

MINUTES

SECOND BUDGET HEARING
KEY BISCAVNE FLORIDA

TUESDAY OCTOBER 10 2017

COUNCIL CHAMBER
560 CRANDON BOULEVARD

1 **CALL TO ORDER/ROLL CALL OF MEMBERS** The meeting was called to order by the Mayor at 7 00 p m Present were Councilmembers Luis de la Cruz Gary R Gross Allison McCormick Brett G Moss Kathleen Petros and Vice Mayor Franklin H Caplan and Mayor Mayra P Lindsay Also present were Village Manager John C Gilbert Village Clerk Jennifer Duque and Village Attorney Stephen J Helfman

2 **PLEDGE OF ALLEGIANCE** Vice Mayor Caplan led the Pledge of Allegiance

3 **MILLAGE RESOLUTION** The Clerk read the following resolution by title

A RESOLUTION OF THE VILLAGE OF KEY BISCAVNE FLORIDA ADOPTING THE FINAL MILLAGE RATE OF THE VILLAGE OF KEY BISCAVNE FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2017 THROUGH SEPTEMBER 30, 2018 PURSUANT TO FLORIDA STATUTE 200 065 (TRIM BILL), SETTING A DATE FOR A FINAL PUBLIC HEARING TO ADOPT THE MILLAGE RATE, PROVIDING FOR AN EFFECTIVE DATE

4 **ORDINANCES** The Clerk read the following ordinance on second reading by title

AN ORDINANCE OF THE VILLAGE OF KEY BISCAVNE, FLORIDA, ADOPTING THE BUDGETS FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2017 THROUGH SEPTEMBER 30, 2018 PURSUANT TO FLORIDA STATUTE 200 065 (TRIM BILL), PROVIDING FOR AN EFFECTIVE DATE

The Attorney announced that the millage rate for the Village of Key Biscayne is fixed at 3.0 mills which is \$3.00 per thousand dollars of assessed property value within the Village of Key Biscayne. That the rolled back rate is 2.8890 mills and the final millage rate is 3.0 mills which is 3.84% over the rolled back rate.

Vice Mayor Caplan made a motion to adopt the millage resolution and the ordinance on second reading. The motion was seconded by Councilmember Petros.

The Mayor opened public hearing. There were no speakers present. The Mayor closed the public hearing.

The Manager addressed the Council reporting that at the First Budget Hearing for FY2017-18 held on Tuesday, September 26th, 2017, Council reviewed and discussed the following operating budgets: Council Manager, Clerk, Attorney, Debt Service, Building, Zoning, Planning & Public Works, Police, Fire, and Parks.

The following changes were directed by Council for these budgets: in the Village Manager's budget, the International Sister City Program line item was eliminated; in the Village Manager's budget, the Educational Initiatives line item was increased by \$5,000; in the Village Attorney's budget, the Labor Relations line item was increased by \$25,000; in the Village Attorney's budget, the Litigation line item was decreased by \$25,000; and in the Planning, Zoning & Code Division, the Executive Code Enforcement Assistant line item was increased by \$2,095.

At this time, the Acting Finance Director, Beatrice Galeano, addressed the Council regarding additional changes to the FY2017-18 proposed budget. The proposed budget reflects updated year-to-date actuals. The revenues for the Community Center increased to \$129,000. The capital outlay items from the Building, Zoning, Planning & Public Works department budget were transferred to the FY2017-18 Capital Improvement Plan, totaling \$88,713 and \$500,000 to operate the Building Department, will be obtained from the accumulated Building Permit Reserve.

There was extensive discussion from Council regarding future litigation expenses.

At this time, the Building, Zoning, Planning, and Public Works Director, Sergio Ascunce, addressed the Council regarding the increase to the Building, Zoning, and Planning budget.

Councilmember Moss made a motion to revise the full-time Chief Mechanical Inspector to a part-time position and to also maintain and evaluate the existing building permit fee schedule for a year and revisit at that time. The motion was seconded by Vice Mayor Caplan and approved by a 7-0 voice vote. The vote was as follows: Councilmembers de la Cruz, Gross, McCormick, Moss, Petros, Vice Mayor Caplan, and Mayor Lindsay voting Yes.

At this time, the Mayor allowed for public comments. The following residents addressed the Council: Derek Duzoglou, 575 Crandon Boulevard, and Michelle Estevez, 798 Crandon Boulevard.

The Building Zoning Planning and Public Works Director Sergio Ascunce continued to address the Council regarding the increase to the Building Zoning Planning Code Divisions and the Public Works budget

The Manager addressed the Council regarding a request by Council at the first budget hearing to explain the hierarchy of the Landscape Committee and the Manager also addressed the Council regarding the completed and ongoing landscaping projects within the Village

At this time the Manager introduced Mr Justin Friedman from E Science Mr Friedman addressed the Council regarding the Village s landscape assessment

There was extensive discussion from Council regarding the Village s landscape and landscape maintenance

Chief of Police Charles R Press addressed the Council regarding the Police budget

There was extensive discussion from Council regarding the Police s overtime line item

Parks and Recreation Director Todd Hofferberth addressed the Council regarding the Parks budget

There was extensive discussion from Council regarding the Parks budget professional services line item

The Manager addressed the Council regarding a request by Council at the first budget hearing to provide a list of entities the Village provides funding to

The Key Biscayne Community Foundation Executive Director Melissa McCaughan White addressed the Council regarding the efforts and programming provided by various non for profit groups and the Key Biscayne Community Foundation

The budget ordinance as amended was adopted by a 7 0 roll call vote The vote was as follows Councilmembers de la Cruz Gross McCormick Moss Petros Vice Mayor Caplan and Mayor Lindsay voting Yes

5 **RESOLUTIONS** The Clerk read the following resolution by title

A RESOLUTION OF THE VILLAGE COUNCIL OF THE VILLAGE OF KEY BISCAYNE, FLORIDA, APPROVING THE 5 YEAR CAPITAL IMPROVEMENTS PLAN FOR FISCAL YEARS 2018 2022 ATTACHED AS EXHIBIT "A" PROVIDING FOR VILLAGE MANAGER AUTHORIZATION, AND PROVIDING FOR AN EFFECTIVE DATE

Mayor Lindsay made a motion to approve the CIP resolution The motion was seconded by

Councilmember de la Cruz.

At this time, the proposed FY2018-2022 Capital Improvement Plan (CIP) was discussed.

The Manager addressed the Council regarding the September 26, 2017 budget hearing, the department directors reviewed their recommendations for the FY 2017-2018. The attached proposed CIP includes three (3) new recommended projects for FY 2017 totaling \$575,000. The total amount of funds needed for all proposed projects for FY 2018 is \$3,972,324 and will be entirely funded by the excess revenue over expenditures in the General Fund budget.

A reevaluation of all previous Capital Improvement Projects resulted in a transfer of three (3) projects into the General Fund budget. In addition, a total of four (4) projects have been completed-to-date.

There was extensive discussion from Council regarding the proposed FY2018-2022 Capital Improvement Plan.

Parks and Recreation Director Todd Hofferberth addressed the Council regarding funding for the improvements and maintenance of playing fields.

It was the consensus of Council to add funding under Recreation and Open Space to restore the Village Green.

The resolution, as amended, was approved by a 7-0 voice vote. The vote was as follows: Councilmembers de la Cruz, Gross, McCormick, Moss, Petros, Vice Mayor Caplan and Mayor Lindsay voting Yes.

The millage resolution was approved by a 7-0 roll call vote. The vote was as follows: Councilmembers de la Cruz, Gross, McCormick, Moss, Petros, Vice Mayor Caplan and Mayor Lindsay voting Yes.

6. **SCHEDULE OF FUTURE MEETINGS/EVENTS:** A schedule of future meetings and events was presented to the Council.

7. **ADJOURNMENT:** The meeting was adjourned at 9:53 p.m.

Respectfully submitted:


Jennifer Duque, CMC
Village Clerk



Approved this 28th day of August 2018:

October 10, 2017


Mayra P. Lindsay
Mayor

IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE VILLAGE COUNCIL WITH RESPECT TO ANY MATTER CONSIDERED AT A MEETING OR HEARING, THAT PERSON WILL NEED A RECORD OF THE PROCEEDINGS AND, FOR SUCH PURPOSE, MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.