

MINUTES

SECOND BUDGET HEARING
KEY BISCAZYNE, FLORIDA

TUESDAY, SEPTEMBER 27, 2016

COUNCIL CHAMBER
560 CRANDON BOULEVARD

1. **CALL TO ORDER/ROLL CALL OF MEMBERS:** The Mayor called the meeting to order at 7:00 p.m. Present were Councilmembers Franklin H. Caplan, Luis de la Cruz, Gary R. Gross, Theodore Holloway, Vice Mayor London (arrived at 7:15 p.m.) and Mayor Mayra P. Lindsay. Councilmember Michael E. Kelly was absent. Also present were Village Manager John C. Gilbert, Village Clerk Conchita H. Alvarez and Village Attorney Stephen H. Helfman.

2. **PLEDGE OF ALLEGIANCE:** Councilmember Holloway led the Pledge of Allegiance.

At this time the Mayor requested a moment of silent in honor of Kyle Dodds.

3. **APPROVAL OF MINUTES:** Councilmember Holloway made a motion to approve the minutes of the September 13, 2016, First Budget Hearing, as amended. The motion was seconded by Councilmember Caplan and approved by a 5-0 voice vote. The vote was as follows: Councilmembers Caplan, de la Cruz, Gross, Holloway and Mayor Lindsay voting Yes.

At this time the Mayor congratulated everyone that made possible the 25th Anniversary Celebration of the Village of Key Biscayne. The Mayor also thanked the sponsors for their generosity in making possible this Celebration.

The Attorney addressed the Council regarding the budget process.

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4. **MILLAGE RESOLUTION:** The Attorney read the following resolution by title:

A RESOLUTION OF THE VILLAGE OF KEY BISCAYNE, FLORIDA; ADOPTING THE FINAL MILLAGE RATE OF THE VILLAGE OF KEY BISCAYNE FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2016 THROUGH SEPTEMBER 30, 2017 PURSUANT TO FLORIDA STATUTE 200.065 (TRIM BILL); PROVIDING FOR AN EFFECTIVE DATE.

5. **ORDINANCES:** The Attorney read the following ordinance on second reading, by title:

AN ORDINANCE OF THE VILLAGE OF KEY BISCAYNE, FLORIDA; ADOPTING THE BUDGETS FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2016 THROUGH SEPTEMBER 30, 2017 PURSUANT TO FLORIDA STATUTE 200.065 (TRIM BILL); PROVIDING FOR AN EFFECTIVE DATE.

The Attorney announced that the millage rate for the Village of Key Biscayne is fixed at 3.0 mills which is \$3.00 per thousand dollars of assessed property value within the Village of Key Biscayne. That the rolled back rate is 2.7776 mills and the final millage rate is 3.0 mills which is 8.01% over the rolled back rate.

Councilmember Caplan made a motion to adopt the millage resolution and the budget ordinance. The motion was seconded by Mayor Lindsay.

The Mayor opened the public hearing. Thomas Crowley, 22 S.W. 38th Road, Miami; Alejandro and Madeline Pinedo, 365 Atlantic Road; Ann Taintor, 170 Ocean Lane Drive; Matt Sullivan, Coastal Building Maintenance; Melissa White, 370 Heather Lane and Cliff Brody, 180 Harbor Drive addressed the Council. The Mayor closed the public hearing.

The Manager addressed the Council reporting that at the First Budget Hearing for FY2016-17 held on Tuesday, September 13th, 2016, Council reviewed and discussed the following operating budgets: Council, Manager, Clerk, Attorney, Debt Service, Building, Zoning & Planning, Public Works, Police, Fire and Parks.

The following changes were directed by Council for these budgets: 1. In the Council's budget a newly created line item was added for a total of \$1,000 entitled Youth Council; the Capital Outlay line item was reduced by \$2,500 and the Operating Supplies (Installation Ceremony) line item was increased by \$9,000; 2. In the Manager's budget the Professional Services (Trap-Neuter-Release Program) line item was increased by \$15,000; 3. In the Attorney's budget the Legal Counsel-Litigation-Special Counsel line item was increased by \$500,000; 4. In the Police's budget the Overtime line item was decreased by \$48,000 and also the Police Officers line item was decreased by \$55,628; 5. In the Athletic Division's budget the Promotional Activities-Tackle Football line item was decreased by \$7,500.

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In addition, Council requested both our Health Insurance Broker of Record Services from National Marketing Group and Commercial Insurance Broker from Brown & Brown to provide the Council with updated information regarding our insurance premium costs.

The proposed Excess (Revenues)/Expenditures in the amount of \$2,453,043 only takes into consideration the operational budgets reviewed during the First Budget Hearing. The Manager is recommending that the Council complete the review of the remaining operational budgets and thereafter, recommend transferring the Excess Revenues/Expenditures into the Capital Improvement Fund to fund the FY2017 Capital Improvement Plan.

Mr. Robert Hollander with Brown and Brown addressed the Council regarding Property and Liability premiums and Workers Compensation premiums.

Ms. Michelle Gonzalez, with National Marketing Group addressed the Council regarding Life and Health Insurance premiums.

It was the consensus of Council to increase the amount of the Youth Council Line Item in the Council's Budget to \$4,500.00.

It was the consensus of Council to increase the Manager's Budget by \$150,000.00 for an Independent Assessment of each Department.

It was the consensus of Council to add \$5,000 in the Clerk's Budget for Social Media.

The Attorney addressed the Council regarding the Attorney's Budget.

Chief of Police Charles Press addressed the Council regarding the Police Budget. Two new police officers will be added to the Police Department.

Chief of Fire Rescue Eric Lang addressed the Council regarding the Pension contributions.

Building, Zoning and Planning Director Jud Kurlancheek addressed the Council regarding the BZP Department's Budget.

There was extensive discussion from Council regarding the landscape and landscape maintenance. The Manager also addressed the Council regarding this subject.

Parks and Recreation Director Todd Hofferberth addressed the Council regarding the Parks Budget and the Athletics Budget.

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It was the consensus of Council to increase the maintenance of the Dog Park line Item to \$30,000. It was also the consensus of council to decrease the ASK Club line item to \$30,000 and increase the Senior Activities line item to \$44,000.

There was extensive discussion from Council regarding the Budget.

6. **RESOLUTIONS:** The Clerk read the following resolution by title:

A RESOLUTION OF THE VILLAGE COUNCIL OF THE VILLAGE OF KEY BISCAYNE, FLORIDA, APPROVING THE 5 YEAR CAPITAL IMPROVEMENTS PLAN FOR FISCAL YEARS 2017-2021 ATTACHED AS EXHIBIT "A;" PROVIDING FOR VILLAGE MANAGER AUTHORIZATION; AND PROVIDING FOR AN EFFECTIVE DATE.

Mayor Lindsay made a motion to approve the CIP resolution. The motion was seconded by Councilmember Caplan.

The Manager requested that the Village Council review the Proposed Five (5) Year Capital Improvements Plan (CIP) for FY2017-2021.

During the Budget Workshop (June 21, 2016), the Village Council reviewed and discussed the Five (5) Year CIP for FY2017-2021 and the Restricted/Committed and Assigned Reserves.

Since the Workshop, the following modifications by Department have been made to the CIP: 1. Manager: Category: Assigned Reserve, Project Name: Burying Powerlines (FY2017 Funds Needed column) allocated \$550,050 in order to fund the 1st year's interest payment to commence the project. 2. Police: Category: Information Technology, Project Name: C.A.D./R.M.S. System (FY2017 Funds Needed column) allocated \$530,000 to satisfy the necessary reporting system upgrades required by Miami-Dade County, FDLE and the FBI. 3. Parks: Category: Recreation and Open Space, Reserve: Community Center Expansion Furniture, Fixtures and Equipment (FY2017 Funds Needed column) allocated \$211,000.

The capital needs for FY2017 total \$4,339,350 and will be funded partially by the General Fund-Excess Revenues over Expenditures \$2,279,543 and the remaining balance of \$2,059,807 will be obtained by the Working Capital-Restricted/Committed Reserves line item.

Chief Press addressed the Council regarding the need for the Village to have their own 911 System.

There was discussion from Council regarding the proposed CIP. It was the consensus of Council to reduce the Village Hall Parking Garage Construction line item in 2017 to \$250,000.

It was the consensus of Council to add \$250,000 to the BZP and Public Works CIP Library line item.

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The resolution, as amended, was approved by a 6-0 voice vote. The vote was as follows: Councilmembers Caplan, de la Cruz, Gross, Holloway, Vice Mayor London and Mayor Lindsay voting Yes.

The millage resolution was approved by a 5-1 roll call vote. The vote was as follows: Councilmembers Caplan, de la Cruz, Gross, Holloway and Mayor Lindsay voting Yes. Vice Mayor London voting No.

The budget ordinance, as amended, was adopted by a 5-1 roll call vote. The vote was as follows: Councilmembers Caplan, de la Cruz, Gross, Holloway and Mayor Lindsay voting Yes. Vice Mayor London voting No.

7. **SCHEDULE OF FUTURE MEETINGS/EVENTS:** A schedule of future meetings and events was presented to the Council.

8. **ADJOURNMENT:** The meeting was adjourned at 10:06 p.m.

Respectfully submitted:



Conchita H. Alvarez, MMC
Village Clerk



Approved this 1st day of November, 2016:



Mayra Peña Lindsay
Mayor

IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE VILLAGE COUNCIL WITH RESPECT TO ANY MATTER CONSIDERED AT A MEETING OR HEARING, THAT PERSON WILL NEED A RECORD OF THE PROCEEDINGS AND, FOR SUCH PURPOSE, MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.