



VILLAGE OF KEY BISCAYNE

Department of Building, Zoning and Planning

Village Council
Mayra P. Lindsay, *Mayor*
Franklin H. Caplan, *Vice Mayor*
Luis F. de la Cruz
Theodore Holloway
Michael E. Kelly
Edward London
James S. Taintor

Director
Jud Kurlancheek, AICP

Chief Building Official
Eugenio M. Santiago, P.E., CFM

MONTHLY REPORT SUMMARY FOR SEPTEMBER 2015

A. CUSTOMER SERVICE

Total number of BZP Customers for September 2015 was 1,399 for an average of 77.7 per day, compared to a general monthly average of 74 per day, 5% higher than the monthly average. 14,882 customers have been assisted by staff in the past 12 months.

B. BUILDING, ZONING & PLANNING DEPARTMENT REVENUE

September 2015...\$236,015.18* September 2014...\$267,476.30 September 2013...\$126,236.29
September 2012...\$110,114.37 September 2011...\$151,773.25

Summary: Total Department Revenue for September 2015 was the second highest of any September for the past five years, 32.4% higher than the five year average of \$178,323.08.

*Includes \$8,479.72 in Building Permit fees for 350 Ocean Drive.

BUILDING PERMIT REVENUE

September 2015...\$224,346.70* September 2014...\$257,898.06 September 2013...\$115,089.23
September 2012...\$101,258.48 September 2011...\$149,733.25

Summary: Building Permit Revenue for September 2015 was the second highest of any September for the past five years, 32.3% higher than the five year average of \$169,665.14.

*Includes \$8,479.72 in Building Permit fees for 350 Ocean Drive.

C. DEPARTMENT ACTIVITY

PERMIT & INSPECTION DATA

September 2015 Building Permits totaled 342, 11.4% higher than the 12-month average of 307. Inspections totaled 1,041, 5.4% lower than the 12-month average of 1,100.9. Demolition Permits totaled 4 in September 2015 compared to 2 in September 2014. 2 Tree Removal Permits were issued in September 2015. 57 Single Family Residences were in the construction process (permitted and not yet in receipt of a Certificate of Occupancy), and 0 Building Permits were issued for new Single Family Residential construction.

OPEN PERMIT AND LIEN SEARCHES, CONCURRENCY REVIEWS AND SPECIAL EVENT PERMITS

September 2015 Open Permit and Lien Searches totaled 43, 14.2% lower than the 12-month average. Special Event Permits totaled 0, lower than the monthly average by 4.2 or 100%.

LOCAL BUSINESS TAX RECEIPTS

September 2015...0 receipts issued
September 2013...0 receipts issued
September 2011...0 receipts issued

September 2014...10 receipts issued
September 2012...0 receipts issued

Summary: Total Business Tax Receipts for September 2015 were tied for the least of any September for the past five years, 100% lower than the five year average of 2.

D. CODE ENFORCEMENT

September 2015...23 complaints resolved
September 2013...32 complaints resolved
September 2011...14 complaints resolved

September 2014...20 complaints resolved
September 2012...57 complaints resolved

Summary: Total Code Enforcement complaints resolved for September 2015 were the third highest of any September for the past five years, 21.2% lower than the five year average of 29.2. Special Master heard 4 cases in September 2015 as compared to 4 cases in September 2014.



VILLAGE OF KEY BISCAIYNE

Department of Building, Zoning and Planning

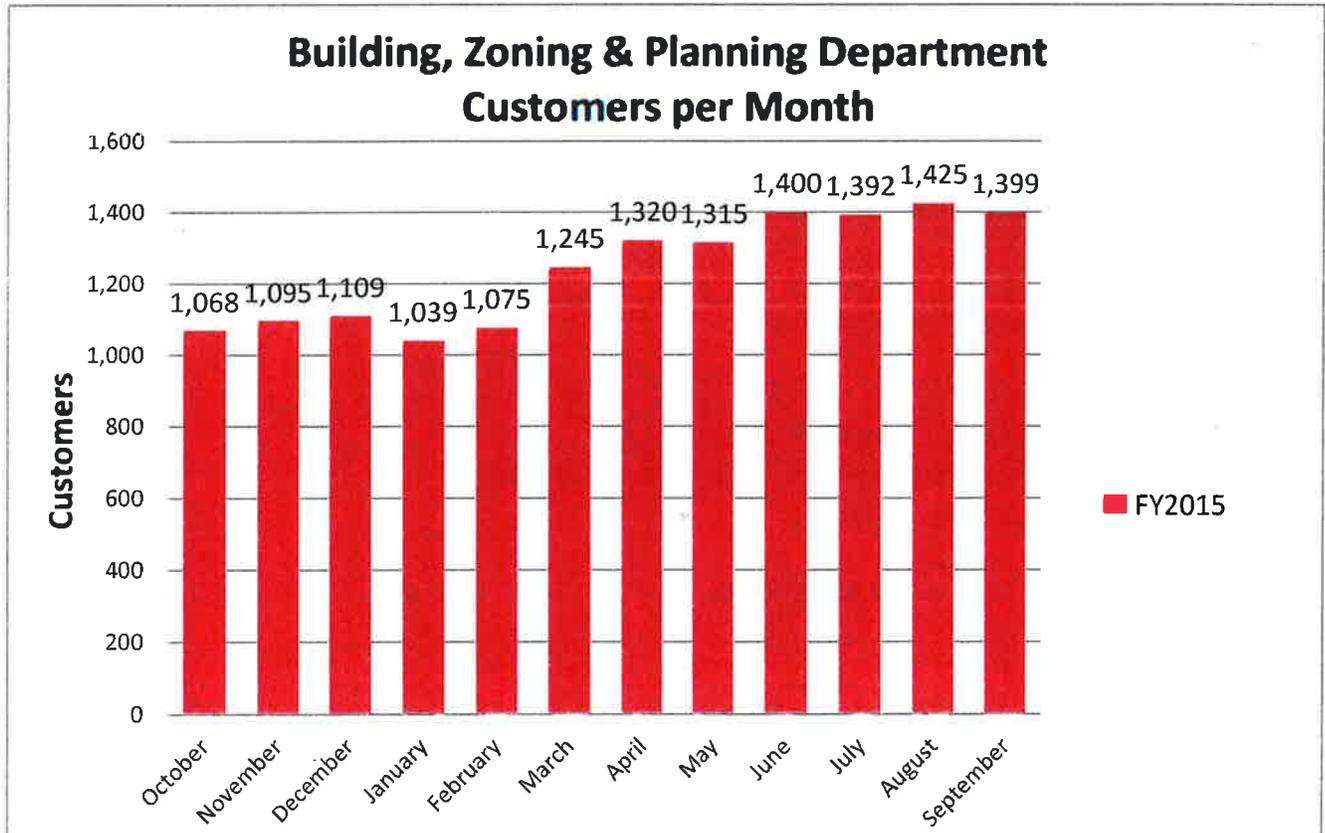
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DATE: October 20, 2015
TO: John C. Gilbert, Village Manager
FROM: Jud Kurlancheek, AICP, Director
RE: Monthly Report - September 2015

Director
Jud Kurlancheek, AICP
Chief Building Official
Eugenio M. Santiago, P.E., CFM

I. Building, Zoning, & Planning Department

A. CUSTOMER SERVICE



In September 2015, 1,399 customers visited the BZP Department for an average of 77.7 per day.

During the past 12 months, an average of 1,240.2 customers per month visited the Building, Zoning & Planning Department. The average customer count per day over the 12 month period has been 74. 14,882 customers have been assisted by staff in the past year.

B. BUILDING, ZONING & PLANNING DEPARTMENT REVENUE

The September 1 - 30, 2015, Building Department revenue is reported below. The following figures reflect income deposited by the Department and may not reflect all income posted for the month, subject to final reconciliation by the Village of Key Biscayne Finance Department.

Building Division:

\$ 217,827.96	Building Permit Fees (Includes \$8,479.72 in Building Permit fees for 350 Ocean Drive)
\$ -	Certificates Of Completion & Occupancy
\$ 2,365.00	Lien Letters & Research Fees
<u>\$ 7,300.00</u>	Building Code Violation Fines
\$ 227,492.96	

Planning Division & Zoning Division:

\$ 6,518.74	Zoning & Site Plan Review Fees
\$ -	Zoning Code Violation Fines
<u>\$ -</u>	Planning & Zoning Hearing Fees
\$ 6,518.74	

Local Business Tax Receipts & Certificates of Use:

\$ 1,953.48	
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Property Maintenance Violations Fines:

\$ 50.00	
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\$ 236,015.18	Total Department Fees Collected
<u>\$ 3,308.40</u>	County Business Tax Receipt Fees Collected
\$ 239,323.58	Total Fees Collected

FY15 Revenue	\$3,028,635.18
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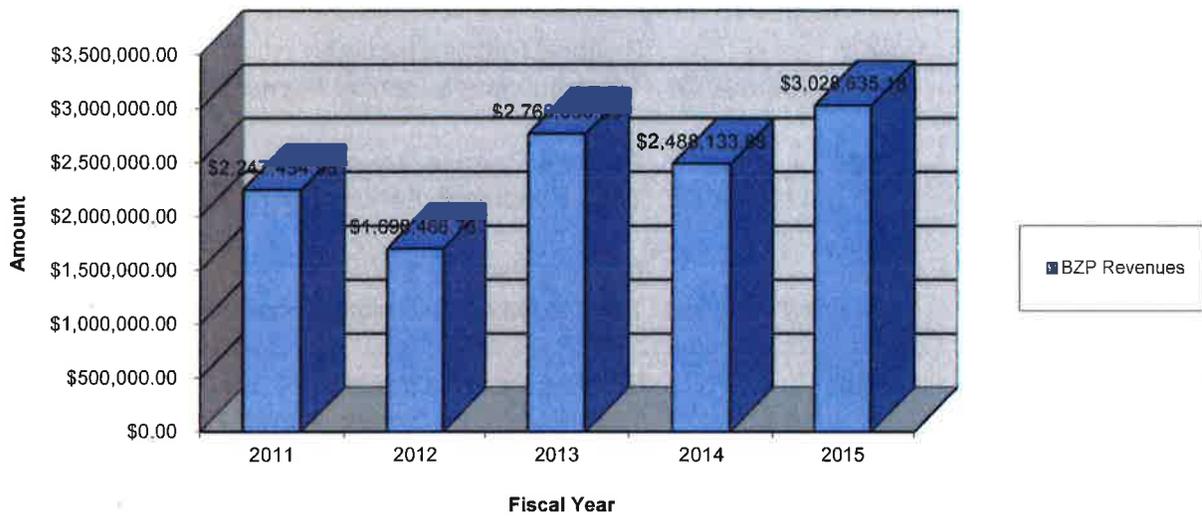
**C. BUILDING PERMIT RECAPITULATION (INCLUDING ZONING & SITE PLAN
PROCESS FEES ASSOCIATED WITH BUILDING PERMITS)**

September 2015:	342	Building Permits Issued
	\$ 224,346.70	Total Building & Zoning Permit Fees
September 2014:	392	Building Permits Issued
	\$ 257,898.06	Total Building & Zoning Permit Fees
September 2013:	329	Building Permits Issued
	\$ 115,089.23	Total Building & Zoning Permit Fees
September 2012:	274	Building Permits Issued
	\$ 101,258.48	Total Building & Zoning Permit Fees
September 2011:	536	Building Permits Issued
	\$ 149,733.25	Total Building & Zoning Permit Fees

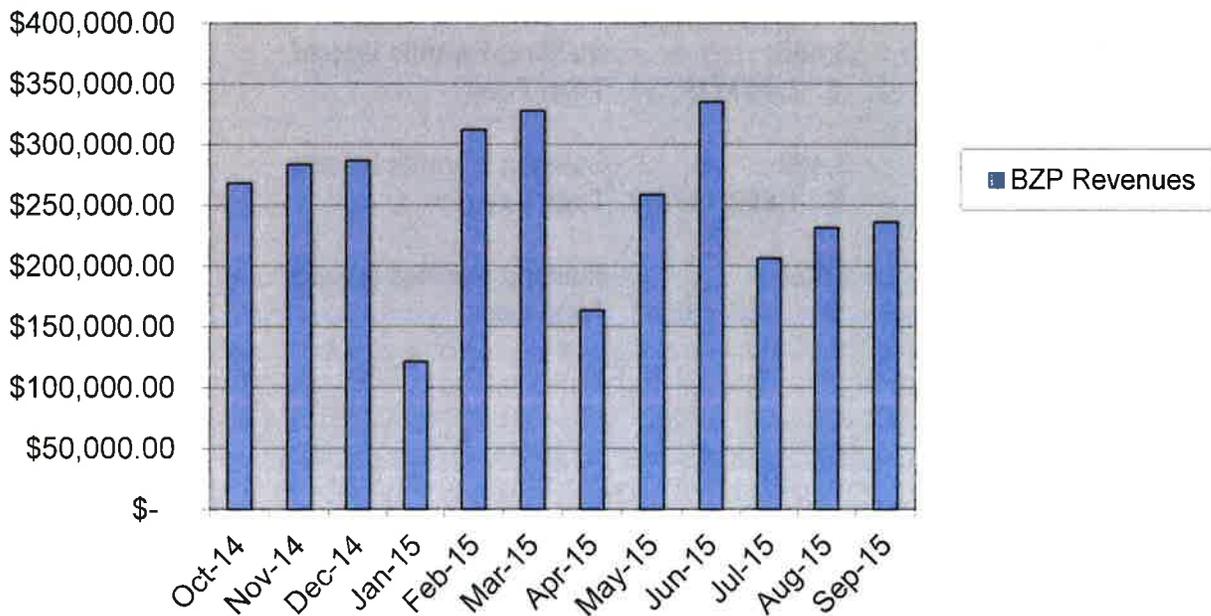
Fiscal Year:

2015 Year to Date:	3,684	Building Permits Issued
	\$ 2,853,239.60	Total Fees
2014 Year to Date:	3,876	Building Permits Issued
	\$ 2,139,525.00	Total Fees
2013 Year to Date:	3,885	Building Permits Issued
	\$ 2,463,068.33	Total Fees
2012 Year to Date:	3,402	Building Permits Issued
	\$ 1,492,117.98	Total Fees
2011 Year to Date:	3,723	Building Permits Issued
	\$ 183,755.41	Total Fees

Building, Zoning, and Planning Revenues - Past Fiscal Years vs. Current FYTD



Monthly BZP Revenues



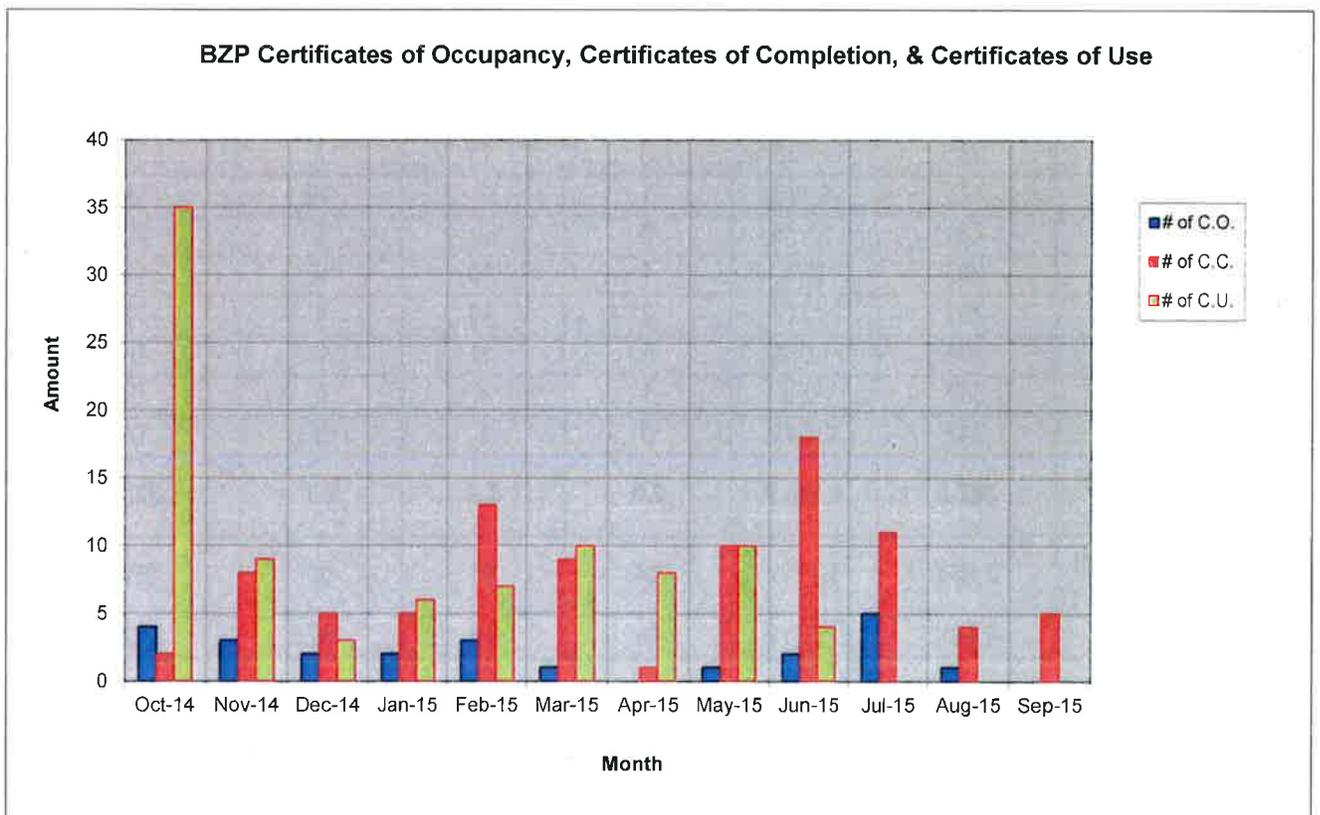
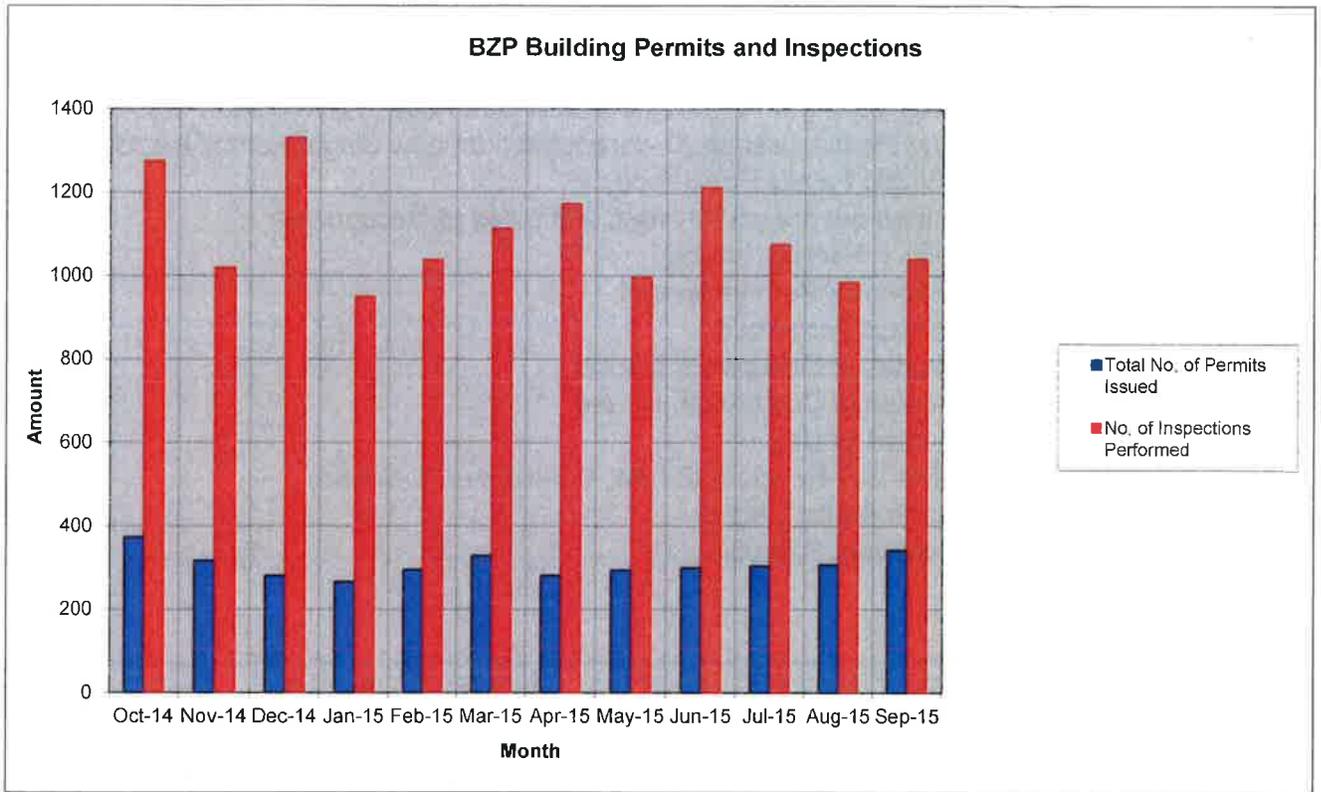
D. SUMMARY OF BUILDING DEPARTMENT ACTIVITY

- 77.7 Building, Zoning & Planning customers per day (1,399 customers, 18 days)
- 342 Building Permits Issued (0 were issued for new Single Family Residential)
- 57 New Single Family Residences -
 (Permitted but not yet having Certificates of Occupancy)
- 4 Demolition Permits Issued
- 2 Tree Removal Permits Issued
- 1,041 Inspections Performed
 - 0 Certificates of Occupancy Issued
 - 5 Certificates of Completion Issued
 - 0 Certificates of Use
 - 0 Business Tax Receipts (0 new, 0 re-newed, 0 closed)
- 43 Research & Lien Letters
- 0 Special Event Permits

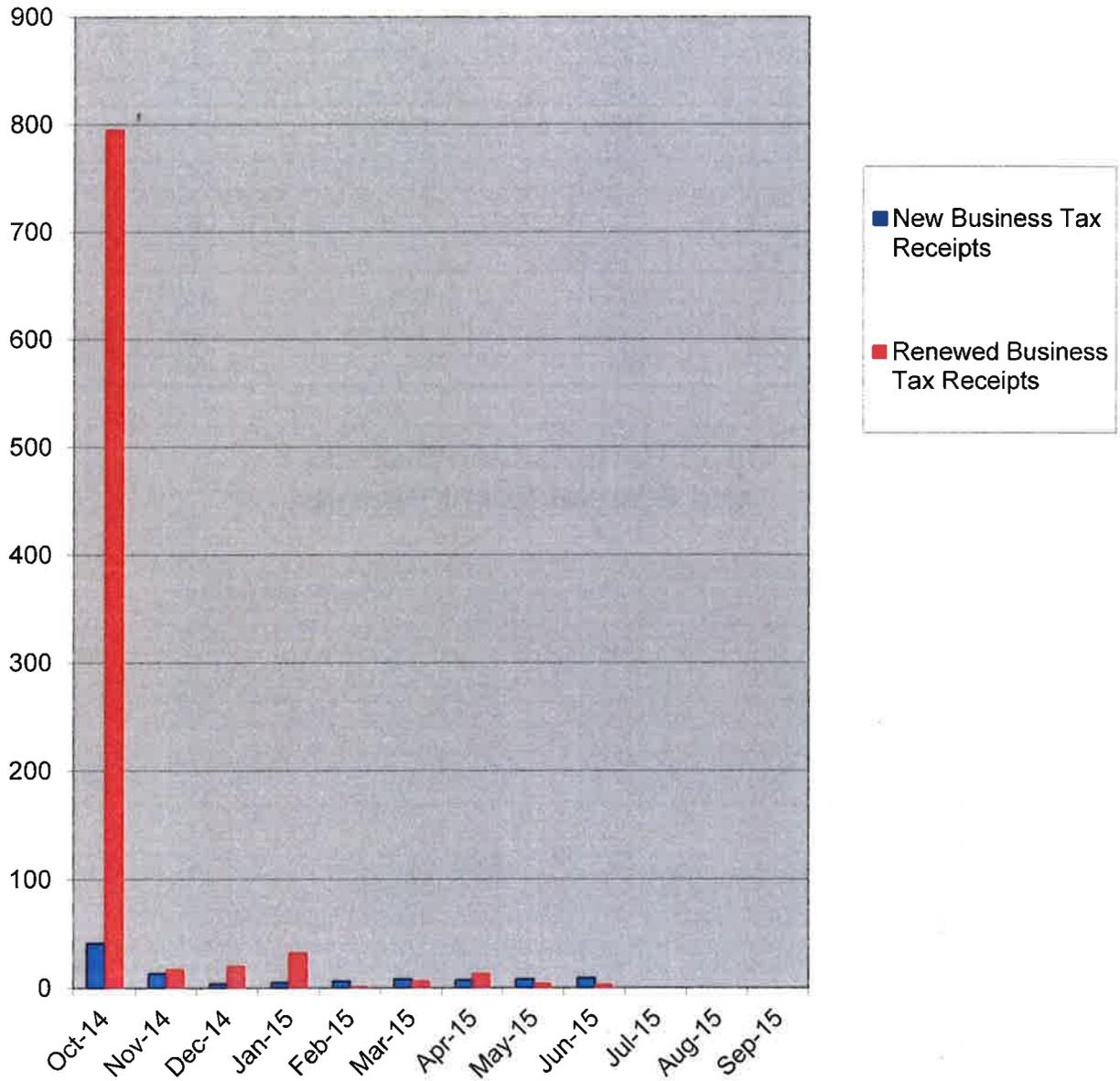
Permit Data

	Total Number of Permits Issued	Number of Inspections Performed	Number of C.O.'s Issued	Number of C.C.'s Issued	Number of C.U.'s Issued	Number of Business Tax Receipts Issued
Oct-14	373	1,275	4	2	35	836
Nov-14	316	1,020	3	8	9	30
Dec-14	280	1,331	2	5	3	24
Jan-15	266	950	2	5	6	37
Feb-15	295	1,038	3	13	7	7
Mar-15	328	1,113	1	9	10	14
Apr-15	281	1,173	0	1	8	20
May-15	293	997	1	10	10	12
Jun-15	299	1,212	2	18	4	12
Jul-15	304	1,076	5	11	0	0
Aug-15	307	985	1	4	0	0
Sep-15	342	1,041	0	5	0	0
Monthly Average	307.0	1,100.9	2.0	7.6	7.7	82.7
12 Month Total	3,684	13,211	24	91	92	992
FYTD	3,684	13,211	24	91	92	992

C.O. = Certificate of Occupancy, C.C. = Certificate of Completion, C.U. = Certificate of Use



Business Tax Receipts Issued

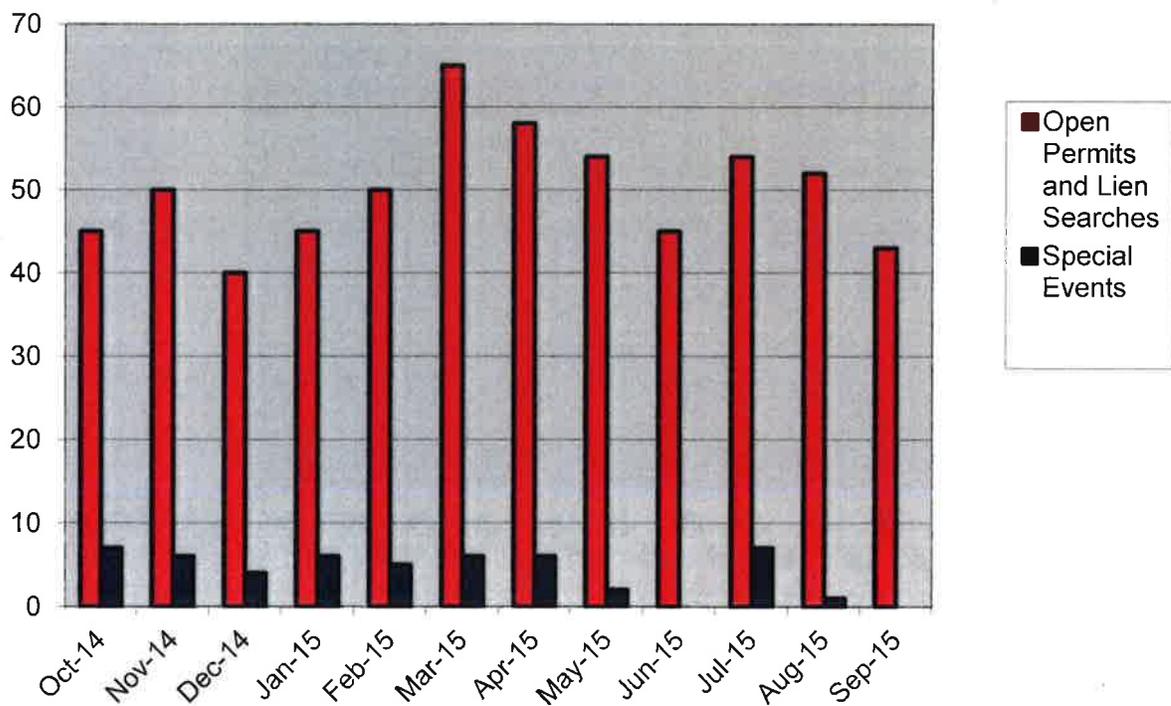


NOTE: October is the renewal month for Business Tax Receipts

Open Permit and Lien Searches, Special Event Permits

	Number of Open Permit and Lien Searches	Number of Special Event Permits
Oct-14	45	7
Nov-14	50	6
Dec-14	40	4
Jan-15	45	6
Feb-15	50	5
Mar-15	65	6
Apr-15	58	6
May-15	54	2
Jun-15	45	0
Jul-15	54	7
Aug-15	52	1
Sep-15	43	0
Monthly Average	50.1	4.2
12 Month Total	601	50
FYTD	601	50

Open Permits/Lien Searches and Special Event Permits



E. Code Enforcement Violations

Total Code Enforcement Inspections Conducted

170

The following is a summary of the events that followed:

- 23 Complaints Received
- 15 Open Cases
- 16 Closed Cases
- 35 Warning of Violation Notices Issued
 - 1 Civil Violation Notices Issued
 - 1 Stop Work Orders Issued
 - 0 Notice to Appear Before the Special Master Issued
 - 4 Cases Heard Before Special Masters Hearing

Business Tax Receipts (Occupational Liscences)

1097 Total Business Tax Receipts

The following is a summary of the activities that followed:

- 1097 Business Tax Receipts Issued (0 New, 0 Re-newed, 0 closed)
 - 0 Business Tax Receipts Outstanding
 - 0 Civil Warning Notices Issued
 - 0 Civil Violation Notices Issued
 - 0 Notice to Appear Before the Special Master Issued
 - 0 Cases Heard at Special Masters Hearing
 - 0 Certificate of Use Inspections
 - 0 Certificate of Use

CODE ENFORCEMENT ACTIVITY

	Complaints	Open Cases	Closed Cases	Warning Violation Notices Issued	Civil Violation Notices Issued	Stop Work Orders Issued	Notice to Appear Before the Special Master Issued	Cases Heard Before Special Magistrate
Oct-14	18	23	20	45	3	3	1	0
Nov-14	15	25	22	40	2	2	0	0
Dec-14	25	19	20	41	3	3	4	0
Jan-15	37	26	24	39	2	2	0	0
Feb-15	21	20	18	37	2	2	2	0
Mar-15	23	19	21	45	1	1	0	0
Apr-15	18	41	50	59	11	10	0	0
May-15	19	32	29	57	2	2	0	0
Jun-15	18	20	17	22	2	1	0	0
Jul-15	14	17	19	29	1	1	0	0
Aug-15	17	19	21	27	1	1	4	0
Sep-15	23	15	16	35	1	1	0	4
Monthly Average	20.7	23.0	23.1	39.7	2.6	2.4	0.9	0.3
12 Month Total	248	276	277	476	31	29	11	4
FYTD	248	276	277	476	31	29	11	4

