



VILLAGE OF KEY BISCAIYNE

Office of the Village Manager

Village Council
Mayra P. Lindsay, *Mayor*
Franklin H. Caplan, *Vice Mayor*
Luis F. de la Cruz
Gary R. Gross
Allison McCormick
Brett G. Moss
Katie Petros

DATE: April 10, 2018
TO: Honorable Mayor and Members of the Village Council
FROM: John C. Gilbert, Village Manager
RE: Department Name Change

Village Manager

John C. Gilbert

RECOMMENDATION

It is recommended that the Village Council approve on first reading the attached ordinance requesting to change the name of the Building, Zoning and Planning Department to the Development Services Department.

BACKGROUND

The Building, Zoning and Planning Department encompasses several Village functions which includes building permits and inspections, zoning and planning processes, code compliance, local business tax receipts and public works. The current department name does not reflect all of these important Village functions. A representative descriptive department name would become an extremely long title.

To reflect the comprehensive development services the department provides, it is recommended that the department name be changed to the Development Services Department.

The Development Services Department is a popular department name among many progressive municipalities that group divisional services. The new department name would create a more intuitive title to search within the Village directory or website. The word "Development" is usually associated with the functions performed.

ORDINANCE NO. 2018-_____

**AN ORDINANCE OF THE VILLAGE OF KEY BISCAYNE,
FLORIDA, AMENDING CHAPTER 2,
“ADMINISTRATION” OF THE VILLAGE CODE OF
ORDINANCES BY RENAMING THE BUILDING, ZONING
AND PLANNING DEPARTMENT IN SECTION 2-1,
“CREATION OF DEPARTMENTS;” PROVIDING FOR
SEVERABILITY; PROVIDING FOR INCLUSION IN THE
CODE; AND PROVIDING FOR AN EFFECTIVE DATE**

WHEREAS, the Village of Key Biscayne (the “Village”) seeks to amend Chapter 2 “Administration” of the Village’s Code of Ordinances (“Code”); and

WHEREAS, the Village Council finds it periodically necessary to amend its Code in order to update regulations and procedures to further municipal goals and objectives; and

WHEREAS, Section 4.03 of the Village Charter requires the Village Council to alter any Village department by ordinance; and

WHEREAS, the Village Council desires to rename the Building, Zoning and Planning Department to reflect the comprehensive development services the department provides; and

WHEREAS, the Village Council finds that adoption of this Ordinance is in the best interest and welfare of the Village’s residents.

NOW, THEREFORE, BE IT ORDAINED BY THE VILLAGE COUNCIL OF THE VILLAGE OF KEY BISCAYNE, FLORIDA, AS FOLLOWS: ¹

Section 1. Recitals Adopted. That the above-stated recitals are hereby adopted and confirmed.

Section 2. Amending Chapter 2 of the Village Code. That the Code of Key Biscayne, Florida is hereby amended by revising Section 2-1 “Creation of departments,” which section shall read as follows:

Section 2-1. Creation of departments.

(a) Created. The following departments within the Village of Key Biscayne are hereby created:

¹ Coding: ~~Strikethrough~~ words are deletions to the existing words. Underlined words are additions to the existing words. Changes between first and second reading are indicted with highlight.

(1) Building, Zoning and Planning Department; Development Services Department;

Section 3. Severability. That the provisions of this Ordinance are declared to be severable and if any section, sentence, clause or phrase of this Ordinance shall for any reason be held to be invalid or unconstitutional, such decision shall not affect the validity of the remaining sections, sentences, clauses, and phrases of this Ordinance but they shall remain in effect, it being the legislative intent that this Ordinance shall stand notwithstanding the invalidity of any part.

Section 4. Inclusion in Code. That it is the intention of the Village Council and it is hereby ordained that the provisions of this Ordinance shall become and be made a part of the Village Code, that the sections of this Ordinance may be renumbered or relettered to accomplish such intentions, and that the word Ordinance shall be changed to Section or other appropriate word.

Section 5. Effective Date. That this Ordinance shall become effective immediately after adoption on second reading.

PASSED on first reading this 10th day of April, 2018.

PASSED AND ADOPTED on second reading this ____ day of _____, 2018.

Attest:

Mayra Peña Lindsay, Mayor

Jennifer Medina, CMC

Village Clerk

Approved as to Form and Legal Sufficiency:

Weiss Serota Helfman Cole & Bierman, P.L.

Village Attorney