



Division of Public Works

*Village Council*  
Mayra P. Lindsay, *Mayor*  
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*Director*  
Jud Kurlancheek, AICP

*Superintendent*  
Tony O. Brown

**Public Works Division**  
**Monthly Report**  
**August 2015**

The Public Works Division is responsible for developing, improving and maintaining the infrastructure of the Village of Key Biscayne including an efficient and safe transportation and drainage network throughout the Village.

**A. Customer Service**

<b>Calls and Walk-ins</b>	<b>Resolved</b>	<b>Pending</b>
Missed garbage pick up/complaints	5	0
Whitefly or exotic pest inquiries	0	0
Beach Maintenance - Seaweed	0	0
Traffic Calming Requests	0	0
Street Light inquiries	0	0
Pet Waste Stations requests	0	0
Water Ponding Claims	0	0
Landscaping blocking visibility	0	0
Beach and Beach Gate	0	0
Crosswalk Safety Enhancement	0	0
RFI-Solid Waste (Schedule, Bulk Trash dates)	4	0
RFI-Sewer and Stormwater related	0	0
Miscellaneous Request For Information: Calls and Walk-ins	1	0

**B. Projects**

<b>Project Name</b>
Harbor Dr Lighting- Ongoing
<b>Landscaping</b>
Planted 25 Mahoganies

**C. Permits and Inspections**

<b>Activity</b>	<b>Rejected</b>	<b>Total</b>
Plan review	0	3
Inspections	0	5
Pre-Construction Meetings	0	0
Pre-Demolition Meetings	0	0
Unscheduled inspections	0	0

**D. Code Enforcement- Public Works R.O.W. Inspections**

**Erosion and Sediment Control Plan**

<b># of Constructions Inspected</b>
0

**E. Stormwater**

<b>Activity</b>	<b>Number</b>	<b>Status</b>
Structures Cleaned	0	0
Drainage Basin Wells Clean/Repair	0	0
Weirs Cleaning of Outfalls	0	0
Redevelopment of Wells	9	Completed
K-8 School Drainage		Completed
Outfall No. 0-13 Repair Project		Pending Easement
Outfall No. 0-15R Repair Project		Completed
Relining Stormwater pipes on Ocean Lane Dr.		Completed
Well Relining Project		Completed

**F. Ongoing Public Right-of Way activities**

Upon PW permit review and final inspection, verify trees in the R.O.W. are in compliance with the Village's Street Tree Master Plan
Upon PW permit review and final inspection, verify adjacent stormwater catch basins have been pumped out for solids
Management and inspections of Capital Improvement Projects
Permit and inspection procedures to work in right-of-way
Inspection of all traffic calming sites through out Key Biscayne
Inspection of all street lights on Crandon Boulevard, East Enid, Grapetree, Sunrise, Galen, Harbor Drive and Village Parks
Landscaping improvements on right-of-ways
Pressure clean all parks, bus shelters and Bedia Plazas
General maintenance of all fountains in Key Biscayne
Maintenance of stormwater pumps
Recycling and garbage pick up of all single family homes
Beach Maintenance
Sidewalk maintenance