

MINUTES

SPECIAL COUNCIL MEETING
KEY BISCAVNE FLORIDA

MONDAY JANUARY 22 2018

COUNCIL CHAMBER
560 CRANDON BOULEVARD

1 **CALL TO ORDER/ROLL CALL OF MEMBERS** The special council meeting was called to order by the Mayor at 6 00 p m Present were Councilmembers Luis de la Cruz Gary R Gross Allison McCormick Brett G Moss Kathleen Petros and Vice Mayor Franklin H Caplan and Mayor Mayra P Lindsay Also present were Village Manager John C Gilbert Village Clerk Jennifer Medina and Village Attorney Chad Friedman

2 **PLEDGE OF ALLEGIANCE** The Mayor led the Pledge of Allegiance

3 **BRIEF COMMENTS BY COUNCIL** Councilmember Moss thanked the Council for taking the time to schedule a Special Council Meeting to select an executive search firm to hire the Village Manager Mayor Lindsay also addressed the public and the Council for the opportunity to hold a Special Council Meeting The Mayor also addressed the respondents to the Request for Proposals for an executive search firm to hire a Village Manager regarding allowing the presenting firm the courtesy of exiting the Council Chambers

4 **SPECIAL PRESENTATIONS** At this time the three (3) respondents to the Request for Proposals for an executive search firm for Village Manager not conducting a presentation to the Council exited the Council Chambers

The Clerk announced the first presenter Mr Colin Baenziger from Colin Baenziger & Associates

Mr Baenziger addressed the Council regarding the firms qualifications and the recruitment process to hire the Village Manager

There was extensive discussion from Council regarding Mr Baenzigers qualifications and

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recruitment process Mr Baenziger addressed the Council regarding the firms experience in searching for City Manager s in South Florida

At this time Mr Baenziger exited the Council Chambers

The Clerk announced the second presenter Mr Robert E Slavin from Slavin Management Consultants At this time Mr Slavin entered the Council Chambers and addressed the Council regarding the firms qualifications and the recruitment process to hire the Key Biscayne Village Manager

There was extensive discussion from Council regarding Mr Slavins qualifications and the recruitment process specific to municipal Manager s Mr Slavin addressed the Council regarding the firms experience in searching for City Manager s in South Florida

At this time Mr Slavin exited the Council Chambers

The Clerk announced the third presenter Mr Art Davis from Springsted Waters

At this time Mr Davis addressed the Council regarding the firms qualifications recruitment strategies and processes in hiring City Manager s

There was extensive discussion from Council regarding Mr Davis s qualifications and the quality of recruitment efforts from out of state firms Mr Davis addressed the Council regarding the firms experience in searching for City Manager s and lastly the level of participation from out of state firms necessary during the various recruitment phases and the ability to travel whenever necessary

At this time Mr Davis exited the Council Chambers

The Clerk announced the last firm presenting to the Council Mr W D Higginbotham Jr from The Mercer Group Inc

Mr Higginbotham addressed the Council regarding the firms qualifications and the recruitment process to hire a City Manager

There was extensive discussion from Council regarding Mr Higginbotham s qualifications and the firms recruitment process Mr Higginbotham addressed the Council regarding the firms experience in searching for City Manager s in South Florida

At this time Colin Baenziger & Associates Slavin Management Consultants and Springsted Waters re entered the Council Chambers

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At this time, the Clerk read the following resolution by title:

A RESOLUTION OF THE VILLAGE COUNCIL OF THE VILLAGE OF KEY BISCAYNE, FLORIDA, APPROVING THE MERCER GROUP, INC. FOR EXECUTIVE SEARCH SERVICES; PROVIDING FOR AUTHORIZATION; AND PROVIDING FOR AN EFFECTIVE DATE.

Vice Mayor Caplan made a motion to approve the resolution. The motion was seconded by Councilmember Petros.

The Mayor opened the public hearing. There were no speakers present. The Mayor closed the public hearing.

At this time, the Council ranked the executive search firms.

The Clerk announced The Mercer Group, Inc. as the top rated executive search firm for Village Manager; Colin Baenziger & Associates ranked second; Slavin Management Consultants ranked third and lastly, Springsted-Waters ranked fourth.

There was extensive discussion from Council regarding the resolution approving the services of an executive search firm for a Village Manager.

The resolution was approved by a 7-0 voice vote. The vote was as follows: Councilmembers de la Cruz, Gross, McCormick, Moss, Petros, Vice Mayor Caplan and Mayor Lindsay voting Yes.

5. **OTHER BUSINESS/GENERAL DISCUSSION:** There was no further business discussed.

6. **PENDING BUSINESS/PENDING LITIGATION:** A list of pending business/pending litigation was presented to the Council.

7. **SCHEDULE OF FUTURE MEETINGS/EVENTS:** A schedule of future meetings and events was presented to the Council.

8. **ADJOURNMENT:** The meeting was adjourned at 8:25 p.m.


Respectfully submitted:


Jennifer Medina, CMC
Village Clerk



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Approved this 28th day of August 2018:



Mayra R. Lindsay
Mayor

IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE VILLAGE COUNCIL WITH RESPECT TO ANY MATTER CONSIDERED AT A MEETING OR HEARING, THAT PERSON WILL NEED A RECORD OF THE PROCEEDINGS AND, FOR SUCH PURPOSE, MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.