

DRAFT



**RFP 2018-03-07  
REQUEST FOR PROPOSALS  
FOR POOL INTERIOR AND DECK RESURFACING**

**VILLAGE OF KEY BISCAYNE**

**VILLAGE COUNCIL**

Mayra P. Lindsay, Mayor  
Franklin H. Caplan, Vice Mayor  
Luis de la Cruz  
Gary R. Gross  
Allison McCormick  
Brett Moss  
Katie Petros

**VILLAGE ATTORNEY**

Weiss, Serota, Helfman, Cole & Bierman, P.L.

**OFFICE OF THE VILLAGE CLERK**

Jennifer Medina, CMC

**ADMINISTRATION**

John C. Gilbert, Village Manager

**VILLAGE OF KEY BISCAYNE**  
**REQUEST FOR PROPOSALS 2018-03-07 FOR POOL INTERIOR AND DECK RESURFACING**

**SECTION # 1**  
**INFORMATION FOR THE PROPOSERS**

**1.0 INTRODUCTION/ GENERAL BACKGROUND**

The Village of Key Biscayne (the "Village"), a municipality located in Miami-Dade County, Florida, hereby requests proposals for the selection of a firm (the "Contractor") to provide the design, labor, materials, equipment, services and all incidentals necessary, as further defined in Section 2.2 of this request for proposals ("Services") to resurface the Village's Key Biscayne Community Center pool and pool deck (the "Project") located at **10 Village Green Way, Key Biscayne, FL 33149** ("Site"). The information used in this request for proposals ("RFP") will be used by the Village to make its determination. The Village intends to award a contract to the selected Contractor for the Project provided in this RFP.

The Project must be completed within 21 days, weather permitting. The pool is 25 yards by 6 lanes, and is approximately 23 meters (132,000 gallons). Additionally, the Project includes resurfacing the concrete flooring surrounding the pool, including the terrace and steps, with a textured surface product. The surface area of the pool deck is approximately 6,650 sq. ft. All specifications must be verified by bidder prior to submitting a Response.

The Village is an island community located approximately six (6) miles into Biscayne Bay and connected to the mainland via the Rickenbacker Causeway. Crandon Boulevard, a four-lane road with a median, bisects the Village. Shopping centers and single purpose commercial buildings line Crandon Boulevard. Towards the west lie single family homes.

**1.1 SCHEDULE OF EVENTS**

No.	Event	Date*	Time* (EST)
1	Advertisement/ Distribution of RFP	3/7/2018	10:00 AM
2	Mandatory Pre-Bid Meeting	3/21/2018	11:00 AM
3	Closing Date for Bidder Questions	3/27/2018	5:00 PM
4	Village's Answers to Questions by Bidders	4/3/2018	5:00 PM
5	Bid Proposals Due	4/10/2018	12:00 PM
6	Announcement of Selected Contractor	TBD	TBD

\*The Village reserves the right to change the scheduled dates and time.

**VILLAGE OF KEY BISCAYNE**  
**REQUEST FOR PROPOSALS 2018-03-07 FOR POOL INTERIOR AND DECK RESURFACING**

**1.2 RESPONSE / QUALIFICATION PACKAGE / REQUIREMENTS**

In addition to other requirements stated in this RFP, to be eligible to respond, the Contractor shall submit a response that includes all of the following information, appropriately tabbed, in this order ("Response"):

- A. Cover Page:** Each Response submitted shall have a cover page entitled "Response to Village of Key Biscayne RFP for a Contractor For Pool Interior And Deck Resurfacing."
- B. Table of Contents.**
- C. Letter of Intent:** A Letter of Intent shall be provided that briefly introduces the Contractor and the aspects of the proposal.
- D. Firm's Experience and Project Team:** The Contractor shall have five (5) years of continuous operation under the same name with professional licenses and insurance, qualifier for company name and type of licenses, official complaint history within the last five (5) years, and a list of current and past clients with emphasis on Florida municipalities. The team working on the Project must have prior experience within the past ten (10) years of providing similar services.
- E. Principal in Charge's Experience:** This individual must have a minimum of five (5) years' experience in repairing, resurfacing, and contracting for pools. This individual must be capable of speaking and making decisions on behalf of the Contractor.
- F. Fee Proposal:** Submit a signed, firm, fixed fee for providing all the Services for completion of the Project.
- G. Insurance:** Contractor shall secure and maintain throughout the duration of this RFP and agreement, if selected, insurance of such types and in such amounts not less than those specified below as satisfactory to Village, naming the Village as an Additional Insured, underwritten by a firm rated A-X or better by A.M. Best and qualified to do business in the State of Florida. The insurance coverage shall be primary insurance with respect to the Village, its officials, employees, agents and volunteers naming the Village as additional insured. Any insurance maintained by the Village shall be in excess of the Contractor's insurance and shall not contribute to the Contractor's insurance. The insurance coverages shall include at a minimum the amounts set forth in this section and may be increased by the Village as it deems necessary or prudent. Copies of Contractor's actual Insurance Policies as required herein and Certificates of Insurance shall be provided to the Village, reflecting the Village as an Additional Insured. Each Policy and certificate shall include no less than (30) thirty-day advance written notice to Village prior to cancellation, termination, or material alteration of said policies or insurance. All coverage forms must be primary and non-contributory and the Contractor shall provide a waiver of subrogation for the benefit of the Village. The Contractor shall be responsible for assuring that the insurance policies and certificates required by this Section remain in full force and effect for the duration of the Project.

**VILLAGE OF KEY BISCAYNE**  
**REQUEST FOR PROPOSALS 2018-03-07 FOR POOL INTERIOR AND DECK RESURFACING**

- Commercial General Liability coverage with limits of liability of not less than a \$1,000,000 per Occurrence combined single limit for Bodily Injury and Property Damage. This Liability Insurance shall also include Completed Operations and Product Liability coverages and eliminate the exclusion with respect to property under the care, custody and control of Contractor. The General Aggregate Liability limit and the Products/Completed Operations Liability Aggregate limit shall be in the amount of \$2,000,000 each.
  - Workers Compensation and Employer's Liability insurance, to apply for all employees for statutory limits as required by applicable State and Federal laws. The policy(ies) must include Employer's Liability with minimum limits of \$1,000,000.00 each accident. No employee, subcontractor or agent of the Contractor shall be allowed to provide Services pursuant to this RFP who is not covered by Worker's Compensation insurance.
  - Business Automobile Liability with minimum limits of \$1,000,000.00 per Occurrence, combined single limit for Bodily Injury and Property Damage. Coverage must be afforded on a form no more restrictive than the latest edition of the Business Automobile Liability policy, without restrictive endorsements, as filed by the Insurance Service Office, and must include Owned, Hired, and Non-Owned Vehicles.
- H. Project Team:** Each Response shall provide an Organizational Chart of the team performing the work at the Project, including key sub-contractors ("Project Team"). Information provided shall include, but not be limited to:
- Name, Title, and Resume of each individual employee of Contractor and each individual employee of key sub-contractors; and
  - Description of the task(s) each individual employee of Contractor/key sub-contractor will perform at the Project, and the anticipated amount of time (i.e. number of hours per week).
- I. Project Implementation Strategy:** Describe the Contractor's strategy for performing the Project including methods of managing the public during the Project. The strategy must include the method and means of gathering information in a usable format for the Village to use to update the plan in the future.
- J. Appendices:** Completed Appendices A, B and C.
- K. Proof of Authorization:** Proofs of authorization to transact business in the State from the Florida Secretary of State, from prime as well as supporting firms, contractors, or subcontractors.
- L. References:** Three (3) total references, one of which should be a municipal reference, if possible.

**VILLAGE OF KEY BISCAYNE**  
**REQUEST FOR PROPOSALS 2018-03-07 FOR POOL INTERIOR AND DECK RESURFACING**

**1.3 ADDENDA**

If the Village finds it necessary to add to, or amend this RFP prior to the Response submittal deadline, the Village will issue written addenda/addendum. Each Contractor must acknowledge receipt of each addendum by signing the acknowledgement (Appendix A) and providing it with its Response.

**1.4 CERTIFICATION**

The signer of the Response (to this RFP) must declare by signing Appendices A and B that the person(s), firm(s) and parties identified in the Response are interested in and available for providing the Services; that the Response is made without collusion with any other person(s), firm(s) and parties; that the Response is fair in all respects and is made in good faith without fraud; and that the signer of the cover letter of the Response has full authority to bind the person(s), firm(s) and parties identified in the Response.

**1.5 PUBLIC RECORDS**

Florida law provides that municipal records should be open for inspection by any person under Chapter 119, F.S. Public Records law. All information and materials received by the Village in connection with responses shall become property of the Village and shall be deemed to be public records subject to public inspection.

**1.6 RETENTION OF RESPONSES**

The Village reserves the right to retain all Responses submitted and use any ideas contained in any Response, regardless of whether that Contractor is selected.

**1.7 VILLAGE AUTHORITY**

Proposals will be selected at the sole discretion of the Village. The Village reserves the right to waive any irregularities in the request process, to reject any or all proposals, reject a proposal which is in any way incomplete or irregular, re-bid the entire solicitation or enter into agreements with more than one respondent. Proposals received after the deadline provided in this RFP will not be considered.

**1.8 LOBBYIST REGISTRATION**

Proposers must comply with the Village's lobbyist regulations. Please contact the Village Clerk at (305) 365-5506 for additional information.

**VILLAGE OF KEY BISCAYNE**  
**REQUEST FOR PROPOSALS 2018-03-07 FOR POOL INTERIOR AND DECK RESURFACING**

**1.9 RESPONSE /PRESENTATION COSTS**

The Village shall not be liable for any costs, fees, or expenses incurred by any Contractor in responding to this RFP, nor subsequent inquiries or presentations relating to its Response.

**1.10 PERMITS, TAXES, LICENSES**

The Contractor shall, at its own expense, obtain all necessary permits, pay all licenses, fees and taxes required to comply with all local ordinances, state and federal laws, rules, regulations and professional standards that would apply to this contract.

**1.11 LAWS, ORDINANCES**

The Contractor shall observe and comply with all federal, state, and local laws, including ordinances, rules, regulations and professional standards that would apply to the contract.

**1.12 TERMS OF ENGAGEMENT**

Terms of agreement to be negotiated upon selection of Contractor.

**END OF SECTION**

**VILLAGE OF KEY BISCAYNE**  
**REQUEST FOR PROPOSALS 2018-03-07 FOR POOL INTERIOR AND DECK RESURFACING**

**SECTION # 2**  
**SERVICES NEEDED BY THE VILLAGE**

**2.1 SCOPE OF SERVICES**

The proposal for provision of the scope of work shall include all labor, materials, tools, staging, permit, fees, licenses, hoisting, hauling, taxes, equipment and supervision required for the proper and complete performance of the Project.

All work shall be performed in strict accordance to the contract documents and shall include, but not be specifically limited to, the following:

- 2.1.1. Any and all damage to surrounding area must be repaired;
- 2.1.2. Contractor to include protection of work site (i.e. barricades, caution tape, windscreen, lock for gate(s) etc.);
- 2.1.3. Contractor to provide a detailed Project schedule with bid Proposal and a fully developed Project Schedule no later than five (5) working days after issuance of Work Order/Authorization;
- 2.1.4. Contractor to provide the Village with a schedule indicating projection duration;
- 2.1.5. Contractor acknowledges that the Village is purchasing the right to have the Contractor continuously working at the Project Site for the full duration of the Project to ensure the timely and uninterrupted completion of the Work;
- 2.1.6. Contractor shall adhere closely to the agreed upon Schedule;
- 2.1.7. Contractor shall indicate the ultimate location of debris removal from the Project Site and shall remove and dispose all debris to the approved debris removal location;
- 2.1.8. The successful bidder shall be responsible for obtaining and coordinating the marking of all subsurface utility elements – line locations, vaults, and the like – by an experienced, qualified, private line location company, and by Sunshine State Line Locations. Any damage to any sub-surface elements shall be the sole responsibility of the successful bidder, and the successful bidder shall bear all costs of required repair and/or replacement;
- 2.1.9. Site must be left in “ready” for use conditions;
- 2.1.10. Warranty and Guarantee: Proposal shall include the warranty and guarantee associated with the labor and materials. Minimum requirements include 5 year on material, color fastness, adhesion, and labor;
- 2.1.11. The Project shall result in a fully functioning pool interior surface and pool deck surface in accordance with and as required by all applicable federal, state and local building codes, laws, ordinances, rules and regulations, solely with respect to the design and construction of the Project by Contractor;
- 2.1.12. Final Inspection and approval by the Village’s Director of Parks & Recreation prior to final payment.

**POOL INTERIOR SURFACE REPAIRS** shall consist of, but not be limited to, the following:

- 2.1.13. The draining of the pool and verifying of ground water table
- 2.1.14. The sanding of the existing pool surface and removal of the existing pool finish;

**VILLAGE OF KEY BISCAYNE**  
**REQUEST FOR PROPOSALS 2018-03-07 FOR POOL INTERIOR AND DECK RESURFACING**

- 2.1.15. The undercutting of the existing gutter tile, pool lights and waterline tile and drains inclusive of the successful bidder's repair of any and all damaged tile at no additional cost to the Village;
- 2.1.16. The mechanical chipping and acid washing of the pool walls and pool floor;
- 2.1.17. The repair of any structural cracks, exposed rebar with sand blasting, rust inhibiting and coating finish;
- 2.1.18. Installation of new pool light gaskets;
- 2.1.19. The installation of all new adjustable inlet fitting and Virginia Graeme Baker and Spa Safety Act (VGBA) approved main drain frames and grates,;
- 2.1.20. The application of a bonding agent enhancing the scratch coat product to ensure successful bonding with the new coating – Successful Bidder shall submit all corresponding product data: (Bound Cote);
- 2.1.21. The application of the Diamond- Brite pool surface material and the refilling of the pool and stabilization of the water to normal, operational parameters;
- 2.1.22. Installation of new gutter tiles and releveling gutter with new gutter grates;
- 2.1.23. Installation of new racing lanes, line anchors and wall targets
- 2.1.24. Balancing pool and use.

**POOL DECK REPAIRS** shall consist of, but not be limited to, the following:

- 2.1.25. The application of a chlorine rinse for removal of mildew and algae build-up;
- 2.1.26. The grinding down/off of all loose areas, protrusions and uneven surfaces; and
- 2.1.27. The saw cutting of all shrinkage cracking; releveling of all surface drains and replacing all drain grates;
- 2.1.28. The filling of all cracks using a flexible crack bond JF-311 joint and self-leveling crack filler, or a product of equal or greater quality;
- 2.1.29. The pressure washing of the entire pool deck;
- 2.1.30. The finishing of the pool deck with the application of a base coat for the filling of small crevices, holes and minor imperfections; the application of a texture coat (knock down finish H&C DURA-TOP FLORIDECK TEXTURE);
- 2.1.31. Contractor shall submit all corresponding product data;
- 2.1.32. The applications of two coats of water based acrylic, color concrete sealer;
- 2.1.33. The provision of all necessary Miami Dade County requirements – related Notices of Approval (NOA's) and all required building permits and testing.

**END OF SECTION**



**VILLAGE OF KEY BISCAYNE**  
**REQUEST FOR PROPOSALS 2018-03-07 FOR POOL INTERIOR AND DECK RESURFACING**

**SECTION # 3**  
**RESPONSE SUBMISSION REQUIREMENTS AND EVALUATION**

1 (one) signed Letter of Intent and 11 bound copies of your qualifications and one (1) CD shall be submitted in one sealed package, clearly marked on the outside "Response to Village of Key Biscayne RFP for Pool Interior and Deck Resurfacing." The outside of the sealed envelope shall also show the name of the respondent.

All responses must be received by **12 p.m. on April 10, 2018** at the Village Clerk's Office located at:

Village Clerk  
Attn: Pool Interior and Deck Resurfacing RFP 2018-03-07  
Jennifer Medina, CMC  
Village Clerk  
88 West McIntyre Street, Suite 220  
Key Biscayne, Florida 33149  
Phone: 305-365-5506  
Fax: 305-365-8914  
[jmedina@keybiscayne.fl.gov](mailto:jmedina@keybiscayne.fl.gov)

**All responses must be received by the Village Clerk by the due date and time. Responses received after the due date and time will not be considered.**

**3.1 RESPONSE EVALUATION CRITERIA**

The Village will evaluate the responses based on the factors provided below:

- A. Ability of professional personnel and qualifications; and
- B. Experience of the firm and personnel for the past five (5) years; and
- C. Familiarity with the unique, local conditions of the Village; and
- D. Ability to complete the Project within 21 days; and
- E. Proposal price.

**3.2 PROCESS OF SELECTION**

The Village Manager or designee shall evaluate the proposals submitted and may require public presentations by Contractors regarding their proposals, approach to the Project, and ability to furnish the required Services. The Village Council shall select the Contractor to perform the required Services. The Village Council reserves the right to reject any or all proposals, reject a proposal which is in any way incomplete or irregular, re-bid the entire solicitation or enter into agreements with more than one respondent.

**END OF SECTION**

**VILLAGE OF KEY BISCAYNE  
REQUEST FOR PROPOSALS 2018-03-07 FOR POOL INTERIOR AND DECK RESURFACING**

**APPENDIX A**  
**ACKNOWLEDGMENT, WARRANTY, AND ACCEPTANCE**

I, \_\_\_\_\_ [“CONTRACTOR”], acknowledge, warrant, and accept as follows:

1. Contractor warrants that it is willing and able to comply with all applicable state of Florida laws, rules and regulations.
2. Contractor warrants that it has read, understands, and is willing to comply with all requirements of the **RFP for Pool Interior and Deck Resurfacing** and any addendum/addenda related thereto.
3. Contractor warrants that it will not delegate or subcontract its responsibilities under an agreement without the prior written permission of the Village Council.
4. Contractor warrants that all information provided by it in connection with this Proposal is true and accurate.
5. **CONTINGENCY FEE AND CODE OF ETHICS WARRANTY:** Contractor warrants that neither it, nor any principal, employee, agent, representative or family member has promised to pay, and Contractor has not, and will not; pay a fee the amount of which is contingent upon the Village of Key Biscayne awarding this contract. Contractor warrants that neither it, nor any principal, employee, agent, representative has procured, or attempted to procure, this contract in violation of any of the provisions of the Miami-Dade County conflict of interest and code of ethics ordinances. Further, Contractor acknowledges that a violation of this warranty will result in the termination of the contract and forfeiture of funds paid, or to be paid, to the Contractor, if the Contractor is chosen for performance of the contract.

Signature of Official: \_\_\_\_\_

Name (Typed): \_\_\_\_\_

Title: \_\_\_\_\_

Contractor: \_\_\_\_\_

Date: \_\_\_\_\_

VILLAGE OF KEY BISCAYNE  
REQUEST FOR PROPOSALS 2018-03-07 FOR POOL INTERIOR AND DECK RESURFACING

**APPENDIX B**  
**NON-COLLUSIVE AFFIDAVIT**

I, \_\_\_\_\_ ("Affiant") being first duly sworn, deposes and says:

1. He/she is the \_\_\_\_\_  
[Select and print as applicable: Owner/Partner/Officer/Representative/Agent] of: \_\_\_\_\_  
\_\_\_\_\_, the Contractor that has submitted the attached Proposal.
2. He/she is fully informed respecting the preparation and contents of the attached Proposal and all of the pertinent circumstances respecting such Proposal.
3. Such Proposal is genuine and is not a collusive or sham Proposal.
4. Neither the Contractor nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this Affiant, have in any way colluded, conspired, connived, or agreed, directly or indirectly, with any other Contractor or person to submit a collusive or sham response in connection with the work for which the attached Proposal has been submitted, or to refrain from responding in connection with such work, or have in any manner, directly or indirectly, sought by agreement or collusion, communication, or conference with any Contractor or person to fix this Proposal or to secure through any collusion, conspiracy, connivance, or unlawful agreement, any advantage against the Village, or any person interested in the proposed Work.

In the presence of:

Signed, sealed and delivered by:

\_\_\_\_\_  
Witness #1 Print Name: \_\_\_\_\_

\_\_\_\_\_  
Print Name: \_\_\_\_\_

\_\_\_\_\_  
Witness #2 Print Name: \_\_\_\_\_

\_\_\_\_\_  
Title: \_\_\_\_\_

**ACKNOWLEDGMENT**

State of Florida

County of \_\_\_\_\_

On this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, before me the undersigned, personally appeared \_\_\_\_\_, whose name(s) is/are subscribed to the within instrument, and he/she/they acknowledge that he/she/they executed it.

Witness my hand and official seal:

\_\_\_\_\_  
Notary Public (Print, Stamp, or Type as Commissioned)

\_\_\_\_\_ Personally known to me; or

\_\_\_\_\_ Produced identification (Type of Identification: \_\_\_\_\_)

\_\_\_\_\_ Did take an oath; or

\_\_\_\_\_ Did not take an oath

**VILLAGE OF KEY BISCAYNE**  
**REQUEST FOR PROPOSALS 2018-03-07 FOR POOL INTERIOR AND DECK RESURFACING**

**APPENDIX C**

**SWORN STATEMENT PURSUANT TO SECTION 287.133(3)(A), FLORIDA STATUTE**

**THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY PUBLIC  
OR OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS.**

1. This sworn statement is submitted to the VILLAGE OF KEY BISCAYNE, FLORIDA

By: \_\_\_\_\_

For: \_\_\_\_\_

Whose business address is: \_\_\_\_\_

And (if applicable) its Federal Employer Identification Number (FEIN) is: \_\_\_\_\_

(if the entity does not have an FEIN, include the Social Security Number of the individual signing this sworn statement. SS#: \_\_\_\_\_ )

2. I understand that a "public entity crime" as defined on Section 287.133(1)(g), Florida Statutes, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with any agency or political subdivision of any other State or of the United States, including, but not limited to, any Proposal or contract for goods or services to be provided to any public entity or an agency or any political subdivision of any other state or of the United States and involving antitrust fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.
3. I understand that "convicted" or "conviction" as defined in Section 287.133(1)(b), Florida Statutes means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, non-jury trial, or entry of a plea or guilty or nab contenders.
4. I understand that an "affiliate" as defined in Section 287.133(1)(a), Florida Statutes, means:
- a. A predecessor or successor of a person convicted of a public entity crime; or
  - b. An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term "affiliate" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate.
  - c. The ownership by one person of shares constituting a controlling interest in another person, or pooling of equipment or income among persons when not for fair market value under an arm's length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.

**VILLAGE OF KEY BISCAYNE**  
**REQUEST FOR PROPOSALS 2018-03-07 FOR POOL INTERIOR AND DECK RESURFACING**

5. I understand that a "person" as defined in Section 287.133(1)(e), Florida Statutes, means any natural person or entity organized under the laws or any state or of the United States with the legal power to enter into a binding contract and which Proposals or applies to Proposal on contracts for the provision of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of any entity

**In the presence of:**

**Signed, sealed and delivered by:**

\_\_\_\_\_  
**Witness #1 Print Name:** \_\_\_\_\_

\_\_\_\_\_  
**Print Name:** \_\_\_\_\_

\_\_\_\_\_  
**Witness #2 Print Name:** \_\_\_\_\_

\_\_\_\_\_  
**Title:** \_\_\_\_\_

**ACKNOWLEDGMENT**

State of Florida

County of \_\_\_\_\_

On this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, before me the undersigned, personally appeared \_\_\_\_\_, whose name(s) is/are subscribed to the within instrument, and he/she/they acknowledge that he/she/they executed it.

Witness my hand and official seal:

\_\_\_\_\_  
**Notary Public (Print, Stamp, or Type as Commissioned)**

\_\_\_\_\_ Personally known to me; or

\_\_\_\_\_ Produced identification (Type of Identification: \_\_\_\_\_)

\_\_\_\_\_ Did take an oath; or

\_\_\_\_\_ Did not take an oath

**VILLAGE OF KEY BISCAYNE**  
**REQUEST FOR PROPOSALS 2018-03-07 FOR POOL INTERIOR AND DECK RESURFACING**

**APPENDIX D**  
**PRICE PROPOSAL**

I have carefully examined the Request for Proposals and any other documents accompanying or made a part of this Request for Proposal.

I certify that all information contained in this proposal is truthful to the best of my knowledge and belief. I further certify that I am duly authorized to submit this proposal on behalf of the firm as its act and deed and that the firm is ready, willing and able to perform if awarded the contract.

I further certify, under oath, that this proposal is made without prior understanding, agreement, connection, discussion, or collusion with any other person, firm or corporation submitting a proposal for the same product or service; no officer, employee or agent of the Village of Key Biscayne or any other proposer is interested in said proposal; and that the undersigned executed this Proposer's Certification with full knowledge and understanding of the matters therein contained and was duly authorized to do so.

For performance of the contract to provide the goods and services to the Village of Key Biscayne in full accordance with the terms and conditions of the Request for Proposal, the undersigned Proposer hereby proposes firm, fixed prices of:

- The proposal for provision of the scope of work (Section 2.1, Scope of Services) shall include all labor, materials, tools, staging, permit, fees, licenses, hoisting, hauling, taxes, equipment and supervision required for the proper and complete performance of the Project.

\_\_\_\_\_ dollars (\$ \_\_\_\_\_).

\_\_\_\_\_  
(Name of Proposing Entity)

\_\_\_\_\_  
(Signature of Authorized Representative)

\_\_\_\_\_  
(Title of Authorized Representative)

**END OF DOCUMENT**