



VILLAGE OF KEY BISCAYNE



Division of Public Works

Village Council

Mayra P. Lindsay, *Mayor*
 Franklin H. Caplan, *Vice Mayor*
 Luis F de La Cruz
 Theodore Holloway
 Michael E. Kelly
 Edward London
 James Taintor

Director

Jud Kurlancheek, AICP

Superintendent
 Tony O. Brown

Public Works Division Monthly Report March 2015

The Public Works Division is responsible for developing, improving and maintaining the infrastructure of the Village of Key Biscayne including an efficient and safe

A. Customer Service

| Calls and Wak-ins | Resolved | Pending |
|---|----------|---------|
| Missed garbage pick up | 3 | 0 |
| Whitefly or exotic pest inquiries | 2 | 0 |
| Beach Maintenance - Seaweed | 0 | 0 |
| Street Light inquiries | 0 | 0 |
| Pet Waste Stations requests | 0 | 0 |
| Water Ponding Claims | 0 | 11 |
| Landscaping blocking visibility | 0 | 0 |
| Beach and Beach Gate | 4 | 0 |
| Crosswalk Safety Enhancement | 0 | 2 |
| RFI-Solid Waste (Schedule, Bulk Trash dates) | 11 | 0 |
| RFI-Sewer and Stormwater related | 7 | 0 |
| Miscellaneous Request For Information: Calls and Walk-ins | 572 | 0 |

B. Projects

| Project Name |
|---|
| Street Sign Replacement Village-wide - 95% complete - pending County permit |
| Resurfacing East of Crandon Boulevard - 95% complete pending striping |
| Uplighting LED Replacement Program - ongoing at East End Drive |
| Landscaping |
| Tree Replacement Program - 30 Coconut Trees planted on Seaview and West End Dr. |

C. Permits and Inspections

| Activity | Rejected | Total |
|---------------------------|----------|-------|
| Plan review | 0 | 8 |
| Inspections | 0 | 11 |
| Pre-Construction Meetings | 0 | 0 |
| Pre-Demolition Meetings | 0 | 2 |
| Unscheduled inspections | 0 | 0 |

**D. Code Enforcement- Public Works R.O.W. referrals to BZP Dept.
 Erosion and Sediment Control Non-Compliant**

| # of Properties Inspected |
|---------------------------|
| 0 |

E. Stormwater

| Activity | Number | Status |
|---|--------------------------|--------|
| Structures Cleaned | 0 | |
| Drainage Basin Wells Clean/Repair | 0 | |
| Weirs Cleaning of Outfalls | 0 | |
| Outfall No. 0-13 Repair Project | Pending Easement | |
| Outfall No. 0-15R Repair Project | Pre Construction Meeting | |
| Relining Stormwater pipes on Ocean Lane Dr. | Construction Phase | |

F. Ongoing Public Right-of Way activities

| |
|---|
| Upon PW permit review and final inspection, verify trees in the R.O.W. are in compliance with the Village's Street Tree Master Plan |
| Upon PW permit review and final inspection, verify adjacent stormwater catch basins have been pumped out for solids |
| Management and inspections of Capital Improvement Projects |
| Permit and inspection procedures to work in right-of-way |
| Inspection of all traffic calming sites through out Key Biscayne |
| Inspection of all street lights on Crandon Boulevard, East Enid, Grapetree, Sunrise, Galen, Harbor Drive and Village Parks |
| Landscaping improvements on right-of-ways |
| Pressure clean all parks, bus shelters and Bedia Plazas |
| General maintenance of all fountains in Key Biscayne |
| Maintenance of stormwater pumps |
| Recycling and garbage pick up of all single family homes |
| Beach Maintenance |
| Sidewalk maintenance |