



VILLAGE OF KEY BISCAIYNE

MEMORANDUM

Village Council
Mayra P. Lindsay, *Mayor*
Franklin H. Caplan, *Vice Mayor*

Luis F. de la Cruz
Gary R. Gross
Allison McCormick
Brett G. Moss
Katie Petros

Village Manager
Andrea Agha

DATE: October 30, 2018
TO: Honorable Mayor and Members of the Village Council
FROM: Andrea M. Agha, Village Manager *AA*
RE: Authorizing the Village Manager to Execute Agreements with Florida CDI, LLC and All Star Events Inc.

RECOMMENDATION

It is recommended that the Village Council waive competitive bidding pursuant to Section 2-85 of the Village Code and authorize the Village Manager to execute agreements not to exceed \$37,500 with Florida CDI, LLC and \$16,000 with All Star Events Inc. for decorations and entertainment for the Village's annual Winterfest event. Funds are budgeted in the Parks and Recreation Budget.

BACKGROUND

The Winterfest Committee and staff recommend that the Village Manager be authorized to enter into agreement with both entities.

Florida CDI, LLC will provide the installation, maintenance, breakdown and storage of the Village's holiday decorations. All Star Events will provide the entertainment, set up, break down and staffing of the rides during Winterfest Eve and Winterfest.

Florida CDI and All Star Events have a proven track record for over ten years of providing excellent service insuring that the Village's largest annual special event is successful.

Staff recommends the Village Council waive competitive bidding, pursuant to Section 2-85 of the Village Code of Ordinances because it is impractical to apply such procedures given the Contractors extensive history and experience in assisting the Village in Winterfest. In addition, the event is scheduled for December 1st and 2nd and the Village needs to initiate the process with these vendors to ensure a successful event.

Reviewed by Mr. Chad Friedman from Weiss Serota Helfman Cole & Bierman as to form and legal sufficiency.

RESOLUTION NO. 2018 - _____

A RESOLUTION OF THE VILLAGE COUNCIL OF THE VILLAGE OF KEY BISCAYNE, FLORIDA, AUTHORIZING THE VILLAGE MANAGER TO EXECUTE AGREEMENTS WITH FLORIDA CDI, LLC AND ALL STAR EVENTS INC. FOR DECORATIONS AND ENTERTAINMENT FOR WINTERFEST; PROVIDING FOR A WAIVER OF COMPETITIVE BIDDING; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Village of Key Biscayne, Florida (the “Village”) desires to engage Florida CDI, LLC and All Star Events Inc. for decorations and entertainment for Winterfest (the “Contractors”); and

WHEREAS, Village staff recommends that the Village Council waive competitive bidding, pursuant to Section 2-85 of the Village Code of Ordinances (the “Village Code”), because it is impractical to apply such procedures given the Contractors extensive history and experience in assisting the Village in Winterfest; and

WHEREAS, the Village Council authorizes the Village Manager to execute agreements, consistent with the proposals attached as Exhibit “A,” with the Contractors for Winterfest; and

WHEREAS, the Village Council finds that this Resolution is in the best interest and welfare of the residents of the Village.

NOW, THEREFORE, BE IT RESOLVED BY THE VILLAGE COUNCIL OF THE VILLAGE OF KEY BISCAYNE, FLORIDA, AS FOLLOWS:

Section 1. Recitals Adopted. Each of the above stated recitals are hereby adopted, confirmed and incorporated herein.

Section 2. Authorization. The Village Council hereby authorizes the Village Manager to execute agreements, consistent with the proposals attached as Exhibit "A," with the Contractors for Winterfest.

Section 3. Waiver of Competitive Bidding. The Village Council hereby waives competitive bidding, pursuant to Section 2-85 of the Village Code, because it is impractical to apply such procedures given the Contractors extensive history and experience in assisting the Village in Winterfest.

Section 4. Effective Date. This Resolution shall be effective immediately upon adoption.

PASSED and ADOPTED this _____ day of _____, 2018.

ATTEST:

MAYOR MAYRA PEÑA LINDSAY

JENNIFER MEDINA, CMC
VILLAGE CLERK

APPROVED AS TO FORM AND LEGAL SUFFICIENCY

VILLAGE ATTORNEY

EXHIBIT A

**Proposals for
Florida CDI, LLC and All Star Events, Inc.**



Invoice

Date	Invoice #
10/25/2018	123655

Bill To
VILLAGE OF KEY BISCAYNE ATTN: DAVID CARRENO 10 VILLAGE GREEN WAY KEY BISCAYNE, FL 33149

Ship To		
VILLAGE OF KEY BISCAYNE 10 VILLAGE GREEN WAY KEY BISCAYNE, FL 33149		
P.O. No.	Terms	Rep
	DUE UPON RECEIPT	KL

Description	Amount
ROYAL PALM LIGHTING	9,722.00
TREE LIGHTING	6,720.00
VILLAGE LIGHTING	20,810.00

<p>PLEASE NOTE:</p> <p>A charge of 3.5% will be added on credit card payments.</p> <p>Sales tax will be charged when applicable for the total contract price on final invoice. Thank you for your business.</p>	Total	\$37,252.00
	Payments/Credits	\$0.00
	Balance Due	\$37,252.00

Phone #	Fax #	Web Site
954-973-4225	954-973-0914	www.christmasdesignersfl.com



Invoice: 3526703
Order Date: 6/26/2018
Sales Rep: Andrea Friedman
Original Invoice #: 52344
PO #:

All Star Events

14475 NW 60th Avenue Bldg #33 Miami Lakes, FL, 33014

Phone: 3056230058

Fax: (305) 558-4724

VILLAGE OF KEY BISCAYNE

TODD HOFFERBERTH/DAVID CARRENO

Event Location

COMMUNITY CENTER

10 VILLAGE GREENWAY

KEY BISCAYNE, FL 33149

Cell: (786) 255-6771 Home: (786) 501-1732 Office: (305)
365-8900

Start Date: Sat, Dec 1, 2018 6:00pm

End Date: Sun, Dec 2, 2018 10:00pm

Delivery method: Fully Staffed

Name	Qty	Total
 Fiberglass Fair Slide	1	\$2,990.00
State Inspection-NK	1	\$195.00
 Dixie Flyer	1	\$2,190.00
State Inspection-NK	1	\$195.00
 Wrecking Ball	1	\$2,100.00
State Inspection-NK	1	\$195.00
 3-in-1 Fun Zone Game Trailer	1	\$2,990.00
Penny Prizes Standard Quantity 200	1	\$0.00
 Wipe Out Challenge	1	\$1,990.00
 Polar Express Slide	1	\$1,995.00
 Mickey Adventure Playcenter	1	\$1,000.00
Generator	5	\$475.00

Rentals subtotal		\$16,315.00
Staffing		\$0.00
Delivery		\$0.00
Fees		\$0.00
Discount		\$657.40
Sales Tax	Exempt 0%	\$0.00
Total		\$15,657.60
Deposit Due		\$7,828.80
Amount Paid		\$0.00
Balance Due		\$15,657.60

EVENT CONTACT NAME:TODD HOFFERBERTH
 EVENT CONTACT PHONE NUMBER:(786) 255-6771

SITE CHECK REQUIRED?: YES
 EQUIPMENT TO BE SET UP ON: Grass Concrete Inside Other(please specify)
 PLACE OF EVENT: Specify where the event will take place (front yard, specific ballroom, etc.)