

MINUTES

BUDGET WORKSHOP
KEY BISCAZYNE, FLORIDA

TUESDAY, JUNE 21, 2016

COUNCIL CHAMBER
560 CRANDON BOULEVARD

The meeting was called to order by the Mayor at 7:05 p.m. Present were Councilmembers Franklin H. Caplan, Luis de la Cruz, Gary Gross, Theodore Holloway, Michael E. Kelly and Mayor Mayra P. Lindsay. Vice Mayor Ed London was absent. Also present were Village Manager John C. Gilbert, Village Clerk Conchita H. Alvarez and Village Attorney Stephen J. Helfman.

The Mayor addressed the Council welcoming the public to the Budget Workshop. The Mayor addressed the Council and the residents regarding the horrific incidents that took place in Orlando last week, expressing that the Village of Key Biscayne stands united with the City of Orlando, stating that our thoughts and prayers are with those who lost their loved ones and friends. The Mayor also thanked Pastor Moran with the Key Biscayne Presbyterian Church for holding a Vigil for the victims and families of the City of Orlando incident.

The Mayor also urged the civic leaders and residents to attend the City of Miami Commission Meeting tomorrow Wednesday, June 22, 2016 at 2:00 p.m. regarding the expansion of the Key Biscayne Marinas. Also the Mayor invited everyone to a ribbon cutting for Crandon Boulevard and the bike lane improvements next Wednesday, June 29, 2016 at 6:00 p.m.

The Manager addressed the Council giving a brief introduction to the budget presentation.

The Manager stated that this is a preliminary budget that may require additional changes by Council direction and/or community input. The Budget Workshop will provide an opportunity to begin deliberations in preparation for our two Budget Hearings on September 13th and 27th, 2016 as we move toward the final FY17 Budget adoption.

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This Budget Workshop is designed to continue the efforts of this Village Council in completing previously approved Capital Improvement Projects and to discuss future projects and funding sources. This Budget Workshop is also designed to hear from those organizations that rely on financial assistance from the Village as they provide enhanced and/or additional programming to Village residents.

After hearing from the public on their thoughts and requests for FY17, Department Directors will present to Council their proposed FY17 budget highlights as well as updating the Village Council on any significant issues with their current FY16 Budgets. Department Directors will also present their FY17 Capital Improvement Project suggestions.

This Budget Workshop is not intended to be a discussion on proposed individual Departmental line items. Later this summer, each Department Director will be reaching out to members of the Village Council to set a convenient and agreed upon meeting date to have those more detailed discussions prior to the September Budget Hearings. Village Administration looks forward to Village Council's feedback and guidance.

Another goal for this Budget Workshop, as in previous years, is to enhance services while still maintaining a cost effective operational budget.

On June 1st, the Miami-Dade County Property Appraiser Office published the preliminary property values for the Village of Key Biscayne. On July 1st, the final assessment will be provided. With the preliminary property assessment, the Village has experienced an increase in our property values of \$619,963,271 or 8.035% (last year the Village had an increase of 15.29% in assessed property values).

Sustaining a 3.0 Millage Rate would generate approximately an additional \$1,766,895 in revenue. The Rolled Back Rate for FY17 is 2.7899 with the June 1st estimate.

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The State of Florida will be providing their projections for State Shared Revenues at the end of June (not available at the time of creating the agenda for this Budget Workshop).

The Manager also addressed the Council regarding the preliminary 5-year CIP for FY17-21. For this Budget Workshop the Manager is recommending that the Council focus on funding FY17 Projects.

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The Proposed CIP includes seven (7) new recommended Projects. The total amount of funds needed for continuing/new proposed Projects for FY17 is \$3,048,300 and will be entirely funded by the excess revenue over expenditures in the General Fund Budget.

A reevaluation of all previous Capital Improvement Projects resulted in a transfer of seventeen (17) Projects into the General Fund Budget. In addition, a total of twenty-one (21) Projects have been completed to-date.

The Manager made a presentation to Council with the 2016 accomplishments.

The Cost Of Living Adjustment (COLA) for the proposed FY17 Budget is based on the Consumer Price Index (CPI) for all urban consumers for the Miami/Ft. Lauderdale area (all items indexed) published by the Department of Labor Bureau of Labor Statistics for the twelve (12) month change from April 2015 to April 2016 and is being reflected as a 1.4% COLA for eligible employees.

Other assumptions included within this budget are: 1.) Insurance, Property and Liability premium costs remain the same for the proposed budget based upon the recommendation from our Commercial Insurance Broker, Brown & Brown; 2.) Workers Compensation premium costs reflect an estimated 10% increase based upon the recommendation from our Commercial Insurance Broker, Brown & Brown; 3.) Life, Health and Disability Insurance premium costs reflect an estimated 10% increase based upon a recommendation from our Health Insurance Broker of Record Services, National Marketing Group; 4.) Police Officers, Sergeants and Lieutenants- COLA based on CPI at 1.4%; Step of 5% for eligible personnel; Shift Differential of 3%; Life, Health, Disability Insurance and Pension Retirement Contribution costs reflect the existing labor contract obligations; 5.) Fire Department- COLA based on CPI at 1.4%; Step of 5% for eligible personnel; Life, Health, Disability Insurance and Pension Retirement Contribution costs reflect the existing labor contract obligations; 6.) Cost Sharing for certain Public Works Division employee's salary is pro-rated from the Stormwater Enterprise Fund and from the Building, Zoning and Planning Department as in previous years. See Public Works Division Regular Salary Budget Worksheet for the individual percentage breakdown; 7.) General Employees- COLA based on CPI at 1.4%; merit of up to 4% for eligible personnel reflecting existing labor contract obligations; 8.) All exempt employees- COLA based on CPI at 1.4%; Step of 5% for eligible personnel.

The following persons addressed the Council: Natalie Townsend, and Sara Wester, 693 Harbor Lane; Susan Sawyer, 301 West McIntyre Street; Brett Moss, 731 Crandon Boulevard; Ed Stone, 1121 Crandon Boulevard; Bob Brookes, representing the Rotary Club of Key Biscayne; Angela Aracena, Miami; Susan Brewster, 101 Ocean Lane Drive; Marianne Smith, 640 Sunset Circle; Willie Borroto, 101 Ocean Lane Drive; Michele Estevez, 798 Crandon Boulevard; Susie Westfall, 525 Allendale Road; Sally Brody, 180 Harbor Drive; Clifford Brody, 180 Harbor Drive; Melissa White, 370 Heather Lane; Tony Winton, 121 Crandon Boulevard; Brian Andrews, 25 Biscayne Boulevard; Kathye Sunsjer, 201 Galen Drive; Patricia Romano, 361 Beechwood Drive; Allison McCormick, 245 Glenridge Road; Michael

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Davey, 50 Ocean Lane Drive; Dyan Simon, 335 Harbor Lane; Cecile Sanchez, 260 Cypress Drive; Alan Fein, 525 Allendale Road; Ana Rivas Vasquez, 155 Ocean Lane Drive and Virginia Steyners, 611 Ocean Drive.

The following staff was also present: Chief of Staff/Deputy Clerk Jennifer Duque, Director of Building, Zoning and Planning Jud Kurlancheek, Public Works Supervisor Tony Brown, Director of Parks and Recreation Todd Hofferberth, Assistant Director of Parks and Recreation Ana Colls, Chief of Police Charles Press, Deputy Police Chief Jason Younes, Chief of Fire Rescue Eric Lang, Deputy Chief of Fire Rescue Marcos Osorio, Deputy Chief of Fire Rescue Michael Haring, IT Administrator Michael Fleming and Finance Director Vivian Parks.

Chief Lang addressed the Council regarding the Fire Rescue Department Budget; Chief Press addressed the Council regarding the Police Department Budget; Director Hofferberth addressed the Council regarding the Parks and Recreation Department Budget, the Community Center Budget and the Athletics Division Budget; Director Kurlancheek addressed the Council regarding the Building, Zoning and Planning Department Budget and the Public Works Department Budget; the Clerk addressed the Council regarding the Clerk's Budget; the Manager addressed the Council regarding the General Fund Revenues, the Council and the Administration Budgets and the Debt Service.

No final decisions are made at this workshop. Final action will be taken at the Budget Hearings in September.

There was discussion from Council regarding the surplus.

The meeting was adjourned at 10:20 p.m.

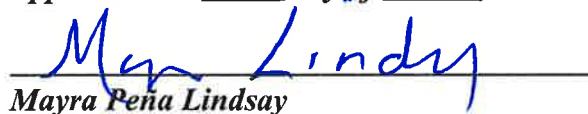
Respectfully submitted;



Conchita H. Alvarez, MMC
Village Clerk



Approved this 28th day of June, 2016:



Mayra Peña Lindsay
Mayor

IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE VILLAGE COUNCIL WITH RESPECT TO ANY MATTER CONSIDERED AT A MEETING OR HEARING, THAT PERSON WILL NEED A RECORD OF THE PROCEEDINGS AND, FOR SUCH PURPOSE, MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.