



VILLAGE OF KEY BISCAYNE

OP

Department of Parks & Recreation

Village Council

Mayra P. Lindsay, *Mayor*
Franklin H. Caplan, *Vice Mayor*
Luis F de la Cruz
Theodore Holloway
Michael E. Kelly
Edward London
James S. Taintor

DATE: January 26, 2016

TO: John C. Gilbert, Village Manager

Director

Todd Hofferberth

FROM: Todd Hofferberth, Parks & Recreation Director

RE: Monthly/Quarterly Exceptions Report: December 2015

Operational Exceptions:

The annual Winterfest event was canceled due to weather concerns and the potential impacts to the newly resurfaced Village Green. All other events and activities proceeded as planned.

The Department assisted in the conclusion of the Dog Park RFP process and initiated a competitive process for the Community Center concession operator and the management of the Village's soccer program.

The Department managed the schedule and facility impacts due to rotating field closures on the Village Green.

The Department began to manage operational impacts related to the Community Center's vertical expansion.

Budget Exceptions:

Parks Division

- **Rentals & Leases:**
Exceeded annual budget due to annual payment to St. Agnes and copier lease expenditures. This line item will be increased to reflect annual expenditures.
- **Repairs & Maintenance – Vehicle:**
The line item is at 45 % year to date due required repairs to the Village bus of \$1,700.
- **Light House Run:**
Currently shows an excess expenditure of \$2,450.32. A reimbursement has being processed by the Key Biscayne Community Foundation for this sum and will be reflected in the next month's report.

10 Village Green Way • Key Biscayne, Florida 33149 • (305) 365-8901 • Fax (305) 365-8991

MISSION STATEMENT: "TO PROVIDE A SAFE, QUALITY COMMUNITY ENVIRONMENT FOR ALL ISLANDERS THROUGH RESPONSIBLE GOVERNMENT"

www.keybiscayne.fl.gov

- Advertising:
Year to date of 39 percent due to the “Active Islander” production cost. The next edition will be charged to the Community Center division.
- Membership and Dues:
Year to date of 65 % due to the payment of annual memberships in the first quarter.
- Tuition Reimbursement:
Year to date of 131% is due to contractual obligation to pay for approved tuition expenses. The employee has one more semester till they graduate with a master’s degree in Public Administration.

Community Center Division

- Revenue
 - See attached revenue report
 - This represents the highest first quarter revenues in 11 years of experience.
 - Program Revenue:
 - Program Revenue continues to increase year over year and the first quarter of FY 16 continued this trend with 10.3% increase over the first quarter of FY 15.
 - A shift to program revenue from POS revenue for many of the senior fitness programs represent a small percentage of the increase.
 - Membership Revenue:
 - The three year trend of decreasing membership revenues ended in FY 15 with a 2.2% year over year increase. This trend has continued in the first quarter of FY 16 with first quarter increase of 5.5%.
 - The increase in membership could be attributed to the increase in population combined with the improvement to the facilities completed in FY 15.
 - Point of Sale (POS) Revenue:
 - The POS revenue has continued a continued to decrease for three years. This trend continued in the first quarter of FY 16 with an 11.4% decrease of over the first quarter of FY 15.
 - This trend can be attributed the shift of several senior fitness programs from POS to program revenue and increased competition within community.
- Expenditures
 - Professional Service – Program Revenue:
This line item exceeded first quarter projections due to the increased programming and results in a net revenue for the Community Center.
 - Postage & Freight:
The line item has exceeded the annual budget due to a copier contract that needs to be included in this line item to reflect actual expected expenditures.

- Repairs & Maintenance – Community Center:

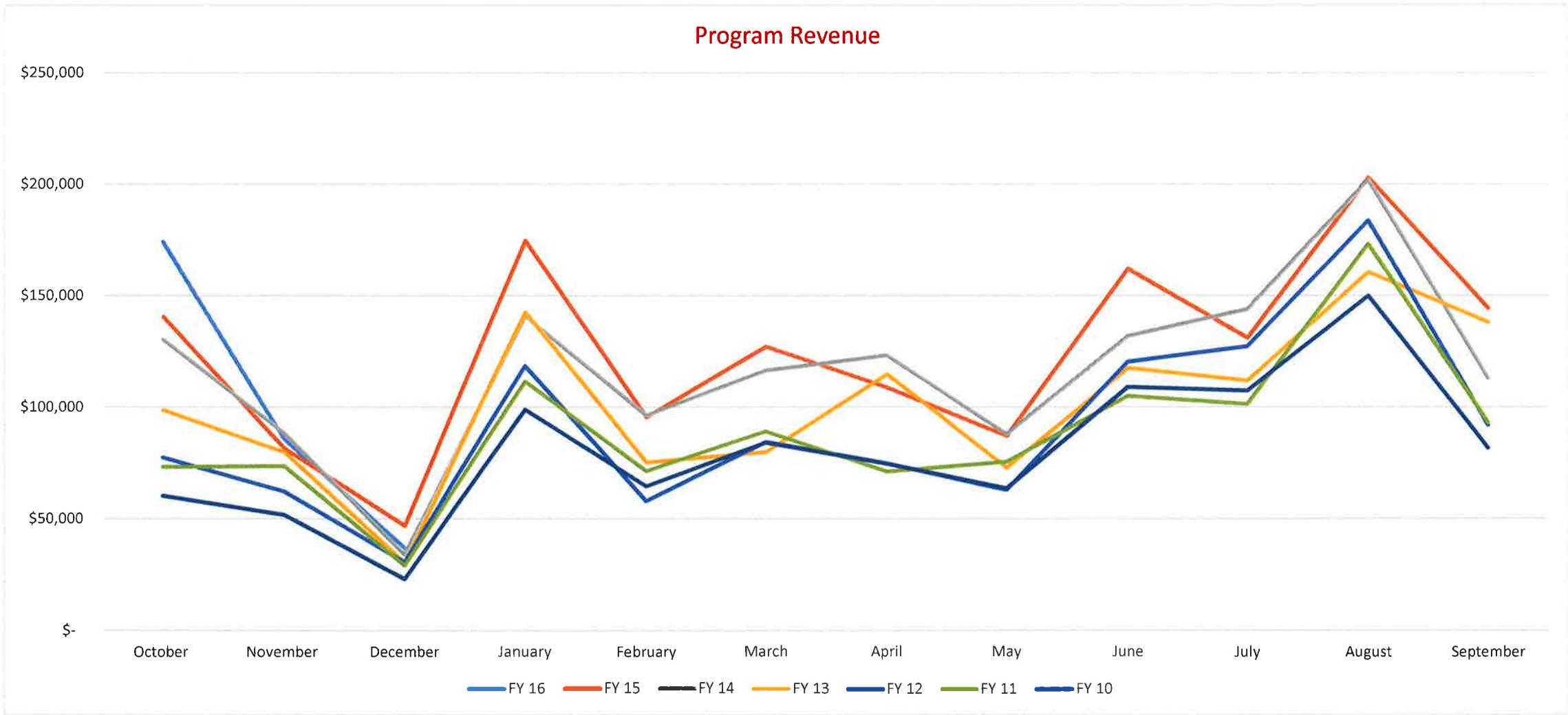
This line is currently at 38% of the annual budget due to \$8,000 of annual service agreements renewed in the first quarter of FY 16 combined with the replacement of the garage speed humps and the completion of a termite treatment of the wood floor in the gymnasium.

Athletics Division

There are no exceptions to historical the first quarter experience in this division. The majority of the revenues and expenses are based on seasonal activities that do not correlate to annualized budget analysis.

Community Center Revenue

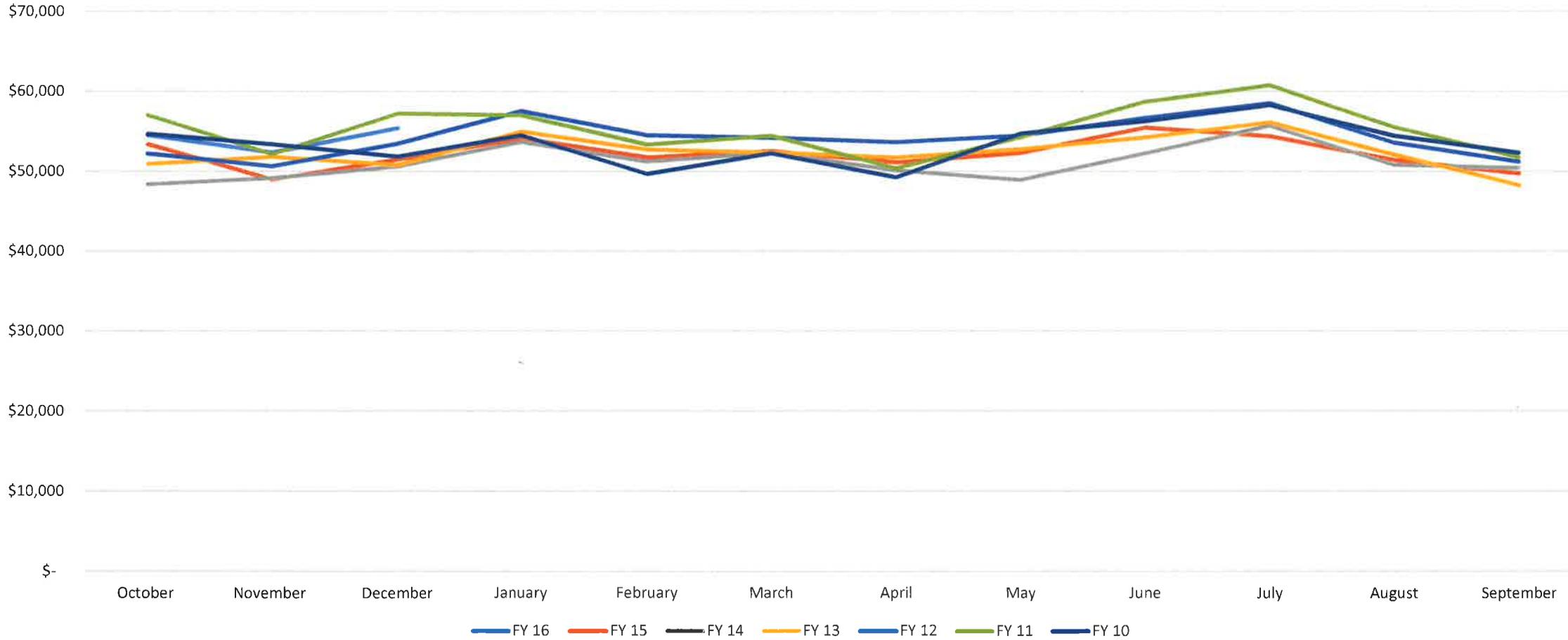
	October	November	December	January	February	March	April	May	June	July	August	September	Q1 Total	Q2 Total	Q3 Total	Q4 Total	Total	Change	%Change
FY 16	\$ 174,176	\$ 85,762	\$ 36,846										\$ 296,784	\$ -	\$ -	\$ -	\$ 296,784	\$ 27,801	10.3%
FY 15	\$ 140,544	\$ 81,529	\$ 46,910	\$ 174,687	\$ 95,511	\$ 127,219	\$ 108,836	\$ 87,191	\$ 162,095	\$ 131,145	\$ 202,993	\$ 144,356	\$ 268,983	\$ 397,417	\$ 358,122	\$ 478,494	\$ 1,503,016	\$ 94,812	6.7%
FY 14	\$ 130,342	\$ 88,478	\$ 33,865	\$ 140,830	\$ 96,291	\$ 116,417	\$ 123,218	\$ 87,970	\$ 131,922	\$ 143,894	\$ 201,993	\$ 112,985	\$ 252,684	\$ 353,538	\$ 343,110	\$ 458,872	\$ 1,408,204	\$ 185,519	15.2%
FY 13	\$ 98,709	\$ 79,785	\$ 30,298	\$ 142,614	\$ 75,331	\$ 79,939	\$ 114,866	\$ 72,988	\$ 117,618	\$ 111,897	\$ 160,563	\$ 138,077	\$ 208,792	\$ 297,884	\$ 305,471	\$ 410,538	\$ 1,222,685	\$ 130,556	12.0%
FY 12	\$ 77,462	\$ 62,245	\$ 30,528	\$ 118,510	\$ 57,934	\$ 84,496	\$ 74,795	\$ 63,018	\$ 120,351	\$ 127,251	\$ 183,647	\$ 91,893	\$ 170,235	\$ 260,941	\$ 258,163	\$ 402,791	\$ 1,092,129	\$ 24,843	2.3%
FY 11	\$ 73,199	\$ 73,612	\$ 29,087	\$ 111,518	\$ 71,363	\$ 89,133	\$ 71,123	\$ 75,551	\$ 105,013	\$ 101,393	\$ 173,146	\$ 93,148	\$ 175,898	\$ 272,014	\$ 251,686	\$ 367,687	\$ 1,067,285	\$ 97,848	10.1%
FY 10	\$ 60,381	\$ 51,779	\$ 23,052	\$ 98,951	\$ 64,571	\$ 84,167	\$ 74,669	\$ 63,735	\$ 109,103	\$ 107,359	\$ 149,925	\$ 81,745	\$ 135,212	\$ 247,689	\$ 247,507	\$ 339,029	\$ 969,437		



Community Center Revenue

	October	November	December	January	February	March	April	May	June	July	August	September	Q1 Total	Q2 Total	Q3 Total	Q4 Total	Total	Change	%Change
FY 16	\$ 54,518	\$ 52,344	\$ 55,407										\$ 162,268	\$ -	\$ -	\$ -	\$ 162,268	\$ 8,419	5.5%
FY 15	\$ 53,362	\$ 48,971	\$ 51,516	\$ 54,185	\$ 51,750	\$ 52,567	\$ 51,139	\$ 52,319	\$ 55,483	\$ 54,410	\$ 51,408	\$ 49,748	\$ 153,849	\$ 158,502	\$ 158,940	\$ 155,566	\$ 626,858	\$ 13,251	2.2%
FY 14	\$ 48,349	\$ 49,139	\$ 50,617	\$ 53,687	\$ 51,216	\$ 52,379	\$ 50,121	\$ 48,929	\$ 52,248	\$ 55,711	\$ 50,797	\$ 50,414	\$ 148,105	\$ 157,282	\$ 151,298	\$ 156,922	\$ 613,607	\$ (15,411)	-2.5%
FY 13	\$ 50,924	\$ 51,808	\$ 50,811	\$ 55,002	\$ 52,734	\$ 52,409	\$ 51,749	\$ 52,804	\$ 54,267	\$ 56,151	\$ 52,104	\$ 48,257	\$ 153,543	\$ 160,144	\$ 158,820	\$ 156,511	\$ 629,018	\$ (21,803)	-3.4%
FY 12	\$ 52,221	\$ 50,633	\$ 53,459	\$ 57,578	\$ 54,550	\$ 54,238	\$ 53,678	\$ 54,484	\$ 56,673	\$ 58,533	\$ 53,592	\$ 51,183	\$ 156,313	\$ 166,366	\$ 164,835	\$ 163,307	\$ 650,821	\$ (11,914)	-1.8%
FY 11	\$ 57,016	\$ 52,141	\$ 57,232	\$ 57,047	\$ 53,371	\$ 54,486	\$ 50,398	\$ 54,288	\$ 58,682	\$ 60,773	\$ 55,554	\$ 51,748	\$ 166,389	\$ 164,903	\$ 163,368	\$ 168,075	\$ 662,735	\$ 20,975	3.3%
FY 10	\$ 54,689	\$ 53,391	\$ 51,847	\$ 54,545	\$ 49,691	\$ 52,291	\$ 49,256	\$ 54,729	\$ 56,270	\$ 58,285	\$ 54,454	\$ 52,311	\$ 159,928	\$ 156,527	\$ 160,255	\$ 165,050	\$ 641,760		

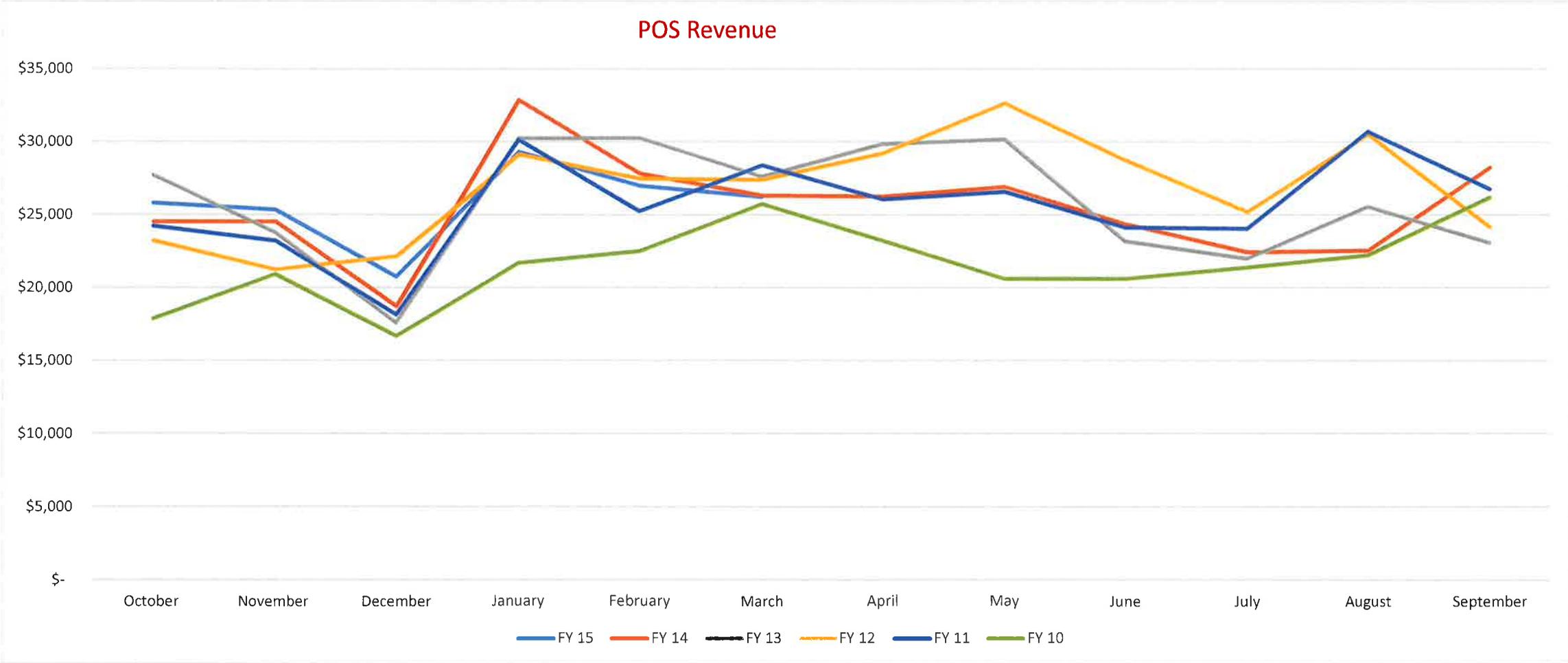
Membership Revenue



Community Center Revenue

	October	November	December	January	February	March	April	May	June	July	August	September	Q1 Total	Q2 Total	Q3 Total	Q4 Total	Total	Change	%Change
FY 16	\$ 22,289	\$ 22,742	\$ 18,648										\$ 63,679	\$ -	\$ -	\$ -	\$ 63,679	\$ (8,211)	-11.4%
FY 15	\$ 25,807	\$ 25,335	\$ 20,748	\$ 29,303	\$ 26,992	\$ 26,227	\$ 25,072	\$ 24,082	\$ 21,843	\$ 20,467	\$ 22,960	\$ 24,777	\$ 71,890	\$ 82,522	\$ 70,997	\$ 68,204	\$ 293,614	\$ (11,893)	-3.9%
FY 14	\$ 24,509	\$ 24,528	\$ 18,717	\$ 32,869	\$ 27,833	\$ 26,308	\$ 26,258	\$ 26,917	\$ 24,360	\$ 22,424	\$ 22,544	\$ 28,240	\$ 67,754	\$ 87,010	\$ 77,535	\$ 73,207	\$ 305,507	\$ (5,473)	-1.8%
FY 13	\$ 27,710	\$ 23,777	\$ 17,586	\$ 30,237	\$ 30,262	\$ 27,601	\$ 29,836	\$ 30,175	\$ 23,182	\$ 21,983	\$ 25,554	\$ 23,076	\$ 69,073	\$ 88,100	\$ 83,193	\$ 70,614	\$ 310,980	\$ (10,070)	-3.1%
FY 12	\$ 23,214	\$ 21,235	\$ 22,137	\$ 29,138	\$ 27,489	\$ 27,388	\$ 29,207	\$ 32,647	\$ 28,738	\$ 25,186	\$ 30,518	\$ 24,153	\$ 66,586	\$ 84,015	\$ 90,592	\$ 79,857	\$ 321,050	\$ 13,431	4.4%
FY 11	\$ 24,211	\$ 23,214	\$ 18,144	\$ 30,141	\$ 25,252	\$ 28,390	\$ 26,056	\$ 26,572	\$ 24,126	\$ 24,041	\$ 30,703	\$ 26,771	\$ 65,569	\$ 83,782	\$ 76,753	\$ 81,515	\$ 307,619	\$ 48,012	18.5%
FY 10	\$ 17,875	\$ 20,920	\$ 16,678	\$ 21,689	\$ 22,507	\$ 25,729	\$ 23,229	\$ 20,604	\$ 20,606	\$ 21,377	\$ 22,219	\$ 26,174	\$ 55,473	\$ 69,925	\$ 64,440	\$ 69,769	\$ 259,607		

POS Revenue



Community Center Revenue

	October	November	December	January	February	March	April	May	June	July	August	September	Q1 Total	Q2 Total	Q3 Total	Q4 Total	Total	Change	%Change
FY 16	\$ 250,983	\$ 160,848	\$ 110,901										\$ 522,732	\$ -	\$ -	\$ -	\$ 522,732	\$ 28,010	5.7%
FY 15	\$ 219,713	\$ 155,835	\$ 119,174	\$ 258,175	\$ 174,253	\$ 206,013	\$ 185,047	\$ 163,591	\$ 239,422	\$ 206,022	\$ 277,361	\$ 218,881	\$ 494,722	\$ 638,441	\$ 588,060	\$ 702,264	\$ 2,423,487	\$ 96,170	4%
FY 14	\$ 203,200	\$ 162,145	\$ 103,199	\$ 227,387	\$ 175,339	\$ 195,104	\$ 199,597	\$ 163,816	\$ 208,530	\$ 222,029	\$ 275,334	\$ 191,639	\$ 468,543	\$ 597,830	\$ 571,943	\$ 689,001	\$ 2,327,317	\$ 164,635	8%
FY 13	\$ 177,343	\$ 155,370	\$ 98,695	\$ 227,853	\$ 158,327	\$ 159,949	\$ 196,451	\$ 155,967	\$ 195,067	\$ 190,031	\$ 238,222	\$ 209,410	\$ 431,408	\$ 546,128	\$ 547,484	\$ 637,662	\$ 2,162,683	\$ 98,683	5%
FY 12	\$ 152,897	\$ 134,113	\$ 106,124	\$ 205,226	\$ 139,973	\$ 166,122	\$ 157,679	\$ 150,149	\$ 205,762	\$ 210,970	\$ 267,756	\$ 167,229	\$ 393,134	\$ 511,321	\$ 513,590	\$ 645,955	\$ 2,064,000	\$ 26,360	1%
FY 11	\$ 154,426	\$ 148,967	\$ 104,463	\$ 198,706	\$ 149,985	\$ 172,009	\$ 147,576	\$ 156,411	\$ 187,820	\$ 186,206	\$ 259,404	\$ 171,667	\$ 407,856	\$ 520,700	\$ 491,807	\$ 617,277	\$ 2,037,640	\$ 166,835	9%
FY 10	\$ 132,946	\$ 126,090	\$ 91,578	\$ 175,185	\$ 136,770	\$ 162,187	\$ 147,154	\$ 139,068	\$ 185,979	\$ 187,021	\$ 226,598	\$ 160,230	\$ 350,614	\$ 474,141	\$ 472,202	\$ 573,849	\$ 1,870,805		

Total Revenue

