



# KEY BISCAIYNE COMMUNITY CENTER COVID-19 RE-OPENING PLAN FITNESS CENTER effective October 12, 2020

The Village of Key Biscayne Parks & Recreation Department has prepared this plan for the re-opening of the Key Biscayne Community Center (KBCC) Fitness Center. This plan follows the guidelines and recommendations issued by the CDC and the [Miami-Dade County New Normal Handbook](#) to permit Gymnasiums, Fitness Studios and Other Similar Facilities to operate in a safe manner for the employees and public. These outlined procedures are subject to change in tandem with any updated issued guidelines or criteria required by health experts and/or governmental recommendations.

## KEY BISCAIYNE COMMUNITY CENTER – HOURS OF OPERATION EFFECTIVE OCTOBER 12, 2020

- Fitness Center Hours                   Monday-Friday: 7:00 AM – 6:30 PM  
  Saturday: 7:00 AM – 2:30 PM                   Sunday: Closed
- Pool Hours                                   Monday-Friday: 7:30 AM – 6:30 PM  
  Saturday: 7:30 AM – 2:30 PM                   Sunday: Closed

## FITNESS CENTER OPERATIONS

The Fitness Center will operate by [online registration](#) on a schedule every 2 hours starting at 7:00 AM and concluding by 6:30 PM (except Saturdays when operations will conclude at 2:30 PM)

- Fitness Center and Pool use are available to all Key Biscayne residents with an active KBCC membership. A KBCC Member has established a RecTrac account at the KBCC by providing a photo ID and proof of residency and has paid the membership fee.
- Online registration is required through [this link](#) or by calling the Front Desk at 305-365-8900. Only active KBCC Members can make reservations. Walk-ins will not be accepted.
- **Wearing a facial covering is required at all times, even when working out. No exceptions.**
- In any given time period, only **20 people** will be allowed to exercise in the Fitness Center.
- Members will be required to arrive at the KBCC with exercise attire on and ready to work out.
- Fitness Center use is limited 90 minutes per visit.
- Staff will clean and disinfect equipment, restrooms and high-touch areas in between each session.
- Showers and lockers are not available for use.
- Members must leave the KBCC as soon as they finish exercising and collect their belongings.
- Members must bring their own personal-use items, such as mats, towels, water bottles, etc. Water fountains are closed, but touch-free water stations remain open.
- Personal Trainers are not allowed in the Fitness Center at this time due to COVID-19 restrictions.

## RESIDENTS – WHAT TO EXPECT

- **Wearing a facial covering is required at all times, even when working out. No exceptions.**
- Everyone is required to maintain a 6-foot distance from each other in all areas of the KBCC.
- Lockers are not available. Please refrain from bringing any items that need to be stored.
- The KBCC parking garage is open to the public.
- **Everyone will be required to check-in, show their photo ID and confirm their registration at the Front Desk before proceeding to the Fitness Center.**
  - Screening will be performed prior to admission – Members must register under 100.4 temperature to be admitted.

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- All registrations will require that Residents sign and accept the [Registration & COVID Waiver for Adults & Minors](#) (expires every 90 days). This waiver will appear when making an online registration. Anyone registering in person will sign a paper copy of these forms.
- Members should arrive at least 10 minutes before their registered session to allow for enough time to complete the check-in process. If a Member arrives late for their registered session, they may remain only for the remaining time in their session.
- Members must be at least 16 years old to exercise in the Fitness Center. Members ages 14 and 15 must be accompanied by a parent or guardian to exercise in the Fitness Center. That adult must be responsible for the monitoring of Fitness Center use and stay with the child in the Fitness Center. The adult and child must each have their own reservation and must both have an active membership.
- **UPDATE:** Cancellations online may be made at any time. Find the Cancellations page in your online account under **My Account > Cancel an Enrollment**
  - Excessive no-shows will lead to a temporary freeze on your account.
- Residents must comply with all procedures, directives, and requirements related to COVID-19 that are implemented by the KBCC. Their failure to do so could result in the Village prohibiting them from being able to enter the Village facilities and participate in Village programs.

## MEMBERSHIPS & ONLINE REGISTRATION

- KBCC Members who had an active membership as of March 13, 2020 may request a pro-rated credit on their account that can be applied towards a new monthly membership.
- Fitness Center and Pool use are available to all Key Biscayne residents with an active Membership. A KBCC Member has established a RecTrac account at the KBCC by providing a photo ID and proof of residency and has paid the membership fee.
- Expired or new KBCC Members may renew or purchase a membership by providing a **picture ID, proof of Key Biscayne residency, [Membership Application and COVID-19 Waiver](#)**.
- Membership options, fees and details are available [here](#).
- Annual memberships are not available at this time due to COVID-19.
- Access to the [KBCC's Online Registration System](#) requires a Username and Password. If you have registered for a membership, program, activity or rental at the KBCC since 2018, you already have an account in our RecTrac registration system.
  - Log-in credentials are based on the email address associated with the *Primary Member* of your Household account. All members of your Household will use the same account for online registrations.
  - Your Household's Username = Your Household's Primary Email Address
  - You can reset your Household's Password [here](#)
  - If you need assistance with accessing your online account, please email [CCInfo@KeyBiscayne.FL.Gov](mailto:CCInfo@KeyBiscayne.FL.Gov) with your name, date of birth, phone number and address.