



VILLAGE OF KEY BISCAINE

Department of Building, Zoning and Planning

Village Council
Franklin H. Caplan, *Mayor*
Michael W. Davey, *Vice Mayor*
Theodore J. Holloway
Michael E. Kelly
Mayra P. Lindsay
Ed London
James S. Taintor

Director
Jud Kurlancheek, AICP

Chief Building Official
Eugenio M. Santiago, P.E., CFM

MONTHLY REPORT SUMMARY FOR OCTOBER 2014

A. CUSTOMER SERVICE

Total number of BZP Customers for October 2014 was 1,068 for an average of 76.3 per day, compared to a general monthly average of 59 per day, 29.3% higher than the monthly average. 11,520 customers have been assisted by staff in the past 12 months.

B. BUILDING, ZONING & PLANNING DEPARTMENT REVENUE

Oct. 2014...\$268,082.46*	Oct. 2013...\$289,277.74	Oct. 2012...\$370,367.01
Oct. 2011...\$157,832.98	Oct. 2010...\$228,567.85	

Summary: Total Department Revenue for October 2014 was the third highest of any October for the past five years, 2% higher than the five year average of \$262,825.61.

*Includes \$14,206.43 in Building Permit fees for 350 Ocean Drive.

BUILDING PERMIT REVENUE

Oct. 2014...\$204,092.46*	Oct. 2013...\$184,504.76	Oct. 2012...\$253,919.66
Oct. 2011...\$107,902.48	Oct. 2010...\$104,051.35	

Summary: Building Permit Revenue for October 2014 was the second highest of any October for the past five years, 19.4% higher than the five year average of \$170,894.14.

*Includes \$14,206.43 in Building Permit fees for 350 Ocean Drive.

C. DEPARTMENT ACTIVITY

PERMIT & INSPECTION DATA

October 2014 Building Permits totaled 373, 15.2% higher than the 12-month average of 323.8. Inspections totaled 1,275, 16.3% higher than the 12-month average of 1,096.1. Demolition Permits totaled 2 in October 2014 compared to 1 in October 2013. 2 Tree Removal Permits were issued in October 2014.

OPEN PERMIT AND LIEN SEARCHES, CONCURRENCY REVIEWS AND SPECIAL EVENT PERMITS

October 2014 Open Permit and Lien Searches totaled 45, 4.9% lower than the 12-month average. Special Event Permits totaled 7, higher than the monthly average by 1.9 or 37.3%.

LOCAL BUSINESS TAX RECEIPTS

October 2014...836 receipts issued
October 2012...753 receipts issued
October 2010...185 receipts issued

October 2013...839 receipt issued
October 2011...818 receipts issued

Summary: Total Business Tax Receipts for October 2014 were the second highest of any October for the past five years, 21.8% higher than the five year average of 686.2. The lower rate for October 2010 was due to a change to a later billing in August with deadline in October since 2011.

D. CODE ENFORCEMENT

October 2014...20 complaints resolved
October 2012...57 complaints resolved
October 2010...27 complaints resolved

October 2013...32 complaints resolved
October 2011...36 complaints resolved

Summary: Total Code Enforcement complaints resolved for October 2014 were the fewest of any October for the past five years, 41.9% lower than the five year average of 34.4. Special Master heard 0 cases in October 2014 as compared to 0 cases in October 2013.

E. OCEANFRONT LIGHTING & MARINE TURTLE CODE ENFORCEMENT

October 31st marked the official end of sea turtle season. However all nests within the Village had hatched prior to October. In October, three plans for new windows at oceanfront properties were reviewed by the Code Enforcement Officer to ensure that the tinting on the new windows was compliant with the 45% transmittance level regulation for the Village's Sea Turtle Lighting Code. Island House submitted plans for new parking lot lighting which was also reviewed for compliance with the Sea Turtle Lighting Code. As required, all pole lighting installed at the property will not exceed 12 feet and will be equipped with downward directing fixtures having Amber LED light sources.



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DATE: November 18, 2014

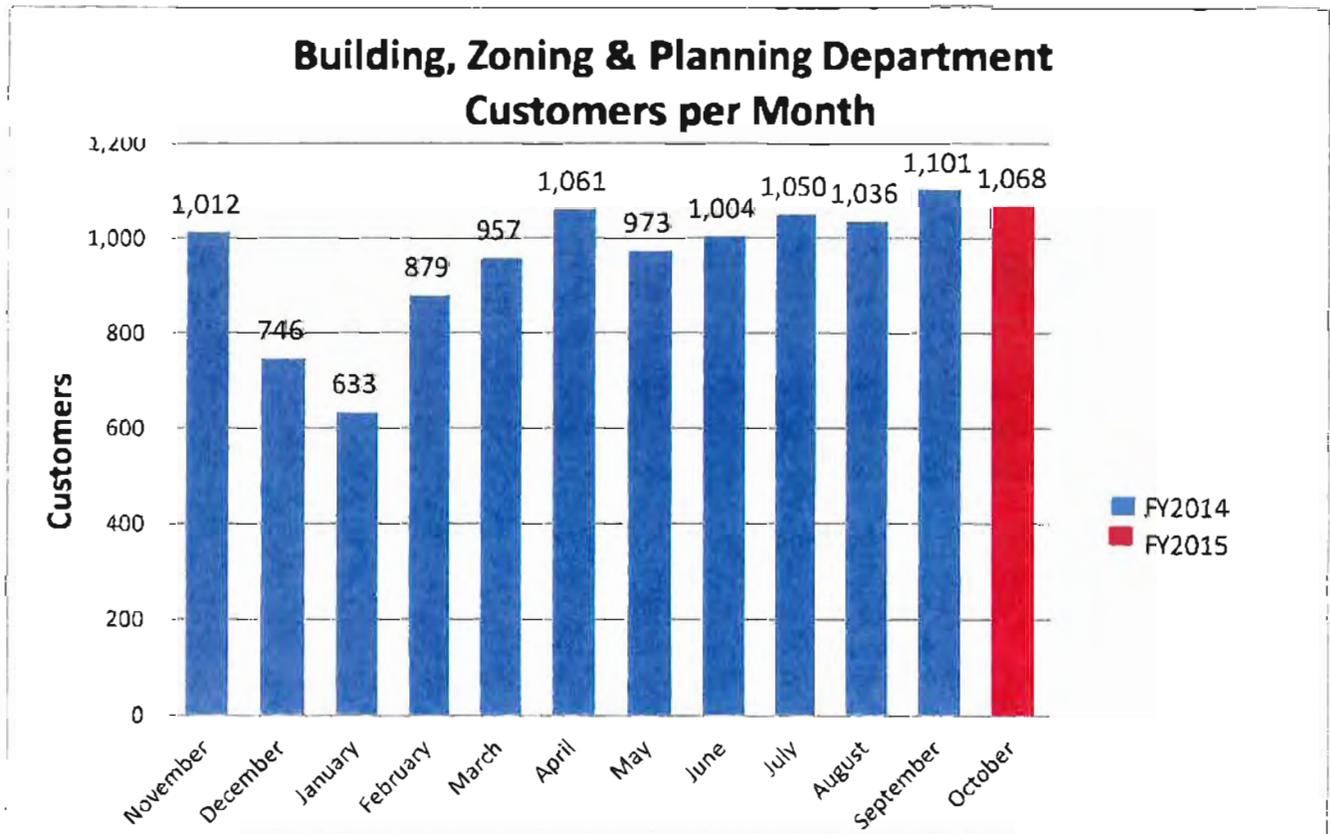
TO: John C. Gilbert, Village Manager

FROM: Jud Kurlancheek, AICP, Director

RE: Monthly Report - October 2014

I. Building, Zoning, & Planning Department

A. CUSTOMER SERVICE



In October 2014, 1,068 customers visited the BZP Department for an average of 76.3 per day.

During the past 12 months, an average of 960 customers per month visited the Building, Zoning & Planning Department. The average customer count per day over the 12 month period has been 59.0. 11,520 customers have been assisted by staff in the past year.

B. BUILDING, ZONING & PLANNING DEPARTMENT REVENUE

The October 1 - 31, 2014, Building Department revenue is reported below. The following figures reflect income deposited by the Department and may not reflect all income posted for the month, subject to final reconciliation by the Village of Key Biscayne Finance Department.

Building Division:

\$ 201,033.60	Building Permit Fees (Includes \$14,206.43 in Building Permit fees for 350 Ocean Drive)
\$ 200.00	Certificates Of Completion & Occupancy
\$ 2,200.00	Lien Letters & Research Fees
<u>\$ 25,123.39</u>	Building Code Violation Fines
\$ 228,556.99	

Planning Division & Zoning Division:

\$ 3,058.86	Zoning & Site Plan Review Fees
\$ -	Zoning Code Violation Fines
<u>\$ -</u>	Planning & Zoning Hearing Fees
\$ 3,058.86	

Local Business Tax Receipts & Certificates of Use:

\$ 36,466.61

Property Maintenance Violations Fines:

\$ -

\$ 268,082.46 Total Department Fees Collected

\$ 3,499.06 County Business Tax Receipt Fees Collected

\$ 271,581.52 Total Fees Collected

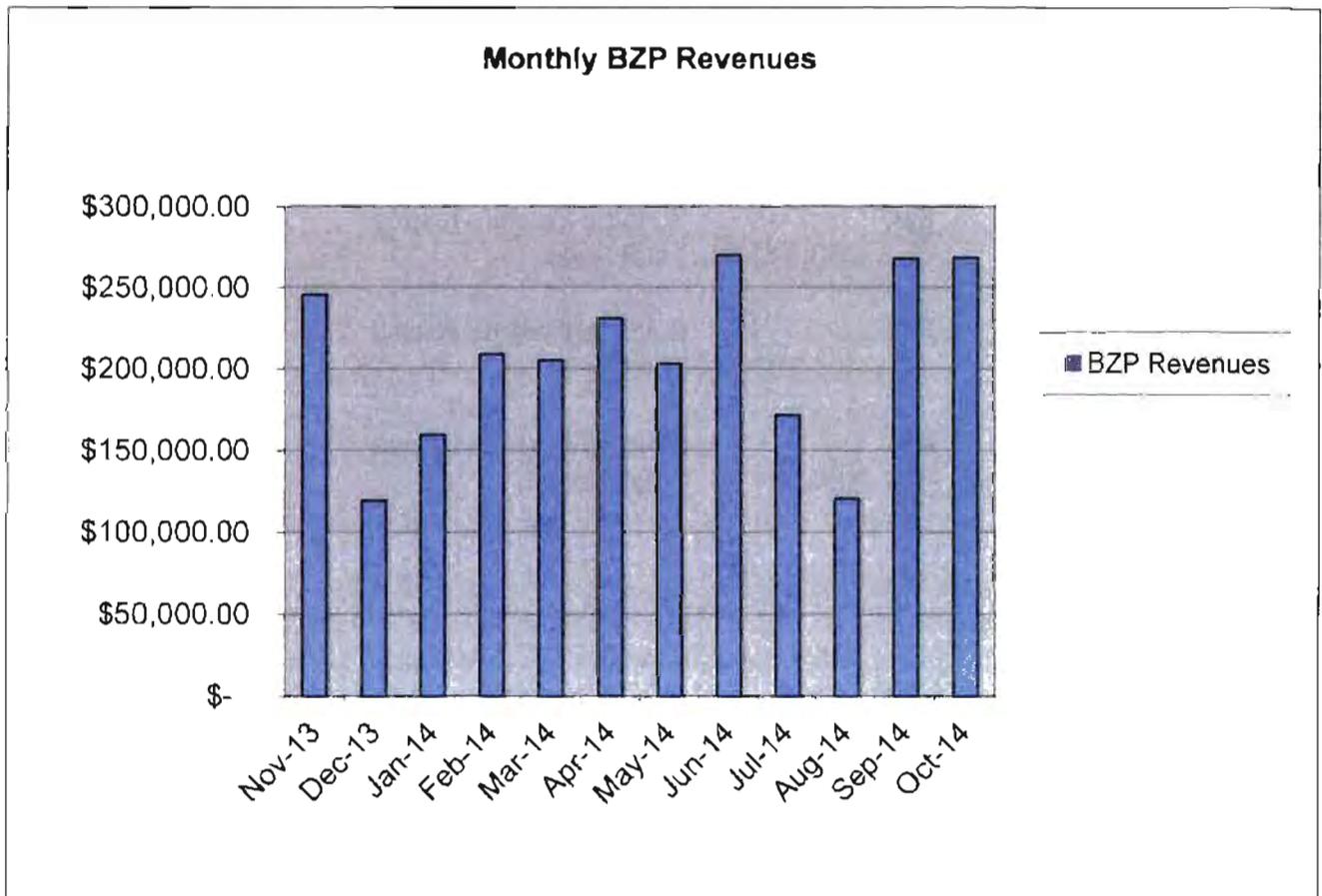
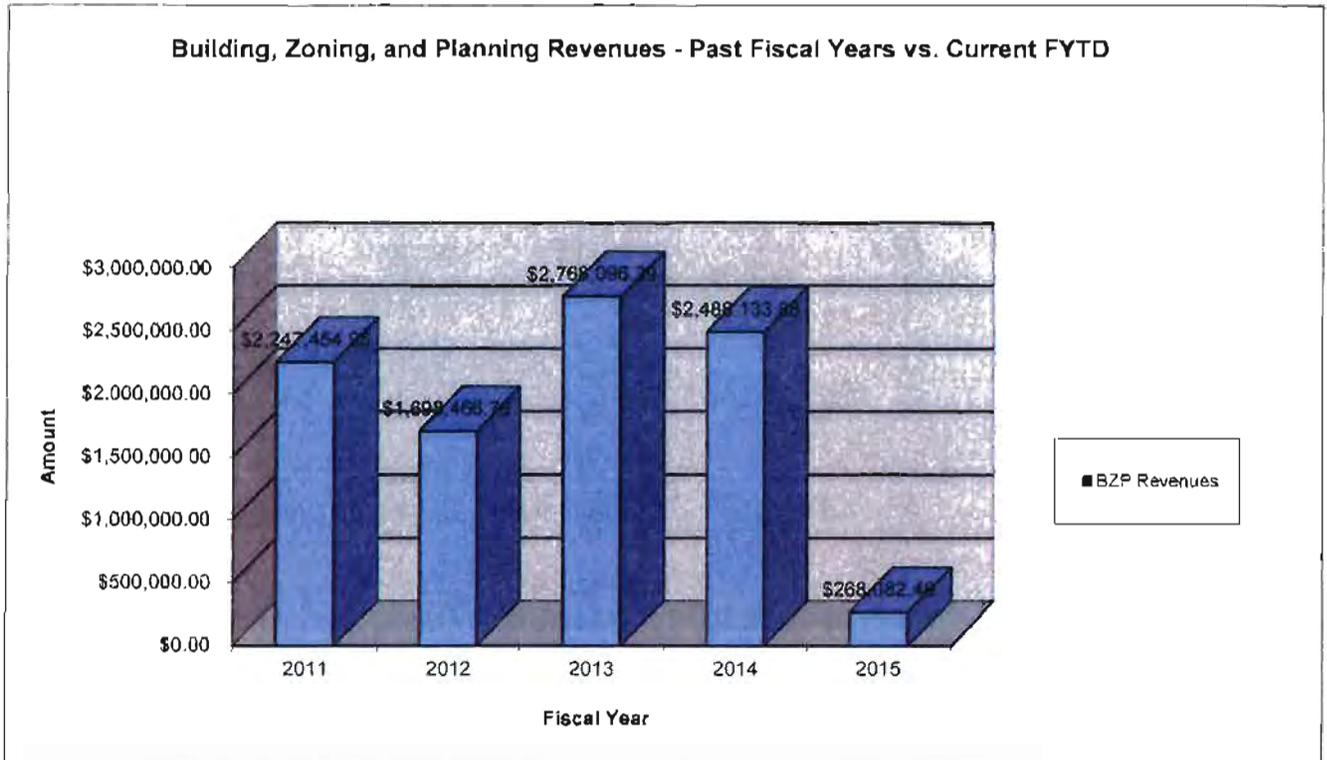
FY15 Revenue \$268,082.46

**C. BUILDING PERMIT RECAPITULATION (INCLUDING ZONING & SITE PLAN
PROCESS FEES ASSOCIATED WITH BUILDING PERMITS)**

October 2014:	373	Building Permits Issued
	\$ 204,092.46	Total Building & Zoning Permit Fees
October 2013:	353	Building Permits Issued
	\$ 184,504.76	Total Building & Zoning Permit Fees
October 2012:	374	Building Permits Issued
	\$ 253,919.66	Total Building & Zoning Permit Fees
October 2011:	264	Building Permits Issued
	\$ 107,902.48	Total Building & Zoning Permit Fees
October 2010:	416	Building Permits Issued
	\$ 104,051.35	Total Building & Zoning Permit Fees

Fiscal Year:

2015 Year to Date:	373	Building Permits Issued
	\$ 204,092.46	Total Fees
2014 Year to Date:	353	Building Permits Issued
	\$ 184,504.76	Total Fees
2013 Year to Date:	374	Building Permits Issued
	\$ 253,919.66	Total Fees
2012 Year to Date:	264	Building Permits Issued
	\$ 107,902.48	Total Fees
2011 Year to Date:	416	Building Permits Issued
	\$ 104,051.35	Total Fees



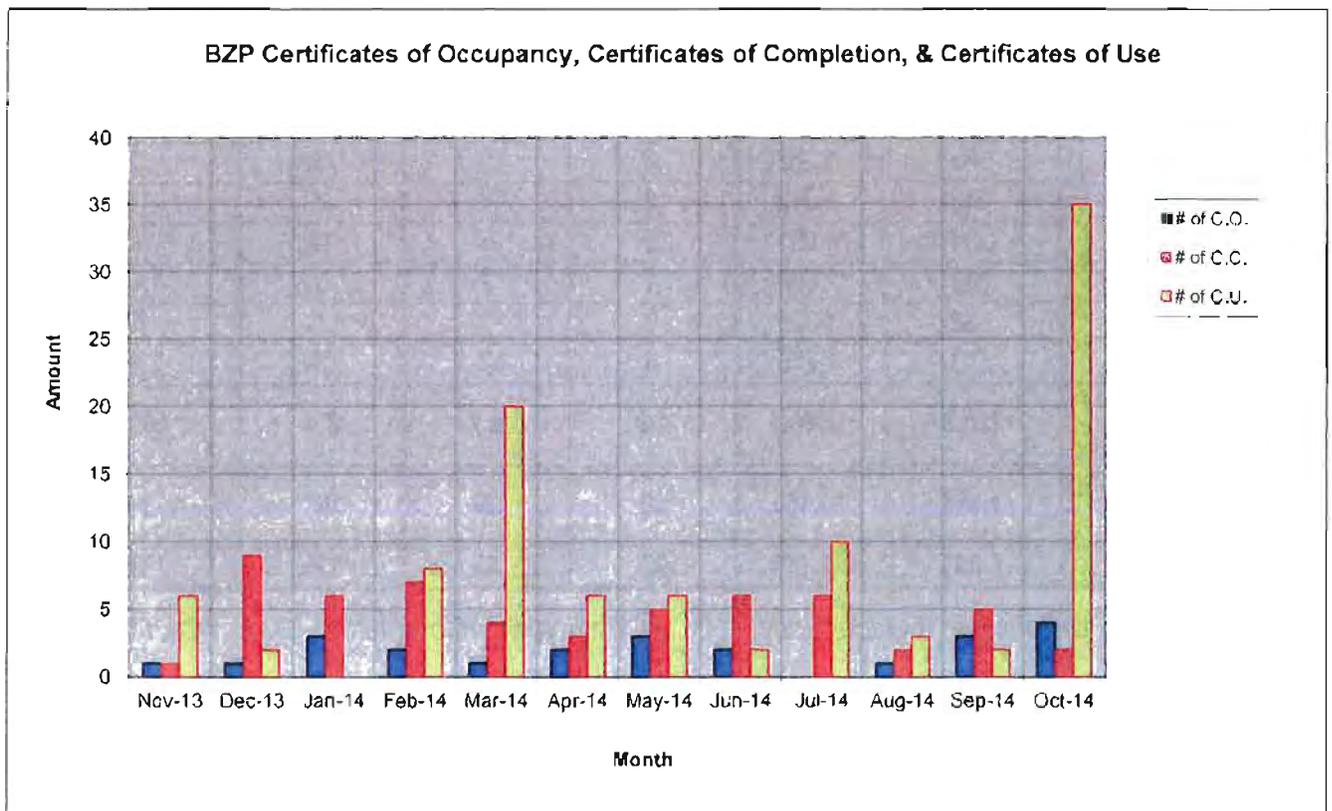
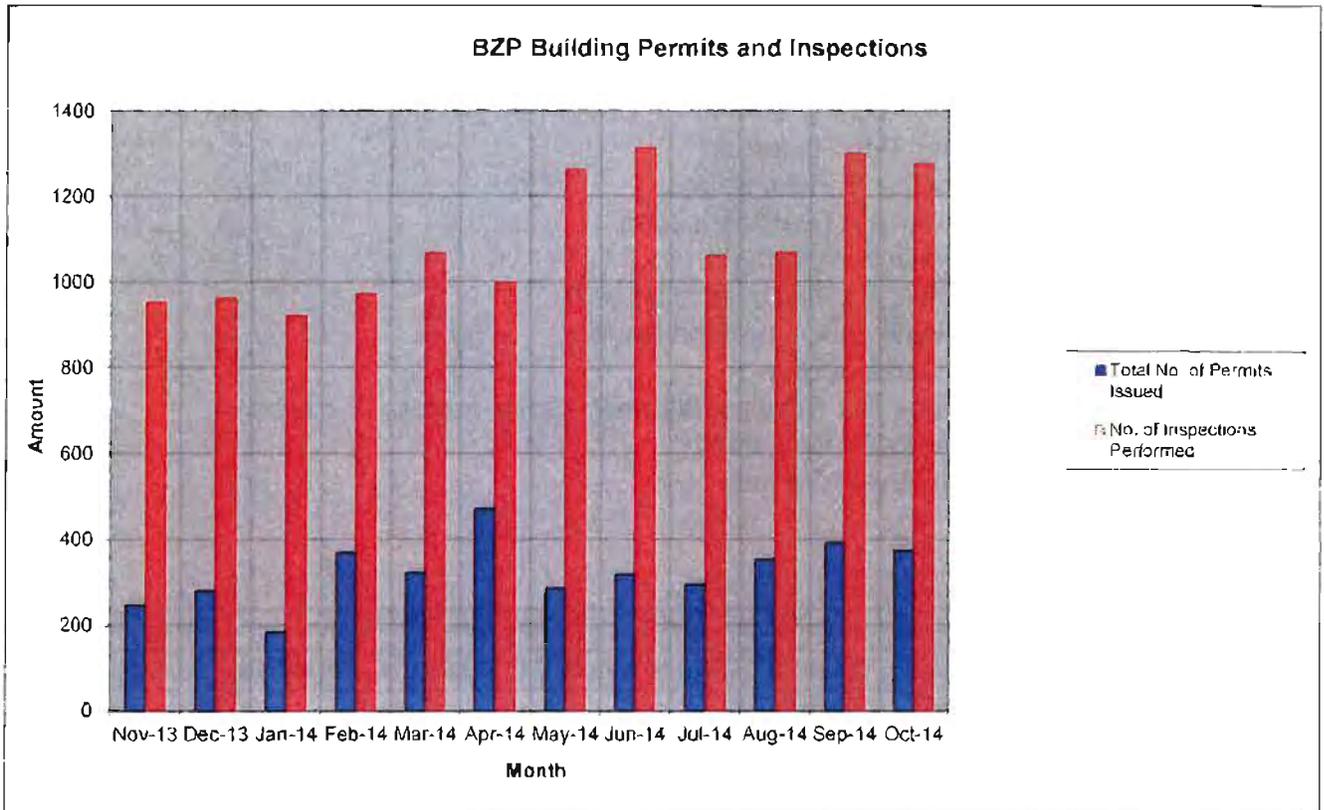
D. SUMMARY OF BUILDING DEPARTMENT ACTIVITY

- 76.3 Building, Zoning & Planning customers per day (1,068 customers, 14 days)
- 373 Building Permits Issued
 - 2 Demolition Permits Issued
 - 2 Tree Removal Permits Issued
- 1,275 Inspections Performed
 - 4 Certificates of Occupancy Issued
 - 2 Certificates of Completion Issued
 - 35 Certificates of Use
- 836 Business Tax Receipts (41 new, 795 re-newed, 16 closed)
- 45 Research & Lien Letters
- 7 Special Event Permits

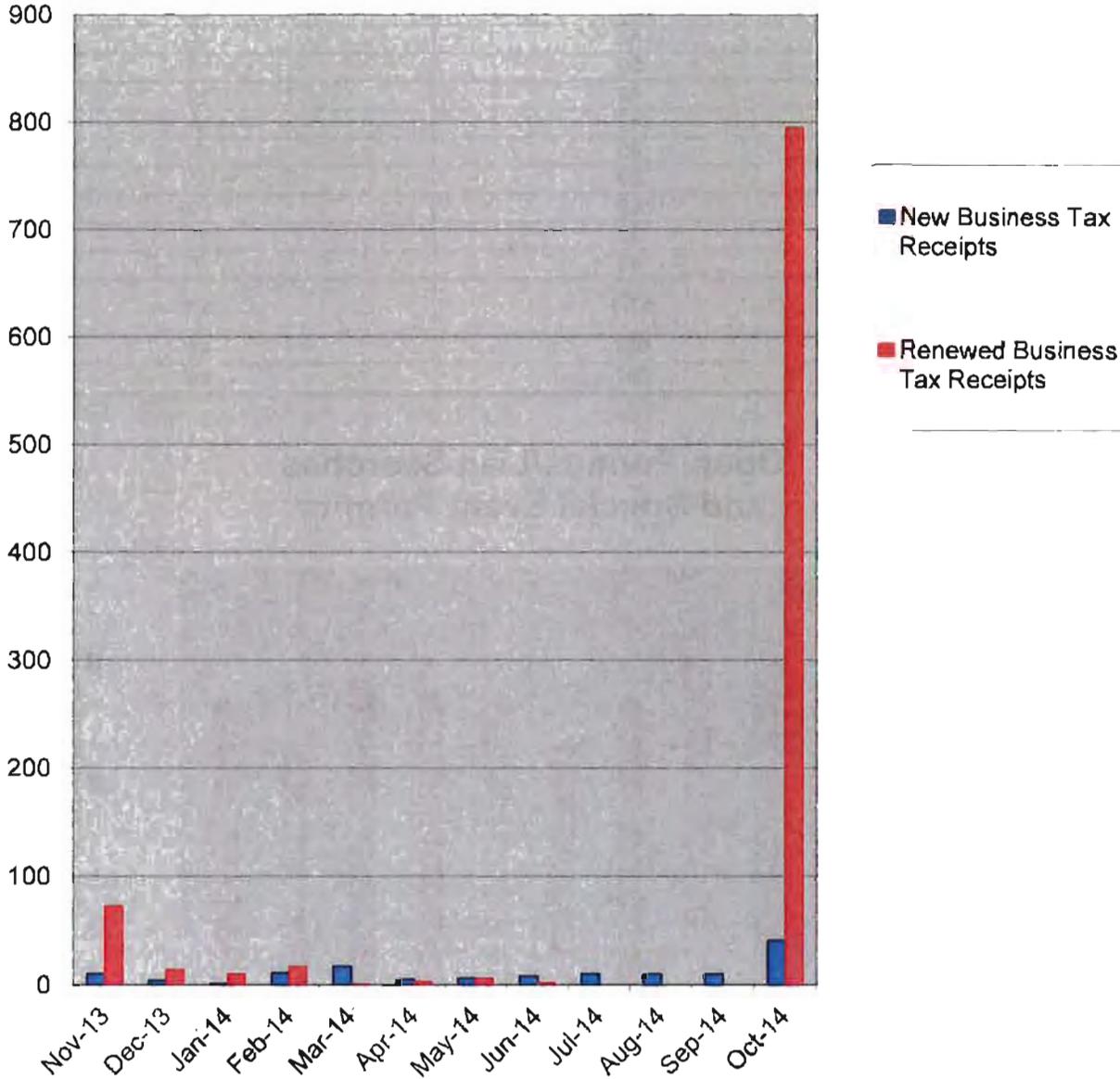
Permit Data

	Total Number of Permits Issued	Number of Inspections Performed	Number of C.O.'s Issued	Number of C.C.'s Issued	Number of C.U.'s Issued	Number of Business Tax Receipts Issued
Nov-13	246	953	1	1	6	83
Dec-13	280	962	1	9	2	18
Jan-14	184	921	3	6	1	11
Feb-14	369	972	2	7	8	28
Mar-14	322	1,068	1	4	20	18
Apr-14	471	999	2	3	6	8
May-14	285	1,262	3	5	6	12
Jun-14	318	1,312	2	6	2	10
Jul-14	294	1,061	0	6	10	10
Aug-14	352	1,068	1	2	3	10
Sep-14	392	1,300	3	5	2	10
Oct-14	373	1,275	4	2	35	836
Monthly Average	323.8	1,096.1	1.9	4.7	8.4	87.8
12 Month Total	3,886	13,153	23	56	101	1,054
FYTD	3,886	13,153	23	56	101	1,054

C.O. = Certificate of Occupancy, C.C. = Certificate of Completion, C.U. = Certificate of Use



Business Tax Receipts Issued

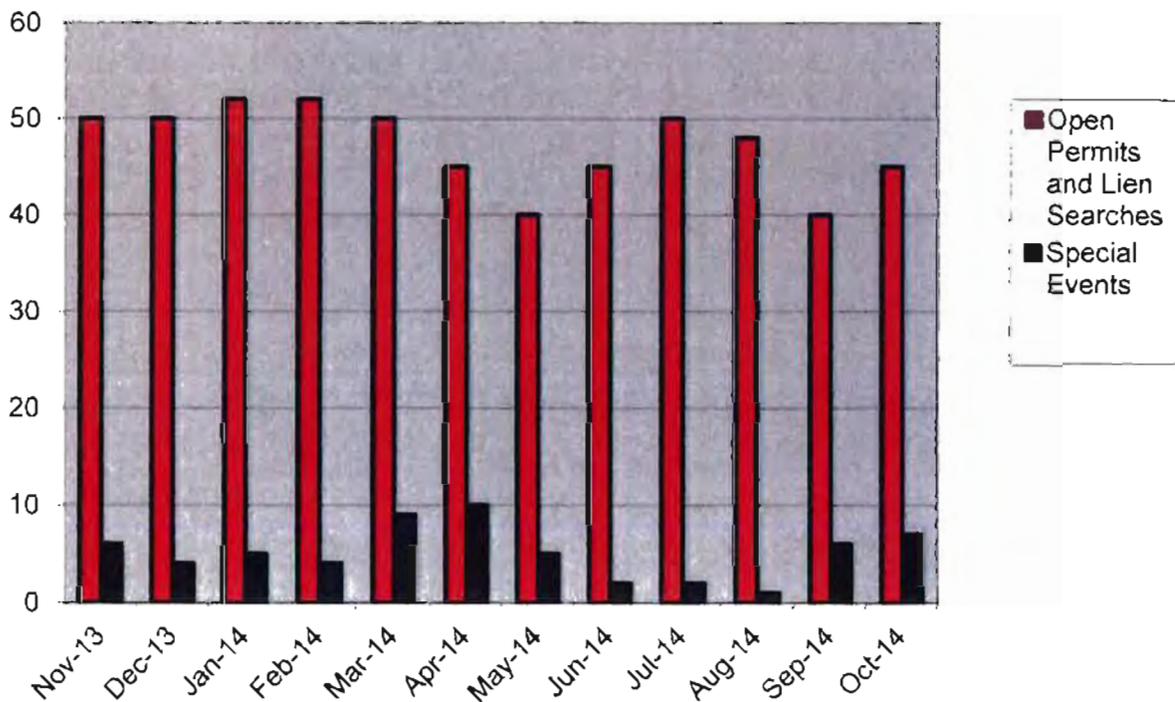


NOTE: October is the renewal month for Business Tax Receipts

Open Permit and Lien Searches, Special Event Permits

	Number of Open Permit and Lien Searches	Number of Special Event Permits
Nov-13	50	6
Dec-13	50	4
Jan-14	52	5
Feb-14	52	4
Mar-14	50	9
Apr-14	45	10
May-14	40	5
Jun-14	45	2
Jul-14	50	2
Aug-14	48	1
Sep-14	40	6
Oct-14	45	7
Monthly Average	47.3	5.1
12 Month Total	567	61
FYTD	567	61

Open Permits/Lien Searches
and Special Event Permits



E. Code Enforcement Violations

Total Code Enforcement Inspections Conducted

219

The following is a summary of the events that followed:

- 18 Complaints Received
- 23 Open Cases
- 20 Closed Cases
- 45 Warning of Violation Notices Issued
- 3 Civil Violation Notices Issued
- 3 Stop Work Orders Issued
- 1 Notice to Appear Before the Special Master Issued
- 0 Cases Heard Before Special Masters Hearing

Business Tax Receipts (Occupational Licences)

1029 Total Business Tax Receipts

The following is a summary of the activities that followed:

- 1029 Business Tax Receipts Issued (41 New, 795 Re-newed, 16 closed)
- 177 Business Tax Receipts Outstanding
- 0 Civil Warning Notices Issued
- 0 Civil Violation Notices Issued
- 0 Notice to Appear Before the Special Master Issued
- 0 Cases Heard at Special Masters Hearing
- 5 Certificate of Use Inspections
- 35 Certificate of Use

CODE ENFORCEMENT ACTIVITY

	Complaints	Open Cases	Closed Cases	Warning Violation Notices Issued	Civil Violation Notices Issued	Stop Work Orders Issued	Notice to Appear Before the Special Master Issued	Cases Heard Before Special Magistrate
Nov-13	22	28	22	24	2	2	3	4
Dec-13	20	26	20	24	1	1	0	0
Jan-14	51	21	15	20	1	1	0	0
Feb-14	65	25	20	27	3	3	0	0
Mar-14	84	27	33	35	1	1	6	0
Apr-14	68	24	31	40	3	3	6	6
May-14	49	43	24	65	3	3	4	5
Jun-14	27	35	27	30	2	1	0	0
Jul-14	35	31	22	41	1	1	6	0
Aug-14	31	22	15	45	1	1	4	6
Sep-14	40	35	20	50	2	0	0	4
Oct-14	18	23	20	45	3	3	1	0
Monthly Average	42.5	28.3	22.4	37.2	1.9	1.7	2.5	2.1
12 Month Total	510	340	269	446	23	20	30	25
FYTD	510	340	269	446	23	20	30	25

