



## **ART IN PUBLIC PLACES BOARD**

THURSDAY, JANUARY 15 9:00 A.M

BUILDING, ZONING, AND PLANNING DEPARTMENT  
CONFERENCE ROOM, 2ND FLOOR ROOM 250

1. Attendance
2. Approval of Minutes: January 6, 2004
- 3.. Community Center Art in Public Places Program
  - a. Webpage Link
  - b. Newspaper advertisements
  - c. Mailing Lists
    1. Gallery Lists
    2. Special Invitation Lists
    3. County List
  - d. Review Schedule
6. Public comment.
7. Next Meeting Date: February 3, 2003 9:00 a.m.
  - a. Agenda Items Recommended by Committee
8. Adjournment



**Village of Key Biscayne  
Art in Public Places Board  
January 6, 2004  
9:00 A.M.**

**Members Present:** Marilyn Borroto, Veronica Scharf Garcia, Gloria Kahn, Rosa de la Cruz, Lourdes Jofre Collett, Oscar de Armas, Conchita Sarnoff

**Staff Present:** Jud Kurlancheek and Maite Miyares

**Consultant:** Cesar Trasobares

**Public:** Kelly Josephson Islander News and Ed Myer

1. Approval of Minutes  
Minutes for the December 17, 2003 meeting were approved.
2. Regular Meeting Dates
  - Regular meeting date scheduled for the first Tuesday of every month at 9 a.m.
3. Art Festival – Encore presentation of Village Lights
  - Committee decided not to do an encore presentation of Village Lights in the Key Biscayne Art Festival.
4. Community Center Art in Public Places Program
  - The call to artist flyer was reviewed, edited and approved by the Committee.
  - The committee delegated final approval of the flyer to Conchita Sarnoff.
  - Text was approved to be used on the Village website.
5. Next Meeting
  - Next meeting is scheduled for January 15<sup>th</sup> 2004 at 4 p.m.
  - Advertising budget will be presented at this scheduled meeting.
5. Adjournment 10:40 a.m.



**2004  
PUBLIC ART WORK PROGRAM  
AND  
IMPLEMENTATION SCHEDULE**

Meeting Date and Task Dates	TASKS
Jan 6, 2003 Meeting	Review and finalize Call to Artists
Jan 14 Meeting	Committee members provide: e mail lists, galleries, and artist lists Cesar obtains artists lists, County list
Jan 28	Cesar approves Website Links
Feb 2	Staff issues Call to Artists and blast e mails
Feb 3 Meeting	
Feb 18	Cesar submits outline for Master Plan for Committee review and approval
Mar 1	Deadline for artists submissions
Mar 2 Meeting	Board starts evaluating artists submissions Board reviews first draft of Master Plan
Mar 23	Board completes short list and requests models and detailed description of artwork
April 6 Meeting	
April 22	Artists submit models and description of artwork to Staff
April 29	Board interviews short list and selects for consideration by Council
May 4 Meeting	
May	Council approves selection of artist and type of artwork
May	Negotiate agreement with artist and submit for Council approval Meetings with architects/building contractors to adjust electrical/media/other technology Cesar submits Loan Program Guidelines and Solicitation Plan to staff
June Meeting	Board finalizes Draft Master Plan Board approves Loan Program Guidelines and Solicitation Plan
June	Council approves Art Master Plan Council approves Loan Program Guidelines and Solicitation Plan

July-September	Oversee fabrication and development of Artwork
October-November	Install artwork Dedicate artwork



**VILLAGE OF KEY BISCAYNE  
NOTICE OF PUBLIC MEETING REGARDING THE  
ART IN PUBLIC PLACES BOARD**

PUBLIC NOTICE IS HEREBY GIVEN THAT THE ART IN PUBLIC PLACES BOARD WILL HOLD A PUBLIC MEETING ON JANUARY 15, 2004, 4:00 P.M., IN THE BUILDING, ZONING, AND PLANNING DEPARTMENT CONFERENCE ROOM OF VILLAGE HALL (SECOND FLOOR), 88 W. MCINTYRE STREET KEY BISCAYNE, FL 33149. THE PURPOSE OF THE PUBLIC MEETING IS TO DISCUSS ART IN PUBLIC PLACES PROJECTS. INTERESTED PARTIES ARE INVITED TO APPEAR AND BE HEARD OR SUBMIT WRITTEN COMMENTS TO THE BUILDING, ZONING, AND PLANNING DIRECTOR TO THE BUILDING, ZONING, AND PLANNING DIRECTOR AT 88 W. MCINTYRE STREET, KEY BISCAYNE, FL 33149. IF YOU HAVE ANY QUESTIONS WITH RESPECT TO THIS MATTER PLEASE CALL 305 365 8908.

IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT OF 1990, ALL PERSONS WHO ARE DISABLED AND WHO NEED SPECIAL ACCOMMODATIONS TO PARTICIPATE IN THIS PROCEEDING BECAUSE OF THAT DISABILITY SHOULD CONTACT THE OFFICE OF THE VILLAGE CLERK, 88 WEST MCINTYRE STREET, KEY BISCAYNE, FLORIDA 33149, TELEPHONE NUMBER (305) 365-5511, NOT LATER THAN TWO BUSINESS DAYS PRIOR TO SUCH PROCEEDINGS.

IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE BOARD WITH RESPECT TO ANY MATTER CONSIDERED AT A MEETING OR HEARING, THAT PERSON WILL NEED A RECORD OF THE PROCEEDINGS AND, FOR SUCH PURPOSE, MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED (F.S.286.0105).

COMMENTS OF ANY INTERESTED PARTY RELATIVE TO THIS MATTER MAY BE SUBMITTED IN WRITING AND OR PRESENTED IN PERSON AT THE PUBLIC MEETING.

NOTICE IS HEREBY GIVEN THAT ONE OR MORE MEMBERS OF THE VILLAGE COUNCIL MAY BE ATTENDING THIS MEETING.

IF YOU HAVE ANY QUESTIONS WITH RESPECT TO THIS MATTER PLEASE CALL 305 365 8908.

*Posted in the Village Hall January 8, 2004*

ART IN PUBLIC PLACES BOARD MEETING ATTENDANCE\*

Name	1/6	1/15	2/3															Notes
1. Marilyn Borroto	P																	
2. Rosa de la Cruz	P																	
3. Lourdes Jofre Collette	P																	
4. Conchita Sarnoff	P																	
5. Oscar de Armas	P																	
6. Veronica Scharf	P																	
7. Gloria Kahn	P																	
<b>Staff</b>																		
Jud Kurlancheek	P																	
Maite Miyares	P																	
Cesar Trasobares	P																	
<b>Citizens</b>																		
Ed Meyer	P																	

P = Present

A = Absent

R = Resigned