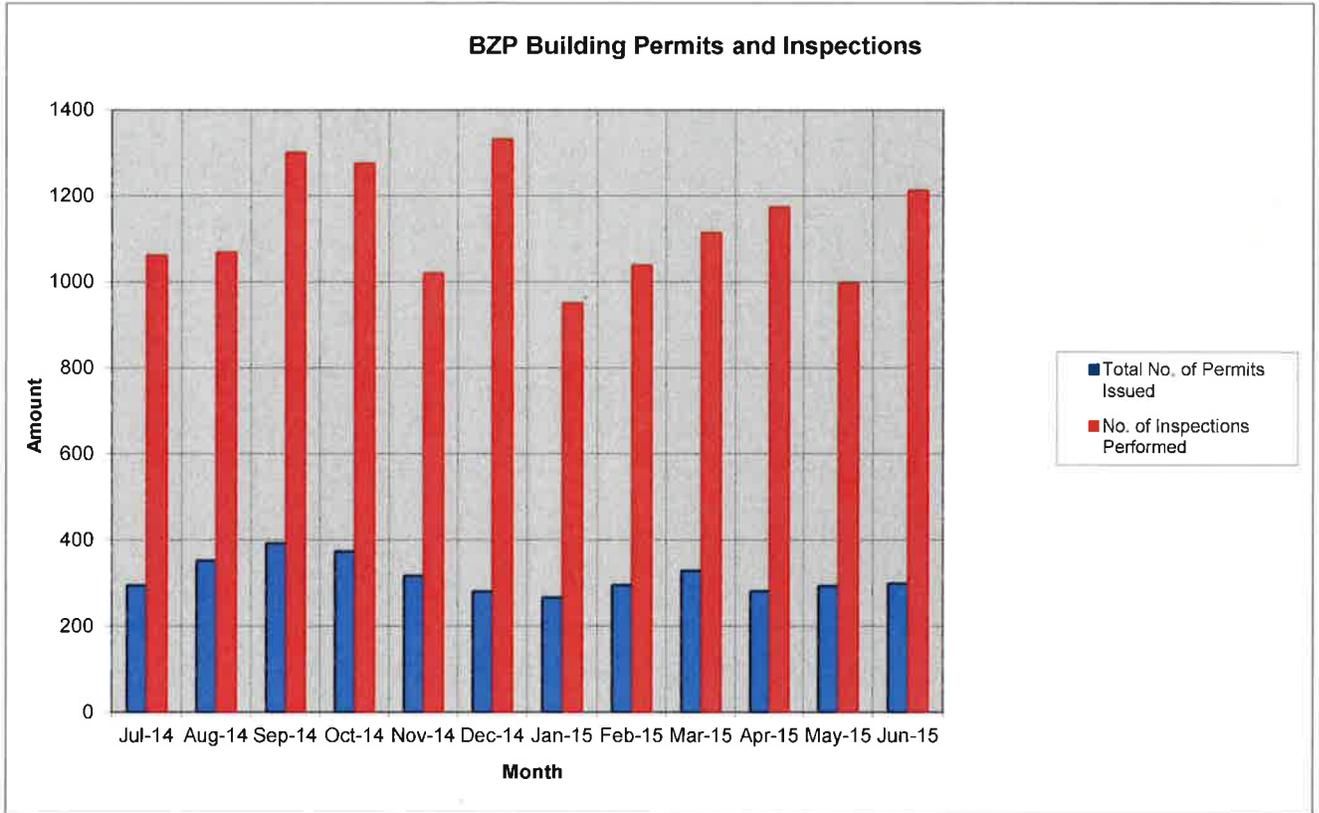
D. SUMMARY OF BUILDING DEPARTMENT ACTIVITY

- 77.8 Building, Zoning & Planning customers per day (1,400 customers, 18 days)
- 299 Building Permits Issued (1 was issued for new Single Family Residential)
- 62 New Single Family Residences -
(Permitted but not yet having Certificates of Occupancy)
- 2 Demolition Permits Issued
- 1 Tree Removal Permits Issued
- 1,212 Inspections Performed
- 2 Certificates of Occupancy Issued
- 18 Certificates of Completion Issued
- 4 Certificates of Use
- 12 Business Tax Receipts (9 new, 3 re-newed, 1 closed)
- 45 Research & Lien Letters
- 0 Special Event Permits

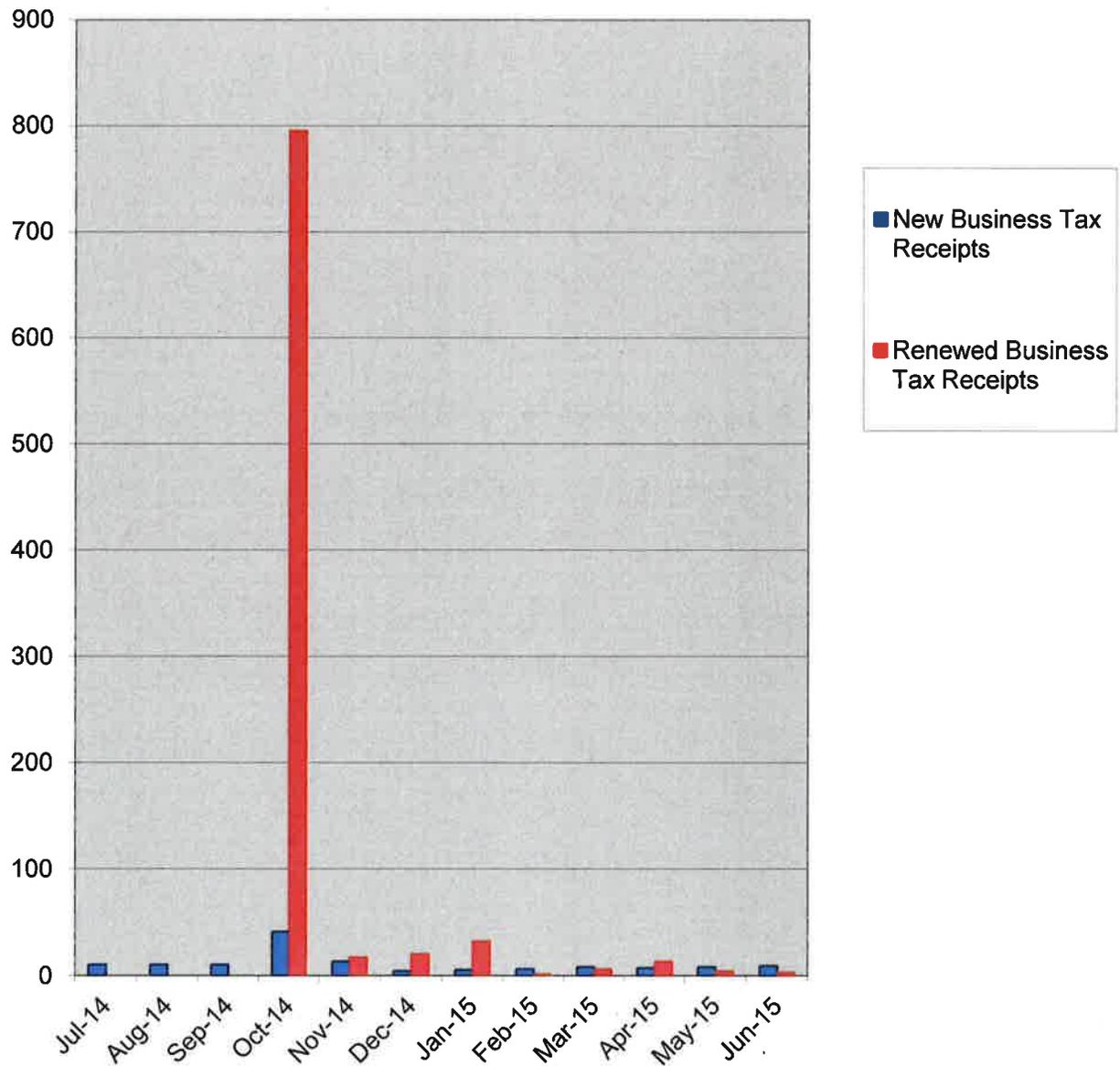
Permit Data

	Total Number of Permits Issued	Number of Inspections Performed	Number of C.O.'s Issued	Number of C.C.'s Issued	Number of C.U.'s Issued	Number of Business Tax Receipts Issued
Jul-14	294	1,061	0	6	10	10
Aug-14	352	1,068	1	2	3	10
Sep-14	392	1,300	3	5	2	10
Oct-14	373	1,275	4	2	35	836
Nov-14	316	1,020	3	8	9	30
Dec-14	280	1,331	2	5	3	24
Jan-15	266	950	2	5	6	37
Feb-15	295	1,038	3	13	7	7
Mar-15	328	1,113	1	9	10	14
Apr-15	281	1,173	0	1	8	20
May-15	293	997	1	10	10	12
Jun-15	299	1,212	2	18	4	12
Monthly Average	314.1	1,128.2	1.8	7.0	8.9	85.2
12 Month Total	3,769	13,538	22	84	107	1,022
FYTD	2,731	10,109	18	71	92	992

C.O. = Certificate of Occupancy, C.C. = Certificate of Completion, C.U. = Certificate of Use



Business Tax Receipts Issued

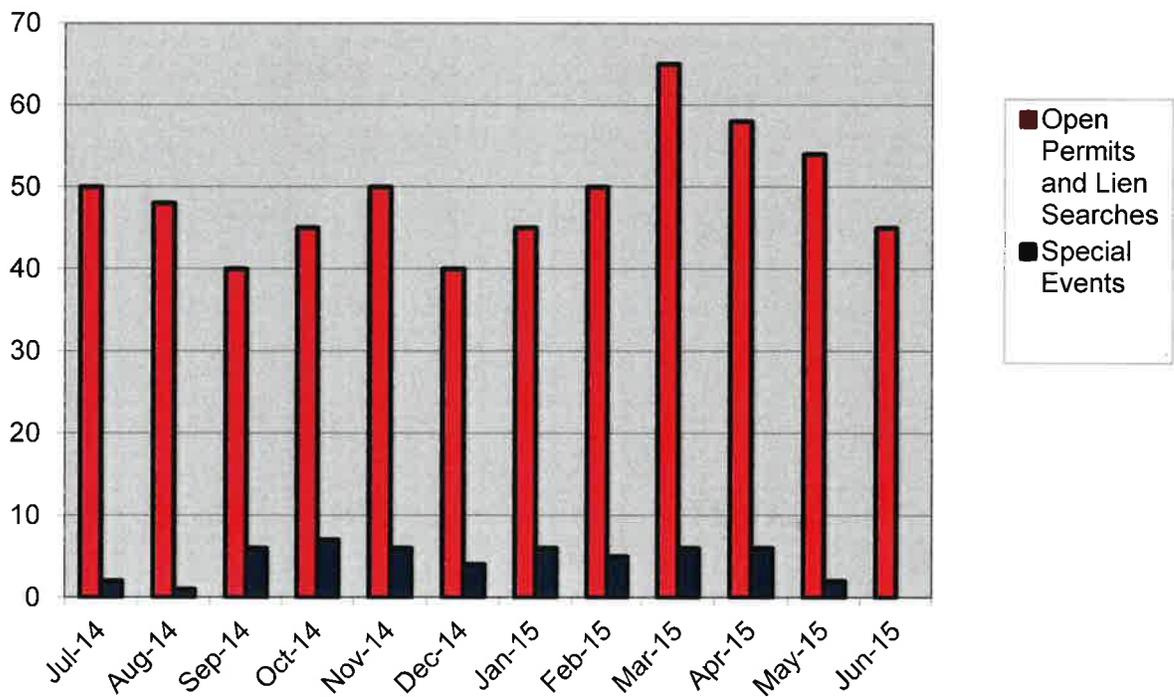


NOTE: October is the renewal month for Business Tax Receipts

Open Permit and Lien Searches, Special Event Permits

	Number of Open Permit and Lien Searches	Number of Special Event Permits
Jul-14	50	2
Aug-14	48	1
Sep-14	40	6
Oct-14	45	7
Nov-14	50	6
Dec-14	40	4
Jan-15	45	6
Feb-15	50	5
Mar-15	65	6
Apr-15	58	6
May-15	54	2
Jun-15	45	0
Monthly Average	49.2	4.3
12 Month Total	590	51
FYTD	452	42

Open Permits/Lien Searches
and Special Event Permits



E. Code Enforcement Violations

Total Code Enforcement Inspections Conducted

130

The following is a summary of the events that followed:

- 18 Complaints Received
- 20 Open Cases
- 17 Closed Cases
- 22 Warning of Violation Notices Issued
 - 1 Civil Violation Notices Issued
 - 1 Stop Work Orders Issued
- 0 Notice to Appear Before the Special Master Issued
- 0 Cases Heard Before Special Masters Hearing

* High volume of CVN and Stop Work Orders due to Worker's Compensation Compliance Sweep

Business Tax Receipts (Occupational Liscences)

1093 Total Business Tax Receipts

The following is a summary of the activities that followed:

- 1007 Business Tax Receipts Issued (9 New, 3 Re-newed, 1 closed)
- 10 Business Tax Receipts Outstanding
- 0 Civil Warning Notices Issued
- 1 Civil Violation Notices Issued
- 0 Notice to Appear Before the Special Master Issued
- 0 Cases Heard at Special Masters Hearing
- 4 Certificate of Use Inspections
- 4 Certificate of Use

CODE ENFORCEMENT ACTIVITY

	Complaints	Open Cases	Closed Cases	Warning Violation Notices Issued	Civil Violation Notices Issued	Stop Work Orders Issued	Notice to Appear Before the Special Master Issued	Cases Heard Before Special Magistrate
Jul-14	35	31	22	41	1	1	6	0
Aug-14	31	22	15	45	1	1	4	6
Sep-14	40	35	20	50	2	0	0	4
Oct-14	18	23	20	45	3	3	1	0
Nov-14	15	25	22	40	2	2	0	0
Dec-14	25	19	20	41	3	3	4	0
Jan-15	37	26	24	39	2	2	0	0
Feb-15	21	20	18	37	2	2	2	0
Mar-15	23	19	21	45	1	1	0	0
Apr-15	18	41	50	59	11	10	0	0
May-15	19	32	29	57	2	2	0	0
Jun-15	18	20	17	22	2	1	0	0
Monthly Average	25.0	26.1	23.2	43.4	2.7	2.3	1.4	0.8
12 Month Total	300	313	278	521	32	28	17	10
FYTD	194	225	221	385	28	26	7	0

